

Memo



TO: Mayor and Council
FROM: Chief Administrative Officer
DATE: October 8, 2021
SUBJECT: Procedure Bylaw Amendments to Accommodate Virtual Meetings

With the COVID-19 pandemic still raging and with the expiry of the Ministerial Order that allowed for virtual meetings, provincial legislation now makes provision for a local government to amend its procedure bylaw to allow its business relating to meetings to be conducted virtually. The amended bylaw is separately included in the agenda.

The requirement now is that advanced public notice be given before meetings may be conducted electronically. It, therefore, behooves council to pass the following resolution so that a blanket coverage for the period of October to December of 2021 may be made:

that Council directs that the following meetings, until December 31, 2021, are to be conducted by electronic means:

- (a) Regular and special meetings of Council;
- (b) Committee meetings;
- (c) Budget meetings;
- (d) Public Hearings; and
- (e) Advisory bodies such as the Advisory Planning Commission meetings.

Note: After December 31st, 2021, it may be sufficient to issue public notices in the event meetings must be conducted by electronic or other communication means as permitted under sections 128, 128.1, 128.2 and 128.3 of the Community Charter.

A handwritten signature in black ink, appearing to read "Joseph A. Fernandez".

Joseph A. Fernandez