

Regional Community to Community Forum Program

2020/21 Application Form

Please complete and return this form. All questions are required to be answered by typing directly in this form. If you have any questions, contact lgps@ubcm.ca or 250 356-5193.

Funding permitting, the application deadlines for 2020/21 are:

- April 9, 2020. For events between April 24, 2020 and March 31, 2021
- September 4, 2020. For events between September 30, 2020 and March 31, 2021
- December 4, 2020. For events between January 1 and March 31, 2021

SECTION 1: Applicant Information	AP- <i>(for administrative use only)</i>
Local Government or First Nation: Lake Cowichan First Nation	<u>Complete</u> Mailing Address: PO Box 159 Lake Cowichan, BC V0R 2G0
Contact Person*: Aaron Hamilton	Position: Operations Manager
Phone: 250-749-3301	E-mail: aaron@lcfm.ca

* Contact person must be an authorized representative of the applicant

SECTION 2: EVENT INFORMATION
<p>1. Date(s) of proposed event(s)</p> <p>January 13th, 2021 - Introductory Meeting</p> <p>February 10th, 2021 - Facilitated Discussion and Definition of Common Goals</p> <p>March 10th, 2021 - Review of Draft Protocol</p> <p>March 24th, 2021 - Signing Ceremony</p>
<p>2. a) Proposed participants. Please attach an additional page if required.</p> <p><input checked="" type="checkbox"/> First Nation(s): Lake Cowichan First Nation</p> <p><input checked="" type="checkbox"/> Local government(s): Town of Lake Cowichan; Cowichan Valley Regional District</p> <p><input type="checkbox"/> Other participants:</p> <p>b) Confirmation of attendance from proposed participants</p> <p>Please <u>attach</u> written confirmation from each invited local government and/or First Nation that elected officials and/or senior staff have agreed to attend the planned forum.</p>

Confirmation can be in the form of a letter or e-mail. Written confirmations can be submitted after the application, but are required for grant approval.

- 3. Description of proposed event(s).** Please provide a description of the proposed C2C event(s), including proposed format, topics, speakers, etc. If more than one event is proposed, please include a rationale for multiple events and a description of each.

The overall description of the proposed C2C event will be to bring the three levels of government together to review the current protocols that each have and how to move forward into the future in unity on shared topics of importance. This will be done through the following:

1st meeting to provide an introduction to the process, review of previous protocols, and identify shared process on going forward. The second meeting will see a more facilitated discussion that will identify common goals and areas of concern that all parties will agree to work towards common approaches and understanding. The third meeting will be to review the draft documents that will be prepared along with a timeline for implementation and areas of collaboration that will be proposed. The last meeting will see the signing ceremony that will include a public event showcasing protocol and culture.

All of these meetings will be conducting using worksafe protocols in relation to COVID-19 protocols and will ensure social distancing and other measures are factored in.

- 4. C2C program objectives.** The objectives of the Regional C2C Forum program are identified in Section 1 of the Program & Application Guide. Please describe how your event(s) will meet these objectives.

The main objectives of this forum that will be met will include Advancing First Nations and local governments to more formal relationships through protocols, MOUs, service agreements and/or collaboration on plans and projects.

- 5. Intended outcomes and deliverables.** Please describe the specific outcomes and deliverables that your forum will work towards:

- Relationship building, reconciliation and/or joint cultural safety and cultural humility training. Please describe: As it has been a few years with changes in leadership amongst all parties, this will be a great way to form new relationships, foster existing relationships, and aim for better ways to interact in the future.
- Coordinated emergency preparation, mitigation, response and recovery. Please describe:
- Protocol Agreement (e.g. communications, dispute resolution, planning and development approval processes). Please describe: This will be a renewed document that the three parties will work on and will identify key areas of focus and planning that will factor in all parties ideals, culture, history, and by-laws.

- Service Agreement (e.g. water, sewer, solid waste disposal or fire protection). Please describe:
- Memorandum of Understanding (e.g. protection of archaeological or environmental resources). Please describe:
- Joint project or plan (e.g. economic development, cultural initiative, youth engagement). Please describe:
- Other:

6. Proposed budget. C2C funding request: \$5,000.00

Please review 'Information on the Budget' in Section 6 of the Program & Application Guide and attach a budget for each proposed event in the same format as the sample budget.

7. Repeat applicants only

a) Date of last C2C event: 2014

b) Progress: Please describe any improvements in the First Nation/local government relationship since your last C2C event and how the proposed event would build on the results of previous forums.

The relationship between the First Nation and Local Government(s) has continued ever since the initial signing. Both elected officials and staff continue to engage whenever possible.

8. Additional information. Please share any other information you think may help support your submission.

SECTION 3: Required Attachments

Please submit the following with your application:

- Detailed budget for each proposed event
- Confirmation of attendance from proposed participants. Written confirmations can be submitted after the application, but are needed in order for grant approval.

SECTION 4: Signature

Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC and the First Nations Summit.

I certify that, to the best of my knowledge, all information is accurate.

Name: Aaron Hamilton

Title: Operations Manager

Signature:

Date: December 1, 2020