



Town of Lake Cowichan

Development Permit / Development Variance Permit

FOLIO(S):

DATE:

| | |
|--|---|
| <input type="checkbox"/> DEVELOPMENT PERMIT | <input type="checkbox"/> DEVELOPMENT VARIANCE PERMIT <input type="checkbox"/> TEMPORARY USE PERMIT |
| Select applicable fee: | Select applicable fee: |
| <input type="checkbox"/> \$800 - Less than \$50,000 commercial value or up to 4 residential units <input type="checkbox"/> \$1,500 - More than \$50,000 commercial value or 5 or more residential units | <input type="checkbox"/> \$800 Development Permit Fee <input type="checkbox"/> \$800 Development Variance Permit Fee <input type="checkbox"/> \$800 Temporary Use Fee |

| APPLICANT INFORMATION | OWNER INFORMATION |
|-----------------------|-------------------|
| Name | Name |
| Address | Address |
| | |
| City | City |
| Postal Code | Postal Code |
| Phone | Phone |
| Fax | Fax |

| PROPERTY |
|-------------------------------------|
| Civic Address of Property _____ |
| Legal Description of Property _____ |
| Zoning of Property _____ |

APPLICATION REQUIREMENTS FOR PERMIT

Reason for application

- If Applicable Submit:
1. A scaled site plan showing all parking, access points, buildings, landscaping and elevations.
 2. For sign variances, a drawing to scale of the sign and its location on the property.
 3. A copy of the State of Title Certificate (Land Titles Certificate).

APPLICATION REQUIREMENTS FOR A DEVELOPMENT PERMIT

1. Development permit areas applicable to the property (check all that apply)
 - DPA 1 Watercourse and Streamside Protection
 - DPA 2 Natural Hazard Lands
 - DPA 3 Greenhouse Gas Reduction
 - DPA 4 Downtown
 - DPA 5 Highway Commercial, Neighbourhood Centre and Tourism
 - DPA 6 Multi-family
 - DPA 7 Industrial
2. Submit four plan sets and a PDF file drawn to scale showing the following:
 - ◆ Site plan including sidewalks, paths, off street parking layout, access points, and amenities.
 - ◆ Rainwater management plan (for all new construction).
 - ◆ Landscaping plan showing location, type, and quantities of plants and ground cover material.
 - ◆ Detailed colour renderings from all sides, including manufacturer specifications for all external building materials.
 - ◆ Exterior lighting plan, including locations and manufacturer specifications.
 - ◆ Signage plan, including location, size and specifications.
3. For lands within a Watercourse and Streamside or Natural Hazard Development Permit Area, submit the appropriate environmental and/or geotechnical study to respond to the guidelines of the Development Permit Area.
4. A site grading and sediment control plan.
5. A written explanation of how the proposal satisfies all relevant Development Permit guidelines.
6. The application will be accompanied by a fee identified in the Fees and Charges for Services Bylaw, as may be amended from time to time.

SIGNATURES

Where the applicant is not the REGISTERED OWNER, the application must also be signed by the REGISTERED OWNER

I / We hereby declare that all the above information is, to the best of my knowledge, true and correct in all respects.

_____ Date _____ Applicant's Signature

This application is made with my full knowledge and consent.

_____ Date _____ Registered Owner of Subject Property

STAFF USE ONLY Misc. Permits (69) - Fee paid: \$ _____ Receipt # _____