

AGENDA
TOWN OF LAKE COWICHAN
Regular meeting of Council to be held on
Tuesday, March 24th, 2015 at 6:00 p.m.



Page #

1. CALL TO ORDER

INTRODUCTION OF LATE ITEMS (if applicable)

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

- (a) Minutes of the Regular Meeting of Council held on February 24th, 2015.

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4. BUSINESS ARISING AND UNFINISHED BUSINESS

5. DELEGATIONS AND REPRESENTATIONS

- (a) Christy Villiers, CWAV Society/Safer Futures re: Reporting on Youth Lens and Request for Implementation and Adoption of Programme.

6. CORRESPONDENCE

- (a) **Action Items-** None.

1. Minister of Infrastructure, Communities and Intergovernmental Affairs re: Wastewater Systems Effluent Regulations.
2. Cowichan Valley Schools Heritage Society re: Request for Support for Signage Project – Phase II.

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- (b) **Information or Consent Items-** (a member may ask that an Item be dealt with separately)

7. REPORTS

(a) **Council and Other Committee Reports**

- | | | |
|--|----------------------|-----------|
| 1. Finance & Administration | Councillor McGonigle | |
| • March 10 th , 2015. | | 11 |
| 2. Public Works & Environmental Services | Councillor Austin | |
| • March 3 rd , 2015. | | 14 |
| 3. Parks, Recreation & Culture | Councillor Vomacka | |
| • March 3 rd , 2015. | | 17 |
| 4. Economic & Sustainable Development | Councillor Day | |
| • March 17 th , 2015. | | 19 |
| 5. Cowichan Lake Recreation Commission | Mayor Forrest | |
| 6. V.I.R.L | Councillor Vomacka | |
| 7. Ohtaki Twinning Committee | Mayor Forrest | |
| 8. Advisory Planning Commission | Councillor McGonigle | |
| 9. Community Forest Co-op | Councillor McGonigle | |

(b) **Other Reports**

1. Lake Cowichan Fire Department Incident Report for February, 2015.
2. Cowichan Valley Regional District Board Meeting – Councillor Day.

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(c) **Staff Reports**

1. Chief Administrative Officer re: Development Permit and Development Variance Permit Application – Kaatza Station Museum at 125 South Shore Road.
2. Chief Administrative Officer re: Shaker Mill – Patron Participation Entertainment Endorsement.
3. Chief Administrative Officer re: Award of Sewage Treatment Plant Upgrade – Phase I.

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F/C
F/C

8. **BYLAWS**

- (a) "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 958-2015" may be given third reading.
- (b) "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 958-2015" may be reconsidered and adopted.
- (c) "Town of Lake Cowichan Zoning Amendment Bylaw No. 959-2015" may be given third reading.
- (d) "Town of Lake Cowichan Zoning Amendment Bylaw No. 959-2015" may be reconsidered and adopted.
- (e) "Town of Lake Cowichan Park Closure Bylaw No. 961-2015" may be read a first, second and third time.

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9. **NEW BUSINESS**

10. **MAYOR'S REPORT**

11. **NOTICES OF MOTION**

12. **MEDIA / PUBLIC QUESTION PERIOD**
 - Limited to items on the agenda

13. **IN CAMERA**

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following:
 - s.90 (1) (c) – labour relations or other employee relations; and
 - s.90 (1) (e) – the acquisition, disposition or expropriation of land or improvements.

14. **ADJOURNMENT**

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, February 24th, 2015



Reg
March 24/15
3(a)

PRESENT: Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Karl Lingren, Recording Secretary

PUBLIC: 13

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.030/15

Moved: Councillor McGonigle
Seconded: Councillor Day
that the agenda be approved, as amended.

CARRIED.

3. ADOPTION OF MINUTES

No. R.031/15

(a) Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Regular meeting of Council held on
January 27th, 2014 be adopted.

CARRIED.

No. R.032/15

(b) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the minutes of the Special meeting of Council held on
February 17th, 2015 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

(a) Dr. Paul Haselback, Medical Health Officer, Island Health, reviewed the 2014 Local Health Data Profiles through a power point presentation with Lake Cowichan data being compared with that of other municipalities.

(b) Kathleen Sheppard reported on highlights of Social Planning Cowichan's 2014 Annual Report with references to planned activities and priorities for 2015, also through a power point presentation.

(c) Judy Stafford presented Cowichan Green Community's accomplishments for 2014 through a short film presentation.

6. CORRESPONDENCE

No. R.033/15

- (a) Moved: Councillor Day
 Seconded: Councillor Austin
 that council support Cowichan Green's Edible Tree Grant application of \$4000.00.

CARRIED.

- (b) The letter from Terry Webster requesting a moratorium on the building of site C to allow BC Utilities Commission to rule on the project was treated as Information.

7. REPORTS

No. R.034/15
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Finance and Administration Committee meeting held on February 10th, 2015 be approved with the following recommendations:

1—Farmer's Market

that Council give approval for a Farmer's Market at the Town Square starting after May 15, 2015 through to the Labor Day week-end.

2—Western Diversification Programme

that Council support Lake Cowichan First Nation's application for funding under the Western Diversification program to undertake improvements to its waterfront properties.

3—Sewage Treatment Plant Upgrade

that Council approve Option 1 provided in the Opus Dayton Knight's proposal at a cost of \$106,830 and that Phase 1 of the Sewage Treatment Plant Upgrade be tendered.

CARRIED.

No. R.035/15
Public Works

Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Public Works Committee meeting held on February 3rd, 2015 be approved with the following recommendation:

1—Transit Service Amendment Bylaw

that the Town consent to the adoption of CVRD Bylaw No. 3882- Transit Service Amendment Bylaw, 2014.

CARRIED.

No. R.036/15
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor Day
that the minutes of the Parks, Recreation and Culture Committee meeting held on February 3rd, 2015 be approved.

CARRIED.

No. R.037/15
Economic and Sustainable Development

Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Economic and Sustainable Development Committee meeting held on February 17th, 2015 be approved.

CARRIED.

No. R.044/15
Bylaw No. 945-2014
Sign Regulation

(d) Moved: Councillor Day
Seconded: Councillor Austin
that the "Town of Lake Cowichan Sign Regulation Bylaw No. 945-2014" be reconsidered and adopted.

CARRIED.

No. R.045/15
Bylaw No. 958-2014
Official Community Plan
Amendment Bylaw

(e) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 958-2014" be given first and second readings.

CARRIED.

No. R.046/15
Bylaw No. 959-2015
Zoning Bylaw

(f) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 959-2015" be given first and second readings.

CARRIED.

9. NEW BUSINESS

None.

10. MAYOR'S REPORT

The Mayor presented his report for February, 2015 with the following highlights:

- Pleased with the public input at the public meeting of February 18th, 2015;
- Water turbidity and methods of treatment of same water included ultraviolet treatment and/or sand filtration;
- Extended thanks to residents for their understanding on the recent water boil advisories; and
- Recognition of the efforts of volunteers.

11. NOTICES OF MOTION

(a) Councillor McGonigle wanted to see the number of delegations permitted at each meeting regulated.

12. IN CAMERA

None.

13. ADJOURNMENT

No. R.047/15
Adjournment

Moved: Councillor Austin
Seconded: Councillor Vomacka
that we adjourn (7:50 p.m.).

CARRIED.

Certified correct _____,

Confirmed on the _____ day of _____, 2015.

Mayor

RECEIVED FEB 04 2015

Ministre de l'Infrastructure,
des Collectivités et des Affaires intergouvernementales
et ministre de l'Agence de développement
économique du Canada pour les régions du Québec



Minister of Infrastructure,
Communities and Intergovernmental Affairs
and Minister of the Economic Development Agency
of Canada for the Regions of Quebec

Ottawa, Canada K1A 1M8

JAN 30 2015

Reg
March 24/15
6(a)1

His Worship Ross Forrest
Mayor
Town of Lake Cowichan
P.O. Box 860
39 South Shore Road
Lake Cowichan, British Columbia V0R 2G0

Dear Mayor Forrest:

Thank you for your correspondence of November 21, 2014, regarding the *Wastewater Systems Effluent Regulations* (WSER) and federal investments in wastewater infrastructure.

I am very proud that our Government has delivered the New Building Canada Plan (NBCP) to help finance the construction, rehabilitation and enhancement of infrastructure across Canada. The Plan includes over \$53 billion for provincial, territorial and municipal infrastructure over 10 years. Combined with investments in federal infrastructure and First Nations' infrastructure, total federal spending for infrastructure will reach \$70 billion over the next decade. This is the largest and longest federal investment in Canadian history.

Of the \$53 billion under the NBCP, \$47 billion consists of new funding for provincial, territorial and municipal infrastructure, starting in 2014-15, through three key funds:

- The Community Improvement Fund: \$32.2 billion over 10 years consisting of an indexed Gas Tax Fund and the incremental Goods and Services Tax Rebate for municipalities to build roads, public transit, water and wastewater systems, recreational facilities and other community infrastructure across Canada.
- The New Building Canada Fund: \$14 billion over 10 years in support of major economic infrastructure projects of national, regional and local significance, including \$1 billion in funding dedicated to municipalities with fewer than 100,000 residents through the Small Communities Fund.
- A renewed P3 Canada Fund: \$1.25 billion over 5 years to continue supporting innovative ways to build infrastructure projects faster and provide better value for Canadian taxpayers through public-private partnerships.

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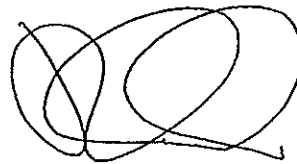
I am pleased to inform you that wastewater infrastructure is eligible for funding under all components of the NBCP. You can find more information about our programs at www.infrastructure.gc.ca.

I would also note that wastewater infrastructure has been an eligible funding category under several of Infrastructure Canada's previous and existing funding programs. Indeed, since 2006, the federal government has committed approximately \$2.1 billion to wastewater infrastructure across Canada. In addition, since 2006, municipalities have invested almost \$811 million of the federal Gas Tax Fund towards wastewater projects. Going forward, our Government will continue to provide funding for important improvements to wastewater treatment through all components of the NBCP.

If your officials have any questions or require clarification on any aspect of the NBCP, they should contact Jeff Moore, Assistant Deputy Minister, Policy and Communications, Infrastructure Canada, at jeff.moore@inf.gc.ca.

As always, I look forward to ongoing collaboration with the Town of Lake Cowichan as we continue to make record investments in world-class infrastructure that supports job creation, economic growth and a high quality of life for Canadians in every community across Canada.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Lebel', with a stylized, overlapping loop structure.

Denis Lebel, P.C., M.P.

c.c. The Honourable Leona Aglukkaq, P.C., M.P.
Minister of the Environment



Cowichan Valley Schools Heritage Society

1812 St. Ann's Drive
Duncan, BC V9L 5M4
27 February 2015

Reg
March 24/15
6(a)2

Mayor and Council
Town of Lake Cowichan
PO Box 860
39 South Shore Road
Lake Cowichan, BC V0R 2G0

Dear Mr. Forrest and Councillors:

The Cowichan Valley Schools Heritage Society (CVSHS) was formed by a group of retired public school teachers to research and record the history of public education in the Cowichan Valley.

To date our research has identified over 139 schools within the boundaries of School District 79 (Cowichan Valley) which are no longer in service. As a Phase I signage project we have had signs erected with the assistance of the school district on the original sites of 15 of these schools as a permanent record of remembrance and honour.

We are now ready to start Phase II of our signage project and permanently mark another 16 schools (see attached list). Before we can activate our project we need to be successful in:

- obtaining cooperation, support and approval from School District 79, the Municipality of North Cowichan, the City of Duncan, the Town of Lake Cowichan, the CVRD, private property owners, local museums and school heritage societies.
- confirming our research as to the authenticity and time dates of each school site
- obtaining funding to cover the costs of signage and new brochures
- acquiring professionally made signs cut in the shape of a school bell (see attached pamphlet)

We trust the Council will provide written approval and support to our signage salute to educational history in the Cowichan Valley.

If desired we are available to meet with Councillors and town staff to provide further information. I can be reached at 250-748-7425 or via cprellwitz@telus.net.

Yours truly,

Carolyn Prellwitz
Secretary, CVSHS

Cowichan Valley Schools Heritage Society

Phase II Signage Project

1. Chemainus Superior School, 1911-1938; corner, Cedar and Pine Streets, Chemainus – no building remains; former school property now filled with private homes
2. Cliffs School, 1893-1918 – one building still stands on Cliffs Road, Duncan
3. 4th Cowichan Station School, 1914-2007; 2375 Koksilah Road – building still stands
4. Genoa/Genoa Bay School, 1891-1911; 1919-1928; Genoa Bay – building still stands
5. Glenora Schools, 1900-1930; 1930-1950; 1950-1982; Glenora Road at Vaux Road – one building remains
6. Lake Cowichan Superior School; 1925-1937; 29 Renfrew Avenue, Lake Cowichan – building still stands
7. Malahat/Shawnigan School, 1893-1914, 1914-1951; 2900 Shawnigan Lake Road – building still stands as Our Lady Queen of the World Roman Catholic Church
8. Mayo School, 1920-1969; Paldi – no building exists
9. 4th Mill Bay School, 1914-2013; 2175 Cobble Hill Road, Cobble Hill – building still stands
10. Mt. Prevost Hillcrest School, 1932-1943; off Payne and Old Hillcrest Roads – no building exists
11. Nixon Creek/Caycuse Elementary School, 1927-1989; former Camp 6 logging camp in Caycuse – no building exists
12. 3rd Somenos School, 1914-1960 ; 3248 Cowichan Lake Highway, Duncan – building still stands
13. 2nd Sylvania School, 1919-1946; 1948-1961; corner Cameron Taggart and Shawnigan Lake Roads, Cobble Hill – building still stands
14. 1st Westholme School, 1910-1918; 3558 Mount Sicker Road, Chemainus – no building remains; on same property as replacement
15. 1st Yount School, 1925-1935; Mile 83, Youbou – no building exists

Note: A CVSHS school bell sign will be placed on a 16th school, Bayview Elementary, as part of a larger signage project by the Mill Bay/Malahat Historical Society.

TOWN OF LAKE COWICHAN

Minutes of Finance & Administration Committee held on
Tuesday, March 10th, 2015



Reg
March 24/15
7(a)1

PRESENT: Councillor Tim McGonigle, Chair
Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Nagi Rizk, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Roni-Lee Roach, Executive Secretary

PUBLIC: 3

1. CALL TO ORDER

The Chair called the meeting to order at 5:03 p.m.

2. AGENDA

No. FA.011/15

Moved: Councillor Day
Seconded: Councillor Austin
that the agenda, with the addition of the following items
under New Business:

- proposals to amend the procedural bylaw;
- attendance by Council members at an economic summit; and
- recognition of Autism Month

be approved.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) Mayor Forrest advised the Committee members that a meeting would be required with the newly elected executive for the Chamber of Commerce to discuss the lease renewal for the Information Centre.

Staff was directed to advise the Chamber of the 6-month lease extension and the request for a meeting. Committee members requested the following additional information among others:

- Chamber budget and financial statements;
- Breakdown of visitor statistics; and
- Update on annual presentation by the Chamber which has not been provided as per the existing contract.

(b) Ongoing Items Still Being Addressed:

(i) Columbarium: Councillor McGonigle advised that the matter was discussed at the recent Advisory Planning Commission and raised the concerns raised by the Commission members with respect to location, utilization of the facility and costs of interment.

The Committee members considered receiving a public response on the matter through the property tax notices, as well as, posting to social media.

- (ii) **Sports Tourism:** Dalton Smith was in attendance to advise that Tanya Kaul, programme coordinator for Cowichan Lake Recreation was aware of the Town's facilities and would look at future programmes and events being held in the community.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

- (a) The correspondence item received from Lake Cowichan School regarding an invitation to Council for its Health Fair to be held on Thursday, April 16th, 2015 was treated as information.

Staff was directed to contact the school and advise them of the Town's participation.

Mayor Forrest requested that emergency alert notifications through e-mails for boil water advisories be implemented.

Staff was directed to get this posted to social media, taxation notices and the office bulletin board.

6. REPORTS

- (a) The financial report for the period ending February 28th, 2015 was treated as information.

The Chief Administrative Officer reported that the capital listing was quite extensive and confirmed that a budget meeting would be held after adjournment of this meeting.

- (b) The Building Inspector's Service Report for February, 2015 was treated as information.

7. NEW BUSINESS

- (a) The Committee members discussed additional applications under the Gas Tax Strategic Priorities Fund.

No. FA.012/15
Funding
Application
Submission

Moved: Councillor Day
Seconded: Councillor Austin
that the Committee recommend that the Town of Lake Cowichan submit a grant application under the Gas Tax Strategic Priorities Fund for phase 2 of the Sewer Plant upgrade; and

that the Committee recommend that the Town of Lake Cowichan submit a grant application under the Capacity Building funding stream for an asset management project.

CARRIED.

- (b) Councillor McGonigle spoke on the procedural bylaw and the number of delegates that present during a Council and/or Committee meeting.

The Committee requested that the Procedural Bylaw be brought forward for consideration of amendments.

No. FA.013/15
Delegation –
Council Procedure
Bylaw

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the Council Procedure Bylaw be amended to limit
delegations and representations to 2 at any Committee
meeting and no more than 3 at any Regular Council meeting
with time limits of 15 minutes each.

CARRIED.

(c) Councillor Day shared information on a BC Economic Summit
scheduled for April 26th to 28th, 2015 in Richmond, BC and
stated that it would be a good networking opportunity.

(d) Mayor Forrest spoke on the request for recognition of April
being Autism Month.

The Committee requested that the welcome bear sign and
the fountain at Central Park be illuminated with blue lights
for the month of April to show the Town's support. The
Committee further directed staff to publicize the intent of the
event through social media, the Town bulletin board and
website.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

Councillor Austin shared that the Community Safety Advisory
Committee postponed its March meeting to April, 2015.

Councillor Vomacka noted that an Earthquake Readiness
seminar was being held on March 18th, 2015 from 5:00 p.m.
to 8:00 p.m. at the Lake Cowichan Curling Lounge.

Councillor McGonigle conveyed his congratulations to the
Lake Cowichan First Nations for its successful Health Fair
event held recently.

Mayor Forrest asked if entertainment for the opening of the
Town Square had been arranged with the Lake Cowichan
First Nations. The Chief Administrative Officer responded
that no confirmation has been received to date.

The opening of the Town Square will be held on Friday, May
15th, 2015 at 1:00 p.m.

10. MEDIA/PUBLIC QUESTION PERIOD

11. ADJOURNMENT

No. FA.014/15
Adjournment

Moved: Councillor Austin
Seconded: Councillor Vomacka
that we do adjourn. (6:03 p.m.)

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____, 2015.

Chair

The CAO also updated that the APC is hoping the existing Ministry installed signs could be replaced. Councillor Day asked why washroom and parking signs had not been looked at yet. The chair of APC explained that this needed more discussion by his members.

- (ii) Urban drainage- Craig Sutherland of KerrWood Leidel gave a summary of the report being compiled. He stated there are still a couple of additions to be made to the report before it can be finalized. He summarized that the report's focus was on public safety, protection of riparian areas and water quality.
- (iii) Inventory of Disability Parking Stalls: Councillor Day recommended that the disability parking stalls be re-painted with the blue paint that shows up better. The Superintendent, Public Works and Engineering Services reported that he is not able to do that process in house and would to co-ordinate that work with a contractor and weather.
- (iv) In-Vessel Composting: Councillor Day noted that he will hopefully be going to Winnipeg in 2016 to view an In-Vessel Composting facility.

4. DELEGATIONS

None.

5. CORRESPONDENCE

- (a) The three letters were moved to Reports on the agenda.
- (d) CVRD- Re: BC Transit Customer Survey was treated as information.

6. REPORTS

- (a) CAO- Re: Water Treatment Plant Upgrades and Gas Tax Strategic Priorities Funding- It was suggested that an application for the full treatment option be made under the GAs Tax Priorities funding programme.

The Superintendent, Public Works and Engineering Services said that Island Health needs to know what the town intentions are for upgrades. It was also discussed whether Island Health would be satisfied unless a full treatment upgrade was made.

Moved: Councillor McGonigle

Seconded: Councillor Day

that it be recommended that the Town apply for a grant for a filtration treatment upgrade system under Gas Tax Strategic Priorities Funding programme.

CARRIED.

7. NEW BUSINESS

None.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

None.

10. MEDIA/PUBLIC QUESTION PERIOD

11. ADJOURNMENT

No. PW.0010/15
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that this meeting adjourn. (6:15 p.m.)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2015.

Chair

TOWN OF LAKE COWICHAN

Minutes of Parks, Recreation and Culture Committee held on
Tuesday, March 3rd, 2015



Reg
March 24/15
7(a)3

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Tim McGonigle
Councillor Bob K. Day

STAFF: Joseph Fernandez, CAO
Nagi Rizk, Superintendent, Public Works and Engineering Services
Ronnie Gill, Director of Finance
Karl Lingren, Recording Secretary

PUBLIC: 9

1. CALL TO ORDER

The Chair called the meeting to order at 6:17 p.m.

2. AGENDA

No. PR.005/15

Moved: Councillor Austin
Seconded: Councillor Day
that the agenda be approved with addition.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) Centennial Park Plans and Detail- there was no update. The item is to be taken off the next agenda.

(b) Ongoing Items:

(i) Lake Cowichan Parks and Details – CAO said that a list had been given at a prior meeting and it can be updated after the tour of the local parks is taken.

(ii) Duck Pond and Kinsmen / CLEC Involvement – No update.

(iii) Riverfront Parkway and Trail Connections- No update was available but expected that the contract planner would be working on such a plan.

(iv) Town Square Dedication - The CAO discussed that the dedication is set for May 15th, 2015. Mayor Forrest recommended the afternoon. Councillor Day suggested 1:00 pm and that there be refreshments and light snacks. He also wanted all service clubs to get invitations.

A discussion was also had on the totem pole that will begin carving soon. The First Nation's hoped that the totem pole could be put on a small portion of the stage for protection from weather and vandals.

(v) Seniors Exercise Equipment – No update. Councillor McGonigle suggested that this matter be taken off the agenda for this year and brought up again in next year's budget.

(vi) Tree Canada application for Community garden- The CAO said a grant was submitted but no response has been received yet.

4. DELEGATIONS

- (a) Rocky Wise- Re: Ball Fields- raised concerns overof the type of infield mix that has been used for the Little League Park and Centennial Park. He felt that this was an inferior mix.

Mayor Forrest explained that other communities use the same mixture and the Superintendent of Public Works said they got samples from the Sportsplex in Duncan to match it. Mayor Forrest also mentioned that the new mixture was approved by Lake Cowichan District Minor Baseball and was deemed appropriate for our Little League Park.

- (b) Bryan Hill- President LCDMBA re: upgrade on fields- presented a handout to the table with a request for facility improvements to the Little League Park. The list consisted of safety concerns as well as maintenance items.

5. CORRESPONDENCE

- (a) The correspondence from Joe Dorey on recreational spending was received and filed.

6. REPORTS

None.

7. NEW BUSINESS

- (a) Success by 6 funding- was discussed and a decision was made to apply for grant money for another project.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

None.

10. MEDIA/PUBLIC QUESTION PERIOD

11. ADJOURNMENT

No. PR.006/15
Adjournment

Moved: Councillor Austin
Seconded: Councillor Day
that we adjourn (7:13 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2015.

Chair

TOWN OF LAKE COWICHAN

Minutes of Economic and Sustainable Development Committee held on
Tuesday, March 17th, 2015



Reg
March 24/15
7(a)4

PRESENT: Councillor Bob K. Day, Chair
Mayor Ross Forrest
Councillor Carolynne Austin
Councillor Tim McGonigle (6:19 p.m.)
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Nagi Rizk, Superintendent, Public Works and Engineering Services
Roni-Lee Roach, Executive Secretary

OTHER: 3

1. CALL TO ORDER

The Chair called the meeting to order at 5:03 p.m.

2. AGENDA

No. SPD.006/15

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the agenda, with the addition of 'CanDo Policy' proposal and
invitations to community groups under Notices of Motion, be
approved.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) The Chief Administrative Officer advised that the business case
for a Cowichan Valley Regional Affordable Housing Trust Fund
should be a regionally driven initiative.

Mayor Forrest advised of a meeting with Joy Emmanuel, Regional
Affordable Housing coordinator and Chris Hall, Consultant on the
matter earlier in the day.

The Chair requested that the matter of affordable housing remain
on the agenda for future discussion.

Councillor Austin reported that Social Planning Cowichan would
be meeting on Monday, March 23rd with representatives of
SuccessBy6 in attendance.

The Committee requested that an invitation be forwarded to
SuccessBy6 to discuss available grant opportunities.

(b) The Committee members discussed the matter of a Seniors' Care
Facility.

Mayor Forrest had mentioned the subject in his February, 2015
Mayor's report and had invited members to sit on a Committee to
address this matter. To date, two people have forwarded their
names. He further advised that the consultant would be
discussing issues dealing with the Age Friendly study that is being
undertaken.

(c) The Committee directed staff to contact the School District for a
meeting with School District officials to discuss matters of mutual
concern.

- (d) The Chief Administrative Officer reported that the Infrastructure Improvements and downtown revitalization was currently under budget considerations that included improvements at Saywell park and sidewalk improvements.

Councillor Day requested that consideration be given to installing garbage receptacles at the new Town Square.

The Superintendent, Public Works and Engineering Services advised that plans for the early spring would include the following:

- Installation of at least 1 garbage receptacle at the Town Square;
- Hydroseeding at the baseball fields and the area adjacent to the Library;
- Gardeners would be back to work on March 23rd, 2015;
- Installation of two (2) benches and river rock at the Town Square; and
- Installation of a wooden bridge to tie in the Town Square, Library and Renfrew Avenue area.

The Chief Administrative Officer reported to the Committee on the issue of private properties on South Shore Road and their poor aesthetic condition. He advised that the contract planner was undertaking a review of guidelines and policies to allow for the Town to have greater enforcement authority to ensure compliance.

4. **DELEGATIONS**

- (a) Councillor Day shared a 14-minute video presentation on an initiative entitled "8 to 80 Cities" that was presented at a Community Innovation conference in Kamloops that he attended with Mayor Forrest.

The following was raised:

- Removal of parking space along South Shore Road to encourage more pedestrian traffic;
- Need for more sidewalk improvements;
- Feasibility of installing dog park at Sahtlam Avenue or other municipal park; and
- Contact Shaw Cable to determine the required bandwidth for improved internet speed.

5. **CORRESPONDENCE**

None.

6. **REPORTS**

None.

7. **NEW BUSINESS**

- (a) The Committee discussed the matter of the strategic planning process.

Councillor Day asked if consideration should be given to having a facilitator available, similar to the Regional District, that will be holding its meetings in April, 2015.

8. NOTICES OF MOTION

- (a) Councillor Day raised the matter of a "YES" Policy and asked whether it was worthwhile to consider the implementation.

The matter will be brought forward to the next Economic and Sustainable Development meeting.

- (b) Councillor Day requested consideration be given to inviting community groups to Committee meetings to discuss matters of mutual interests. He suggested various groups such as Community Services, Heritage Society, Island Savings and RBC financial institutes, and the Chamber of Commerce being invited.

Councillor McGonigle joined the meeting at 6:19 p.m.

9. PUBLIC RELATIONS ITEMS

- (a) Councillor Austin reported that the Cowichan Lake River Stewardship Society has arranged a Water Safety Community meeting for Saturday, April 18th, 2015.

10. MEDIA/PUBLIC QUESTION PERIOD

11. ADJOURNMENT

No. SPD.007/15
In-Camera

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the Committee close the meeting to the public to deal with
Issues relating to law enforcement under Section 90(1) (f) of the
Community Charter (6:39 p.m.)

CARRIED.

11. ADJOURNMENT

No. SPD.008/15
Adjournment

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the meeting arise with no report and adjourn (8:25 p.m.),

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2015.

Chair



Lake Cowichan Fire Department

P.O. Box 31

Lake Cowichan, BC

V0R 2G0

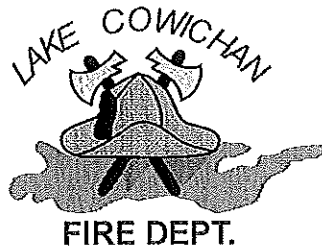
(250)749-3522

48
Reg
March 24/15
7(6)1

February 2015 Monthly Incident Report

1 Business Meeting / Practice
3 Practices
1 Truck Check
1 Level 1 First Aid Course
2 Chimney Fires
1 River Rescue
1 Paged Out in Error
1 Officer Meeting
1 MVA
1 Vehicle Fire
1 Transport Town Employee by Boat to get Water Sample of Lake
1 Structure Fire
1 Lift Assist
2 Medical Aid
1 Cowichan Valley Fire Prevention Meeting
6 Officer/Member Duty Sheets
1 Secretary/Treasurer Monthly Stipend
4 NFPA Tests

Total **\$8558.39**



Lake Cowichan Fire Department
P.O. Box 31
Lake Cowichan, BC
V0R 2G0
(250)749-3522

Fire Stats February 2015

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Incident</u>	<u>Men</u>	<u>Hrs</u>	<u>Cost</u>
02/02	11:50 AM	140 Sahtlam Ave E	Chimney Fire	10	1	\$181.76
02/02	7:00 PM	Fire Hall	Practice	26	2	\$876.36
02/06	8:49 PM	312 South Shore Rd	Medical Aid	17	1	\$271.56
02/08	10:50 PM	227 Grants Lake Rd	Structure Fire	20	1	\$307.10
02/09	8:07 AM	#11-9041 Meades Creek	Medical Aid	15	1	\$237.24
02/10	5:45 PM	Duncan F.D.	Fire Prevention Meeting	1	2.5	\$47.25
02/10	7:00 PM	Fire Hall	Practice	26	2	\$840.44
02/12	6:00 PM	Fire Hall	Truck Check	11	2	\$290.36
02/14	8:10 AM	30 North Shore Rd	River Rescue	17	1	\$310.30
02/16	5:30 PM	Fire Hall	Officers Meeting	7	1.5	\$198.45
02/16	6:35 PM	312 South Shore Rd	Chimney Fire	22	1	\$365.12
02/16	7:00 PM	Fire Hall	Practice	24	2	\$766.16
02/16	8:30 PM	HWY 18/Skutz Falls	MVA	24	1	\$382.42
02/18	12:30 PM	Cowichan Lake	Take Town Employee by boat to get water sample	3	1	\$55.76
02/19	2:33 PM	5915 Mayo Rd	Car Fire	12	2.5	\$411.15
02/21	8:00 AM	Fire Hall	Level 1 First Aid Course	12	8	\$1290.08
02/21	10:53 AM	189 Grants Lake Rd	Lift Assistance	18	1	\$289.80
02/23	7:00 PM	Fire Hall	Practice	21	2	\$658.96
02/24	6:00 PM	6815 First Ave	Paged in error-HBVFD call	17	1	\$272.78
			Duty Sheets	4	15	\$283.50
			NFPA Tests	3	16	\$71.84

			Sec/Treasurer Stipend			\$150.00
		Total				\$8558.39

Staff Report

Reg
March 24/15
76)



Date: March 4, 2015
To: Chief Administrative Officer
From: James van Hemert, Director of Planning
Re: Development Permit and Development Variance Permit application to vary the side lot line setback (Section 5.15.3.2 of the Town of Lake Cowichan Zoning bylaw 935-2013) to accommodate an expansion to the museum in Saywell Park(Lot 1, District Lot 12, Cowichan Lake District, Plan 31221)

REQUEST:

The Town of Lake Cowichan, on behalf of the Kaatza Historical Society, is processing an application to permit the construction of an expansion to the museum in Saywell Park and to vary the side lot line setback.

BACKGROUND & ANALYSIS:

Applicable Zoning Regulations

The subject property is zoned P-1 Public Use. The proposed expansion is a permitted use and subject to an interior side lot line building setback of 3.0 metres.

Section 4.4 Setbacks of the Zoning Bylaw provides that as otherwise provided in particular zones, the setback requirements of this bylaw do not apply with respect to **eaves**, porches, unenclosed stairwells or balconies, canopies and sunlight control projections if the projections, measured horizontally, **do not exceed 1.0 metres in the case of a side yard**, or 2.0 metres in the case of a front and rear yard. The eave proposed is 1.5 feet and will not exceed this exception. Accordingly, the variance will only apply to the building exterior wall which is proposed to be 5 feet (1.524 metres) from the side lot line.

Other Relevant Matters

The following matters are normally considered:

- 1) Impact to neighbours;
- 2) Topography;
- 3) Environmental impacts; and
- 4) Visual impacts.

Each of these topics is explored briefly.

- 1) Impact to neighbours

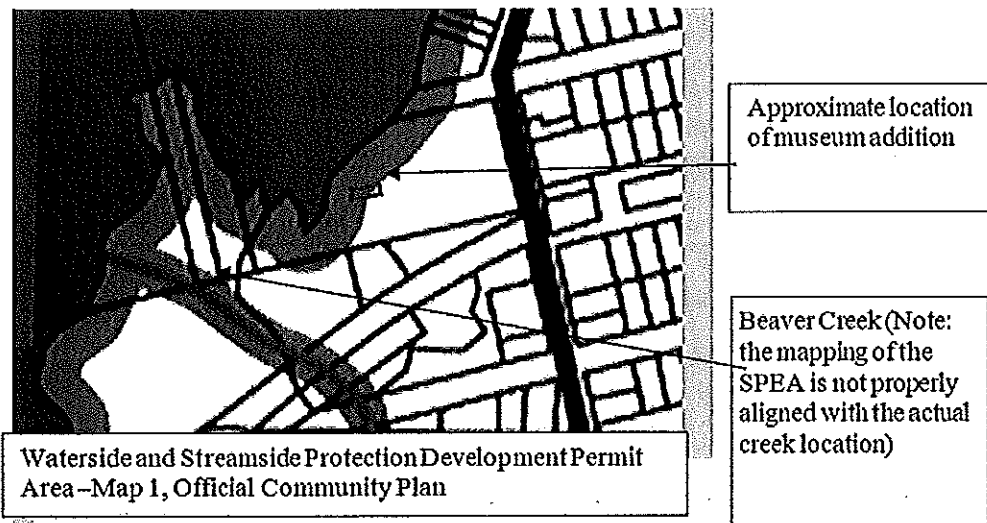
The neighbouring property owner to the south, the Cowichan Lake Community Services Society, provided a letter of support for the addition. They are not concerned with any impacts. No other neighbours are affected by this proposal.

2) Topography

The land is level and not within lands designated as steep slopes on the Natural Hazard Lands Development Permit Area (Map 4) of the Official Community Plan.

3) Environmental impacts

The proposed archival addition to the Kaatza Station Museum was chosen to avoid an incursion into the Beaver Creek's "Streamside Protection and Enhancement Area" (SPEA) which would have occurred with the original plans for an archival addition to the Bell Tower School (also managed by the Kaatza Historical Society). A letter from BC Conservation Foundation provides further detail on the reasons for the rejection of the Bell Tower School addition. The current site was reviewed for environmental conflicts by biologists of the BC Conservation Foundation, Craig Wightman and Peter Law. In an email to the Town dated March 3, 2015, they note that the site measures 34 meters from the SPEA of Cowichan River and does not lie within the SPEA of Beaver Creek. Therefore, with respect to both water bodies there is no conflict with the SPEA and the proposed addition lies outside the Watercourse and Stream Protection development permit area.



The proposed addition lies within the 200 year flood plain, however, the current building's first floor has been raised above the flood level and the addition will contain no residential space.

4) Visual impact

The addition is designed to blend with the existing building. The property is not within the Downtown Development Permit Area and therefore not subject to its aesthetic and site plan oriented guidelines..

RELEVANT LEGISLATION:

Authority is granted to the Town to vary provisions of the Zoning Bylaw in Section 922 (of Part 26) of the Local Government Act. The town has broad discretion to vary the bylaw under Section 922 and is not bound by considerations of hardship, which is the case of a variance sought under Section 901 and with the review of a Board of Variance.

RECOMMENDATION:

that Council approve a Development Permit for construction of an addition to the Kaatza Museum;

and grant a Development Variance Permit to allow for a 1.524 meter (5 feet) side lot line setback instead of the required 3 meter setback , and a variance from the 3 meter setback required for the rear to 1.476 metres.

James van Hemert

TOWN OF LAKE COWICHAN

BYLAW NO. 958-2015

A Bylaw to Amend Official Community Plan Bylaw No. 910-2011

Reg
March 24/15
8(a) & (b)

WHEREAS Section 876 of the *Local Government Act* provides that a local government may adopt and amend one or more official community plans to guide decisions on planning and land use management;

AND WHEREAS the Council of the Town of Lake Cowichan has adopted an Official Community Plan cited as the "Town of Lake Cowichan Official Community Plan Bylaw No. 910-2011";

AND WHEREAS the Council of the Town of Lake Cowichan deems it necessary to amend Bylaw 910-2011 to allow for changes with respect to land use and zoning requirements;

NOW THEREFORE the Council of the Town of Lake Cowichan in open meeting assembled enacts as follows:

1. **TITLE**

This bylaw may be cited for all purposes as the "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 958-2015".

2. **AMENDMENTS**

The Official Community Plan Bylaw, cited as the "Town of Lake Cowichan Community Plan Bylaw No. 910-2011" is hereby amended through revisions to Map 5 Development Permit Areas 4, 5, 6 and 7' as shown in Schedules A, B, and C, attached and forming part of this bylaw.

3. **FORCE AND EFFECT**

That upon adoption of this bylaw, Bylaw No. 910-2011 being the "Town of Lake Cowichan Official Community Plan Bylaw No. 910-2011" shall hereby be amended and take effect with the amendment hereto attached.

READ A FIRST TIME on the 24th day of February, 2015.

READ A SECOND TIME on the 24th day of February, 2015.

PUBLIC HEARING held on the ___ day of ____, 2015.

READ A THIRD TIME on the ___ day of ____, 2015.

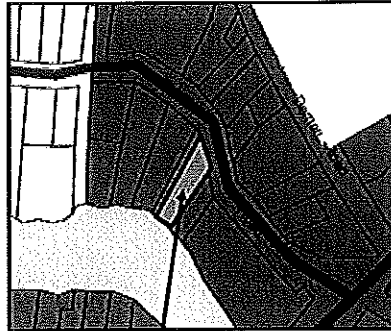
RECONSIDERED, FINALLY PASSED and ADOPTED by the Municipal Council of the Town of Lake Cowichan on the ___ day of ____, 2015.

Ross Forrest
Mayor

Joseph A. Fernandez
Corporate Officer

SCHEDULE "A"

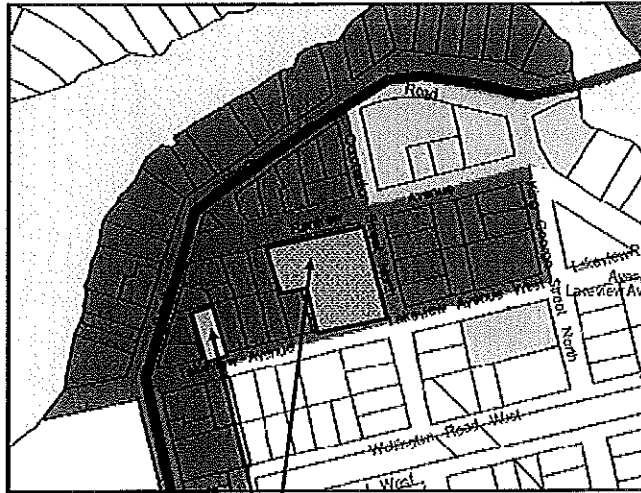
Attached to and Forming Part of Bylaw No. 958-2015
and Amending Map 5 of Bylaw 910-2011



Subject property to be designated as DPA 6 Multi-Family Residential

SCHEDULE "B"

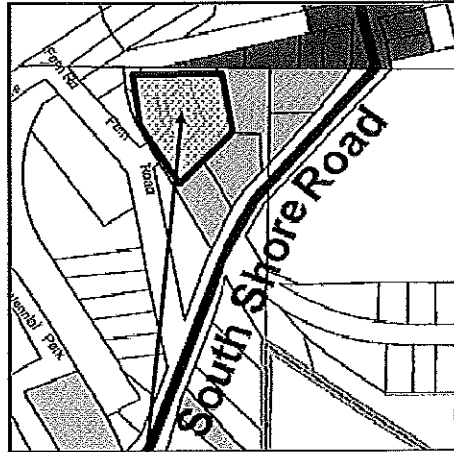
Attached to and Forming Part of Bylaw No. 958-2015
and Amending Map 5 of Bylaw 910-2011



Subject properties to be designated as DPA 6 Multi-Family Residential

Schedule "C"

Attached to and Forming Part of Bylaw No. 958-2015
and Amending Map 5 of Bylaw 910-2011



Subject properties to be removed from DPA 5 Highway Commercial,
Neighbourhood Centre, and Tourism

TOWN OF LAKE COWICHAN
BYLAW NO. 959-2015
A Bylaw to Amend Zoning Bylaw No. 935-2013

Reg
 March 24/15
 8(c) & (d)

WHEREAS the Local Government Act authorizes a local government to enact bylaws, pursuant to Section 903 which would designate different zones pertaining to land use and development of the Town of Lake Cowichan;

AND WHEREAS the Council of the Town of Lake Cowichan deems it expedient to amend Bylaw 935-2013 to allow for changes with respect to land use and zoning regulations;

AND WHEREAS the passage of this bylaw has met all of the requirements pursuant to the Local Government Act;

NOW THEREFORE the Council of the Town of Lake Cowichan in open meeting assembled, enacts the following:

1. TITLE

This bylaw may be cited for all purposes as the "Town of Lake Cowichan Zoning Amendment Bylaw No. 959 -2015".

2. AMENDMENTS

1) Part V Regulations for Each Zone, Zoning Categories, is hereby amended with the addition of a new zone district, Limited Commercial and Residential (C-1-B):

5.9 (a) C-1-B- LIMITED COMMERCIAL AND RESIDENTIAL ZONE

.1 Intent

The intent of the C-1-B -- Limited Commercial and Residential Zone is to provide for a limited range of commercial uses and high density residential uses.

.2 Permitted Uses

	Principal Uses	Minimum Lot Size
(a)	Art studio or art gallery	464 m ²
(b)	Business and professional services	
(c)	Child care facility	
(d)	Lodging and boarding houses	
(e)	Single family residential dwelling	
(f)	Two family residential dwelling (side by side, duplex)	
(g)	Multiple-family residential above commercial use or at rear of commercial use where not fronting public street	2000 m ²

Accessory Use	
(i)	Home based business in accordance with use permitted in (e)

.3 Conditions of Use

.1 Dimensional and Coverage Standards

Dimensions and Coverage	Single Unit	All other buildings and structures
Maximum height (metres)	10.5	7.5
Maximum parcel coverage (as a %)	50	

.2 Minimum building setbacks

Use / Structure	Front Lot Line	Rear Lot Line	Exterior Side Lot Line	Interior Side Lot Line
Principal/Accessory	1.5 metres	3.0 metres	1.5 metres	1.5 metres

- 2) Schedule "A" to Zoning Bylaw No. 935-2013 is amended by rezoning property from General Commercial (C-1) to Public Use (P-1), which is outlined in heavy black ink and identified on Schedule "A" to this Bylaw.
- 3) Schedule "A" to Zoning Bylaw No. 935-2013 is amended by rezoning properties from General Commercial (C-1) to Limited Commercial (C-1-B), which are outlined in heavy black ink and identified on Schedule "B" to this Bylaw.
- 4) Schedule "A" to Zoning Bylaw No. 935-2013 is amended by rezoning properties from General Commercial (C-1) to Multi-Family Residential (R-3), which are outlined in heavy black ink and identified on Schedule "B" to this Bylaw.
- 5) Schedule "A" to Zoning Bylaw No. 935-2013 is amended by rezoning properties from General Commercial (C-1) to Public Use (P-1) which are outlined in heavy black ink and identified on Schedule "B" to this Bylaw.
- 6) Schedule "A" to Zoning Bylaw No. 935-2013 is amended by rezoning properties from General Commercial (C-1) to Public Use (P-1), which are outlined in heavy black ink and identified on Schedule "C" to this Bylaw.
- 7) Schedule "A" to Zoning Bylaw No. 935-2013 is amended by rezoning properties from General Commercial (C-1) to Urban Residential (R-1), which are outlined in heavy black ink and identified on Schedule "C" to this Bylaw.
- 8) Schedule "C" Permitted Land Use Table is hereby amended to include permitted uses for the new zone district Limited Commercial and Residential Zone (C-1-B) as shown in Schedule "D" to this bylaw.
- 9) The Permitted Uses Chart in Section 5.11.2 **C-3 – LAKEFRONT AND RIVERFRONT COMMERCIAL ZONE**, in Part V Regulations is hereby amended with the addition of the following permitted use for property legally described as Lot 2, Plan 5631, Section 6, Land District 17, PID 000-789-178 and with a street address of 30 North Shore Drive:
 - Multi-family Residential;

And Section 5.11.3 on Conditions of Use is hereby further amended to include the following condition of use for this property:

 - No additional dwelling units permitted beyond the number of units existing at the time of this amendment.
- 10) Any non-conforming use for the said properties may be continued but if the use is discontinued for a continuous period of six months any subsequent use the said properties referred to in this bylaw becomes subject to the uses permitted in Bylaw 935-2013.

3. FORCE AND EFFECT

That upon adoption of this bylaw, Bylaw No. 935-2013 being the "Town of Lake Cowichan Zoning Bylaw No. 935-2013" shall hereby be amended and take effect with the amendments hereto attached.

READ A FIRST TIME on the 24th day of February, 2015.

READ A SECOND TIME on the 24th day of February, 2015.

PUBLIC HEARING held on the ___ day of ___, 2015.

READ A THIRD TIME on the ___ day of ___, 2015.

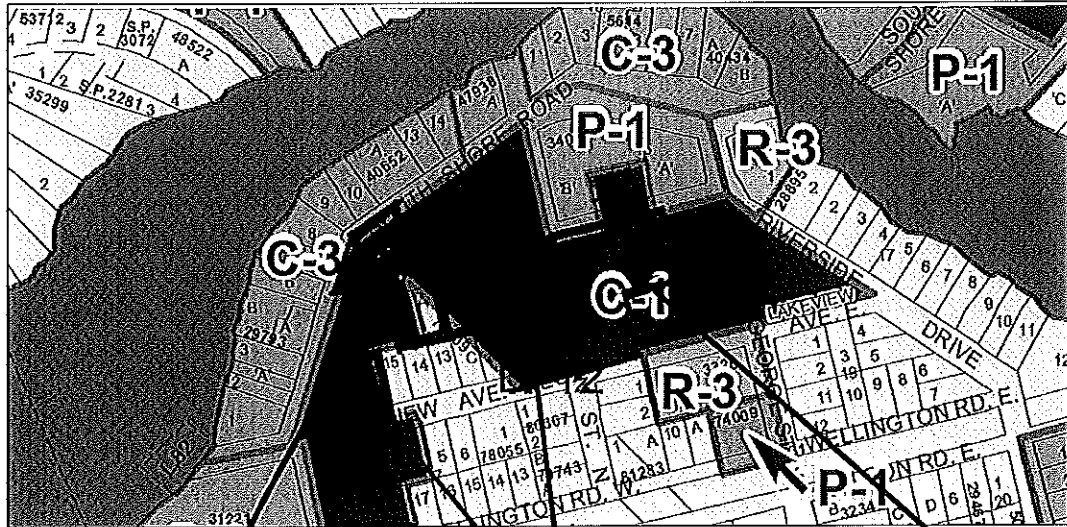
RECONSIDERED, FINALLY PASSED and ADOPTED by the Municipal Council of the Town of Lake Cowichan on the ___ day of ___, 2015.

Ross Forrest
Mayor

Joseph A. Fernandez
Corporate Officer

SCHEDULE "B"

Attached to and Forming Bylaw No.959-2015



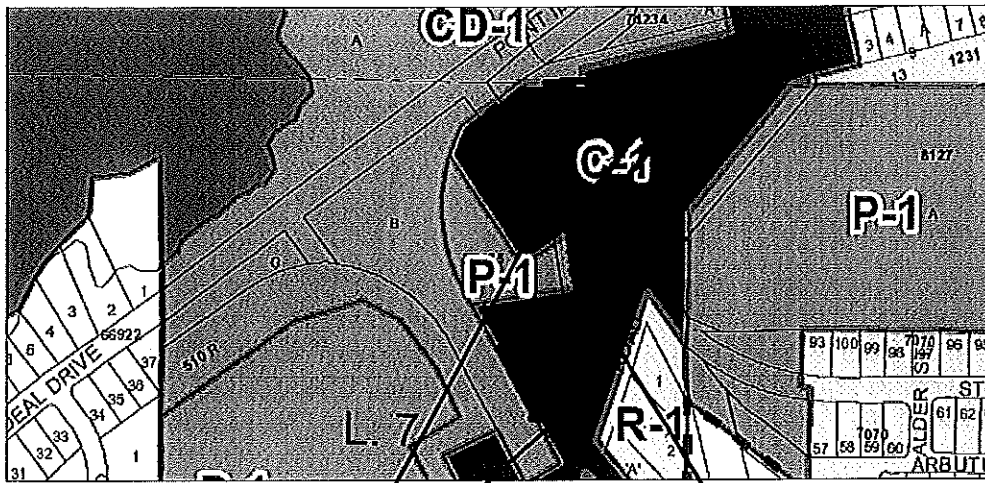
Rezone from General Commercial (C-1) to Public Use (P-1)

Rezone from General Commercial (C-1) to Multi-Family Residential (R-3)

Rezone from General Commercial (C-1) to Limited Commercial and Residential (C-1-B)

SCHEDULE "C"

Attached to and Forming Bylaw No. 959-2015



Rezone from General Commercial (C-1) to Urban Residential (R-1)

Rezone from General Commercial (C-1) to Public Use (P-1)

Industrial

Land Use	Zone District																		
	R-1	R-1-A	R-2	R-3	R-4	R-4-A	R-5	C-1	C-1-A	C-1-B	C-2	C-3	C-4	I-1	I-2	P-1	W-1	CD-1	
• = Permitted Use ○ = Accessory to a principal use																			
aggregate processing facility															•				
automobile body repair and painting														•	•				
automotive repairs														•	•				
automobile storage														•	•				
boat building and repair														•	•				
building supplies – wholesale and retail														•	•				
cold storage plant and/or frozen food locker														•	•				
computer technology related enterprises and electronics research and development														•	•				
door and window manufacturing within a building														•	•				
feed, seed and fertilizer storage														•	•				
food processing facility															•				
forest products processing and manufacturing, excluding pulp and paper production														•	•				
Kennel														•	•				
light manufacturing including boat building, cabinet and furniture, door and sash manufacturing within a building								•	•										
log sorting															•				
lumber mill															•				
lumber yard														•	•				
Manufacturing															•				
metal fabrication														•	•				
modular or prefabricated home manufacturing														•	•				
recycling depot														•	•				

Land Use	Zone District																		
	R-1	R-1-A	R-2	R-3	R-4	R-4-A	R-5	C-1	C-1-A	C-1-B	C-2	C-3	C-4	I-1	I-2	P-1	W-1	CD-1	
• = Permitted Use ○ = Accessory to a principal use																			
saw mill, shake and shingle mill															•				
warehouse, including commercial storage														•	•				

Agricultural

garden nursery														•	•				
Horticulture														•	•				

Recreation

beach and water-based recreational activities																•	•		
breakwater, ramp and float																•	•		
campground, municipal																•			
marina																		•	
navigational aid, buoy, and marker																		•	
park and playground	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•		•
public recreation use																•	•		
recreation, private																		•	

TOWN OF LAKE COWICHAN

A Bylaw to Close A Portion of a Park dedicated by a Subdivision Plan

Bylaw No. 961-2015

Reg
March 24/15
8(e)

WHEREAS pursuant to Section 27 of the Community Charter, SBC, 2003, c. 26, as amended, the Council of the Town of Lake Cowichan may by bylaw dispose of all or part of dedicated parkland vested in a municipality provided that the proceeds of the disposal are to be placed to the credit of the parkland acquisition reserve fund;

NOW THEREFORE, the Municipal Council of the Town of Lake Cowichan, in open meeting assembled, ENACTS as follows:

1. TITLE

This bylaw may be cited as the "Town of Lake Cowichan Park Closure Bylaw No. 961-2015".

2. GENERAL PROVISIONS

The Council hereby authorizes the disposal of all portion of park dedicated by Plan 7070 lying in Block 25 shown outlined in heavy black line on reference plan EPP49691 , prepared by Kenyon Wilson, Professional Land Surveyors on the 23rd day of November, 2014 and described as follows:

That portion of park containing 123.2 square metres and outlined in heavy black line and attached hereto as Schedule "A".

- 3. The Council hereby authorizes that instead of taking land in exchange of the park disposal, the proceeds of the disposal will be placed to the credit of the reserve fund established under Section 188 of the Community Charter, SBC, 2003, c. 26, as amended, for the purpose of acquiring park lands.
- 4. As required by Section 84 of the *Community Charter*, SBC, 2003, c. 26, as amended, an alternative approval process was provided in accordance with Section 86 of the Community Charter.

READ A FIRST TIME on the ___ day of ___, 2015.

READ A SECOND TIME on the ___ day of ___, 2015.

READ A THIRD TIME on the ___ day of ___, 2015.

NOTICE OF INTENTION ADVERTISED in the Lake Cowichan Gazette on the _____ and _____ day of _____, 2015.

RECEIVED APPROVAL OF THE ELECTORS on the ___ day of ___, 2015.

RECONSIDERED, FINALLY PASSED and ADOPTED by the Municipal Council of the Town of Lake Cowichan on the ___ day of ___, 2015.

Ross Forrest
Mayor

Joseph A. Fernandez
Corporate Officer

