



Training Officer/Inspector

The Town of Lake Cowichan Fire Department has an exciting opportunity for a qualified dynamic and motivated individual with experience and passion for fire prevention and good community relations to fill the position of Training Officer/Inspector.

Location: Lake Cowichan is a vibrant and growing community that is strategically located at the eastern end of Cowichan Lake, headwaters of the world-famous Cowichan River (now designated a heritage river). The Town, with its close proximity to Duncan, Victoria, and Nanaimo, is the gateway to some of the most spectacular camping, hiking, and fishing venues available on Vancouver Island. It also boasts a temperate climate, which is ideal for outdoor activities year-round.

Job Summary: The position of Training Officer/Inspector will be reporting to the Fire Chief and will be responsible for implementation of training programs, the inspection of public and private buildings and the examination of plans to ensure compliance with applicable codes, bylaws, and regulations; participate in the delivery of fire and life safety education programs and investigate fires to determine cause and origin. As a highly organized communicator, the officer will have to prepare a variety of records, policies, reports, and presentation materials related to fire prevention and fire safety. Must be able to work independently and be competent in preparing technical recommendations.

The position requires membership as a volunteer firefighter with the Fire Department for which separate remuneration will apply.

Minimum Qualifications/Requirements:

- Will possess a post-secondary diploma in a fire fighting discipline, along with a Fire Prevention Officer Certificate or equivalent fire services training;
- NFPA 1001 Level 2 Firefighter, 1002 Driver/Operator, 1041 Level 1 Fire Service Instructor, 1033 Investigator and 1521 Incident Safety Officer;
- Have First Aid Ticket EMR or OFA3 FR3;



- Not less than 5 years of direct fire service experience;
- Experience in structural firefighting;
- Technical knowledge of fire prevention practices;
- Ability to interpret plans and specifications and knowledge bylaws and codes relating to fire safety systems;
- Maintain a valid BC Driver's license plus ; and
- Proficient in the use of computers and relevant software programs.

Other assets:

- Ability to deal effectively deal with the public while exercising sound judgment and tactfulness when enforcing regulations and conducting presentations and investigations; and
- Ability to assist with budget preparation for the department.

Remuneration:

- Will be commensurate with experience and qualifications.

The work hours for this position may vary for each week based upon operational needs but must average 40 hours per week except for weeks with statutory holidays.

Qualified applicants are invited to submit a signed letter of application and resume addressed to the undersigned no later than 4.00 p.m., April 29th, 2022.

Doug Knott
Fire Chief
Town of Lake Cowichan,
P.O. Box 860, Lake Cowichan,
BC, V0R 2G0

The Town thanks all applicants for their interest; however only those selected for an interview will be contacted.