



Memo

TO: Chair, Committee of the Whole

SUBJECT: Municipal Hall Update

DATE: June 10, 2022

FROM: Chief Administrative Officer

Copan, the contractor for the municipal hall upgrades, is keen to undertake work on the entire facility promptly but with the municipal facility still being occupied some logistical issues are posed. With the old Island Savings building being under new ownership, I thought it would be prudent to pursue the use of that building on a temporary basis.

I contacted the new owners who were agreeable to the leasing of the facility at a negotiated monthly rental rate of \$2,800 plus taxes. We will have to also be responsible for the cable and telephone utilities.

The Director of Finance and I viewed the facility on June 8th, 2022. As a former banking institution, it would suit our purposes well. Council must, however, continue to meet at the fire hall.

The solution proposed will also provide relieve to the employees and staff at the municipal office who must contend with the construction work activities.

The arrangement should come into effect beginning in early July unless council wants to thwart the arrangement staff has tentatively agreed to.

A handwritten signature in blue ink, appearing to read 'Joseph A. Fernandez'.

Joseph A. Fernandez