



Memo

To: Chief Administrative Officer
Date: November 12, 2021
From: Dalton Smith, Lakeview Park Manager
Subject: CLEC and Lakeview Park

The Cowichan Lake Education Centre finished off the main part of our season with three weekend rentals that included a Vancouver Island group that used our venue as a base to study and collect mushrooms and two wellness organizations that hosted working retreats.

As mentioned in past reports, there is more interest by groups looking for future bookings for workshops and wellness retreats that are looking for opportunities to use the centre as a safe and secure setting to host meetings. Most of these enquiries are from groups that are referred to us by existing clients or from our web page. I should also note that we are receiving more calls than in the past for wedding venue availability and in most cases the requests are for July and August, and I have explained that summer is for our weeklong bookings that we schedule on a regular basis.

Finding contractors to replace roofing at the centre continues to be challenging, however, the Superintendent and I are doing our best to finalize a plan as soon as possible.

As well, the removal of the waterfront walkway is still scheduled to take place before year end.

Also worth mentioning is that over the next couple of months, work will be done to move forward on initiatives that will improve Lakeview Park and streamline some of the services we offer to our guests and to our community.


Dalton Smith