



Memo

TO: Chairperson, Committee of the Whole
SUBJECT: Duck Pond Park Progress Update
DATE: June 10, 2022
FROM: Chief Administrative Officer

BACKGROUND

The Town and Kin of Lake Cowichan are close to initiating the improvements to the Duck Pond Park. There were some issues that needed to be resolved first

Progress

The Superintendent, Public Works and Engineering Services and I met with Steve White and Rod Peters, representatives to ensure the smooth progress of the Duck Pond Park project. The following were agreed to:

- An agreement that the Superintendent is to be involved on the location of the benches provided by the Kin;
- An agreement is to be drawn up to limit the number of benches to 14 and that future installations will be the responsibility of the Town;
- An tender award has been issued to Swingline to undertake ground and site improvements in the amount of \$44,821.35, inclusive of taxes; and
- Signage improvements are being worked on to ensure that the Town emblem is displayed on the park signage, so ownership of the park is evident.

STAFF RECOMMENDATION

that the committee agrees in principle with the items above listed above.

A handwritten signature in black ink, appearing to read 'Joseph A. Fernandez', written over a horizontal line.

Joseph A. Fernandez

Note: The official opening of the new and improved park is tentatively set for September 3rd, 2022.