



TOWN OF LAKE COWICHAN

Regular Meeting of Council

Tuesday, July 25th, 2017 at 6:00 p.m. – Council Chambers

AGENDA

1. **CALL TO ORDER**

Page #

INTRODUCTION OF LATE ITEMS (if applicable)

2. **APPROVAL OF AGENDA**

3. **ADOPTION OF MINUTES**

(a) Minutes of the Regular Meeting of Council held on June 27th, 2017

3

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

(a) Note on Title- Lot A, Plan 29793 (See Memo from Chief Administrative Officer)

8

(b) Still Standing Premiere Event- Update.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

(a) **Action Items**

(i) Candace Spilsbury, Cowichan Valley School District, re: Policy for Marijuana Dispensary Stores.

9

(b) **Information or Consent Items-** (a member may ask that an item be dealt with separately)

(i) UBCM re: Gas Tax Agreement Community Works Fund Payment

10

7. **REPORTS**

(a) **Council and Other Committee Reports**

(i) Finance & Administration Councillor McGonigle
• July 11th, 2017.

11

(ii) Public Works & Environmental Services Councillor Austin
• July 4th, 2017.

14

(iii) Parks, Recreation & Culture Councillor Vomacka
• July 4th, 2017.

17

(iv) Economic & Sustainable Development Councillor Day
• July 11th, 2017.

20

(v) Cowichan Lake Recreation Commission Mayor Forrest

(vi) V.I.R.L Councillor Vomacka

(vii) Advisory Planning Commission Councillor McGonigle

(viii) Community Forest Co-op Councillor McGonigle

- (b) **Other Reports**
- (i) Cowichan Valley Regional District Board Meeting – Councillor Day.
 - (ii) Community Outreach Team Committee - Councillor Austin.
 - (iii) Community Safety Advisory Commission – Councillor Vomacka
 - (iv) Seniors’ Care Facility Steering Committee – Councillor McGonigle.

- (c) **Staff Reports**
None.

8. **BYLAWS**
None.

9. **NEW BUSINESS**
None.

10. **MAYOR’S REPORT**

11. **NOTICES OF MOTION**

12. **MEDIA / PUBLIC QUESTION PERIOD**
- Limited to items on the agenda

13. **IN CAMERA**
- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following:
- s.90 (1) (c) labour relations or other employee relations; s.90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; s.90 (1) (f) law enforcement and (g) litigation or potential litigation affecting the municipality.

14. **ADJOURNMENT**



TOWN OF LAKE COWICHAN
Minutes of a Regular meeting of Council
Tuesday, June 27th, 2017

PRESENT:

Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF:

Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Kari Lingren, Recording Secretary

PUBLIC:

4

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:02 p.m.

2. AGENDA

No. R.0082/17

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the agenda be amended with the following additions:

Staff Reports:

(c) (iv) Director of Finance re: Statement of Financial Information for 2016; and
(v) Chief Administrative Officer re: Lake Cowichan Water Treatment Facility – Tender Award Recommendation.

CARRIED.

3. ADOPTION OF MINUTES

No. R.0083/17

(a) Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Public Hearing held on May 23rd, 2017 be adopted.

CARRIED.

No. R.0084/17

(b) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Regular Meeting of Council held on May 23rd, 2017 be adopted.

CARRIED.

No. R.0085/17

Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Special Meeting held on May 29th, 2017 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

(a) Action Items

None.

(b) Information or Consent Items

- (i)** The correspondence from UBCM on the 2016 B37 Business Façade Improvement Grant Programme was received as information.

7. REPORTS

No. R.0086/17
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Finance and Administration Committee meeting held on June 13th, 2017 be approved with the following:

1- Cowichan Lake Community Garden

that the carved garden gnome be gifted to the Cowichan Lake Community Garden with the understanding that it is responsible for mounting and maintaining the carving

2- Letter of Support

that a letter of support be written from the Town of Lake Cowichan for the King George Seniors Affordable Housing for its application to New Horizons grant for upgrading three automatic door openers for access improvement at Evergreen Place;

3-Lake Cowichan Fire Department

that of the Lake Cowichan Fire Department's incident report for April 2017 in the total amount totalling \$8,436.68 be approved;

4- Fire Department Service Level

that the Committee recommend acceptance of the revisions to the Fire Department Service Level Establishment and Limitations policy;

5- Sanitary and Storm Sewer Blockages

that the Committee recommend approval of the updated Sanitary and Storm Sewer Blockages policy with revisions; and

6- Strategic Community Investment Fund

that the Committee recommend the approval of the Strategic Community Investment Fund Plan and Progress Report.

CARRIED.

No. R.0087/17
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the minutes of the Public Works and Environmental Services Committee meeting on June 6th, 2017 be approved with the following:

1- Sewer Treatment Plant

that staff proceed to get updated class 'D' estimates for the 2nd and final phase of the Sewer Treatment Plant; and

2- Watermain Upgrade

that cost estimates be obtained for the upgrading of watermains at MacDonald Rd and the 100 Houses area so these projects will be shelf ready in preparation for grant programme announcements.

CARRIED.

No. R.0088/17
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture
Committee meeting on June 6th, 2017 be approved, as
presented.

CARRIED.

No. R.0089/17
Economic and Sustainable
Development

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development
Committee meeting held on June 13th, 2017 be approved, as
presented.

CARRIED.

Cowichan Lake Recreation

Mayor Forrest informed Council of the highlights from the last
Cowichan Lake Recreation Commission meeting.

Vancouver Island Regional
Library

Councillor Vomacka said that she did not attend last month's
Vancouver Island Regional Library meeting. She did mention
that at the FCM conference in Ottawa, each municipality in
attendance was asked to donate a book that represented their
community for a draw at the Shaw convention centre. A draw
determined which municipality won the right to take all the
books home.

Advisory Planning Commission

Councillor McGonigle gave a verbal update of the last meeting
of the Advisory Planning Commission held on Thursday, June
22nd, 2017. Some of the highlights from that meeting included
the election of Les Bowd as Chair; the columbarium; off street
parking; and outdoor murals.

Community Forest Co-
operative

Councillor McGonigle reported on the Community Forest Co-
operative meeting. He said that the final logging has been
completed and no numbers are in yet. He also mentioned that
June 26th, 2017 was the final day for public input for the Lake
Cowichan and Pacheedaht Agreement.

(b) Other Reports

Cowichan Valley Regional
District Board

(i) Councillor Day gave a verbal report to Council on his
attendance at the last Cowichan Valley Regional District's Board
meeting. Some of the highlights from the meeting included an
amendment to the CVRD Official Community Plan (OCP) to
allow campers/trailers on vacant lots which was defeated; that
the Sooke/Cowichan Trail is now connected; and there is a
hospital meeting taking place on June 28th, 2017.

Community Outreach Team

(ii) Councillor Austin said there was no Community Outreach Team
meeting this month. It will meet again in September.

Community Safety Advisory

(iii) Councillor Austin attended the Community Safety Advisory
meeting this month where she reported that the chair has
resigned for family reasons and Carol Ann Rolls is the acting
chair. The next meeting will take place on Thursday, August
1st, 2017.

Seniors' Care Facility

(iv) Councillor McGonigle said that there was a meeting taking place
on June 28th, 2017 to determine the future of that committee.

the following:

- The Town of Lake Cowichan held its annual general meeting on Tuesday, June 20th, 2017 where the 2016 Annual Report was presented;
- A big thank you to the volunteers that made this years Lake Days a huge success;
- Congratulations to Desiree Karlson, Brooklyn Kruk and Randi Robertson for being selected as our Lady of the Lake Royalty for 2017-18;
- An open invitation to our community for the Still Standing Premiere Event taking place at Laketown Ranch on August 1st, 2017 starting at 7:00pm;
- Thank you to Ross Fitzgerald and Katie Burrige on their hard work with the Advisory Planning Commission; and
- Congratulations to the Lake Cowichan School graduating class of 2017 and it was a great honour to speak at your graduation ceremony.

11. NOTICES OF MOTION

None.

12. IN CAMERA

No. R.0096/17

Moved: Councillor McGonigle
 Seconded: Councillor Vomacka
 that pursuant to Section 90 of the Community Charter, Council closes the meeting to the public to deal with issues relating to the following relevant sections of the Community Charter: 90(1) 90(1) (c) on labor relations or other employee relations, (f) law enforcement and 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service (7:13 p.m.).

CARRIED.

13. ADJOURNMENT

No. R.0097/17
Adjournment

Moved: Councillor Austin
 Seconded: Councillor McGonigle
 that we arise and adjourn at 8:50 p.m. without report.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2017.

Mayor

Memo

TO: Mayor and Council
FROM: Chief Administrative Officer
DATE: July 21, 2017
SUBJECT: Note on Title against property for contravention of zoning and building requirements

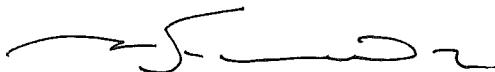
Council had tabled discussion on the following matter:

- Lot A, Plan 29793 on the failure to comply with building and zoning requirements and the construction of habitable living quarters without a building permit/s.

The current owner of the property has engaged the services of a professional consultant to prepare a fire and building code report. Nothing in the report exempts the owner from meeting the requirements of the zoning and building bylaws and the BC Building Code. No remedies have been initiated and it is recommended as follows:

RECOMMENDATION

that Council as per Section 57 of the Community Charter authorize the corporate officer to register a notice in the land title office against Lot A, Plan 29793 for zoning and building bylaw infractions.
--



Joseph A. Fernandez



RECEIVED JUN 15 2017

June 12, 2017

Mayor Ross Forrest and Councillors
Town of Lake Cowichan
39 South Shore Road
PO Box 860
Lake Cowichan, BC
V0R 2G0

Dear Mayor Forrest and Council:

I am writing on behalf of the Board of Education for School District No. 79 (Cowichan Valley) regarding the location of medical marijuana related businesses in the Cowichan Valley.

At the June 6, 2017 meeting of the Board of Education, the following resolution was passed unanimously:

"That the Board of Education of School District 79 (Cowichan Valley) write a letter to all local governments encouraging them to develop policies similar to other jurisdictions in not permitting Marijuana Dispensary stores close to schools."

The Board wishes to inform all local governments of the high need to collectively do our utmost to protect our young people and to ask that the community's best interests at heart be considered in planning any local developments. We wish to state clearly that we are not taking a stand for or against the use of medical marijuana, our request is about zoning bylaws for businesses selling marijuana in close proximity to K-12 schools.

Thank you for your consideration of our request.

Yours truly,

Candace Spilsbury
Chair, Board of Education

cc: Trustees
Rod Allen, Superintendent



July 18, 2017

RECEIVED JUL 21 2017

Mayor Ross Forrest
Town of Lake Cowichan
Box 860
Lake Cowichan, BC V0R 2G0

Dear Mayor Ross Forrest:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2017/2018. An electronic transfer of \$89,850.35 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Also included with the 2017/18 funding payment is a one-time federal legacy infrastructure funding payment, which was committed by the Government of Canada in *Budget 2016*.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Sincerely,

A handwritten signature in black ink, appearing to read "Murry Krause". The signature is written in a cursive style with a prominent initial "M".

Councillor Murry Krause
UBCM President

Pc: Rajinder (Ronnie) Gill, Director of Finance



TOWN OF LAKE COWICHAN
Minutes of Finance & Administration Committee
Tuesday, July 11th, 2017

PRESENT: Councillor Tim McGonigle, Chair
Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Lorna Vomacka

STAFF: Joseph Fernandez, Chief Administrative Officer
Nagi Rizk, Superintendent, Public Works and Engineering Services
Kari Lingren, Recording Secretary

PUBLIC: 5

1. **CALL TO ORDER**

The Chair called the meeting to order at 5:07 p.m.

2. **AGENDA**

No. FA.0033/17

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the agenda be approved with the following addition:

New Business :

(c) Economic Alliance Summit.

CARRIED.

3. **BUSINESS ARISING AND UNFINISHED BUSINESS**

Ongoing Items Still Being Addressed:

- (a) The Chief Administrative Officer said the grant application for the municipal hall upgrades has been submitted but a response may not be had until the fall.

4. **DELEGATIONS AND REPRESENTATIONS**

None.

5. **CORRESPONDENCE**

A discussion was had on the opportunity to look at applying for a planning grant for future projects in the Town of Lake Cowichan. Councillor McGonigle suggested that if we were successful with this grant, it could be useful with gathering the numbers for the two neighborhoods for watermain upgrades. The Superintendent, Public Works and Engineering Services added that an assessment of roads needing repair would also be beneficial for the Town. The Chief Administrative Officer agreed that looking at upgrading the roads and sidewalks in conjunction with watermain upgrades would be a good idea.

No. FA.0034/17

- (a) Moved: Councillor Day
Seconded: Councillor Austin
that the committee recommend an application for the 2017 Infrastructure Planning Grants for a neighbourhood watermain upgrade plan be submitted.

CARRIED.

- (b) The Chief Administrative Officer said that Northwest Environmental has done an assessment on the Kasapi building and it is reported that it would cost between \$15,000- \$18,000 for abatement before anything can be done to repair the building. He

added that the upgrades to the Kasapi building could be upward of \$200,000.

The Superintendent, Public Works and Engineering Services suggested that the building should be boarded up for safety until it is determined what will be done at that location.

6. REPORTS

- (a) The financial report for the period ending June 30th, 2017 was treated as information.
- (b) The Building Inspector's Service Report for June, 2017 was treated as information.
- No. FA.0035/17 (c) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for May 2017 in the total amount of \$8,220.29.
CARRIED.
- No. FA.0036/17 (d) Moved: Councillor Vomacka
Seconded: Councillor Day
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for June 2017 in the total amount of \$6,606.30.
CARRIED.

7. NEW BUSINESS

- (a) A discussion was held on the possibility of implementing a tube levy on tube rentals and tube sales within the Town of Lake Cowichan.
- The Chief Administrative Officer said it may be difficult to administer such a programme coupled with the legality of such a levy.
- Councillor Vomacka asked how it would be monitored if people were purchasing tubes from out-of-town or if they already owned a tube.
- Staff was directed to investigate if a tube tax levy was feasible.
- No. FA.0037/17 (b) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the committee recommend that the Senior Care Facility Steering Select Committee be dissolved.
CARRIED.
- No. FA.0038/17 Moved: Councillor Day
Seconded: Councillor Vomacka
that a Standing Committee be formed for the Seniors Care Facility in Lake Cowichan with details to be worked out on the committee size, its formation and its terms of reference.
CARRIED.
- No. FA.0039/17 (c) Moved: Councillor Day
Seconded: Mayor Forrest
that two members of council be approved to attend the Economic Alliance Summit to be held in Nanaimo on October 25-26th, 2017.
CARRIED.

8. NOTICES OF MOTION

9. PUBLIC RELATIONS ITEMS

- (a) Mayor Forrest spoke on the tragedy that occurred in the Cowichan river this past weekend. He mentioned that the location that local tubing companies use to tube are a much higher point in the river than Marie Canyon, where the accident happened.
- (b) Mayor Forrest informed the table that the Lake Cowichan Fire Department may be deploying two firefighters and a pumper truck to aid with the BC wildfires.

10. MEDIA/PUBLIC QUESTION PERIOD

11. ADJOURNMENT

No. FA.0040/17
Adjournment

Moved: Councillor Day
Seconded: Councillor Vomacka
that we adjourn (5:55 p.m.).

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____, 2017.

Chair



TOWN OF LAKE COWICHAN
Minutes of Public Works and Environmental Services Committee
Tuesday, July 4th, 2017

PRESENT: Councillor Carlyne Austin, Chair
Mayor Ross Forrest
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Nagl Rizk, Superintendent, Public Works and Engineering Services
Ronnie Gill, Director of Finance
Kari Lingren, Recording Secretary

1. **CALL TO ORDER**
The Chair called the meeting to order at 5:20 p.m.

2. **AGENDA**

No. PW.0018/17
Agenda

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the agenda be approved with the following additions under:
Ongoing Items Still Being Addressed:
(d) (iv) Western Entrance Sign; and

New Business
(b) Lake Cowichan Signage for Sunfest.

CARRIED.

3. **BUSINESS ARISING AND UNFINISHED BUSINESS**

(a) (i) The Superintendent, Public Works and Engineering Services reported that the Wilson Road and Park Road projects have been completed on time and would have been on budget if not for an unforeseen issue with fiber optics which required the rerouting of the watermain at one location.

(ii) The Superintendent, Public Works and Engineering Services said that the Greendale Road watermain upgrade tender has been issued.

(iii) The Superintendent, Public Works and Engineering Services updated the committee on the Ohtaki footbridge and Greendale trestle watermain upgrades which are still at the design stage. He also said that an application for a fisheries permit has been made.

(b) The Superintendent, Public Works and Engineering Services said that the general contractor tender for the Water Treatment Plant has been awarded to Tritech Group. He also added that he has a meeting scheduled with Island Health the following week and the project is almost ready to break ground. He added that it is estimated that the project could be completed by the end of June, 2018.

(c) Class `D` estimates for the final phase of the Sewer Treatment has been requested but the class `D` estimate for the Watermain upgrades has yet to be advanced.

(d) Ongoing Items Still Being Addressed:

- (i)** The North Shore Road sidewalk and trail plan will be an ongoing agenda item. The Superintendent, Public Works and Engineering Services said he had spoken with the contractor who is in charge of the First Nation's project on North Shore Road recently.
- (ii)** Mayor Forrest said he has talked with the CLEC Manager who will be overseeing the project. Lake levels need to recede before anything can be done on repairing the boat ramp on North Shore Road. He also said that the owner of the marina is not interested in opening his facility for public use.
- (iii)** The Superintendent, Public Works and Engineering Services said that the proposed CLEC project is still awaiting a site visit before the designs can be approved.
- (iv)** Councillor McGonigle said that the Advisory Planning Commission has discussed the possibilities of a sign for the western entrance to Lake Cowichan but it is not in this year's budget. He also clarified that this entrance sign would be different from the wayfinding sign at the entrance.

4. DELEGATIONS

None

5. CORRESPONDENCE

- (a)** The correspondence from Janice and Craig New in regards to traffic issues on River Road was reviewed. Mayor Forrest noted that road is not owned completely by the Town of Lake Cowichan making it difficult to implement changes to that access route.

6. REPORTS

None.

7. NEW BUSINESS

- (a)** The Superintendent, Public Works and Engineering Services discussed the notice on National Disaster Mitigation Program Funding stating that a couple of projects could be prepared.
- (b)** Councillor Austin asked if more signage would be installed during the Sunfest music festival that would direct out-of-town patrons into the Town of Lake Cowichan and the amenities that are available there.

Mayor Forrest said that we now have the new wye entrance sign welcoming people to the Town of Lake Cowichan. He added that signage is expensive.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

- (a)** Councillor Austin said that the Canada 150 Day celebration went very well with a good turnout.

10. MEDIA/PUBLIC QUESTION PERIOD

11. ADJOURNMENT

No. PW.0019/17
Adjournment

Moved: Councillor Vomacka
Seconded: Councillor Day
that this meeting adjourn. (5:56 p.m.)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2017.

Chair



TOWN OF LAKE COWICHAN

Minutes of Parks, Recreation and Culture Committee

Tuesday, July 4th, 2017

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle

STAFF: Nagi Rizk, Superintendent, Public Works and Engineering Services
Ronnie Gill, Director of Finance
Kari Lingren, Recording Secretary

PUBLIC: 1

1. **CALL TO ORDER**

The Chair called the meeting to order at 6:02 p.m.

2. **AGENDA**

No. PR.0015/17

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the agenda be approved with the following:

Ongoing Items Still Being Addressed:

3.(b) (iv) Columbarium Update;
(v) Kasapi Centre Update; and

Notice of Motion:

7. (b) Tube Levy.

CARRIED.

3. **BUSINESS ARISING AND UNFINISHED BUSINESS**

(i) The Superintendent, Public Works and Engineering Services reported that the Centennial Park upgrades were back on track with only one problem arising with a small natural spring that keeps oozing through. He met with the consultants and the engineer to figure out a plan to remedy the problem. They plan to make a change order on the contract to have larger pipes installed to compensate the spring runoff. Once there is a final cost for this, the Superintendent, Public Works and Engineering Services will bring it forward for approval before work commences.

(ii) The Committee had a discussion on the 75th Birthday celebration for the Town of Lake Cowichan and hoped that a date could be decided on so that other groups could be approached for helping in the planning of the event. Councillor Day felt that a larger budget than that of the Canada 150 Day celebration needed to be funded with more details to be worked out.

Councillor McGonigle asked that the matter be left on the agenda as an ongoing item.

(b) Ongoing Items:

(i) There was no update on the trail connection plans for the Riverfront Parkway.

- (ii) The water park proposal will remain on the agenda for consideration as a possible future project.
- (iii) The Superintendent, Public Works and Engineering Services said the Canada 150 banners have arrived and been installed but the custom banners are backordered right now and will be installed as soon as they arrive. He said there are a total of 44 banners required for the town.

Councillor Day asked if we would consider selling the Canada 150 banners once we are done using them as he has been approached by residents intending on purchasing them.

- (iv) Councillor Austin updated the committee that while not a complete retrofit of the Trans Canada Trail Kiosk was undertaken, it was given a new coat of stain and cleaned up for Canada Day. She requested that a new garbage be installed at that location.
- (v) Councillor Austin asked for an update on the columbarium. Councillor McGonigle said the Advisory Planning Commission (APC) is still working on details of the columbarium. The committee had a discussion on the matter of resident vs non-residents on purchasing spots within the columbarium. Further discussion will be held on this topic at a later time.
- (vi) Councillor Austin asked for an update on the Kasapi building. Councillor McGonigle asked that this matter be forwarded to the Finance and Administration Committee meeting when the Chief Administrative Officer can give an update.

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. REPORTS

None.

7. NEW BUSINESS

- (a) The Director of Finance informed the committee that the Town office had been in contact with Chance Adams, Event Coordinator for Laketown Ranch, working out some of the details of the Still Standing Premiere Event. Mr. Adams mentioned that there would be no charge for the event and parking would also be free.

8. NOTICES OF MOTION

- (a) Councillor Day asked for a discussion to be had at the upcoming Finance committee meeting on a possible levy on tube rentals and tube sales in the Town of Lake Cowichan.

9. PUBLIC RELATIONS ITEMS

None.

10. MEDIA/PUBLIC QUESTION PERIOD

None.

11. ADJOURNMENT

No. PR.0016/17
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Day
that the meeting be adjourned. (7:07 p.m.)

CARRIED.

Certified correct _____

Confirmed on the _____ day of _____, 2017.

_____ Chair



TOWN OF LAKE COWICHAN

Minutes of Economic and Sustainable Development Committee

Tuesday, July 11th, 2017

PRESENT: Councillor Bob K. Day
Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Nagi Rizk, Superintendent, Public Works and Engineering Services
Kari Lingren, Recording Secretary

OTHER: 1

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

2. AGENDA

No. SPD.0014/17

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the agenda be approved with the following additions:

Business Arising and Unfinished Business

(a)(iii)- Still Standing Premiere Event- Update.

New Business

(b)- Councillor Austin re: Economic Seminar at Vancouver Island University.

CARRIED.

3. (a) BUSINESS ARISING AND UNFINISHED BUSINESS

(i) There was no update on the sustainable waste and composting plan at this time but Councillor McGonigle suggested that this matter be forwarded as a next year's budget item.

(ii) The CLEC manager updated the committee that he has spoken with the owner of the Lake Cowichan Marina who was not interested in opening up his facility for public use.

A discussion was had on the possibility of installing a donation box at the current boat launch location.

The committee asked that this matter be left on the agenda.

(iii) The committee discussed the upcoming Still Standing Premiere Event that will be held at Laketown Ranch on August 1st, 2017. The event will begin at 7:00 pm- 9:30 pm and will include a BBQ vendor, the rock group Row of Crowz, games and the Lake Cowichan showing of the episode of Still Standing.

(b) Ongoing Items Still Being Addressed:

(i) The Chief Administrative Officer said that an expansion of a Saywell floating dock is not possible at this time.

(ii) The committee held a discussion on when the business walkabout should happen. Mayor Forrest said that they should

be prepared with a list of questions to ask business owners during the walkabout.

Councillor Day suggested that Council prepare for this event in August and have the business walkabout take place sometime in September.

- (iii) The Chief Administrative Officer said that a meeting with the Lake Cowichan First Nations would need to take place to discuss the possible partnership with it on additional campground development. He said there would have to be a transfer of lands before anything could occur in this regard.

The Superintendent, Public Works and Engineering Services asked if the current road to Lakeview campsite was going to be resurfaced. The committee will discuss that at a later date.

4. DELEGATIONS AND REPRESENTATIONS

No. SPD.0015/17

Moved: Mayor Forrest
Seconded: Councillor Vomacka
that the Delegations And Representations be moved forward on the agenda.

CARRIED.

- (a) Cindy Lise, Cowichan Valley Regional District, updated the committee of the opioid crisis that has now hit the Cowichan Valley. She informed the committee that 251 people have died on Vancouver Island in suspected overdoses, 22 of which have occurred in the Cowichan Valley. She informed that 89% of those overdoses occur at homes (in buildings) while 11% are street users. She also reported that the Cowichan Valley will be opening a an overdose prevention centre, as mandated.

5. CORRESPONDENCE

None.

6. REPORTS

None.

7. NEW BUSINESS

- (a) The committee discussed the article by Doug Griffiths on the Changing Pace of Change, which talked about how technology has changed the business world and that we have to adapt our way of thinking in order for businesses to be successful.
- (b) Councillor Austin gave a short update on the Economic Seminar she had attended at Vancouver Island University.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

None.

10. MEDIA/PUBLIC QUESTION PERIOD

None.

No. SPD.0016/17 **11. IN-CAMERA**
Moved: Councillor Austin
Seconded: Councillor McGonigle
That that pursuant to Section 90 of the Community Charter,
Council closes the meeting to the public to deal with issues
relating to the following relevant sections of the Community
Charter: 90(1) (e) the acquisition, disposition or expropriation
of land or improvements, if the council considers that disclosure
could reasonably be expected to harm the interests of the
municipality; and 90(1) (g) litigation or potential litigation
affecting the municipality. (7:15 p.m.).

No. SPD.0017/17 **12. ADJOURNMENT**
Adjournment Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the meeting adjourn. (7:30 p.m.).

CARRIED.

Certified correct _____

Confirmed on the _____ day of _____, 2016.

Chair

Joseph Fernandez

From: Lorna Vomacka
Sent: July 4, 2017 8:12 PM
To: Joseph Fernandez
Subject: CSAC

Joe

I can no longer be on the CSAC , my son has registered for University in Sept and as we have one vehicle he will need it Thursdays for travel to Nanaimo.

Councillor Austin has shown her desire to return to that committee.

Thanks
Councillor Vomacka

Sent from my iPad