

AGENDA
TOWN OF LAKE COWICHAN
Regular meeting of Council to be held on
Tuesday, July 28th, 2015 at 6:00 p.m.



Page #

1. **CALL TO ORDER**

INTRODUCTION OF LATE ITEMS (if applicable)

2. **APPROVAL OF AGENDA**

3. **ADOPTION OF MINUTES**

- (a) Minutes of the Public Hearing held on June 23rd, 2015.
 (b) Minutes of the Regular Meeting of Council held on June 23rd, 2015.

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4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

5. **DELEGATIONS AND REPRESENTATIONS**

6. **CORRESPONDENCE**

- (a) **Action Items**
- (b) **Information or Consent Items-** (a member may ask that an item be dealt with separately)
1. Peace River Regional District re: Order in Council No. 148 – Removal of Lands from the ALR.

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7. **REPORTS**

(a) **Council and Other Committee Reports**

- | | | |
|--|----------------------|--|
| 1. Finance & Administration | Councillor McGonigle | |
| • July 14 th , 2015. | | |
| 2. Public Works & Environmental Services | Councillor Austin | |
| 3. Parks, Recreation & Culture | Councillor Vomacka | |
| 4. Economic & Sustainable Development | Councillor Day | |
| 5. Cowichan Lake Recreation Commission | Mayor Forrest | |
| • June 26 th , 2015; and | | |
| • July 16 th , 2015 | | |
| 6. V.I.R.L | Councillor Vomacka | |
| 7. Ohtaki Twinning Committee | Mayor Forrest | |
| 8. Advisory Planning Commission | Councillor McGonigle | |
| 9. Community Forest Co-op | Councillor McGonigle | |

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(b) **Other Reports**

1. Lake Cowichan Fire Department Incident Report for June, 2015.
 2. Cowichan Valley Regional District Board Meeting – Councillor Day.

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(c) **Staff Reports**

1. Superintendent, Public Works and Engineering Services re: 2015 Local Government Grants Program – Infrastructure Planning Grants.

F/C

8. BYLAWS

None.

9. NEW BUSINESS

10. MAYOR'S REPORT

11. NOTICES OF MOTION

12. MEDIA / PUBLIC QUESTION PERIOD

- Limited to items on the agenda

13. IN CAMERA

(a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and

(b) The basis on which the meeting is to be closed falls under the following:

s.90 (1) (c) – labour relations or other employee relations; and

s.90 (1) (e) – land matters.

14. ADJOURNMENT

TOWN OF LAKE COWICHAN
Minutes of a Public Hearing held on
Tuesday, June 23rd, 2015



Reg
July 28/15
3(a)

- PRESENT:** Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka
- STAFF:** Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary
- PUBLIC:** 2

Mayor Forrest called the meeting to order at 6:00 p.m.

1. OPENING REMARKS

- (a) The Mayor explained the process for the public hearing. The purpose of the hearing was to provide the public the opportunity for input on the proposed Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 958-2015 and Town of Lake Cowichan Zoning Amendment Bylaw No. 959-2015.

The Mayor also established the rules of conduct for the conduct of the hearing.

Mayor Forrest called for any questions on the process he had laid out for the public hearing.

Hearing none, Mayor Forrest then called on the Chief Administrative Officer to introduce the bylaws.

2. BYLAW NO. 965-2015

- (a) The Chief Administrative Officer advised that the Official Community Plan Amendment Bylaw had been given 1st and 2nd readings by Council on May 26th, 2015. There had to be consistency between the Official Community Plan (OCP) and the Zoning bylaws. The applicant Northern Investments applied for a zoning usage which triggered the need to be amended which extended the DPA 4 Downtown to include these properties.

The Chief Administrative Officer further advised that the requirements of the public notice process have been met and that no written submissions had been submitted as of the end of the business day, this day.

- (b) ⇒ The Mayor called for public input.

David Ridley

David Ridley, 11 Wellington, stated that he had no objection to the change, however, he did question the process. He asked what the property amendment was exactly for and that the notification to residents should have stated the mixed commercial uses of the property. The Chief Administrative Officer explained that uses for the property

are established in the bylaw which Council would rely on for any future development of the property.

Councillor McGonigle requested clarification on whether future development would require a development permit application process which the Chief Administrative Officer responded in the affirmative and advised that if and when a project comes forward, the applicant will require approval before any building permit is issued by the Town.

⇒ The Mayor issued the second call for public input.

None.

⇒ The Mayor issued the third call for public input.

None.

- (c) Mayor Forrest stated that no more submissions would be accepted after the meeting and that the bylaw would be referred to the regular meeting following the public hearing.

3. BYLAW NO. 966-2015

The Mayor reiterated the rules for the conduct of the hearing and called for any questions on the process laid out for the public hearing.

- (a) The Chief Administrative Officer advised that the Zoning Amendment Bylaw had been given 1st and 2nd readings by Council on May 26th, 2015. He reported that the purpose of the bylaw was as follows:
 - Amend section 5.9.3.1 to read "Unit" instead of "single Unit";
 - Amend section 5.9.3.1 whereas the maximum number of units should read "n/a" instead of "1"; and
 - Rezone a property from Urban Residential (R-1) to Mixed Use Commercial (C-1-A) as shown in Schedule "A".

The Chief Administrative Officer further advised that the requirements of the public notice process have been met and that no written submissions had been submitted as of the end of the business day, this day.

- (b) ⇒ The Mayor called for public input.

None.

⇒ The Mayor issued the second call for public input.

None.

⇒ The Mayor issued the third call for public input.

None.

- (c) Mayor Forrest stated that no more submissions would be accepted after the meeting and that the bylaw would be referred to the regular meeting following the public hearing.

4. ADJOURNMENT

Mayor Forrest declared the public hearing for the proposed Bylaws No. 965-2015 and No. 966-2015 closed and advised that the Bylaws be returned to Council for further consideration (6:09 pm.).

Certified correct _____.

Confirmed on the _____ day of _____, 2015.

Mayor

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, June 23rd, 2015



Reg
July 28/15
306)

PRESENT: Mayor Ross Forrest
Councillor Bob K. Day
CouncillorCarolyn Austin
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 2

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:10 p.m.

2. AGENDA

No. R.111/15

Moved: Councillor McGonigle
Seconded: Councillor Day
that the agenda be approved with the following additions:

Reports – Other Reports

- Councillor Day re: Our Cowichan Grant Opportunity;
- Councillor Austin re: Community Safety Advisory; and
- Councillor Austin re: Social Planning Cowichan.

Reports – Staff Reports

- Director of Finance re: Statement of Financial Information.

In-Camera

- Cancelled.

CARRIED.

3. ADOPTION OF MINUTES

No. R.112/15

(a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Regular Meeting of Council held on May 26th, 2015 be adopted.

CARRIED.

No. R.113/15

(b) Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Annual Public Meeting held on June 16th, 2015 be adopted.

CARRIED.

No. R.114/15

(c) Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Special Meeting of Council held on June 16th, 2015 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. REPORTS

No. R.115/15
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the minutes of the Finance and Administration Committee meeting held on June 9th, 2015 be approved with the following recommendations:

1—Agreement – Information Centre at 125 South Shore Road

that Council approve the additional six month extension; and that Council approve a revised five year Fee for Service Contract arrangement with the Cowichan Lake Chamber of Commerce commencing January 1st, 2016 with the terms and conditions to be reviewed and revised as may be necessary.

2—Strategic Community Investment Funds Plan – Progress Report

that Council approve the Strategic Community Investment Funds Plan and progress report as presented.

3—Ball Field Agreement

that Council approve the Ball Field Agreement between the Town of Lake Cowichan and the Cowichan Valley Regional District for a five-year term.

4—Leave of Absence

that a leave of absence be approved for Councillor Day from the meeting held this day.

CARRIED.

No. R.116/15
Public Works

Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Public Works Committee meeting held on June 2nd, 2015 be approved with the following recommendations:

1—Storm Drain Marking

that approval be given to the Palsson Elementary School students to conduct the Storm Drain Marking Programme to be held during the month of June, 2015 with assistance from the Department of Fisheries and Ocean staff.

2—Leave of Absence

that \$16,000 be re-allocated from the 2015 paving budget to the 2015 crosswalk budget for the installation of the two (2) pedestrian crosswalks along South Shore Road.

CARRIED.

No. R.117/15
Parks, Recreation and
Culture

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture
Committee meeting held on June 2nd, 2015 be approved with
the following recommendations:

1--Cowichan Lake Recreation Summer Programme

that Council approve use of Central Park and the bandshell for
the Cowichan Lake Recreation summer programmes for 3 days
per week in the months of July and August, 2015, subject to
insurance requirements being met.

2--Swimming Programme in Lake Cowichan

that a letter be sent to Cowichan Lake Recreation requesting
that consideration be given to including the youth in our
community for swimming lessons at an accessible venue within
Lake Cowichan.

3--Canada 150 Community Infrastructure Program

that the Town of Lake Cowichan make application under the BC
Western Economic Diversification's Canada 150 Community
Infrastructure Program for a project that would see Centennial
Park improvements.

CARRIED.

The Parks Tour scheduled for July 7th, 2015 was re-scheduled
to Tuesday, August 4th, 2015 starting at 5:00 p.m.

Staff was directed to cancel the two Committee meetings to be
held that same day.

No. R.118/15
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Economic and Sustainable Development
Committee meeting held on June 16th, 2015 be approved as
presented.

CARRIED.

Cowichan Lake Recreation

Minutes of the Cowichan Lake Recreation Commission meeting
held on May 28th, 2015 were treated as information.

Mayor Forrest advised that the letter from the Town with
respect to swimming lessons being offered in Lake Cowichan in
the future would be brought forward for discussion to the next
meeting of the Commission scheduled for Thursday, June 25th,
2015.

Vancouver Island Regional
Library

No Report.

Councillor Vomacka stated that the library and the new market
are co-existing nicely and that the hours of operations for some
smaller community branches will be change, however, Lake
Cowichan will not be affected by these changes.

Ohtaki Twinning Committee

Councillor McGonigle reported that the group was getting pretty
close to its travel date. He also advised that a final wrap-up
meeting would be held with parents and students on Sunday,
June 28th, 2015.

Advisory Planning
Commission

Councillor McGonigle advised that the Commission would be
meeting on Thursday, June 25th, 2015.

Community Forest Co-operative

Councillor McGonigle reported that the Forest Co-op has begun work on the restoration of the wood signs at the Forest Memorial Park and were still waiting on receiving a quote for the trail upgrades which he will bring forward to Council for endorsement.

He further advised that the Forest Co-op was still waiting on word from the Province on its forest license extension.

No. R.119/15
Lake Cowichan Fire
Department – Incident
Report

(b) Moved: Councillor Austin
Seconded: Councillor McGonigle
that the Fire Department Monthly Incident Report for May, 2015 and payment in the amount of \$6,581.24 be approved.
CARRIED.

Cowichan Valley Regional
District Board

Councillor Day read out a newly created newsletter written by the Regional District Chairperson giving an update on the Board's activity over the last month which touched on the following:

- Presentation by One Cowichan on solar power generation;
- Trans Canada Trail funding opportunity; and
- Water conservation.

Mayor Forrest stated that more diligence was required with respect to fire suppression and that the Chair's monthly blog was a great idea.

Councillor Austin gave a verbal report on the activities of the Community Safety Advisory Committee and its recent meeting held on June 4th, 2015.

Councillor Austin advised that the Social Planning Cowichan Committee met recently and discussed cultural connections and housing.

Councillor Day shared a power point presentation on funding available through Our Cowichan for projects to help Seniors' Social Isolation which he had forwarded to members of Council and needs to be submitted by Monday, June 29th, 2015.

He stressed the importance of demonstrating collaboration with other groups and organizations.

Council members discussed the following projects:

- Provision of caregivers;
- Services for loss of vision and/or hearing;
- Transportation;
- Physical and social activities;
- Seniors exercise equipment installed between Seniors Centre and Evergreen complex;
- Improvements to handi-dart system or creation of a seniors ride programme;
- Purchase of vehicle to assist with the solicitation of volunteers for a driving programme;
- Additional exercise programme at the Cowichan Lake Recreation facility; and
- Bathing tub at Evergreen.

No. R.120/15
Statement of Financial
Information - 2014

- (c) Moved: Councillor McGonigle
Seconded: Councillor Day
that Council approve the Statement of Financial Information for 2014, as presented.

CARRIED.

8. BYLAWS

No. R.121/15
Bylaw No. 964-2015
Water Regulations and
Rates

- (a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan Water Regulations and Rates No. 964-2015" be reconsidered and adopted.

CARRIED.

No. R.122/15
Bylaw No. 965-2015
Official Community Plan
Amendment

- (b) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 965-2015" be read a third time.

CARRIED.

No. R.123/15
Bylaw No. 965-2015
Official Community Plan
Amendment

- (c) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 965-2015" be reconsidered and adopted.

CARRIED.

No. R.124/15
Bylaw No. 966-2015
Zoning Amendment

- (d) Moved: Councillor Day
Seconded: Councillor Austin
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 966-2015" be read a third time.

CARRIED.

No. R.125/15
Bylaw No. 966-2015
Zoning Amendment

- (e) Moved: Councillor Day
Seconded: Councillor Austin
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 966-2015" be reconsidered and adopted.

CARRIED.

9. NEW BUSINESS

Councillor McGonigle reported on the recent activities of Palsson Elementary School. He thanked the Lady of the Lake delegates and current royalty for their assistance with the Spring Fling event that was recently held. He further reported on the grant-in-aid funding provided for a new programme to improve student attendances and decrease tardiness.

10. MAYOR'S REPORT

The Mayor presented his report for June, 2015 with the following highlights:

- Great public participation in many social activities that have occurred in the Town that brings people together to strengthen and unify our community;
- Continuation of the long-time honored tradition of Lake Days;
- Participation in the Lake Days parade with other groups united with the common purpose of "Working Together is SUCCESS";
- Another successful Fireman's Ball tournament that

- raised over \$30,000 for Muscular Dystrophy;
- Lake Cowichan Secondary School graduating class of 2015 ceremony recently held;
- Extended his congratulations to those 2015 graduates that received scholarships and bursaries;
- Extended his thanks to those that participated in the age-friendly workshop and completed and submitted surveys on the matter;
- Focus group of 8 members walked strategic areas of the Town to conduct a mobility audit;
- Approval of a Job Creation Programme (JCP) to replace washrooms at Central Park and Lakeview Park;
- Work is well underway for the construction of the third cell at the sewage treatment plant made possible through government funding;
- Phase 1 of the Waste Water Treatment plant was approved for gas tax funding; \$350,000 from the Regionally Significant Fund and \$1,001,200 from the General Strategic Priorities fund – totalling \$1,351,200;
- Currently in stage 2 of water restrictions that have been implemented regionally;
- Preparation of the Town's year-end report for 2014 which is available online for review; and
- Compliments to the twelve girls that participated in the Lady of the Lake programme;
- Congratulations to the new royalty, Lady of the Lake Crystal Bell, First Princess Kirsten Mackie and Second Princess Sidney Fothergill; and
- Thanks to the outgoing royalty, Lauren Frost, Madyson Young and Marigold Arbic for their great representation this past year as our Town ambassadors.

11. NOTICES OF MOTION

12. IN CAMERA

13. ADJOURNMENT

No. R.126/15
Adjournment

Moved: Councillor Austin
Seconded: Councillor Vomacka
that we adjourn (7:20 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2015.

Mayor



PEACE RIVER REGIONAL DISTRICT

RECEIVED JUN 22 2015

Reg
July 28/15
5(b)1

Office of: the Chair

via email to: MEM.Minister@gov.bc.ca

June 12, 2015

The Honourable Minister Bill Bennett
Minister of Energy and Mines
Minister Responsible for Core Review
Room 301, Parliament Buildings
Victoria, BC
V8V 1X4

Dear Minister Bennett,

Re: Order in Council No. 148

Thank you for your quick response dated May 13, 2015 on behalf of Premier Clark to the Peace River Regional District letter, dated April 30, 2015 regarding the OIC #148 which removed lands from the ALR through a recommendation from the ELUC.

The ELUC was enacted to protect the environment and it would be important that the "executive committee" examine the duties of the ELUC.

Definitions:

1. In this Act:

"committee" means the Environment and Land Use Committee continued under this Act;

"environment" means all the external conditions or influences under which humans, animals, and plants live or are developed;

Duties of the Committee:

3. The committee has the following duties and powers:

(a) to establish and recommend programs designed to foster increased public concern and awareness of the environment;

PLEASE REPLY TO:

BOX 810, DAWSON CREEK, BC V1G 4H8 TELEPHONE: (250) 784-3200 or (800) 670-7773 FAX: (250) 784-3201 EMAIL: prrd.dc@prrd.bc.ca

9505 100 STREET, FORT ST. JOHN, BC V1J 4N4 TELEPHONE: (250) 785-8084 Fax: (250) 785-1125 EMAIL: prrd.fsj@prrd.bc.ca

- (b) to ensure that all the aspects of preservation and maintenance of the natural environment are fully considered in the administration of land use and resource development commensurate with a maximum beneficial land use, and minimize and prevent waste of those resources, and despoliation of the environment occasioned by that use;

DEFINITION OF DESPOLIATION — TO DESPOIL: WHICH MEANS: 1. TO SEVERELY DAMAGE OR RUIN (a place); 2. TO FORCEFULLY TAKE WHAT IS VALUABLE FROM (a place);

- (c) If considered advisable, to make recommendations to the Lieutenant Governor respecting any matter relating to the environment and the development and use of land and other natural resources;
- (d) to enquire into and study any matter related to the environment or land use;
- (e) to prepare reports, and, if advisable, to make recommendations to the Lieutenant Governor in Council;

Noted in your response is that you specify only Section 7 as though ELUC is acting in accordance with the Act whereas in Section 3 (a) (b) it would appear the actions that have been undertaken are contrary to the Act.

In reviewing your letter and obtaining a copy of the letter to Hydro Chair, Stephen Bellringer, it is also noted that your letter (undated) received by the ALC on Dec. 11th, 2013, shows you have already clearly stated the position of the Province, quote, "The Province is aware that one of the issues at the hearing will be the effect of the Project on agricultural land, some of which is located within the Agricultural Land Reserve." You also stated that, "Considering this joint environmental assessment, and its public hearing process under an independent Joint Review Panel, I am writing to inform you that the Government's current view is that this process should not be duplicated respecting these lands by a further process under the *Agricultural Land Commission Act*." Further stating, "Should the Project receive approval in the environmental assessment process, the Government will take appropriate action to ensure that the requirements of the *Agriculture Land Commission Act* will not apply to any of the lands potentially affected by the Project". Finally you state, "Please feel free to draw this letter to the attention of the Joint Review Panel at the hearing."

Even as the process had barely begun, the province was ensuring that they would remove any legal road blocks instead of allowing the Joint Review Panel to conduct the hearings in an unbiased manner. With statements such as were made in the letter to the Chair of BC Hydro and cc'd to Richard Bullock, then chair of the ALC, the province was clearly directing the ALC that there was no need for them to be involved. The ALC Act states that the Commission will only respond through an application process and, in this case, no application was ever made, therefore, there was no ability to respond to the JRP.

We believe that these actions are contrary to the ELUC and the ALC and are not acceptable. We request that you follow the provincially regulated acts and the recommendations of the JRP, rescind OIC # 148 and allow the BCUC to conduct an appropriate hearing.

For your further consideration, the Peace River Regional District forwarded the following resolution to the 2015 North Central Local Government Association (NCLGA) which was endorsed.

Therefore Be It Resolved:

That the Province of BC be requested to rescind Order in Council No. 148 until there has been adequate public input and respect shown for the legal requirements required to apply for removal of lands from the ALR.

There is mounting provincial concern with regard to the loss of valuable food producing lands.

Yours truly,



Lori Ackerman,
Chair

cc: Lieutenant Governor Judy Guichon
Premier Clark
Minister Steve Thompson
Minister Norm Letnick
MLA Pat Pimm
MLA Mike Bernier
UBCM members
Regional Districts
Frank Leonard, Chair, ALC

TOWN OF LAKE COWICHAN

Minutes of Finance & Administration Committee held on
Tuesday, July 14th, 2015



Reg
July 28/15
7(a)1

PRESENT: Mayor Ross Forrest, Vice-Chair
Councillor Carolyne Austin
Councillor Bob K. Day

REGRETS: Councillor Tim McGonigle, Chair
(with prior notice) Councillor Lorna Vomacka

STAFF: Dalton Smith, Acting Chief Administrative Officer
Ronnie Gill, Director of Finance
Nagi Rizk, Superintendent, Public Works and Engineering Services
Roni-Lee Roach, Executive Secretary

PUBLIC: 5

1. CALL TO ORDER

The Chair called the meeting to order at 5:05 p.m.

2. AGENDA

No. FA.031/15

Moved: Councillor Day
Seconded: Councillor Austin
that the agenda, as amended, be approved.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

4. DELEGATIONS AND REPRESENTATIONS

(a) Rosalie Sawrie, One Cowichan gave a presentation on solar energy in the Cowichan region and discussed community collaboration and partnerships for making Cowichan the solar capital of BC. She outlined recommendations for local governments that included:

- Lead by example – invest in solar panels and replace petroleum bills with electricity;
- Be inclusive – local co-op assisting with financing and incentives;
- Remove barriers – local rules and regulations for installation of solar panels;
- Regulate – require developers to develop and construct "solar ready";
- Get incentives and disincentives right – shaping energy choices through taxing and spending patterns;
- Establish local financing – work in cooperation with local financing institutions;
- Seek funding partnerships – availability of grant programs;
- Bundle other solutions – look at other solutions such as insulation, passive solar, water conservation, heat pumps, geothermal, public transit, bike lanes and electric vehicles; and
- Structure to act – allocation of time, resources and establish deadlines for action.

The Chair afforded the Committee members an opportunity to direct questions to Ms. Sawrie.

Mayor Forrest spoke on the proposed renovations to the municipal office and enquired if the installation of more panels over a larger area was beneficial. Ms. Sawrie suggesting contacting Viridian Energy Cooperative and speaking with its licensed contractors.

5. CORRESPONDENCE

- (a) The correspondence item received from the Cowichan Lake and River Stewardship Society regarding the 2015 grant-in-aid was treated as information.
- (b) The correspondence item received from the Union of BC Municipalities regarding 2015 resolutions was treated as information.
- (c) The correspondence item received from Palsson Elementary School regarding the 2015 grant-in-aid was treated as information.
- (d) The correspondence item received from the Ministry of Community, Sport and Cultural Development regarding the 2015 infrastructure planning grants was treated as information.

Councillor Day asked if the application could be made for an extension of the sewer system lines into the Lake Cowichan First Nation's lands. The Superintendent, Public Works and Engineering Services reviewed the criteria that was covered under the grant programme.

The Superintendent, Public Works and Engineering Services suggested making application for a liquid waste management plan and/or an asset management plan.

Councillor Day suggested making application for a study grant for an in-vessel system that would deal with the compostable matters collected locally.

The Committee directed staff to bring forward recommendations on possible infrastructure planning grants that could be applied for by the Town to the next Regular meeting of Council for consideration.

No. FA.032/15
Donation

- (e) Moved: Councillor Day
Seconded: Councillor Austin
that the Committee recommend approval of donation to the Lake Auxillary to Cowichan District Hospital of a two-night stay at Lakeview Park Campground in the shoulder season for 2016.

CARRIED.

No. FA.033/15
Donation

- (f) Moved: Councillor Austin
Seconded: Councillor Day
that the Committee recommend approval of donation to the Lake Cowichan Kinsmen of a two-night stay at Lakeview Park Campground in the shoulder season for 2016.

CARRIED.

6. REPORTS

- (a) The financial report for the period ending June 30th, 2015 was treated as information.
- (b) The Building Inspector's Service Report for June, 2015 was treated as information.

7. NEW BUSINESS

- (a) The Committee discussed the feasibility of acquiring safe boating signage from MADD Canada for installation at lake and river access points in Lake Cowichan.

The Committee directed staff to acquire safe boating signage to install at Lakeview Park and to speak with the owner of the Cowichan Lake Marina for the possibility of a sign at that location, alternatively, to speak with Mainroad Contracting to install one sign along Highway 18 as you enter Town.

No. FA.034/15
Saywell Park –
Wayfinding
Signage

- (b) Moved: Councillor Day
Seconded: Councillor Austin
that the Committee recommend approval of the recommendations of the Advisory Planning Commission for wayfinding sign at Saywell Park with:
 - 6-slats per side;
 - The names as recommended by the Advisory Planning Commission;
 - Larger font size for the names on signage;
 - Sign to be located at the existing wooden Saywell Park signage; and
 - The dedication cairn to be relocated to the walkway entrance at Saywell Park adjacent to Lakeview Avenue.

CARRIED.

The Committee members discussed the feasibility of removal of the circular cement planters along South Shore Road near the Saywell Park signage.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

Dalton Smith reported on the lake swim that was scheduled for July 31st, 2015 with the swimmers attempting to increase their distance from last year's 70 kilometres to 105 kilometres for 2015.

10. MEDIA/PUBLIC QUESTION PERIOD

11. ADJOURNMENT

No. FA.035/15
Adjournment

Moved: Councillor Austin
Seconded: Councillor Day
that we do adjourn. (6:23 p.m.)

CARRIED.

Reg
July 28/15
7(a)5.

Minutes of the Cowichan Lake Recreation Commission Meeting held on Thursday, June 25, 2015 in the Cowichan Lake Sports Arena Curling Lounge, 311 South Shore, Lake Cowichan BC at 7:00 PM.

PRESENT: Chairperson D. Darling
Mayor R. Forrest
Director I. Morrison
Director K. Kuhn
E. Fearon
R. Wise
L. Johnson
B. Peters

ALSO PRESENT: L. Blatchford, Manager, Cowichan Lake Recreation
R. Frost, West Cowichan Facilities Coordinator
R. Piechnik, Recording Secretary

ABSENT: J. Rowley

APPROVAL OF AGENDA

It was moved and seconded that the agenda be adopted as amended with the addition of NB1: Scouts Request.

ADOPTION OF MINUTES

MOTION CARRIED

M1 Regular Cowichan Lake Recreation Commission meeting of May 28, 2015

It was moved and seconded that the minutes be adopted as presented.

BUSINESS ARISING FROM THE MINUTES

BA1 Honeymoon Bay Hall Floor

MOTION CARRIED

DELEGATIONS

Installment of the floor is complete with the exception of the trim. Trim is expected to be completed within two weeks.

D1 Amanda Sawatzky - Boy Scouts

A request was made to the Commission to provide a space, at no cost for the Beavers, Cubs and Scouts. Amanda suggested the Mesachie Lake Hall. The Scouts have regrouped after a ten year hiatus and are finding operational costs challenging. Scout groups meet once a week for three hours. Discussion will resume under new business and staff will inform Amanda of the Commission decision at a later time.

CORRESPONDENCE

C1 Johannes Maas

A gift of a collection of model ships and cars has been offered to the Commission.

ACTION: Staff will ask local government what the policies are regarding the acceptance of gifts.

ACTION: D. Darling will make some inquiries.

C2 J. Fernandez - Town of Lake Cowichan

It was moved and seconded that staff will respond to Joe Fernandez and the Town Council letting them know the Cowichan Lake Recreation Commission:

- **Is willing to discuss their request to provide swim lessons at a location in Lake Cowichan and offer to meet;**
- **Is concerned about the infrastructure deficit at locations in Lake Cowichan;**
- **Is willing to look at alternative means to transport swim lesson registrants to the Youbou Arbutus Park.**

MOTION CARRIED

REPORTS

ACTION: Staff will compile the registration statistics for 2014 swimming lessons to determine geographical locations of registrants.

R1 West Cowichan Facility Coordinator Re: Facilities, Verbal Report

Major failure of the boiler; investigating implications; could be an expensive fix; Moving discussion to the July Commission meeting.

R2 Report, Manager, Cowichan Lake Recreation Re: Ice Fees and Charges 2015

It was moved and seconded that the Cowichan Lake Recreation Commission approves of no increase in ice fees and charges for 2015.

MOTION CARRIED

ACTION: Fees and Charges Responsibility to be on the next

agenda. R3 Report, Manager, Cowichan Lake Recreation re: Halls and

Room Fees and

Charges 2015

It was moved and seconded that the Cowichan Lake Recreation Commission approves of:

- **No increase in the hall and room rental fees for 2015;**
- **Adding SOCAN fees on top of the room rental fee for rentals that occur in the Cowichan Lake Sports Arena; but**

- **Not adding SOCAN fees on top of the room rental fee for rentals that occur in the Centennial, Mesachie lake, Honeymoon Bay and Youbou Community Halls.**

MOTION CARRIED

R4 Manager, Cowichan Lake Recreation Re: Lake Days Dance, Verbal Report

There were 246 people at the dance which is up in numbers from last year. Very positive feedback on the bands.

R5 Manager, Cowichan Lake Recreation Re: Temporary Change to Liquor License - The license has been approved.

R6 Directors Morrison and Kuhn re: CVRD Board Update, Verbal Report

Corporate Strategic Plan moving forward. Four main categories implemented. Water and Watershed; Value to taxpayers; Land use decisions; Relationship governance.

R7 Mayor Forrest Re: Town of Lake Cowichan Update, Verbal Report

Wall of Fame will be on August 8, 2015 this year to accommodate inductees; The town has applied for the Canada 150 grant which could grant up to \$500,000.00. If successful they will upgrade Centennial Park. Town of Lake Cowichan will be responsible for \$900,000.00 of a 1.4 million dollar project.

NEW BUSINESS

NB1 Scouts Request

It was moved and seconded that Cowichan Lake Recreation enter in to a contract with the Scouts allowing them to use the Mesachie Lake Hall, rent free from September 2015 - January 1, 2015; and effective January 1, 2015 a rental fee of \$25 per month for the next eight months will be charged; and that the contract will be reviewed in one year.

MOTION CARRIED

ACTION: Staff will contact Amanda to inform Scouts of the Commission decision and to refer Amanda to Director Morrison for information regarding grant in aid.

ADJOURNMENT

Meeting was adjourned at 8:50 pm.

Chair

Minutes of the Cowichan Lake Recreation Commission Meeting held on Thursday, July 16, 2015 in the Cowichan Lake Sports Arena Curling Lounge, 311 South Shore, Lake Cowichan BC at 7:00 PM.

PRESENT: Chairperson D. Darling
 Mayor R. Forrest
 Director I. Morrison
 R. Wise
 L. Johnson
 J. Rowley
 B. Peters

ALSO PRESENT: J. Elzinga, General Manager, Recreation and Culture Department
 L. Blatchford, Manager, Cowichan Lake Recreation
 R. Frost, West Cowichan Facility Coordinator
 R. Piechnik, Recording Secretary

ABSENT: Director K. Kuhn
 E. Fearon

APPROVAL OF AGENDA

It was moved and seconded to approve the agenda as presented.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Cowichan Lake Recreation Commission meeting of June 25, 2015

It was moved and seconded that the minutes be adopted as presented.

MOTION CARRIED

REPORTS

R1 West Cowichan Facility Coordinator's Verbal Report Re: Boiler and Truck

new

Honeymoon Bay floor and trim are complete; Boiler is still being looked into, will report back; There is a shortage of truck boxes, Ford is unable to supply the truck. Staff will probably have to go back for the RFP again.

R2 Report, General Manager, Recreation and Culture Department Re: Draft Cowichan Lake Recreation Sustainability Plan 2015

Recreation
 Commission
 example of a conceptual

J. Elzinga presented on behalf of Cowichan Lake Recreation, a Power-point presentation generalizing ideas and concepts for a Cowichan Lake Sustainability Plan to encompass the next ten years. Discussion. commended staff for a well researched and informative plan.

A suggestion from a Commission member to have programmers implement adult hockey as a program.

R3 Report, Manager, Cowichan Lake Recreation Re: 2015 Mid-Year Budget Review

Staff report presented. Discussion.

R4 Report, Manager, Cowichan Lake Recreation Re: Business Plan Overview

Staff report presented. Discussion.

R5 Report, Manager, Cowichan Lake Recreation Re: CLR 2016 Budget Preparation

Staff report presented. Discussion.

It was moved and seconded that staff prepare the 2016 budget with a 2% increase in requisition to allow for the replacement of CLASS software and USW wage increases; and that the dehumidifier be submitted as a supplemental

replacement of the request.

MOTION CARRIED

ACTION:

Staff will add sustainability and community engagement discussion to the next agenda.

R6 Directors Morrison and Kuhn Re: CVRD Board Update, Verbal Report

Director Morrison had no report.

R7 Mayor Forrest Re: Town of Lake Cowichan Update, Verbal Report

New "Way finding" signage going in at Saywell Park. Cowichan Lake Sports Arena will be on that one as well as the one by the car bridge. More be looked into in 2016 for west entrance to town.

signage will

ADJOURNMENT

The meeting adjourned at 8:55 pm.

Chair

Recording Secretary

Dated: _____



Lake Cowichan Fire Department

P.O. Box 31

Lake Cowichan, BC

V0R 2G0

(250)749-3522

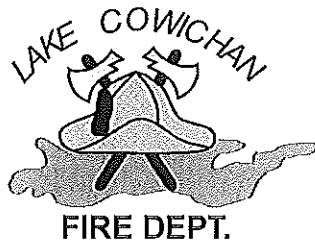
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July 28/15
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June 2015 Monthly Incident Report

- 1 Business Meeting
- 4 Practices
- 1 Truck Check
- 2 MVA
- 1 RCMP Assitance
- 1 Forestry Meeting
- 3 Bush Fire
- 1 Alarms Activated
- 5 Medical Assist
- 1 Fire Chiefs of B.C. Conference
- 2 Burning Complaint Investigation
- 1 Officer's Duty Sheets
- 1 Sec/Treasurer Monthly Stipend

Total Call Outs & Practices **\$8757.08**

Grand Total **\$8757.08**



Lake Cowichan Fire Department
P.O. Box 31
Lake Cowichan, BC
V0R 2G0
(250)749-3522

Fire Stats June 2015

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Incident</u>	<u>Men</u>	<u>Hrs</u>	<u>Cost</u>
06/01	6:25 PM	7436 Cowichan Lake Rd	Burning Complaint	2	1	\$37.80
06/01	7:00 PM	Fire Hall	Business Meeting	25	2	\$877.68
06/05	7:14 AM	Cowichan Lake Rd/Skutz Falls	Burning Complaint	1	1	\$18.90
06/07	8:31 PM	95 South Shore Rd	RCMP Assistance	19	1	\$343.30
June 8-10		Penticton	Fire Chiefs Assoc of B.C. Conference	2	24	\$907.20
06/08	7:00 PM	Fire Hall	Practice	22	2	\$727.60
06/10	9:57 AM	Youbou	Mutual Aid Structure Fire	14	3	\$649.08
06/10	6:00 PM	Fire Hall	Truck Clean	12	2	\$359.56
06/13	5:20 PM	83 Cowichan Lake Rd	Medical Aid	9	1	\$145.84
06/13	9:35 PM	135 Comiaken Rd	Medical Aid	12	1	\$218.62
06/14	7:45 PM	156 Johel Rd	Medical Aid	16	1	\$273.44
06/15	7:00 PM	Fire Hall	Practice	19	2	\$637.48
06/18	3:08 PM	249 Tal Rd.	Bush Fire	15	1	\$261.57
06/20	6:30 PM	West of Lakeview Park	Bush Fire	12	2	\$451.20
06/21	1:30 PM	South Shore Rd Median	Bush Fire	18	1	\$334.47
06/22	7:00 PM	Fire Hall	Practice	21	2	\$710.76
06/23	2:41 PM	190 South Shore Rd	Alarms Activated	14	1	\$258.98
06/26	9:32 PM	HWY 18-4km E of Town	MVA	17	1	\$293.99
06/26	9:00 AM	North Cowichan South End Hall	Forestry Meeting	1	4	\$77.12

06/27	10:54 AM	8959 Youbou Rd	MVA	17	1	\$295.24
06/29	7:00 PM	Fire Hall	Practice	21	2	\$709.42
06/30	1:07 PM	32 Arbutus St W	Medical Aid	8	1	\$128.53
			Duty Sheet	1	2	\$37.80
			Sec/Treasurer Stipend			\$150.00
		Total				\$8757.08

