



TOWN OF LAKE COWICHAN

Finance and Administration Committee

Tuesday, January 16th, 2018 at 5:00 p.m. – Council Chambers

AGENDA

1. CALL TO ORDER

Page #

INTRODUCTION OF LATE ITEMS (if applicable)

2. APPROVAL OF AGENDA

3. BUSINESS ARISING AND UNFINISHED BUSINESS

Ongoing Items Still Being Addressed:

- (a) Municipal Hall Upgrades- Update.
- (b) Columbarium Facility- Update.
- (c) Employment Code of Ethics.
- (d) Review of Zoning Designations.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

- (a) Patricia Heintzman, Mayor, District of Squamish, re: 2018 Spring BC Mayor's Caucus.

3

6. REPORTS

- (a) Director of Finance re: Financial Report for Year ending December 31st, 2017.
- (b) Building Inspector re: Building Permits for December, 2017.
- (c) Lake Cowichan Fire Department Incident Report for December, 2017.

5

24

25

7. NEW BUSINESS

None.

8. NOTICES OF MOTION

9. PUBLIC RELATIONS ITEMS

10. MEDIA/PUBLIC QUESTION PERIOD

11. ADJOURNMENT

This Page is Intentionally Left Blank

Ronnie Gill

From: Ross Forrest
Sent: January 11, 2018 1:22 PM
To: Ronnie Gill
Subject: Fwd: 2018 Spring BC Mayor's Caucus- Update #1

Hi Ronnie

Could you please put this on the Finance and Admin agenda so I can get approval from Council?

Thanks
Ross

Sent from my iPad

Begin forwarded message:

From: Terry Murray <tmurray@squamish.ca>
Date: January 11, 2018 at 12:47:29 PM PST
To: Terry Murray <tmurray@squamish.ca>
Cc: Lesley Weeks Tourism <lesley@tourismsquamish.com>, Garibaldi Events <shannon@garibaldievents.com>
Subject: 2018 Spring BC Mayor's Caucus- Update #1

Hello from Squamish,

I'm looking forward to greeting all of you in Squamish March 14-16, 2018 for the Spring Mayor's Caucus. The intent and the strength of the Mayor's Caucus can only be realized if we have good representation from municipalities large and small, and from all corners of the province so I sincerely hope you can attend.

We are working on a dynamic program that will provoke dialogue, ideas and solutions, and a chart concerted course of action whereby Mayors in BC can flex their collective voice.

The Program

Wednesday, March 14-Welcome reception networking event

Thursday, March 15-Caucus Meeting, all day starting at 8:30am, Networking Dinner

Friday, March 16-Innovation Tour of Squamish (optional)

Although program details are still being finalized, And registration will open soon, I wanted to give everyone a preview of the themes of the caucus currently being developed:

- 1- The Rural Urban Divide: real or perceived, polarity or continuum, and what can Mayors as leaders collectively do to reverse the trend.
- 2- Housing Discussion with the Federal Government-Canada's new National Housing Strategy is a 10-year, \$40-billion plan that is intended to strengthen the middle class, fuel the Canadian economy and give more Canadians across the country a place to call home.
- 3- Mental Health and Addictions and how municipalities large and small can find innovative approaches to fighting the fentanyl health crisis that is affecting all of our communities.
- 4- Federal and Provincial Marijuana regulations- how municipalities share in revenue and be ready.

Innovative Squamish Tour

For those of you who are interested, we are organizing an informative tour of Squamish March 16 that will explore our evolution from resource town to an economy and citizenry diversified and on the rise. Partners welcome.

The tour being developed could include: Tour of the Sea to Sky Gondola, The Squamish Oceanfront Development, Carbon Engineering-a clean technologies company capturing CO2 directly from the atmosphere to use in the synthesis of clean transportation fuels that displaces crude oil, as well as possibly emerging value added wood and construction precinct, craft beverage industry and the LEEDS platinum Cheakamus Environmental and First Nations Learning Centre, time permitting.

Spouses

Tourism Squamish is working on a "Partners" program for Thursday's Caucus Day (March 15) that will include things like Sea to Sky Gondola, our eclectic Main Street, flight seeing, breweries, distilleries and more. Details to come soon.

Accommodation

We have blocked off rooms at the Executive Inn and Suites should you want to reserve a room. Please reference the 'BC Mayor's Caucus' when registering.

<http://www.executivesuitessquamish.com/>

Getting to Squamish

For those of you who will be flying into Vancouver Airport, there are numerous bus trips per day leaving YVR to the Squamish Adventure Centre.

- BC Ferries Horseshoe Bay terminal to Nanaimo and the Sunshine Coast is 30 minutes south of Squamish.
- Harbour Air and HeliJet fly from Vancouver Island to Downtown Vancouver numerous times per day.
- The drive from Downtown Vancouver to Squamish is about 50 minutes. YVR to Squamish 1hour 15 minutes.
- Details about transportation options including a carpooling board will be made available soon.
- Registration, which will be similar to last year's meeting in Oak Bay, and finalized programs will follow in the coming weeks.

If you have any questions or comments please contact my assistant – Terry Murray at 604-815-5003 or tmurray@squamish.ca

Patricia Heintzman | Mayor
District of Squamish | Hardwired for Adventure
604.815.5030 | pheintzman@squamish.ca | www.squamish.ca

This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return e-mail, and delete this message and any attachments from your system. Please note that correspondence with any government body, including District of Squamish Council and Staff, can be subject to disclosure under the Freedom of Information and Protection of Privacy Act.



Memo

TO: Chief Administrative Officer

FROM: Director of Finance

DATE: January 12, 2018

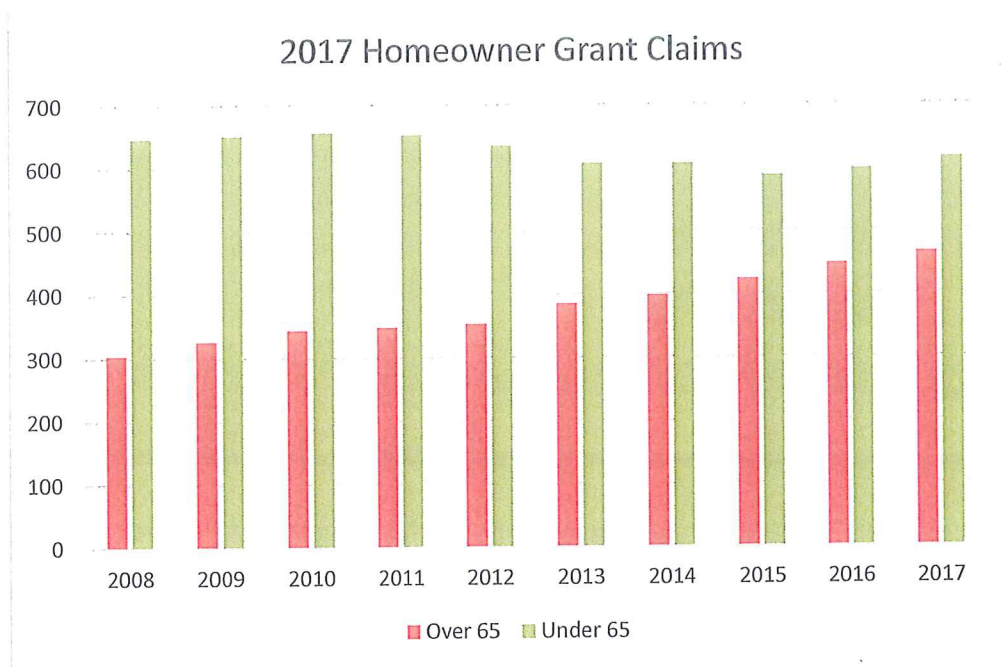
SUBJECT: Financial Report for the Year Ending December 31, 2017

The statements of revenues and expenditures for the general, sewer and water funds are attached for your review and input.

Point of Note

- Surplus will change due to outstanding accounts payable and year end adjustments. Invoices have yet to be received and processed for payment. Grant revenue for capital projects have yet to be finalized, the claims sent in to the granting authorities and the grant revenue setup on the books.
- Accruals for items such as vacation, sick, and banked time have not yet been adjusted.
- Lakeview Park Campground will end the year in a surplus balance. Additional expenses for 2017 may still be outstanding.
- The Education Centre is currently showing a loss. The loss will be higher than presented in these statements due to outstanding payables. The loss will be greater than budgeted.
- The Town office processed a total of 1,080 home owner grants in 2017 (1044 in 2016 and 1010 – 2015).
 - Since 2008 the number of HOG claims for persons over 65 have increased from 32% to 43% of the total claims.
 - During this period the number of claim for person 65 and under have decreased by 11% (from 68% to 57%)

This data is shown in the table below:



I would be pleased to answer any other questions on these statements.

Ronnie Gill, CPA, CGA

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017

	2014 YTD Actuals	2015 YTD Actuals	2016 Budget	2016 YTD Actuals	2017 Budget	2017 YTD Actuals	2017 %
REVENUES							
Taxes	1,817,278	1,871,701	1,937,031	1,934,154	1,999,050	2,012,395	101%
Supplemental Adjustments	-	-	-	-	-	-	-
Grants-In-Lieu	49,282	48,514	48,600	48,747	48,600	51,425	106%
Penalties and Interest on Taxes	82,528	75,768	62,000	75,667	64,500	69,270	107%
Business Licences	17,375	17,750	17,000	18,525	17,000	19,550	115%
Building and Other Permits	17,660	20,191	14,200	48,766	21,000	58,761	280%
Storm Drain Connection Fees	180	210	-	640	-	5,100	-
Dog Tags and Fines	4,385	4,120	3,900	3,610	3,500	3,070	88%
Interest on Investments	41,942	41,405	20,000	52,639	30,000	68,170	227%
Fire Service to CVRD	165,532	189,012	216,658	216,658	230,000	239,861	104%
Garbage Revenues	338,945	368,636	367,500	375,851	371,300	368,016	99%
Lakeview Revenues	166,612	182,747	159,000	181,951	173,000	204,104	118%
Sale of Assets	870	31,054	-	246,065	-	-	-
Public Works Revenues	8,036	4,707	-	1,400	-	2,102	-
Fire Department Revenues	1,000	19,634	-	484	-	9,803	-
BC Wildfire - Recoveries	-	-	-	-	-	59,662	-
Other Revenue	13,371	339,335	9,750	68,576	10,250	30,123	294%
Ambulance Building Lease	44,659	44,829	45,000	44,829	45,000	44,829	100%
Public Health Lease	16,100	16,100	16,100	16,359	16,500	16,445	100%
Clec Revenues	368,965	422,890	396,200	414,254	397,000	441,256	111%
Unconditional Transfers	302,816	474,974	443,800	457,917	436,900	471,086	108%
Conditional Transfers	367,449	64,420	347,355	36,940	915,000	293,387	32%
Conditional Transfer - Town Hall Bldg	-	-	-	-	1,620,000	-	0%
Transfers From Reserve Funds	356,721	-	200,000	-	135,000	-	0%
Transfers From Building Reserve	-	-	750,000	-	200,000	-	0%
Transfer From Fire Dept Reserves	150,000	-	-	-	-	-	-
Transfer From Statutory Reserves	-	-	200,000	-	-	-	-
Transfer from Parks Dedication Resen	-	-	-	-	-	-	-
Short term debt	144,860	-	-	-	-	-	-
Prior year Surplus	-	-	425,381	-	-	-	-
Police Tax Levy	133,348	137,228	133,407	137,400	145,171	145,171	100%
Library Levy	116,126	119,314	123,852	123,852	127,782	127,782	100%
Collections For Other Govts.	2,087,106	2,163,113	2,125,350	2,112,124	2,155,326	2,159,361	100%
	6,813,147	6,657,651	8,062,084	6,617,409	9,161,879	6,900,730	75%

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017

	2014 YTD Actuals	2015 YTD Actuals	2016 Budget	2016 YTD Actuals	2017 Budget	2017 YTD Actuals	2017 %
EXPENDITURES							
General Government Services	468,742	484,842	535,550	529,382	555,300	407,140	73%
Fire Department	241,119	275,789	321,800	310,516	370,200	348,599	94%
Police Force	133,349	137,228	133,407	137,400	145,171	145,097	100%
Bylaw Enforcement & Other	48,436	48,767	67,000	49,537	60,000	66,412	111%
Public Works Administration	125,270	91,761	126,700	121,905	108,500	114,404	105%
Public Works Roads	367,202	332,615	428,500	324,432	418,900	369,987	88%
Public Works - Equipment & Other	(121,809)	(157,353)	-	(113,160)	-	(135,811)	-
Garbage Expenses	350,916	370,081	383,000	383,491	385,300	378,158	98%
Planning, Health & Other	35,666	48,673	55,100	40,524	70,500	52,685	75%
Centennial Hall Expenses	-	-	-	-	-	-	-
Info Centre	16,617	17,024	22,000	19,993	22,000	21,269	97%
Parks	200,294	209,793	240,400	204,703	223,600	215,149	96%
Lakeview Park	142,283	146,810	159,000	169,453	169,600	168,737	99%
CLEC Expense	437,834	432,171	431,700	484,687	432,100	524,095	121%
Lakeview Road	1,540	2,754	10,000	-	10,000	440	4%
Transfer To Library	116,128	119,314	123,852	123,852	127,782	127,778	100%
Capital	1,616,603	802,225	2,569,725	1,102,141	3,482,500	1,007,843	29%
Debt Charges - Interest	2,146	1,852	3,000	2,662	3,000	1,802	60%
Debt Payments - Fire	191,250	175,110	200,000	189,689	195,000	191,512	98%
Amortization	514,621	550,331	-	564,507	-	-	-
Transfers To Reserve Funds	112,645	161,693	126,000	128,700	136,000	125,000	92%
Transfer Equip. Recovery to Reserve	(123,199)	163,050	-	112,412	-	-	-
Transfer To Surplus	-	-	-	-	91,100	-	0%
Transfers To Other Governments	2,087,106	2,163,113	2,125,350	2,112,124	2,155,326	2,159,110	100%
	6,964,757	6,577,643	8,062,084	6,998,949	9,161,879	6,289,406	69%
Surplus(Deficit)	(151,610)	80,008	-	(381,541)	-	611,324	

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of General Government Expenses

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
General Government Services							
Mayor and Council Indemnities	59,017	68,000	69,500	69,360	69,500	73,465	106%
Mayor and Council Expenses	33,481	30,304	41,500	36,889	41,500	38,249	92%
Mildred Child Annex	3,373	2,556	2,600	2,131	2,600	2,863	110%
Municipal Hall	17,353	16,371	21,150	17,234	25,600	17,983	70%
Office Wages	410,356	393,621	414,000	423,929	425,000	419,166	99%
Office Expenses	33,403	29,035	56,100	48,542	56,500	30,510	54%
Data Processing	20,771	20,466	22,200	22,447	24,600	18,837	77%
Legal Expense	7,369	9,215	15,000	25,901	15,000	16,834	112%
Audit	10,500	23,792	26,000	16,748	26,000	8,190	32%
Elections	4,779	-	2,000	-	2,000	-	0%
Insurance	53,623	49,638	72,000	49,758	75,000	62,259	83%
Grants-in-aid	6,199	6,115	5,500	4,050	5,000	3,650	73%
Ohtaki expense	5,251	5,059	7,000	3,885	6,500	-	0%
Ohtaki recoveries	(85)	-	-	(56)	-	-	-
Payroll Benefits Clearing	13,583	40,370	-	27,565	-	(65,366)	-
Insurance and administration recovery	(210,230)	(209,700)	(219,000)	(219,000)	(219,500)	(219,500)	100%
	468,742	484,842	535,550	529,382	555,300	407,140	73%

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Protective Services Expenses

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
Fire Department							
Firefighters indemnities	82,944	101,748	95,000	116,799	100,000	97,862	98%
Other Wage Costs	16,786	17,183	15,000	16,962	17,000	18,882	111%
Town Administration	7,785	7,500	8,000	8,000	13,000	13,000	100%
Fire Hall Operations and Maint.	47,354	45,413	45,200	43,023	48,600	49,355	102%
Miscellaneous Operations	30,741	51,391	67,900	42,095	91,500	82,572	90%
Training	14,788	12,996	24,000	24,172	24,000	26,268	109%
Fire Vehicles & Equipment	40,720	39,557	66,700	59,465	76,100	46,832	62%
	241,119	275,789	321,800	310,516	370,200	334,771	
Firesmart	-	-	-	-	-	9,091	-
Community Wildfire Protection Plan	-	-	-	-	-	4,736	-
	-	-	-	-	-	13,828	-
Total Fire Department	241,119	275,789	321,800	310,516	370,200	348,599	
Bylaw Enforcement & Other							
Emergency Measures	-	-	7,000	-	6,500	16,300	251%
Bylaw Enforcement/Animal Control	15,683	14,906	20,000	15,549	16,500	15,830	96%
Building Inspection	32,753	33,861	40,000	33,987	37,000	34,282	93%
	48,436	48,767	67,000	49,537	60,000	66,412	111%

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Public Works Expenses

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
PW Administration							
Shop and Yard	43,648	32,315	44,300	33,733	35,000	25,197	72%
PW Admin Wages	212,502	199,001	210,000	206,506	210,000	205,676	98%
PW Admin Other	5,244	4,287	14,700	5,083	13,300	19,429	146%
Safety and Training	13,865	21,458	16,300	35,184	27,000	40,903	151%
Office Administration Charge	13,585	14,200	14,300	14,300	14,200	14,200	100%
Recovery from Utilities	(163,575)	(179,500)	(172,900)	(172,900)	(191,000)	(191,000)	100%
	125,270	91,761	126,700	121,905	108,500	114,404	105%
Equipment Costs							
Equipment	141,210	32,614	-	60,770	-	23,171	-
Equipment Allocations	(263,019)	(189,967)	-	(173,930)	-	(159,306)	-
	(121,809)	(157,353)	-	(113,160)	-	(136,135)	-
Other Costs							
Billable Outside Jobs	-	(0)	-	-	-	325	-
Billable Outside Jobs - Recoverie	-	-	-	-	-	-	-
	-	(0)	-	-	-	325	-

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Public Works Expenses

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
Road Maintenance							
Banners	8,596	2,475	9,000	370	9,000	11,451	127%
Boulevards	30,604	54,719	31,000	42,398	31,000	45,512	147%
Crack Sealing	-	7,880	10,000	-	10,000	2,151	22%
Dangerous Trees	5,215	9,826	13,000	8,795	13,000	5,502	42%
Ditches & Culverts	14,213	2,618	15,000	1,930	10,000	1,866	19%
Dust Control	2,180	2,267	4,000	1,734	4,000	3,068	77%
Landscaping	16,006	2,981	15,400	7,654	10,000	7,355	74%
Litter Control	15,695	9,714	16,000	15,787	16,000	7,085	44%
Marking	14,723	15,063	10,000	14,348	10,000	10,866	109%
Mowing	20,974	5,943	13,000	1,822	13,000	6,105	47%
Patching	9,996	10,263	15,000	10,836	15,000	19,320	129%
Roads-other	19,455	15,907	13,700	3,076	14,000	11,177	80%
Seasonal decoration	11,616	14,588	12,000	11,445	12,000	13,322	111%
Shoulders	6,639	6,587	14,000	6,354	14,000	12,673	91%
Sidewalks	15,670	19,828	16,000	16,617	16,000	15,578	97%
Signs	9,411	7,078	11,000	7,733	11,000	10,794	98%
Snow removal	14,224	5,015	50,000	28,880	50,000	45,590	91%
Storm Drains & Catch Basins	42,165	38,298	50,000	41,147	50,000	35,084	70%
Street Lighting	78,326	72,591	79,000	78,756	79,000	75,689	96%
Street Sweeping	10,612	8,576	11,000	4,349	11,000	8,899	81%
Office Administration Charge	20,880	20,400	20,400	20,400	20,900	20,900	100%
	367,202	332,615	428,500	324,432	418,900	369,987	88%

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Garbage Collection

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
Garbage Collection							
Revenues							
Regular collections	305,534	309,926	310,000	311,422	314,000	312,590	100%
Toter rentals	3,753	3,804	3,500	4,140	3,500	3,808	109%
Penalties	4,137	4,125	4,000	3,804	3,800	3,737	98%
Recycling	25,522	50,781	50,000	56,485	50,000	47,880	96%
	338,945	368,636	367,500	375,851	371,300	368,016	99%
Expenditures							
Regular collection costs	202,400	237,936	237,000	241,643	237,000	243,655	103%
Office Administration Charges	15,850	16,000	17,100	17,100	17,200	17,200	100%
PW Administration Charges	22,190	22,500	23,900	23,900	24,100	24,100	100%
Tipping Fees	72,156	54,775	60,000	61,645	62,000	57,103	92%
Recycling costs	38,320	38,870	45,000	39,204	45,000	36,100	80%
	350,916	370,081	383,000	383,491	385,300	378,158	98%
Net	(11,971)	(1,445)	(15,500)	(7,640)	(14,000)	(10,142)	-

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Other Development Services

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
Public Health							
Ambulance Building Lease	44,659	44,829	45,000	44,829	45,000	44,829	100%
Public Health Lease	16,100	16,100	16,100	16,359	16,500	16,445	100%
Public Health Expenses	10,497	7,689	13,500	11,060	13,500	14,686	109%
NET	50,262	53,240	47,600	50,128	48,000	46,588	97%
Planning							
Planning and Zoning Expenses	23,012	15,386	32,500	24,280	32,500	17,923	55%
Other Functions							
Town Economic Development	-	2,120	3,500	1,245	14,000	10,666	76%
Age Friendly Grant	-	19,715	-	-	-	-	-
BC Healthy Communities	2,491	-	-	-	-	-	-
BC Healthy Communities Grant	(2,491)	-	-	-	-	-	-
Community Garden - water service	-	-	-	-	5,000	4,863	97%
Pacific Marine Circle Route	-	-	1,000	-	1,000	-	0%
Heritage Advisory	2,157	717	1,500	860	1,000	237	24%
Trail signage	-	-	-	-	-	-	-
Cowichan Aquatic Centre	-	3,046	3,100	3,079	3,500	4,311	123%
Neighbourhood of learning	-	-	-	-	-	-	-
	2,157	25,598	9,100	5,184	24,500	20,076	82%
Total Development Services Expenses	35,666	48,673	55,100	40,524	70,500	52,685	75%
Centennial Hall	-	-	-	-	-	-	-
Info Centre							
PW Labour	612	968	2,500	1,020	2,500	1,212	48%
Water, Sewer & Garbage	1,207	1,216	700	647	700	-	0%
Contracted Services	11,695	10,687	15,000	15,540	15,000	15,740	105%
Other Expenses	3,104	4,154	5,000	3,986	5,000	4,917	98%
Recoveries - hydro	-	-	(1,200)	(1,200)	(1,200)	(600)	50%
	16,617	17,024	22,000	19,993	22,000	21,269	1

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Parks

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
Parks							
Beaver Park	31	31	500	-	500	182	36%
Bell Tower School	2,388	1,378	2,400	1,320	2,400	1,877	78%
Centennial Park	23,062	23,971	24,000	11,512	12,000	6,661	56%
Central Park	19,367	16,593	19,000	18,289	19,000	12,486	66%
Civic Square	2,281	929	2,500	1,005	2,500	614	25%
Communities in Bloom	1,418	379	3,000	36	3,000	260	9%
Community Garden	2,043	1,388	1,500	8,654	-	199	-
Cougar Sign Landscaping	1,499	2,687	3,000	2,632	3,000	2,198	73%
Dashwood Park	231	672	1,200	364	1,200	213	18%
Entrance Sign	7,844	12,622	10,000	8,039	10,000	38,930	389%
Footbridge	5,868	4,771	4,500	4,270	4,500	1,949	43%
Footpath maintenance	3,406	1,506	2,000	357	2,000	51	3%
Forest Ranger Building	1,644	1,091	1,400	1,685	-	-	-
Gillespie Park	488	608	1,000	1,242	1,000	672	67%
Greendale Park	1,720	7,576	5,700	2,410	5,700	3,235	57%
Heritage Garden	3,293	4,089	5,000	5,344	5,000	8,998	180%
Kaatza Museum	8,951	6,772	10,000	9,028	10,000	9,610	96%
King George Roundabout Park	3,623	5,842	10,000	20,258	10,000	24,694	247%
Lakedays Preparation	1,619	1,863	2,000	1,511	2,000	684	34%
Marina Park	1,965	2,713	1,700	1,935	1,700	2,176	128%
Memorial Park	3,790	6,907	6,500	4,505	6,500	5,719	88%
Ohtaki Park/Kasapi Center	1,289	2,807	15,000	4,462	10,000	2,976	30%
Park Bench Maintenance	8,495	5,537	5,000	3,299	5,000	1,188	24%
Parks General	16,719	14,969	16,000	14,560	16,000	23,000	144%
Parkstone Park	912	830	2,000	889	2,000	1,162	58%
Joginder Bains Park - Point Ideal	3,438	1,585	3,500	1,748	3,500	2,035	58%
Pickleball Courts	-	-	-	-	1,400	-	0%
Ravine Park	-	-	500	-	-	-	-
Riverside Park	5,945	5,721	5,900	4,900	5,900	2,664	45%
Sahtlam Park	1,072	1,885	2,500	1,488	2,500	1,179	47%
Saywell Park	24,709	19,623	20,000	13,638	20,000	13,592	68%
Seniors Centre	773	2,711	2,100	1,384	2,100	3,117	148%
Ted Burns Nature Preserve	121	323	1,000	769	1,000	-	0%
Tennis Courts	883	941	1,000	4,570	3,000	2,358	79%
Town Square	930	11,227	3,000	6,582	3,500	4,300	123%
Trans Canada Trail	6,930	2,493	5,000	3,741	5,000	2,198	44%
Trestle Walkway	1,968	1,874	3,000	748	3,000	830	28%
Vandalism	988	874	5,000	2,944	5,000	129	3%
Washrooms	12,363	13,020	15,000	16,271	15,000	16,244	108%
Winter Park	3,527	7,588	7,000	7,314	7,000	6,073	87%
Office Administration Charge	12,700	11,400	11,000	11,000	10,700	10,700	100%
	200,294	209,793	240,400	204,703	223,600	215,149	96%

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Parks

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
Lakeview Park							
Reservations	106,818	120,276	110,000	125,224	122,000	142,693	117%
Walk Ins	28,034	29,457	22,000	23,687	22,000	24,934	113%
Power Fees	19,623	21,416	18,000	20,475	18,000	24,022	133%
Propane	-	-	-	-	-	-	-
Wood and ice sales	5,005	3,556	3,000	6,433	5,000	3,738	75%
Operating Grant	-	-	-	-	-	-	-
Other Revenue	-	-	-	52	-	-	-
Moorage	7,132	8,042	6,000	6,081	6,000	8,717	145%
	<u>166,612</u>	<u>182,747</u>	<u>159,000</u>	<u>181,951</u>	<u>173,000</u>	<u>204,104</u>	<u>118%</u>
Office Administration Charge	7,185	7,300	7,600	7,600	8,100	8,100	100%
CLEC Admin Charges	30,000	30,000	30,000	30,000	30,000	30,000	100%
Summer Student Wages	35,708	42,923	45,000	54,629	55,000	52,000	95%
Maintenance Wages	7,031	4,861	6,000	6,094	6,000	7,179	120%
Contracted Services	3,926	9,822	10,000	10,381	10,000	15,712	157%
PW Labour	86	849	1,000	1,201	1,000	348	35%
Hydro and Electricity	6,772	6,418	7,600	8,107	8,000	7,706	96%
Materials and Supplies	18,502	10,822	15,000	13,201	15,000	10,284	69%
Other Expenses	7,735	8,246	7,400	7,849	8,000	9,342	117%
Water, Sewer & Garbage	9,921	9,948	7,800	9,978	8,000	9,938	124%
Park Attendant/ Security	11,098	10,472	15,000	15,139	15,000	14,443	96%
Public Works Charges	97	263	500	1,312	500	12	2%
Telephone	2,944	3,136	4,000	2,894	3,000	1,674	56%
Equipment allocations	1,278	1,751	2,100	1,068	2,000	2,000	100%
	<u>142,283</u>	<u>146,810</u>	<u>159,000</u>	<u>169,453</u>	<u>169,600</u>	<u>168,737</u>	<u>99%</u>
Net	<u>24,329</u>	<u>35,937</u>	<u>-</u>	<u>12,498</u>	<u>3,400</u>	<u>35,367</u>	

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of CLEC

	2014 Actuals	2015 Actuals	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2017 %
Revenues							
Group Revenues	361,188	417,090	390,000	402,466	390,000	434,256	111%
Programming revenues	2,578	-	1,000	6,588	1,000	1,000	100%
Rental Income	5,200	5,200	5,200	5,200	6,000	6,000	100%
JCP	-	600	-	-	-	-	-
	<u>368,965</u>	<u>422,890</u>	<u>396,200</u>	<u>414,254</u>	<u>397,000</u>	<u>441,256</u>	<u>111%</u>
Expenditures - Variable							
Program Services	10,796	8,662	10,000	7,831	10,000	11,979	120%
Kitchen Wages	70,655	76,563	70,000	72,426	70,000	81,244	116%
Food Supplies	58,477	67,394	60,000	76,105	60,000	78,856	131%
Custodians	27,785	32,046	30,000	34,266	30,000	44,616	149%
Equipment	-	-	-	-	-	-	-
Supplies	3,976	2,499	4,000	3,223	4,000	4,283	107%
	<u>171,689</u>	<u>187,164</u>	<u>174,000</u>	<u>193,852</u>	<u>174,000</u>	<u>220,978</u>	<u>127%</u>
Expenditures - Fixed							
Admin Salaries	174,718	164,005	180,000	180,542	181,000	175,810	97%
Wage Recoveries	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	100%
Housing Allowance	5,200	5,200	5,200	5,200	6,000	6,000	100%
Town Administration	19,135	20,000	21,000	21,000	21,600	21,600	100%
Electricity	18,439	17,749	19,000	19,198	20,000	23,761	119%
Heat	20,080	9,161	19,000	10,819	12,000	16,338	136%
Telephone & other Utilities	9,196	9,815	9,300	9,282	9,300	9,538	103%
Bad Debts	-	-	-	-	-	-	-
Advertising	-	-	1,000	-	-	-	-
Contracted Services	7,472	15,191	6,000	17,839	8,000	20,964	262%
Maintenance	36,410	30,831	21,000	40,336	24,000	44,934	187%
Public Works Charges	5,496	3,017	6,000	14,717	6,000	13,382	223%
Miscellaneous Operations	-	38	200	1,903	200	790	395%
	<u>266,145</u>	<u>245,007</u>	<u>257,700</u>	<u>290,835</u>	<u>258,100</u>	<u>303,117</u>	<u>117%</u>
Total Expenses	<u>437,834</u>	<u>432,171</u>	<u>431,700</u>	<u>484,687</u>	<u>432,100</u>	<u>524,095</u>	<u>121%</u>
NET CLEC OPERATIONS	<u>(68,868)</u>	<u>(9,281)</u>	<u>(35,500)</u>	<u>(70,434)</u>	<u>(35,100)</u>	<u>(82,839)</u>	<u>236%</u>
NET LAKEVIEW AND CLEC	<u>(44,539)</u>	<u>26,656</u>	<u>(35,500)</u>	<u>(57,935)</u>	<u>(31,700)</u>	<u>(47,472)</u>	
Lakeview Park Road							
Road maintenance	1,540	2,754	10,000	-	10,000	440	
NET	<u>(46,079)</u>	<u>23,902</u>	<u>(45,500)</u>	<u>(57,935)</u>	<u>(41,700)</u>	<u>(47,912)</u>	

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Capital Expenses

	2014 YTD Actuals	2015 Budget	2015 YTD Actuals	2016 Budget	2016 YTD Actuals	2017 Budget	2017 YTD Actuals	2017 Var
General								
Asset appraisal - Insurance	-	-	-	10,000	6,900	-	-	-
Asset management plan	-	-	-	-	-	30,000	-	0%
Computer Equipment	2,280	10,000	-	12,000	-	12,000	-	0%
Hazmat Inventory	-	20,000	16,770	40,000	10,856	60,000	3,828	6%
Office Equipment	-	-	-	5,000	-	5,000	-	0%
Land Purchase	5,359	32,378	379,129	40,000	195,874	-	75,503	-
Office Improvements	-	-	-	-	-	-	-	-
Town hall renovations	4,862	1,000,000	39,991	1,300,000	144,678	1,800,000	633	0%
Museum Roof	-	-	-	-	-	-	-	-
	12,501	1,062,378	435,890	1,407,000	358,308	1,907,000	79,964	4%
CLEC								
Carpet	-	-	-	-	-	5,000	-	0%
Clec Windows	-	25,000	-	34,000	19,789	-	-	-
Clec Roofing	-	17,000	7,500	16,000	34,771	-	-	-
Clec Renovations	-	20,000	2,118	10,000	8,326	-	-	-
Defibrillators	-	4,000	4,249	-	-	-	-	-
Electrical upgrades	-	-	-	12,300	25,076	-	-	-
Clec JCP	-	-	-	-	-	15,000	-	0%
Matresses	-	-	-	-	-	5,000	4,270	85%
Equipment - Propane Stove	-	-	-	-	-	7,000	8,769	125%
Concrete patio/deck renovation	9,594	13,500	8,500	-	-	-	-	-
Water system/well	-	-	-	-	-	25,000	-	0%
	9,594	79,500	22,367	72,300	87,962	57,000	13,039	23%
Fire Department								
Air Shoring	5,350	5,000	2,675	-	-	-	-	-
Computer Equipment Mobile CAD	840	-	-	-	-	-	-	-
Data Administration	1,000	-	-	5,000	1,726	10,000	-	0%
Compressor fan - firehall	-	4,000	2,449	-	-	-	-	-
Exhaust Nederman damage #10	3,928	-	-	-	-	-	-	-
Fire/Rescue Truck	254,860	-	-	-	-	-	-	-
Heat Pump/Generator Replacemen	-	15,000	-	15,000	-	15,000	8,832	59%
Inventory-Fire trucks and equipmen	-	-	-	-	-	20,000	13,947	70%
Misc Fire Equipment	8,404	3,000	6,644	3,000	5,173	-	-	-
Pagers	-	-	-	6,000	-	-	-	-
Bi-yearly business inspection / Prep	-	-	-	5,000	-	-	-	-
Projector screen/color printer	1,298	-	-	-	-	-	-	-
ATV Truck Pump	-	-	-	8,000	8,193	-	-	-
Firehall repairs	-	5,000	7,900	5,000	6,800	6,000	8,008	133%
Thermal Camera	-	6,000	7,865	-	-	-	-	-
Turnout Gear Dryer - Cap	-	10,000	8,951	-	-	-	-	-
Training Ground Facilities	-	-	-	10,000	13,846	30,000	-	0%
Truck purchase	57,233	-	-	-	-	-	-	-
Tools and Equipment	9,878	6,000	6,079	3,000	9,318	3,000	3,301	110%
Holmatro upgrade and used pump	-	-	-	-	-	-	-	-
Hoses and valving	3,275	8,000	6,133	8,000	15,210	8,000	8,046	101%
Ventilation fan	-	-	-	-	-	-	-	-
	346,065	62,000	48,695	68,000	60,266	92,000	42,134	46%

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
General Fund - Schedule of Capital Expenses

	2014 YTD Actuals	2015 Budget	2015 YTD Actuals	2016 Budget	2016 YTD Actuals	2017 Budget	2017 YTD Actuals	2017 Var
Public Works								
Equipment Purchase	356,721	-	-	200,000	-	135,000	53,136	39%
Annual Paving Program	-	150,000	75,231	-	-	70,000	443	1%
North Shore Rd Engineering	-	40,000	5,033	10,000	-	-	-	-
Organic Waste Containers	114,687	-	-	-	-	-	-	-
PW Truck Shelter - Cap	-	10,000	-	15,000	10,371	-	-	-
Sidewalks	-	40,000	13,254	50,000	35,547	-	-	-
Signs - Capital	15,255	50,000	15,207	60,000	64,977	-	-	-
South Shore Road Improvements	176,902	-	-	-	-	-	-	-
Renfrew Town Square	499,349	-	-	-	-	-	-	-
Stormwater Mapping	74,156	37,880	4,681	-	-	-	-	-
Small tools	8,716	5,000	2,558	10,000	3,939	5,000	2,133	43%
	<u>1,245,786</u>	<u>332,880</u>	<u>115,963</u>	<u>345,000</u>	<u>114,833</u>	<u>210,000</u>	<u>55,711</u>	<u>27%</u>
Lakeview Park								
JCP Recoveries - Cap	-	-	(30,122)	-	(14,467)	-	-	-
Resurfacing campsites - gravel/san	-	3,000	-	10,000	3,334	5,000	-	0%
Floating walkway repairs	-	7,000	13,500	-	-	-	-	-
Lakeview Washrooms	-	30,000	13,102	60,000	27,863	-	-	-
	<u>-</u>	<u>40,000</u>	<u>(3,521)</u>	<u>70,000</u>	<u>16,729</u>	<u>5,000</u>	<u>-</u>	<u>0%</u>
Parks								
Central Park Washroom/Stage	-	60,000	107,517	-	31,648	10,000	-	0%
Centennial Park	2,658	25,000	18,531	10,000	7,961	-	-	-
Columbarium planning	-	-	-	-	-	10,000	5,187	52%
Misc Parks Capital	-	-	-	-	-	-	-	-
Marina Park Dock Repairs	-	-	-	20,000	18,000	20,000	42,222	211%
Park Benches	-	-	-	-	-	-	-	-
Centennial Park Upgrades	-	-	-	577,425	406,433	1,048,500	734,532	70%
Pickleball/Tennis Courts	-	-	-	-	-	50,000	35,054	70%
Riverside Park - Washrooms JCP	-	-	-	-	-	50,000	-	0%
Saywell Park Improvements	-	40,000	49,162	-	-	23,000	-	0%
Saywell Park JCP	-	-	7,017	-	-	-	-	-
Kaatza Museum JCP	-	-	603	-	-	-	-	-
	<u>2,658</u>	<u>125,000</u>	<u>182,830</u>	<u>607,425</u>	<u>464,042</u>	<u>1,211,500</u>	<u>816,995</u>	<u>67%</u>
Total General Capital	<u>1,616,603</u>	<u>1,701,758</u>	<u>802,225</u>	<u>2,569,725</u>	<u>1,102,141</u>	<u>3,482,500</u>	<u>1,007,843</u>	<u>29%</u>

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
Sewer Fund

	2014 YTD Actuals	2015 YTD Actuals	2016 Budget	2016 YTD Actuals	2017 Budget	2017 YTD Actuals	2017 %
Revenues							
User Rates	428,719	434,229	434,000	434,749	440,000	457,201	104%
Connection Fees	180	2,710	700	3,542	1,000	6,047	605%
Penalties And Other Interest	4,979	4,895	4,600	4,750	4,600	4,780	104%
Sewer Facilities Grant	-	-	-	-	1,305,900	-	0%
Conditional Grants	-	1,351,200	-	-	-	-	-
Debt	-	-	-	-	-	-	-
Parcel Tax	164,200	163,900	163,600	163,700	164,100	164,000	100%
Contribution from others	-	-	-	4,075	-	-	-
Transfer From Surplus	-	-	90,100	-	364,500	-	0%
	<u>598,079</u>	<u>1,956,934</u>	<u>693,000</u>	<u>610,815</u>	<u>2,280,100</u>	<u>632,028</u>	<u>28%</u>
Expenditures							
Administration	1,520	1,622	2,700	1,590	2,700	1,690	63%
Office Administration	47,340	47,300	54,000	54,000	47,300	47,300	100%
Consumption Rebates	1,463	838	1,500	275	1,000	325	33%
PW Administration	59,175	75,000	67,000	67,000	83,800	83,800	100%
Discounts	29,848	29,977	29,000	30,908	31,000	32,240	104%
General Maintenance	48,629	65,875	68,000	46,903	68,000	38,227	56%
Connections Maintenance	6,982	6,723	9,500	4,396	9,500	2,527	27%
Chlorination	6,571	7,593	8,000	7,275	8,000	9,862	123%
New Connections	4,414	276	4,000	-	4,000	3,106	78%
Sewer Flushing	6,015	7,120	6,500	29	6,500	6,615	102%
Sewer Pump Maintenance	25,709	40,957	46,500	39,818	46,500	29,516	63%
Sewer Lagoon Maintenance	41,309	89,846	91,300	67,319	91,300	51,111	56%
Transfer to Surplus	-	-	-	-	-	-	-
Amortization - Sewer Fund	56,078	74,943	-	93,805	-	-	-
Capital	37,367	1,558,464	305,000	91,855	1,880,500	2,055	0%
	<u>372,421</u>	<u>2,006,534</u>	<u>693,000</u>	<u>505,171</u>	<u>2,280,100</u>	<u>308,374</u>	<u>14%</u>
Surplus(Deficit)	<u>225,658</u>	<u>(49,600)</u>	<u>-</u>	<u>105,644</u>	<u>-</u>	<u>323,654</u>	

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
Sewer Fund

	2014 YTD Actuals	2015 YTD Actuals	2016 Budget	2016 YTD Actuals	2017 Budget	2017 YTD Actuals	2017 %
<u>SEWER CAPITAL</u>							
Liftstation Upgrades	-	-	30,000	-	75,000	-	0%
Sewer I&I	10,141	21,550	175,000	82,658	132,200	-	0%
Sewer Treatment Miscellaneous	-	-	-	-	-	-	-
Sewer Treatment Construction	27,226	1,536,914	100,000	9,197	1,673,300	2,055	0%
Wellington Sanitary Sewer	-	-	-	-	-	-	-
Riverside Force Main	-	-	-	-	-	-	-
	37,367	1,558,464	305,000	91,855	1,880,500	2,055	0%

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
Water Fund

	2014 YTD Actuals	2015 YTD Actuals	2016 Budget	2016 YTD Actuals	2017 Budget	2017 YTD Actuals	2017 %
Revenues							
User Rates	516,327	521,729	520,000	521,482	532,000	547,045	103%
Connection Fees	180	6,660	600	9,100	1,000	44,270	4427%
Fire Hydrant Installation & other	6,390	9,622	1,500	4,948	3,000	3,353	112%
Other Penalties And Interest	6,563	6,028	6,500	5,652	5,500	5,756	105%
Grant - Water main upgrades	-	-	-	-	1,129,093	233,670	21%
Infrastructure Grant	-	-	1,200,000	-	5,000,000	-	0%
Debt	-	-	-	-	-	-	-
Parcel Tax	167,400	167,100	233,660	233,800	234,500	234,360	100%
Transfer From Surplus	-	-	153,000	-	722,521	-	0%
	<u>696,860</u>	<u>711,139</u>	<u>2,115,260</u>	<u>774,981</u>	<u>7,627,614</u>	<u>1,068,454</u>	<u>37%</u>
Expenditures							
Administration	1,138	1,060	3,400	1,810	3,400	1,934	57%
Office Administration	65,770	65,600	65,600	65,600	66,500	66,500	100%
PW Administration	82,210	82,000	82,000	82,000	83,100	83,100	100%
Consumption Rebates	1,463	838	1,500	275	1,000	325	33%
Discounts	36,023	36,215	37,800	37,864	37,800	39,646	105%
Safety and Training	364	6,405	4,500	3,797	4,500	1,853	41%
Chlorination	7,943	9,158	8,000	10,981	9,000	12,208	136%
Flushing	9,414	11,618	11,000	12,181	12,500	-	0%
Reservoir	1,474	4,161	4,500	3,170	4,500	9,402	209%
General Maintenance	65,335	83,099	89,000	74,040	89,000	68,138	77%
Hydrants	25,879	14,723	22,660	14,460	22,660	15,413	68%
New Connections	3,038	7,950	8,000	5,416	8,000	16,594	207%
Connection Maintenance	60,983	55,827	75,000	58,635	75,000	55,058	73%
Water Meters	4,822	11,322	6,200	10,253	8,500	18,639	219%
Pump House Maintenance	24,576	33,226	32,800	36,838	32,500	41,229	127%
Booster Pumps Maintenance	7,171	11,239	10,300	10,032	11,300	7,269	64%
Slopes water pump station	6,767	4,791	8,000	5,241	8,000	4,899	61%
Greendale Water Connection	2,782	3,469	5,000	7,844	5,000	14,424	288%
Transfer to surplus	-	-	-	-	-	-	-
Amortization - Water Fund	93,040	103,480	-	103,480	-	-	-
Capital	33,158	16,540	1,640,000	28,534	7,145,354	1,858,331	26%
	<u>533,351</u>	<u>562,721</u>	<u>2,115,260</u>	<u>572,451</u>	<u>7,627,614</u>	<u>2,314,961</u>	<u>30%</u>
Surplus(Deficit)	<u>163,509</u>	<u>148,418</u>	<u>-</u>	<u>202,530</u>	<u>-</u>	<u>#####</u>	<u>-</u>

TOWN OF LAKE COWICHAN
Statement of Expenditure - December 31, 2017
Water Fund

	2014 YTD Actuals	2015 YTD Actuals	2016 Budget	2016 YTD Actuals	2017 Budget	2017 YTD Actuals	2017 %
<u>WATER CAPITAL</u>							
Cowichan Lake Road Loop	-	-	-	-	-	-	-
Fire Hydrant Upgrades	-	-	-	-	-	-	-
Flow meter / recorder equipment	-	-	20,000	7,578	-	-	-
Greendale Road Watermain	-	-	-	-	769,863	25,844	3%
Greendale Trestle Watermain Upgrade	-	-	-	-	164,204	37,546	23%
Ohtaki Bridge Watermain Upgrade	-	-	-	-	77,550	-	0%
Park Rd Watermain Upgrade	-	-	-	-	235,052	-	0%
Wilson Watermain Upgrade	10,445	-	-	-	113,685	307,583	271%
Water metering	-	-	-	-	-	-	-
Water Modelling	5,053	-	-	-	-	-	-
Water Treatment Upgrade	17,660	16,540	1,600,000	20,956	5,760,000	1,482,282	26%
Water Service Replacements	-	-	20,000	-	25,000	5,077	20%
	-	-	-	-	-	-	-
	<u>33,158</u>	<u>16,540</u>	<u>1,640,000</u>	<u>28,534</u>	<u>7,145,354</u>	<u>1,858,331</u>	<u>26%</u>



Building Report

TO: Chief Administrative Officer

SUBJECT: Building Permit Summary for the Month of DECEMBER

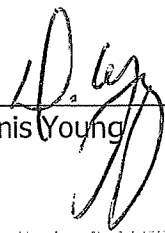
DATE: JAN. 2, 2018

FROM: Building Inspector

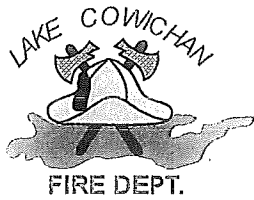
Applications

	Outstanding Permits		Applications Completed		Taken out in Current Month
	Previous Years'	Current Year	Previous Years'	Current Year	
Single Family Dwellings	8	25	1	3	4
Commercial	2	4			
Carport / garage	2	1			
Demolitions	1	1			
Renovations	7	5			
Deck	5	2			
Lawn Sprinkler / Woodstove					
Relocated Home					
Other <u>SHEDS</u>	1				
TOTALS	26	38	1	3	5

Building Permit Fees	Value of construction	Permit fees
For the current month	874,576.00	9,446.00
Year to Date	7,316,637.00	73,127.50



 Dennis Young



Lake Cowichan Fire Department

P.O. Box 31

Lake Cowichan, BC

V0R 2G0

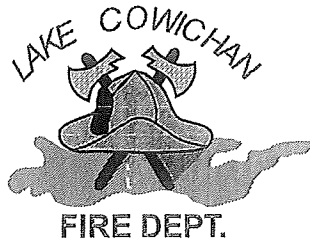
(250)749-3522

December 2017 Monthly Incident Report

- 1 Business Meeting / Practice
- 2 Practices
- 1 Truck Clean
- 3 MVA
- 1 Chimney Fire
- 3 Hydro Line Down/ Fire
- 2 Medical Aid
- 1 Patrol/Assist HWY 18 to clear downed trees
- 1 Report of Propane Smell
- 1 ICS 100 Online Course
- 1 Hazmat Operations Course
- 10 NFPA Tests
- 1 Officer Duty Sheet
- 1 Sec/Treasurer Monthly Stipend

Total

\$6951.99



Lake Cowichan Fire Department
P.O. Box 31
Lake Cowichan, BC
V0R 2G0
(250)749-3522

Fire Stats December 2017

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Incident</u>	<u>Men</u>	<u>Hrs</u>	<u>Cost</u>
Dec 1-3	6:00 PM	North Cowichan Fire Hall	Hazmat Operations Course	2	20.5	\$382.15
12/04	7:00 PM	Fire Hall	Business Meeting	24	2	\$891.36
12/06	11:56 AM	124 Boundary Rd	Medical Aid	11	1	\$192.90
12/06	11:59 PM	123 Sahtlam Ave	Medical Aid	11	1	\$215.66
12/07	6:00 PM	Fire Hall	Truck Clean	9	2	\$307.56
12/11	7:00 PM	Fire Hall	Practice	23	2	\$816.52
12/15	9:17 AM	64 Nelson Rd	Chimney Fire	11	1	\$174.54
12/18	7:00 PM	Fire Hall	Practice	29	2	\$1043.84
12/19	7:40 AM	HWY 18	MVA	12	1	\$234.72
12/19	11:34 AM	HWY 18	Clear downed trees	15	3	\$490.50
12/19	2:44 PM	9230 Marble Bay Rd	Tree on Hydro Lines	12	1	\$214.66
12/19	4:17 PM	21 Paddle Duck Lane	Tree on Hydro Lines	18	1	\$332.02
12/19	5:54 PM	200 River Rd	Hydro Line across driveway	14	1	\$252.78
12/21	8:44 AM	Phase 3 Woodland Shores	Report of Propane Smell	12	1	\$213.66
12/23	8:05 PM	HWY 18/Skutz Falls	MVA	17	1	\$290.90
12/30			Online ICS 100 Course	1	4	\$76.24
			NFPA Tests	2	20	\$393.20
			Officer/Duty Sheets	1	4	\$260.78
			Sec/Treasurer Stipend			\$150.00
		Total				\$6951.99