

# FCM is seeking nominations for the Green Municipal Fund Council

1 elected municipal official from British Columbia

November 25, 2022

The GMF Council is seeking one elected municipal official from British Columbia who demonstrates:

- the ability to think independently, act in the best interests of GMF, and be free from any real or perceived conflicts of interest;
- proven general management skills;
- experience and expertise in governance;
- understanding of the political, economic, social and cultural landscape within British Columbia;
- in-depth knowledge of municipal issues and priorities related to one or more of the following GMF-funded sectors:
  - Energy (energy efficiency and renewable energy generation, waste energy recovery)
  - Water (improving water quality and reducing water use)
  - Land use, planning, housing, and the built environment
  - Transportation
  - Waste (reducing landfill and increasing diversion of waste materials)
  - Integrated projects (community planning and development projects integrating one or more activities related to energy, transportation, water, waste, and brownfields)

It is an asset to also have industry experience in one or more of the following GMF-funded sectors (Energy; Water; Land use; Transportation; Waste; Integrated projects).

The ideal incumbent will be recognized as a champion of environmental issues within their respective municipality and/or region and will have the knowledge and skills necessary to review technical and financial information in project applications.

As FCM already has municipal representation on the GMF Council from the other regions of Canada, this call is open to only elected municipal officials from British Columbia.

## **How to express your interest**

**APPLY NOW**

If you are interested in applying to GMF Council, please complete the GMF Council Expression of Interest form, including a copy of your curriculum vitae, no later than 11:59pm (ET) on Monday January 2nd, 2023.

If you're having any problems with the form or have any questions, you can contact us at [governance.gmf@fcm.ca](mailto:governance.gmf@fcm.ca). All applications will be confidential. Interviews will be scheduled in January 2023.

## **Why serve on the GMF Council?**

The GMF Council is an integral part of a national sustainable fund that is able to invest in the “best of the best” ideas. Ideas that lead to fresh, innovative initiatives that result in broad knowledge transfer here in Canada and beyond. Council membership is an opportunity to contribute at a strategic level to the broader community, the environment, and to the generations that will follow. GMF projects will challenge and inspire you as you witness the positive difference they make in Canadian communities. As a GMF Council member, you will have an opportunity to develop and share your professional knowledge and expertise, provide strategic leadership, and know that what you do matters.

# **Expectations**

## **Attendance**

The GMF Council meets approximately 10 times per year. This includes four face-to-face meetings, usually held in Ottawa, and approximately six meetings held by electronic means. The four Council Committees — Audit, Investment, LC3, and Governance — generally meet four times a year, prior to Council meetings, with some of these meetings being held also via electronic means.

A calendar of all meeting dates will be established at the beginning of each year. Occasional ad-hoc meetings may be held by telephone or web conference. Members agree to participate in such calls wherever possible, to ensure a quorum.

Attendance is expected at all scheduled Council meetings.

## **Orientation**

Staff will provide a comprehensive Governance Handbook outlining your responsibilities and legislative requirements. Individual meetings will be held with the GMF Council Chair and senior staff. You will gain insight into the culture of the organization and the guiding philosophies and methods used in the management process. The Chair will discuss your role as a GMF Council member, Council's expectations of you, and help you determine where you might serve on one or more committees. All incoming Council members are also paired with a veteran member of Council as a go-to individual for questions and insight.

All Council members are expected to follow the Confidentiality, Code of Conduct, and Conflict of Interest policies of the GMF and will be asked to sign these agreements annually.

## **Meeting preparation and follow-up**

Approximately 8-10 business days prior to each Council meeting, an e-mail will be sent to all members with the meeting package — agendas, minutes of previous meetings, and material to be reviewed

in advance of the meeting. Council members are expected to review this information and to direct any questions to the GMF Council Chair or GMF staff, so that clarification can be made or any additional information required can be brought to the meeting.

A staff member will take minutes for each meeting. Draft minutes will be submitted for approval by all Council members at the following meeting. Members are asked to review the minutes and to immediately address any questions or concerns, so that they may be dealt with prior to the next meeting.

## **Supplemental Information:**

FCM compensates GMF Council members for their time or efforts only if they are not members of the FCM Board of Directors. The current honorarium is a total of \$700 for a full-day face-to-face meeting, which covers preparation time and attendance. The honorarium for a web-based meeting is a total of \$350 for preparation and attendance.

Expenses incurred for traveling (airfare, taxi, personal mileage) to a Council meeting will be reimbursed. GMF staff will arrange for direct billing for hotel accommodations and meals are provided during meetings. GMF staff are available to assist with travel arrangements, including the purchase of airline tickets.

The successful candidates can expect to be appointed to the GMF Council in March 2023.

## **About the Green Municipal Fund**

FCM's mandate includes delivering programs that help build municipalities' capacity to do what they do best: deliver innovative, cost-effective, local solutions to environmental challenges. The Green Municipal Fund (GMF) is one of FCM's flagship programs contributing to this objective. GMF equips communities with the means to plan, design, and implement sustainability projects. GMF-supported initiatives aim to improve air, water, and land, and to reduce greenhouse gas emissions. Through GMF, FCM funds

municipal environmental initiatives in five sectors of municipal activity. These projects lead to innovative solutions that can be readily scaled-up and replicated in other municipalities, for the benefit of all Canadians. GMF's support includes grants and loans, but also a range of valuable knowledge services and resources such as case studies, training, and networking opportunities.

Incorporated under the Canada Not-for-profit Corporations Act, GMF was created as a joint agreement between FCM and the Government of Canada.

The federal government has entrusted \$1.6 billion to FCM for GMF, and the Fund is maintained at a level of at least \$1 billion as an endowment to draw from for project grants and loans. With this mandate to maintain fund sustainability, GMF is accountable for both program delivery and fund investment management. The GMF Funding Agreement requires that FCM manage investment risk by establishing a statement of investment policy and strategy in accordance with the Prudent Person Principle. GMF has seen rapid growth which is expected to continue over the next few years. To date, GMF has committed to disbursing over \$1 billion to support more than 1,500 green initiatives across Canada, including projects that leverage corporate and government funding.

## **About the GMF Council**

The Green Municipal Fund Council is comprised of 18 members. One-third of the members are Government of Canada representatives, one-third are municipal officials, and one-third are members from the public, academic, environmental, and private sectors. GMF Council members are leaders in the federal, municipal, and environmental sectors, and are innovators and champions of environmental sustainability. We strive to ensure diversity in gender, ethnicity, regions, and community sizes among GMF Council members.

Council members' work is supported by their collective, in-depth knowledge and expertise in areas of: **risk management, accounting and auditing, investment and fund management, the law as it**

**applies to organizations and funds like FCM and GMF, communications, community engagement, capacity building in the Canadian municipal context, and other related disciplines.**

Able to provide a balanced perspective, GMF Council members exhibit exceptional ethical integrity as they act in the best interests of GMF and FCM. They speak with one voice, are collaborative in approach, and are capable and familiar with fulfilling a governance role for the GMF and its applications, as well as providing an advisory role to FCM's national Board of Directors. Always willing to actively and effectively listen, learn, and develop, they ask challenging questions and exercise sound judgment as they diligently apply themselves to the work of the GMF Council. They proactively make wise, strategic choices based on proven best practices.