



Memo

TO: Chair, Committee of the Whole

SUBJECT: Municipal AV Infrastructure Comparison

DATE: June 14, 2024

FROM: Chief Administrative Officer

BACKGROUND

The audio from virtual meetings thus far has been less than satisfactory. The public and council have expressed dissatisfaction with the current quality of the live streaming of council deliberations.

Staff first approached Pacific Audio Works, that has installed video conferencing systems from municipalities in the Greater Victoria area up to Duncan and maybe beyond. Pacific Audio was requested in January to provide an estimate and finally in early April of this year the company provided an estimate of \$86,659 for materials, taxes, and installation for an Audio-Visual system to bring the Town into the 21st century.

Pacific Audio was then tasked with just dealing with the sound quality using the current video system. The estimated total cost for such a hybrid system is \$44,653.

In the meantime, I approached Promax Audio Visual Systems which has installed audio visual systems at White Rock, Port Coquitlam, and a few other mainland communities. The estimate from Promax is \$50,995.23 plus taxes for a complete AV system.

With either AV system it appears we will have to have a separate contract with another provider to have the agenda posted alongside the live broadcast which comes at a considerable monthly cost. Promax suggests that the agenda could be shown at the start of the meeting, but items can be also live streamed at appropriate junctures. Agendas, in any case are already on the Town website.

Recommendation

Council would be prudent to consider the cheaper option or consider seeking other options.

Joseph A. Fernandez