

Addendum 02

Owner:	<u>Town of Lake Cowichan</u>	Date:	<u>August 9, 2021</u>
Reference No.:	<u></u>	BJK No.:	<u>1908</u>
Project:	<u>Municipal Hall Renovation – Phase 1 - Geotechnical</u>		

The following information supplements and/or supersedes the bid documents issued on July 26, 2021.

This Addendum forms part of the contract documents and is to be read, interpreted, and coordinated with all other parts. The cost of all contained herein is to be included in the contract sum. The following revisions supersede the information contained in the original drawings and specifications issued for the above-named project to the extent referenced and shall become part thereof. Acknowledge receipt of this Addendum by inserting its number and date on the Tender Form. Failure to do so may subject bidder to disqualification.

Description:

General

1. Unit Rates – The following Unit Rates are required as a part of the Tender Submission
 - a. Bulk excavation
 - b. Imported fill
 - c. Geogrid
2. Existing Lock-blocks are to become property of the Owner upon removal by this contractor. The Owner will advise on where they are to be stored on this site.
3. Planting.
 - a. Hydroseeding is a part of this contract. The contractor shall arrange for regular watering until the planting is established, or until October 15, 21. Following this date, the Owner will take over the care and maintenance of the planting.
 - b. All other planting will be undertaken by the Owner in the spring of 2022.
4. Compaction Testing
 - a. A Cash Allowance of \$10K is to be included in the Bidder's offer. This will be applied to the testing costs related to the compaction of the fill.
5. Tender Form. An updated Tender Form – Instructions to Bidders is attached to this addendum.

End of Addendum No. 2.

Prepared by the Consultant

Brian Kapuscinski, Architect AIBC

name and title of person signing



signature

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

INSTRUCTIONS TO BIDDERS – REVISED (AUG. 9, 21)

- a. The closing of the tender is: **August 10, 2021 at 2:00pm Pacific Time (PST).**
- b. Tenders are for submission to:

Town of Lake Cowichan
c/o BJK Architecture Inc.
2122 Brandon Rd.
Shawnigan Lk. BC V0R 2W3
Attention: Brian Kapuscinski – Architect AIBC
Email: brian@bjkarch.com
Tenders to be submitted electronically only.

Electronic Submissions to be directed to BJK Architecture.

- c. Direct all queries related to the **tender** to The Town of Lake Cowichan, to the attention of:

Joseph Fernandez
Email: jfernandez@lakecowichan.ca

Deadline for enquiries: August 5, 21

- d. Direct all **technical** queries to WSP Canada Inc. to the attention of:

Dolan Stewart, M. Eng, P. Eng.
Email: stewart.dolan@wsp.com

Deadline for enquiries: August 5, 21

- e. Please make your tender submission on the given Form of Tender and fill out all requested information on the pages of Breakdown of Prices and Unit Prices. Provide additional tender information as an attachment to this given form.
- f. All Tender Documents referred to in this request for tenders will be sent directly to the invited bidders.
- g. Electronic invitations, Instructions to Bidders and Tender information will be sent out to all registered plan holders.

TERMS AND CONDITIONS OF TENDER

- a. The tenderer is solely responsible for reviewing all available project drawings, specifications, schedules, addendums, and site instructions available prior the closing date of this tender pertaining to the scoping and pricing of this tender. The tenderer is solely responsible for investigating the Project site prior to submission of tender and satisfying itself as to all conditions that might apply to the work. Arrangements for

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

site access during regular business hours can be made through the Owner via email request.

- a. The form of agreement will be **CCDC 2-2008** with supplementary conditions. Tenderers should note the following:
 - a. Wrap Up Liability and Course of Construction insurance policies are provided by the Owner. Contractors will be required to provide all other necessary insurance as per contract.
 - b. Labour and Material Bond and Performance Bonds or an irrevocable Letter of Credit in lieu of Bonds are not required. The Owner is requesting these as separate prices. – Refer to Separate Prices
 - c. A 10% Bid Bond is required.
- b. Tenders are irrevocable and open for acceptance for **10** days from the Closing Time.
- c. The objective of the **Town of Lake Cowichan** is to select the tender that it considers in its sole and absolute discretion, to be most advantageous or to provide the best overall value to it. This does not necessarily mean the lowest price tender. The evaluation may include consideration of any factors considered by the Owner or WSP Canada or BJK Architecture Inc. acting as agent of the Owner to be appropriate, including but not limited to any or all of the following: price, qualifications; proposed schedule, experience, corporate history, references, perceived capacity to perform the work, proposed work force, past experience with the tenderer, and any information received from third parties.
- d. The **Town of Lake Cowichan** reserves the right, at any time and from time to time, in its sole discretion and without any liability to any tenderer:
 - i. to terminate or suspend this request for tenders.
 - ii. to modify this request for tenders in any manner, whether before or after receipt of tenders.
 - iii. to clarify any tender before or after the Closing Time by seeking further information from any or all tenderers.
 - iv. to negotiate, accept, or reject any or all tenders, for any reason or for no reason,
 - v. to accept or reject, at its sole election, a tender that is delivered after Closing Time or that is non-compliant with the instructions to tenderers, or that is incomplete, obscure or irregular or which contain omissions or corrections (regardless of whether or not such non-compliance is or is determined to be material);

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

- vi. to negotiate with one or more tenderers at a time (whether serially or concurrently), and to discontinue negotiations with any tenderers and begin or continue negotiations with any other tenderers.
 - vii. to waive any requirement of this request for tenders.
- e. In consideration of the **Town of Lake Cowichan** agreeing to receive and review the tender and as a term of the submission of the tender, the tenderer does hereby waive and release the Owner, its officers, directors, employees, agents and contractors of and from all claims that arise from or any way relate to this request for tender, the evaluation, acceptance or rejection of the tender, whether such claim arises pursuant to contract, tort, statutory duty, law, equity, any actual or implied or alleged duty of fairness, duty to negotiate in good faith or duty of full disclosure, or otherwise.
- f. Construction Schedule. All work must be completed by **September 15, 2021** due to environmental requirements working adjacent to the Cowichan River.

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

FORM OF TENDER

SUBMITTED BY:

Address: _____

Phone: _____ Direct: _____

Email: _____

Contact: _____

To: Town of Lake Cowichan

Having fully examined the site and all conditions affecting the work, and having carefully read and examined the Contract Documents, including the Tendering Instructions, the Form of Agreement, the Specifications and the Drawings, the Scope of Work, and Addenda / Site Instructions issued as supplements to the aforementioned documents, the undersigned hereby offers to furnish all of the work covered by the said Contract Documents for the above work for the basic tender price of:

dollars (\$_____) in lawful money of Canada and will remain in effect for a **10-day** duration.

We confirm the above stated price is inclusive of all current applicable taxes currently in force and due on this aspect of work. GST is **not** included in the Tender Price.

We are available to begin work on _____ and will take _____ calendar weeks to complete The Work.

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

ADDENDA

We acknowledge receiving _____ to _____ addenda.

1. BONDING

- a. The Owner may request bonding following award. Bonds are not required at Tender Closing.

2. VALUATION OF CHANGES

We agree that mark-up on extras, other than work covered by unit prices, shall be as follows:

- a. Subcontractors will receive 5% overhead and 5% profit for work performed by own forces.
- b. Contractor will receive 5% combined overhead and profit for work performed by their Subcontractors.
- c. Contractor will receive 5% overhead and 5% profit for work performed by own forces.

3. SIGNATURES

Signed, Sealed and Submitted for and on behalf of:

Registered Company Name: _____

Signature: _____

Name and Title: _____

Date: _____

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

PROVIDE THE NAMES OF KEY SUBCONTRACTORS SELECTED TO PERFORM THE FOLLOWING WORKS:

	DESCRIPTION OF WORK	TRADE NAME
1.		
2.		
3.		
4.		
5.		

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

UNIT RATES

Unit prices quoted shall be for additions or deductions of the supply and installation of material to the work, including associated accessories and accesses. Unit prices quoted shall remain in force until the date of substantial completion of this contract, as established by the Consultant unless otherwise agreed.

All unit prices quoted shall be held to include hoisting, conveyance, and delivery, unloading, all labour, setting, fitting and fixing in position, lapping of materials and straight cutting, and waste and including all overhead, profit, and taxes.

Hereunder is the list of unit prices as required by the specification:

Item	Description	Unit Measure	Unit Price	
			ADD	DELETE
1.	Bulk Excavation		\$	\$
2.	Imported Fill		\$	\$
3.	Geogrid		\$	\$

(Contractor)

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

SEPARATE PRICE

Separate prices are not included in the base tender price and are considered extra/over. Separate prices quoted shall remain open for acceptance for **180** days after award of this contract, as established by the Consultant unless otherwise agreed.

All separate prices quoted shall be held to include hoisting, conveyance and delivery, unloading, all labour, setting, fitting and fixing in position, lapping of materials and straight cutting and waste and including all overhead, profit and taxes.

Item	Description	Unit Measure	Unit Price
1.	None requested		\$

(Contractor)

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

ALTERNATE PRICE

Alternate prices quoted shall remain open for acceptance for **10** days after award of this contract, as established by the Consultant unless otherwise agreed.

All alternate prices quoted shall be held to include hoisting, conveyance and delivery, unloading, all labour, setting, fitting and fixing in position, lapping of materials and straight cutting and waste and including all overhead, profit and taxes.

Item	Description	Unit Measure	Unit Price
1.	None requested		\$
2.			\$

(Contractor)

PROJECT NAME: Town of Lake Cowichan – Municipal Hall - Phase 1 – Geotechnical Work

DATE: July 26, 2021

PROJECT # 1908

CASH ALLOWANCES

Include in the Contract Price the cash Allowance stated herein. The Cash Allowances are for the Owner's use at the Owner's discretion.

The amount of Cash Allowance shall be as per below

Item	Description	Amount
1.	Compaction Testing	\$10,000

(Contractor)

TENDER DOCUMENTS

Geotechnical Drawings:

Figure 1 – 9 (Issued for Tender 7/22/21)

ADDENDUM DOCUMENT

Addendum

No. 1

Date: August 5, 21

No. 2

Date: August 9, 21