

Memo



TO: Mayor and Council
FROM: Chief Administrative Officer
DATE: November 20, 2020
SUBJECT: Signing Authorities

To ensure that we continue to have the appropriate signing authorities in place, the following resolutions need to be passed:

All Agreements

that subject to compliance with applicable requirements of the Community Charter, the Local Government Act or any other enactment, all agreements or other documents which the Town has the authority to make or enter into shall be deemed to be properly executed if they are signed by the Mayor and the Chief Administrative Officer.

Banking and Cheque Signing Authority

that any two of the following: one of the Mayor or Chair of the Finance and Administration Committee AND one of the Chief Administrative Officer or the Director of Finance be authorized to be the bank signatories for the Town.

MFA Signing Authority

that any two of the following: one of the Mayor or the Chair of the Finance and Administration Committee AND the Chief Administrative Officer be authorized to sign documents relating to Municipal Finance Authority.

A handwritten signature in black ink, appearing to read "Joseph A. Fernandez", written over a horizontal line.

Joseph A. Fernandez