

Joseph Fernandez

From: Denice Regnier <denice@islandcoastaltrust.ca>
Sent: November 3, 2022 3:44 PM
To: trlm
Cc: Joseph Fernandez
Subject: Island Coastal Economic Trust
Attachments: ICET CSIRAC Meeting - 25-Nov-2022; ICET CSIRAC Meeting - 25-Nov-2022.ics; COI CONFIDENTIALITY UNDERTAKING v2.pdf

Dear Mayor McGonigle,

Congratulations on your recent election as mayor for the Town of Lake Cowichan. We're grateful for your new leadership role in the region.

We would like to take this opportunity to welcome you as a member of the Island Coastal Economic Trust, and specifically, to the Central South Island Regional Advisory Committee. The Trust was created by the government of British Columbia in 2006 by the [North Island-Coast Development Initiative Trust Act](#) (NICDIT) to support economic diversification on Vancouver Island and the Coast region. The organization provides funding and support for local governments, non-profit societies, Indigenous communities, industry associations and others in the Vancouver Island and Coast region. Please refer to the website at www.islandcoastaltrust.ca for more detailed information about funding programs, operations and to find copies of strategic plans and annual reports.

The Trust service area includes the Cowichan, Alberni-Clayoquot, Nanaimo, Comox Valley, Strathcona, Mount Waddington, Sunshine Coast, qathet Regional Districts and the Juan de Fuca, Salt Spring Island and Southern Gulf Islands electoral areas of the Capital Regional District.

The composition of the Regional Advisory Committees is defined by the NICDIT legislation. All mayors, regional district chairs and MLAs in the ICET mandate region are members of one of two Regional Advisory Committees; the Central South Island Regional Advisory Committee (CSIRAC) or the North Island Sunshine Coast Regional Advisory Committee (NISCRAC).

The CSIRAC meets two to three times a year to review funding requests and provide strategic advice to the Board of Directors. They are also responsible for electing four of their members to the [ICET Board of Directors](#). The board of directors consists of 13 directors, eight of whom are appointed by the two regional advisory committees, representing the Central South Island and the North-Island Sunshine Coast region. The remaining five directors are appointed by BC's Lieutenant Governor in Council.

The next Central South Island Regional Advisory Committee meeting will be held on Friday, November 25, 2022 from 9:30am-12:30pm. The first hour will be an orientation session for all new members followed by regular meeting business. We're planning a hybrid meeting and you will have the option to participate in person at the [Coast Bastion Hotel](#) in Nanaimo or remotely by Zoom video conferencing.

Members receive a per diem allowance and reimbursement of travel expenses. I've attached the meeting date in outlook and icalendar format so you can add the date to your calendar.

The orientation session will serve to inform new members about the Trust's role in economic diversification in the region and prepare new members to support the organization's work in their advisory role to the board of directions. It will include a review of the Trust's mandate, governance structure, the role of the regional advisory committee and board and provide an overview of the organization's policies, procedures and achievements. The session will also

include the Trust's vision for the future and renewal of the Trust as a three-way partnership of local governments, First Nations and the Province of British Columbia.

In addition to regular business, one purpose of the November 25th meeting will be to conduct elections to the board of directors. The recent municipal elections created one vacancy on the board of directors. As a result, we will hold elections at the November 25th meeting after regular meeting business.

Any CSIRAC member (except Members of the Legislative Assembly) may submit their own name or nominate fellow CSIRAC members for election to the board of directors. We will send an email detailing the election process in the next week.

You will find attached a Conflict of Interest and Confidentiality Policy undertaking which all members of the Regional Advisory Committee are required to sign in order to access meeting agendas and other confidential material online and at meetings. Please sign the document and forward it to our office as soon as possible. Once we have received this document, we will provide you with login information, required to access the secure area of our website.

Should you have questions regarding the November 25th meeting or the Island Coastal Economic Trust in general, please contact me.

We would appreciate it if you could confirm your attendance and whether you plan to attend in person or virtually via Zoom. If you are unable to attend, please let us know and we will make alternate arrangements for an orientation session.

Sincerely,



DENICE REGNIER
MANAGER, PROGRAMS AND
CORPORATE AFFAIRS
Island Coastal Economic Trust

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Working to build a sustainable and resilient coastal economy in reciprocal relationships with communities across the ancestral and unceded territories of the Kwakwaka'wakw, Nuuchaan̓ut, Éyá7juuthem, Ligwilda'xw, Pəntl'áç, She shashishalhem, Hul'q'umi'num', dliiitiid?aatx, SENCŌFEN, Lekwungen, and T'Sou-ke speaking peoples.