



## **Fire Risk Management Officer**

The Town of Lake Cowichan Fire Department has an exciting opportunity for a qualified dynamic and motivated individual with experience and passion for fire prevention and good community relations to fill the position of Fire Risk Management Officer. Lake Cowichan is a vibrant and growing community that is strategically located at the eastern end of Cowichan Lake, headwaters of the world famous Cowichan River (now designated a heritage river). The Town, with its close proximity to Duncan, Victoria and Nanaimo, is the gateway to some of the most spectacular camping, hiking, and fishing venues available on Vancouver Island. It also boasts a temperate climate, which is ideal for outdoor activities year round.

The position of Fire Risk Management Officer will be reporting to the Fire Chief and will be responsible for the inspection of public and private buildings and the examination of plans to ensure compliance with applicable codes, bylaws and regulations; participate in the delivery of fire and life safety education programmes and investigate fires to determine cause and origin. As a highly organized communicator, the officer will have to prepare a variety of records, policies, reports and presentation materials related to fire prevention and fire safety. There will be a requirement to effectively deal with the public in general while exercising sound judgment and tactfulness when enforcing regulations, conducting presentations and investigations. The position includes duties as a volunteer firefighter. Must be able to work independently and be competent in preparing technical recommendations and has to be or be prepared to be a member of the fire department.

The ideal candidate will possess a post-secondary diploma in a fire fighting discipline, along with a Fire Prevention Officer Certificate from a recognized institution and be willing to live in the immediate area. In addition, technical knowledge of prevention practices and methods, building fire safety systems and fire protection equipment gained through related fire training and prior experience in the trades or related safety field would be useful. The ability to read and interpret plans, specifications and related material and have an



understanding bylaws, codes and regulations as they relate to fire safety systems in buildings and facilities, are assets.

The work hours for this position may vary by each week based upon operational needs and will include evenings and weekends and will average 32 per week except for weeks with statutory holidays. A valid BC Driver License (Class 5) is required.

The position will be a contract position and the remuneration is \$3,600 per month.

Qualified applicants are invited to submit a signed letter of application and resume addressed to the undersigned no later than 4.00 p.m., October 28<sup>th</sup>, 2016.

Doug Knott  
Fire Chief  
Town of Lake Cowichan,  
P.O. Box 860, Lake Cowichan,  
BC, V0R 2G0

The Town thanks all applicants for their interest; however only those selected for an interview will be contacted.