



# Memo

**TO:** Chair, Finance and Administration Committee

**SUBJECT:** Municipal Hall Upgrades

**DATE:** April 9, 2021

**FROM:** Chief Administrative Officer

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All of the required drawings are now ready for ready for a call on Expressions of Interest, which should next week. We have also requested a quote for the demolition of the last bay.

The project will be deemed ineligible for the grant if the construction of the hall began, or a tender has been awarded, prior to the date of approval of the grant.

However, the call for Expressions will not negate our grant application unless the tender is awarded.

A handwritten signature in black ink, appearing to read "Joseph A. Fernandez", written over a horizontal line.

Joseph A. Fernandez