



Memo

TO: Chief Administrative Officer
FROM: Director of Finance
DATE: June 12, 2020
SUBJECT: Financial Report for the Period Ending May 31, 2020

The statements of revenues and expenditure for the general, sewer and water funds are attached for your review and input.

Point of Note

- Property taxation revenue has been reflected in these statements.
- The property tax notices were mailed out May 28th and are due by 4:30 p.m. on Thursday, July 2, 2020.
- The glass and plexi-glass barrier at the Town office is to be installed June 18 or 19th after which the Town office will re-open to the public for property tax and utility payments and for building permits only until July 2, 2020.
- The Lakeview Park reservations system will re-open for reservations June 15, 2020 at 8:30am and the park will open June 26, 2020.
- Work is in progress on capital projects for this year.
- The LCS grad class of 2020 has requested a \$350 grant-in-aid. Council motion is required to approve this amount.

Ronnie Gill, CPA, CGA

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020

	2018 YTD Actual	2019 Budget	2019 YTD Actual	2020 Budget	2020 YTD Actual	2020 %
REVENUES						
Taxes	2,071,964	2,144,601	2,146,518	2,234,264	2,234,264	100%
Supplemental Adjustments	-	-	-	(8,200)	-	0%
Grants-In-Lieu	55,016	57,280	55,108	57,000	-	0%
Penalties and Interest on Taxes	63,046	60,000	63,177	50,000	1,888	4%
Business Licences	21,800	18,000	18,275	18,000	2,500	14%
Building and Other Permits	68,731	25,000	61,278	24,700	22,078	89%
Storm Drain Connection Fees	1,890	-	3,080	-	210	-
Dog Tags and Fines	3,590	3,200	3,655	3,300	2,290	69%
Interest on Investments	92,378	30,000	109,498	50,000	37,704	75%
Fire Service to CVRD	272,682	321,847	312,469	322,918	-	0%
BC Wildfire Recoveries	16,896	-	-	-	-	-
Fire Department Recovery	-	-	35,139	-	-	-
Garbage Revenues	380,404	383,500	386,875	397,500	361,925	91%
Lakeview Revenues	203,016	191,000	213,222	1,000	70,194	7019%
Sale of Assets	-	-	104,597	-	-	-
Public Works Revenues	2,689	-	3,313	-	120	-
Fire Department Revenues	49,772	-	8,034	-	807	-
Other Revenue	26,767	9,250	34,920	9,300	12,198	131%
Ambulance Building Lease	44,829	45,000	47,851	48,000	24,063	50%
Public Health Lease	16,617	16,700	16,675	16,800	6,948	41%
Clec Revenues	388,483	417,000	346,880	21,000	15,820	75%
Unconditional Transfers	477,193	451,900	494,157	494,900	484	0%
Conditional Transfers	91,736	3,778,000	13,825	615,000	-	0%
Firesmart Community Grant	-	-	-	149,960	-	0%
Transfers From Reserve Funds	75,442	630,000	394,504	225,000	-	0%
Transfers From Building Reserve	-	481,000	-	900,000	-	0%
Transfer From Fire Dept Reserves	-	400,000	502,961	-	-	-
Transfer From Statutory Reserves	-	-	-	-	-	-
Transfer from Parks Dedication Reserve	-	-	-	-	-	-
Short term debt	-	300,000	225,000	-	-	-
Prior year Surplus	-	-	-	312,218	-	0%
Police Tax Levy	156,542	166,480	166,630	182,600	182,601	100%
Library Levy	134,872	133,729	133,728	150,202	150,240	100%
Collections For Other Govts.	2,251,430	2,476,441	2,475,888	2,612,565	2,613,100	100%
	6,967,784	12,539,928	8,377,256	8,888,027	5,739,433	65%

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020

EXPENDITURES	2018 YTD Actual	2019 Budget	2019 YTD Actual	2020 Budget	2020 YTD Actual	2020 %
General Government Services	538,913	567,600	539,969	528,400	316,307	60%
Fire Department	364,906	427,000	455,758	608,860	133,810	22%
Police Force	156,542	166,480	166,630	182,600	-	0%
Bylaw Enforcement & Other	74,033	61,000	44,845	61,000	18,791	31%
Public Works Administration	57,542	61,300	26,339	52,100	107,617	207%
Public Works Roads	291,965	435,700	344,895	435,000	145,220	33%
Public Works - Equipment & Other	(130,134)	-	(107,180)	-	(51,195)	-
Garbage Expenses	395,405	402,100	390,275	408,500	151,836	37%
Planning, Health & Other	56,442	71,300	47,825	63,500	8,087	13%
Centennial Hall Expenses	-	-	-	-	-	-
Info Centre	19,049	22,000	18,415	22,000	1,893	9%
Parks	236,283	254,100	229,288	250,300	93,242	37%
Lakeview Park	180,398	178,300	178,112	33,600	9,225	27%
CLEC Expense	481,699	472,000	427,009	260,800	94,649	36%
Lakeview Road	5,650	13,000	2,312	10,000	3,661	37%
Transfer To Library	134,872	133,729	133,728	150,202	75,102	50%
Capital	876,052	6,414,774	1,469,101	2,846,000	211,169	7%
Debt Charges - Interest	3,192	3,000	3,928	4,000	1,351	34%
Debt Payments - Fire	186,003	198,100	173,037	209,000	70,017	34%
Amortization	593,468	-	657,091	-	-	-
Transfers To Reserve Funds	181,231	136,000	185,585	137,000	-	0%
Transfer Equip. Recovery to Reserve	128,726	-	105,430	-	-	-
Transfer To Surplus	-	46,004	-	-	-	-
Transfers To Other Governments	2,251,430	2,476,441	2,475,888	2,612,565	-	0%
	7,083,668	12,539,928	7,968,283	8,875,427	1,390,783	16%
Surplus(Deficit)	(115,884)	-	408,973	12,600	4,348,650	

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of General Government Expenses

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
General Government Services						
Mayor and Council Indemnities	84,331	80,000	80,475	81,400	31,193	38%
Mayor and Council Expenses	36,568	42,500	39,534	25,100	8,823	35%
Mildred Child Annex	2,196	3,100	1,944	2,500	1,140	46%
Municipal Hall	18,121	25,600	20,043	25,500	6,904	27%
Office Wages	431,477	435,000	442,633	450,000	175,974	39%
Office Expenses	31,706	56,500	38,831	51,000	14,804	29%
Data Processing	17,137	24,600	18,353	26,000	17,632	68%
Legal Expense	26,079	30,000	25,123	30,000	3,008	10%
Audit	16,695	26,000	16,125	26,000	4,463	17%
Elections	3,666	4,000	-	4,000	-	0%
Insurance	91,284	100,000	40,371	100,000	73,175	73%
Grants-in-aid	4,700	3,000	2,449	3,000	-	0%
Ohtaki expense	3,163	6,000	-	-	-	-
Ohtaki recoveries	(20)	-	-	-	-	-
Payroll Benefits Clearing	13,510	-	82,789	-	(20,807)	-
Insurance and administration recover	(241,700)	(268,700)	(268,700)	(296,100)	-	0%
	538,913	567,600	539,969	528,400	316,307	60%

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Protective Services Expenses

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
Fire Department						
Firefighters indemnities	101,324	110,000	107,194	110,000	35,859	33%
Other Wage Costs	19,543	18,000	22,369	18,000	7,562	42%
Town Administration	13,000	13,000	13,000	14,000	-	0%
Fire Hall Operations and Maint.	47,687	55,200	84,118	61,500	23,920	39%
Miscellaneous Operations	104,170	111,900	110,305	117,100	29,344	25%
Training	21,408	28,000	28,907	28,000	5,496	20%
Fire Vehicles & Equipment	56,286	80,900	81,030	100,300	16,473	16%
	363,418	417,000	446,923	448,900	118,654	26%
Firesmart	-	-	-	149,960	-	0%
Community Wildfire Protection Plan	1,488	10,000	8,835	10,000	15,157	152%
	1,488	10,000	8,835	159,960	15,157	9%
Total Fire Department	364,906	427,000	455,758	608,860	133,810	22%
Bylaw Enforcement & Other						
BC Wildfire - Recoveries	(16,896)	-	-	-	-	-
Emergency Measures	20,520	5,000	-	5,000	-	0%
Bylaw Enforcement/Animal Control	16,455	19,000	15,601	19,000	6,080	32%
Building Inspection	37,058	37,000	29,244	37,000	12,711	34%
	74,033	61,000	44,845	61,000	18,791	31%

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Public Works Expenses

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
PW Administration						
Shop and Yard	48,132	47,000	45,155	47,000	18,665	40%
PW Admin Wages	165,012	180,000	161,455	180,000	79,826	44%
PW Admin Other	8,988	16,500	4,895	10,100	2,953	29%
Safety and Training	24,810	34,000	31,035	34,000	6,172	18%
Office Administration Charge	14,700	13,900	13,900	14,000	-	0%
Recovery from Utilities	(204,100)	(230,100)	(230,100)	(233,000)	-	0%
	57,542	61,300	26,339	52,100	107,617	207%
Equipment Costs						
Equipment	144,370	-	136,629	-	52,822	-
Equipment Allocations	(274,504)	-	(243,809)	-	(104,096)	-
	(130,134)	-	(107,180)	-	(51,274)	-
Other Costs						
Billable Outside Jobs	-	-	-	-	79	-
Billable Outside Jobs - Recoveries	-	-	-	-	-	-
	-	-	-	-	79	-

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Public Works Expenses

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
Road Maintenance						
Banners	2,826	9,000	5,095	9,000	-	0%
Boulevards	25,001	31,000	22,129	31,000	17,642	57%
Crack Sealing	-	10,000	-	10,000	-	0%
Dangerous Trees	13,939	15,000	10,963	20,000	5,878	29%
Ditches & Culverts	4,177	10,000	3,642	10,000	392	4%
Dust Control	3,475	4,000	3,989	5,000	-	0%
Landscaping	8,470	10,000	9,573	10,000	3,261	33%
Litter Control	8,557	16,000	7,832	14,000	2,802	20%
Marking	3,031	10,000	10,600	10,000	2,011	20%
Mowing	6,050	13,000	5,095	10,000	723	7%
Patching	11,237	20,000	16,792	20,000	8,512	43%
Roads-other	9,635	14,000	4,906	11,000	9,760	89%
Seasonal decoration	25,737	12,000	21,738	12,000	2,735	23%
Shoulders	3,478	14,000	2,142	14,000	4,009	29%
Sidewalks	19,361	20,000	13,638	20,000	5,338	27%
Signs	5,653	11,000	14,787	16,000	3,584	22%
Snow removal	4,338	50,000	31,339	50,000	29,714	59%
Storm Drains & Catch Basins	18,189	50,000	23,519	40,000	15,086	38%
Street Lighting	88,181	84,000	97,951	90,000	28,420	32%
Street Sweeping	9,629	11,000	17,468	11,000	5,353	49%
Office Administration Charge	21,000	21,700	21,700	22,000	-	0%
	291,965	435,700	344,895	435,000	145,220	33%

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Garbage Collection

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
Garbage Collection						
Revenues						
Regular collections	318,583	323,000	327,433	334,000	335,123	100%
Toter rentals	4,575	3,000	4,069	4,000	3,557	89%
Penalties	3,451	3,500	3,782	3,500	20	1%
Recycling	53,794	54,000	51,592	56,000	23,225	41%
	380,404	383,500	386,875	397,500	361,925	91%
Expenditures						
Regular collection costs	248,415	249,000	236,987	250,000	115,536	46%
Office Administration Charges	17,600	18,000	18,000	18,000	-	0%
PW Administration Charges	24,600	25,100	25,100	25,500	-	0%
Tipping Fees	64,954	66,000	66,688	69,000	22,957	33%
Recycling costs	39,837	44,000	43,501	46,000	13,344	29%
	395,405	402,100	390,275	408,500	151,836	37%
Net	(15,002)	(18,600)	(3,400)	(11,000)	210,089	

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Other Development Services

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
Public Health						
Ambulance Building Lease	44,829	45,000	47,851	48,000	24,063	50%
Public Health Lease	16,617	16,700	16,675	16,800	6,948	41%
Public Health Expenses	<u>9,721</u>	<u>17,800</u>	<u>11,706</u>	<u>17,000</u>	<u>2,162</u>	<u>13%</u>
NET	<u>51,725</u>	<u>43,900</u>	<u>52,819</u>	<u>47,800</u>	<u>28,849</u>	<u>60%</u>
Planning						
Planning and Zoning Expenses	<u>39,673</u>	<u>40,000</u>	<u>23,380</u>	<u>40,000</u>	<u>5,800</u>	<u>15%</u>
Other Functions						
Town Economic Development	3,855	1,000	965	1,000	-	0%
Columbarium	-	-	750	1,000	125	13%
Heritage Advisory	1,036	500	912	500	-	0%
Cowichan Aquatic Centre	2,158	4,000	3,345	4,000	-	0%
75th Birthday Celebration	-	8,000	6,767	-	-	-
	<u>7,048</u>	<u>13,500</u>	<u>12,738</u>	<u>6,500</u>	<u>125</u>	<u>2%</u>
Total Development Services Expenses	<u>56,442</u>	<u>71,300</u>	<u>47,825</u>	<u>63,500</u>	<u>8,087</u>	<u>13%</u>
Info Centre						
PW Labour	820	2,200	452	2,200	-	0%
Water, Sewer & Garbage	-	700	-	700	-	0%
Contracted Services	15,000	15,000	15,000	15,000	-	0%
Other Expenses	4,429	5,300	4,164	5,300	1,893	36%
Recoveries - hydro	<u>(1,200)</u>	<u>(1,200)</u>	<u>(1,200)</u>	<u>(1,200)</u>	<u>-</u>	<u>0%</u>
	<u>19,049</u>	<u>22,000</u>	<u>18,415</u>	<u>22,000</u>	<u>1,893</u>	<u>9%</u>

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Parks

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
Parks						
Beaver Park	4,077	6,100	5,665	6,000	-	0%
Bell Tower School	1,316	2,400	1,341	2,400	-	0%
Centennial Park	42,577	22,000	33,160	22,000	23,596	107%
Central Park	14,804	18,500	14,838	18,500	4,118	22%
Civic Square	495	2,500	794	1,000	346	35%
Communities in Bloom	125	2,000	-	2,000	-	0%
Cougar Sign Landscaping	2,894	3,200	1,408	3,000	835	28%
Dashwood Park	280	1,200	105	1,000	1,030	103%
Entrance Sign	8,835	10,000	9,479	10,000	3,153	32%
Footbridge	1,758	4,500	1,232	2,000	843	42%
Footpath maintenance	400	1,600	212	1,500	353	24%
Gillespie Park	594	1,000	607	-	-	-
Heritage Garden	12,656	7,000	6,796	7,000	2,529	36%
Kaatza Museum	8,746	10,800	12,219	13,800	4,419	32%
Kates Park - King George	7,145	10,000	4,380	7,500	6,788	91%
Lakedays Preparation	585	2,000	336	1,000	-	0%
Marina Park	6,043	3,200	3,280	3,200	733	23%
Forest Workers Memorial Park	6,490	6,700	8,035	9,000	3,176	35%
Ohtaki/Kasapi Park	2,425	10,000	1,941	10,000	4,882	49%
Park Bench Maintenance	1,552	5,000	8,251	6,000	-	0%
Parks General	25,821	20,700	34,974	23,500	11,022	47%
Parkstone Park	1,980	2,500	1,011	2,000	372	19%
Joginder Bains Park - Point Ideal	6,700	4,200	3,358	4,000	1,250	31%
Rivers Edge Memorial Garden	6,745	6,700	4,315	4,200	1,419	34%
Riverside Park	3,901	5,900	3,598	5,000	2,307	46%
Sahtlam Park	3,637	3,000	1,488	3,000	7,448	248%
Saywell Park	15,557	20,500	20,596	20,500	5,129	25%
Seniors Centre	2,813	3,100	2,011	3,100	777	25%
Ted Burns Nature Preserve	392	1,000	1,709	2,000	-	0%
Pickleball Courts	3,557	3,200	977	3,000	539	18%
Town Square	4,909	5,000	2,992	5,000	319	6%
Trans Canada Trail	8,146	5,900	876	3,500	487	14%
Trestle Walkway	864	3,000	814	2,000	93	5%
Vandalism	50	5,000	-	5,000	-	0%
Washrooms	11,859	15,000	21,097	20,000	3,654	18%
West Entrance	455	600	-	500	-	0%
Winter Park	4,098	7,000	3,291	5,000	1,624	32%
Office Administration Charge	11,000	12,100	12,100	12,100	-	0%
	236,283	254,100	229,288	250,300	93,242	37%

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Parks

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
Lakeview Park						
Reservations	156,349	150,000	152,399	1,000	56,153	5615%
Walk Ins	8,174	8,000	17,239	-	133	-
Power Fees	23,041	22,000	24,401	-	12,186	-
Wood and ice sales	4,637	4,500	4,777	-	-	-
Operating Grant	2,981	-	7,762	-	-	-
Moorage	7,833	6,500	6,645	-	1,722	-
	<u>203,016</u>	<u>191,000</u>	<u>213,222</u>	<u>1,000</u>	<u>70,194</u>	<u>7019%</u>
Office Administration Charge	8,400	8,500	8,500	5,000	-	0%
CLEC Admin Charges	31,000	31,000	31,000	-	-	-
Summer Student Wages	53,925	55,000	54,335	-	-	-
Maintenance Wages	1,974	7,000	11,765	-	-	-
Contracted Services	16,781	15,000	16,140	500	2,450	490%
PW Labour	1,574	1,500	2,570	1,500	74	5%
Hydro and Electricity	8,393	9,000	7,734	6,700	1,838	27%
Materials and Supplies	12,674	12,000	9,675	1,500	1,156	77%
Other Expenses	7,565	10,800	7,456	4,100	2,815	69%
Water, Sewer & Garbage	9,898	8,000	8,157	8,500	-	0%
Park Attendant/ Security	24,688	15,000	16,508	-	-	-
Public Works Charges	612	700	1,399	1,000	73	7%
Telephone	2,116	3,000	1,998	3,000	819	27%
Equipment allocations	800	1,800	875	1,800	-	0%
	<u>180,398</u>	<u>178,300</u>	<u>178,112</u>	<u>33,600</u>	<u>9,225</u>	<u>27%</u>
Net	<u>22,618</u>	<u>12,700</u>	<u>35,110</u>	<u>(32,600)</u>	<u>60,969</u>	

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of CLEC

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 %
Revenues						
Group Revenues	372,745	402,000	340,880	15,000	13,320	89%
Programming revenues	9,738	9,000	-	-	-	-
Rental Income	6,000	6,000	6,000	6,000	2,500	42%
	<u>388,483</u>	<u>417,000</u>	<u>346,880</u>	<u>21,000</u>	<u>15,820</u>	<u>75%</u>
Expenditures - Variable						
Program Services	2,786	8,000	250	500	-	0%
Kitchen Wages	69,458	80,000	62,459	4,000	2,626	66%
Food Supplies	69,908	71,000	68,929	2,000	2,412	121%
Custodians	36,732	40,000	29,262	4,000	1,473	37%
Supplies	3,371	4,000	2,070	500	-	0%
	<u>182,255</u>	<u>203,000</u>	<u>162,970</u>	<u>11,000</u>	<u>6,511</u>	<u>59%</u>
Expenditures - Fixed						
Admin Salaries	179,131	182,000	171,653	182,000	61,293	34%
Wage Recoveries	(31,000)	(31,000)	(31,000)	-	-	-
Housing Allowance	6,000	6,000	6,000	6,000	2,500	42%
Town Administration	22,500	22,500	22,500	8,000	-	0%
Electricity	20,865	22,000	19,429	22,000	8,463	38%
Heat	17,515	14,000	14,859	14,000	6,490	46%
Telephone & other Utilities	10,753	11,500	11,217	8,800	3,823	43%
Bad Debts	-	-	-	-	-	-
Advertising	807	1,000	-	-	-	-
Contracted Services	28,745	10,000	14,523	2,000	1,679	84%
Maintenance	33,059	23,000	23,029	6,000	750	13%
Public Works Charges	11,069	8,000	11,829	1,000	3,142	314%
Miscellaneous Operations	-	-	-	-	-	-
	<u>299,444</u>	<u>269,000</u>	<u>264,039</u>	<u>249,800</u>	<u>88,139</u>	<u>35%</u>
Total Expenses	<u>481,699</u>	<u>472,000</u>	<u>427,009</u>	<u>260,800</u>	<u>94,649</u>	<u>36%</u>
NET CLEC OPERATIONS	<u>(93,216)</u>	<u>(55,000)</u>	<u>(80,129)</u>	<u>(239,800)</u>	<u>(78,829)</u>	<u>33%</u>
NET LAKEVIEW AND CLEC	<u>(70,598)</u>	<u>(42,300)</u>	<u>(45,019)</u>	<u>(272,400)</u>	<u>(17,860)</u>	<u>7%</u>
Lakeview Park Road						
Road maintenance	5,650	13,000	2,312	10,000	3,661	43%
NET	<u>(76,248)</u>	<u>(55,300)</u>	<u>(47,331)</u>	<u>(282,400)</u>	<u>(21,522)</u>	

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Capital Expenses

	2018 YTD Actual	2019 Budget	2019 YTD Actual	2020 Budget	2020 YTD Actual	2020 Var
General						
Asset management plan	-	50,000	5,000	40,000	23,750	59%
Computer Equipment	6,394	15,000	-	30,000	14,632	49%
Demo costs - Neva Road	34,315	100,000	-	-	-	-
Hazmat Inventory	-	10,000	1,821	10,000	-	0%
Health Unit Repairs	-	10,000	9,367	2,000	-	0%
Office Equipment	-	20,000	8,034	60,000	-	0%
Land Purchase	9,911	14,000	1,200	-	-	-
Museum	-	30,000	-	50,000	-	0%
Mildred Child Demo	-	300,000	-	60,000	-	0%
Town hall renovations	7,518	1,804,000	95,461	1,700,000	151,550	9%
Vintage Truck	-	-	-	12,500	-	0%
	58,137	2,353,000	120,883	1,964,500	189,932	10%
CLEC						
Carpet / Flooring	-	5,000	-	-	-	-
Electrical upgrades	9,788	3,000	5,319	-	-	-
Exterior Building Paint	-	-	-	3,000	-	0%
Clec JCP	11,629	-	-	-	-	-
Mattresses	1,099	-	-	-	-	-
Water system/well	44,384	50,000	63,437	10,000	5,008	50%
	66,899	58,000	68,756	13,000	5,008	39%
Fire Department						
Gas monitor and controls	7,250	-	-	-	-	-
Storz hydrant upgrades	16,675	-	-	-	-	-
Office renovation	-	10,000	14,674	10,000	-	0%
Heat Pump/Generator Replacement	11,510	15,000	13,340	15,000	-	0%
Forestry Hose and Gear	-	10,000	6,145	10,000	7,064	71%
#6 New Fire truck equipment	-	27,000	32,972	-	-	-
FD#16 New Tank	-	5,000	-	5,000	-	0%
Firehall repairs	-	6,000	2,046	6,000	2,646	44%
Training Ground Facilities	96,102	48,500	64,421	60,000	-	0%
Truck purchase	-	700,000	728,710	-	-	-
Tools and Equipment	535	3,000	3,323	3,000	-	0%
Hoses and valving	9,513	8,000	-	8,000	-	0%
	141,585	832,500	865,630	117,000	9,709	8%

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
General Fund - Schedule of Capital Expenses

	2018 YTD Actual	2019 Budget	2019 YTD Actual	2020 Budget	2020 YTD Actual	2020 Var
Public Works						
Equipment Purchase	-	560,000	357,140	70,000	-	0%
Truck purchase	75,442	70,000	37,364	35,000	-	
Garbage Truck	-	-	-	120,000	-	0%
Annual Paving Program	-	-	-	200,000	-	0%
Lakeview Park - chip seal	-	-	-	20,000	-	0%
Cross Walk lights - Post Office	-	20,000	-	-	-	-
North Shore Rd Engineering	-	-	-	25,000	-	0%
Garbage facilities - clec	-	20,000	-	-	-	-
PW Office/Yard - Cap	-	100,000	-	20,000	-	0%
Sidewalks	-	-	-	100,000	-	0%
Signs - Capital	-	50,000	-	-	-	-
Small tools	2,713	5,000	3,691	5,000	1,497	30%
	78,155	825,000	398,196	595,000	1,497	0%
Lakeview Park						
Garbage facilities	3,309	-	-	-	-	-
Golf Cart purchase	-	-	-	5,000	-	0%
Resurfacing campsites - gravel/sand	-	-	1,168	2,500	2,398	96%
Floating walkway repairs	-	10,000	2,938	10,000	-	0%
Lakeview Washrooms	-	-	-	-	-	-
	3,309	10,000	4,106	17,500	2,398	14%
Parks						
Centennial Park Upgrades	472,924	100,000	-	-	-	-
Centennial Park Washrooms	-	100,000	-	-	-	-
Columbarium planning	48,325	-	-	-	-	-
Connecting Communities	-	2,005,000	-	-	-	-
Footbridge improvements	-	-	-	10,000	-	0%
Marina Park Dock Repairs	5,047	25,000	-	25,000	-	0%
Pickleball/Tennis Courts	1,671	13,274	1,831	-	-	-
Sahtlam Park	-	10,000	-	10,000	-	0%
Riverside Park - Washrooms	-	50,000	-	-	-	-
River's Edge Memorial Garden	-	-	-	70,000	2,625	
Saywell Park Improvements	-	25,000	-	24,000	-	0%
Town Square Ramp	-	8,000	9,700	-	-	-
	527,967	2,336,274	11,531	139,000	2,625	2%
Total General Capital	876,052	6,414,774	1,469,101	2,846,000	211,169	7%

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
Sewer Fund

	2018 YTD Actual	2019 Budget	2019 YTD Actual	2020 Budget	2020 YTD Actual	2020 %
Revenues						
User Rates	486,145	471,000	496,316	498,000	492,213	99%
Connection Fees	3,920	1,000	3,080	1,000	3,182	318%
Penalties And Other Interest	4,538	4,500	4,857	4,500	-	0%
Sewer Facilities Grant	-	2,200,000	-	2,200,000	-	0%
Parcel Tax	165,800	166,500	166,700	250,050	250,050	100%
Contribution from others	-	-	-	-	-	-
Transfer From Surplus	-	1,053,000	-	999,450	-	0%
	<u>660,403</u>	<u>3,896,000</u>	<u>670,953</u>	<u>3,953,000</u>	<u>745,445</u>	<u>19%</u>
Expenditures						
Administration	2,376	3,000	3,846	3,000	-	0%
Office Administration	57,000	67,000	67,000	68,000	-	0%
Consumption Rebates	100	-	-	-	-	-
PW Administration	83,900	90,000	90,000	90,000	-	0%
Discounts	35,451	35,500	35,635	33,000	37,491	114%
General Maintenance	64,793	67,000	69,960	70,000	25,232	36%
Connections Maintenance	2,305	9,000	4,747	2,000	599	30%
Chlorination	9,008	10,000	8,752	10,000	634	6%
New Connections	3,665	5,000	362	3,000	173	6%
Sewer Flushing	6,586	7,000	4,845	6,000	-	0%
Sewer Pump Maintenance	41,520	76,500	47,557	75,000	21,054	28%
Sewer Lagoon Maintenance	61,382	91,000	94,582	91,000	14,114	16%
Transfer to Surplus	-	-	-	-	-	-
Amortization - Sewer Fund	93,654	-	97,287	-	-	-
Capital	18,551	3,435,000	75,683	3,495,000	42,717	1%
	<u>480,292</u>	<u>3,896,000</u>	<u>600,256</u>	<u>3,946,000</u>	<u>142,016</u>	<u>4%</u>
Surplus(Deficit)	<u>180,111</u>	<u>-</u>	<u>70,697</u>	<u>7,000</u>	<u>603,429</u>	

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
Sewer Fund

	2018 YTD Actual	2019 Budget	2019 YTD Actual	2020 Budget	2020 YTD Actual	2020 %
<u>SEWER CAPITAL</u>						
Liftstation Upgrades	18,551	60,000	75,683	275,000	33,099	12%
Liftstation #1 Upgrade	-	75,000	-	-	-	-
Sewer I&I	-	150,000	-	-	-	-
Sewer Modelling	-	-	-	70,000	-	0%
Sewer Treatment Plant Upgrades	-	3,000,000	-	3,000,000	-	0%
Sewer Lagoon	-	150,000	-	150,000	9,618	6%
Riverside Force Main	-	-	-	-	-	-
	<u>18,551</u>	<u>3,435,000</u>	<u>75,683</u>	<u>3,495,000</u>	<u>42,717</u>	<u>1%</u>

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
Water Fund

	2018 YTD Actual	2019 Budget	2019 YTD Actual	2020 Budget	2020 YTD Actual	2020 %
Revenues						
User Rates	576,804	575,000	589,748	595,000	597,836	100%
Connection Fees	11,860	1,000	9,550	1,000	3,770	377%
Fire Hydrant Installation & other	31,674	4,000	3,300	4,000	2,290	57%
Other Penalties And Interest	5,410	5,400	5,829	5,500	15	0%
Grant - Water main upgrades	343,792	182,075	239,583	-	-	-
Infrastructure Grant	3,248,687	-	-	-	-	-
CONTRIBUTION FROM OTHERS	-	-	-	-	-	-
Parcel Tax	236,880	238,420	238,420	341,200	341,200	100%
Transfer From Surplus	-	503,005	-	360,200	-	0%
	<u>4,455,108</u>	<u>1,508,900</u>	<u>1,086,429</u>	<u>1,306,900</u>	<u>945,111</u>	<u>72%</u>
Expenditures						
Administration	1,504	3,400	2,470	3,400	-	0%
Office Administration	76,500	92,000	92,000	117,500	-	0%
PW Administration	95,600	115,000	115,000	117,500	-	0%
Consumption Rebates	100	-	-	-	-	-
Discounts	42,938	43,000	43,405	40,000	46,045	115%
Safety and Training	1,926	4,500	1,984	4,000	-	0%
Chlorination	13,975	14,000	12,363	14,000	1,497	11%
Flushing	10,153	12,500	11,912	12,000	9,503	79%
Reservoir	5,783	20,000	18,427	20,000	22,731	114%
General Maintenance	74,131	100,000	77,820	100,000	67,863	68%
Hydrants	18,698	22,500	12,354	22,500	5,886	26%
New Connections	10,713	10,000	3,852	10,000	-	0%
Connection Maintenance	52,422	75,000	55,629	10,000	27,973	280%
Water Meters	20,450	20,000	12,895	20,000	4,772	24%
Pump House Maintenance	39,402	42,000	38,291	42,000	12,544	30%
Small equipment	2,269	-	5,345	-	-	-
Booster Pumps Maintenance	9,244	12,000	10,622	12,000	3,228	27%
Slopes water pump station	5,820	8,000	6,696	6,500	14,546	224%
Greendale Water Connection	4,023	-	3,356	-	952	-
Water treatment plant	1,400	95,000	134,321	200,000	50,555	25%
Transfer to surplus	-	-	-	-	-	-
Amortization - Water Fund	111,692	-	248,029	-	-	-
Capital	5,310,230	820,000	1,043,415	489,000	196,435	40%
	<u>5,908,972</u>	<u>1,508,900</u>	<u>1,950,185</u>	<u>1,240,400</u>	<u>464,530</u>	<u>37%</u>
Surplus(Deficit)	<u>(1,453,864)</u>	<u>-</u>	<u>(863,755)</u>	<u>66,500</u>	<u>480,581</u>	

TOWN OF LAKE COWICHAN
Statement of Expenditure - May 31, 2020
Water Fund

	2018 YTD Actual	2019 Budget	2019 YTD Actual	2020 Budget	2020 YTD Actual	2020 %
<u>WATER CAPITAL</u>						
Greendale Road Watermain	450,770	-	-	-	-	-
Greendale Trestle Watermain Upgrade	7,749	355,000	316,698	-	-	-
North Shore Pump Station Backup Powe	-	100,000	-	130,000	78,586	60%
Ohtaki Bridge Watermain Upgrade	-	-	-	-	-	-
River Road Water Main	-	-	14,176	189,000	22,112	12%
Water Modelling	24,953	35,000	3,980	-	-	-
Water Treatment Upgrade	4,826,757	300,000	680,581	170,000	95,738	56%
Watermain Upgrades	-	-	-	-	-	-
Water metering	-	30,000	27,980	-	-	-
	<u>5,310,230</u>	<u>820,000</u>	<u>1,043,415</u>	<u>489,000</u>	<u>196,435</u>	<u>127%</u>