



Attention: Town of Lake Cowichan

To whom it may concern,

I am writing on behalf of the Lake Cowichan Firefighters Association to formally request permission to enter into a contract for the use of the lounge, kitchen, and bathroom facilities within the Lake Cowichan Fire Department building.

We believe that utilizing these facilities will greatly benefit our initiatives and contribute positively to the community.

We understand the importance of maintaining the integrity and functionality of the fire department building. Rest assured, we are committed to adhering to all regulations, guidelines, and schedules set forth by the Town of Lake Cowichan and the Fire Department.

To formalize our agreement, we propose entering into a contract outlining the terms and conditions of our facility usage. Additionally, we are prepared to provide any necessary documentation or other requirements as per the Town's policies.

Thank you for considering our request. We are excited about utilizing the facilities at the Fire Department building.

Should you have any questions or require further information, please do not hesitate to contact me at [REDACTED] or lakecowichanfirefighters@gmail.com

Thank you for your time and attention to this matter.

Tyler Bergen

President

A handwritten signature in black ink, appearing to be 'Tyler Bergen', written over a horizontal line.

Lake Cowichan Firefighters Association

May 21, 2024