



TOWN OF LAKE COWICHAN

Committee of the Whole

Tuesday, September 12th, 2023 at 5:15 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **MINUTES [FOR INFORMATION ONLY – Minutes and Recommendations have been ratified by Council]**
 - (a) [Minutes of the Committee of the Whole meeting held on July 11th, 2023.](#)
5. **BUSINESS ARISING AND UNFINISHED BUSINESS**

Ongoing Items Still Being Addressed:

 - (a)
6. **DELEGATIONS AND REPRESENTATIONS**
 - (a) Drew Carmichael, Kinsmen of Lake Cowichan re: Request for Approval to Install Fitness Equipment at Riverside Park (Duck Pond).
7. **CORRESPONDENCE**
 - (a) **Action Items**
 - (i)
 - (b) **Information or Consent Items** – (a member may ask that an item be dealt with separately)
 - (i) [Brian Houle, Manager, Environment, Paper Excellence re: Pumping to Begin Next Week.](#)
8. **REPORTS**
 - (a) **Finance, Administration and Strategic Planning**
 - (i) Presentation by Fire Chief Doug Knott, Lake Cowichan Volunteer Fire Department
 - (ii) [Director of Finance re: Financial Report for the period ending August 31st, 2023.](#)
 - (iii) [Lake Cowichan Building Inspection Report for July, 2023.](#)
 - (iv) [Lake Cowichan Building Inspection Report for August, 2023.](#)
 - (v) [Lake Cowichan Fire Department Incident Report for May 2023](#)
 - (vi) [Lake Cowichan Fire Department Incident Report for June 2023](#)
 - (vii) [Lake Cowichan Fire Department Incident Report for July 2023](#)
 - (viii) 65 Cowichan Lake Road - Update
 - (ix) Director of Finance re: Use of Credit Cards for Utility and Tax Payments and Business Licences – Update.
 - (x) Communications / CLEC Support.
 - (b) **Parks, Recreation and Culture**
 - (i)



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(c) Public Works and Environmental Services

(i) [Point Ideal Drive Parking on Left-hand Side of Roadway.](#)

(ii) [Darnell Road Right-hand Turn Only – Update.](#)

(iii) [Sani-Dump Automation System](#) – Installation Update from the Director of Finance.

(iv) [Chief Administrative Officer re: Local Area Service for providing Sewer Service to Greendale Properties.](#)

9. NEW BUSINESS

(a) [Growing Lake Cowichan – Official Community Plan Update Open House to be held September 23rd, 2023 from 1:00pm to 4:00pm.](#)

(b) Inquiry Response Policy for Emails and Phone Calls.

10. NOTICES OF MOTION

11. QUESTION PERIOD - Limited to items on the agenda

- For off-site: email to general@lakecowichan.ca;
- For in- person attendees: - Maximum 3 minutes per speaker.

12. ADJOURNMENT
