



STAFF REPORT

TO: Chief Administrative Officer
FROM: Ronnie Gill, Director of Finance
SUBJECT: Parcel Tax Rolls
MEETING DATE: April 14, 2026

PURPOSE

Every year the parcel tax roll review panel meets to review and approve the parcel tax rolls for both water and sewer funds and to review any appeals that may have been received.

BACKGROUND

There has been no increase in parcel tax for water and sewer in 2026. The parcel taxes are as follows:

Sewer parcel tax	\$325
Water parcel tax	\$350

Any parcel that cannot be serviced with water and sewer services cannot be levied the parcel tax.

IMPLICATIONS

- a. **Financial:** In 2026 the following amounts are budgeted to be collected in the sewer and water funds as parcel tax revenue:

Sewer Parcel Taxes	\$590,850
Water Parcel Taxes	\$650,300

- b. **Policy/Legislation:**
 - Bylaw 1116 Sewer Parcel Tax Bylaw
 - Bylaw 1117 Water Parcel Tax Bylaw

c. Strategic Priority:

N/A

d. Sustainability:

N/A

e. Communication:

The parcel tax rolls for water and sewer were prepared and available for public inspection. As required by the *Community Charter* the owners of new parcels within the Town boundaries were advised by mail. Two advertisements were placed in the local newspaper.

To date, there have been no public enquires, phone calls or emails and the municipal office has not received any written submissions to be reviewed by the parcel tax roll review panel.

f. Staffing Implication:

N/A

Options:

Recommendation

Signed:

Ronnie Gill

Ronnie Gill, CPA, CGA

Director of Finance

Concurrence:

John Thomas

Chief Administrative Officer