



# Memo

**TO:** Chair, Public Works Committee

**SUBJECT:** Active Transportation Network Plan Tenders

**DATE:** October 23, 2020

**FROM:** Chief Administrative Officer

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## **BACKGROUND**

The Town is in receipt of an Active Transportation Grant which would see a Provincial contribution of \$25,000. The Plan must be completed before March 31, 2021.

A proposal call was issued on September 24<sup>th</sup>, 2020 with a deadline date of October 14<sup>th</sup>, 2020.

The project objectives are as follows:

- 1) advance the Official Community Plan's Mobility and Transportation network goals, policies and network map;
- 2) advance appropriate mobility related actions of the Age-friendly Action Plan;
- 3) address safety concerns identified by the community, ICBC Statistics and Crash Maps and Transport Canada Collision Database;
- 4) Provide enough detail and depth of design to successfully obtain Provincial active transportation funding grants to build infrastructure;
- 5) Prioritize 'shovel ready' projects that may receive Provincial infrastructure funding;
- 6) be consistent with the BC Active Transportation Design Guide;
- 7) include appropriate community engagement with the Ts'uubaa-asatx Nation, Advisory Planning Commission, Public Works Committee, and broader community; and
- 8) enhance tourism-oriented activities such as hiking, cycling, tubing, water sports and camping.

By the time of the close of the tender closing deadline we received the following quotes:

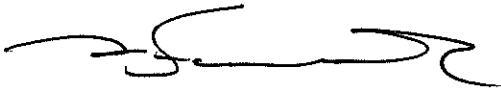
Watt		<b>\$45,830</b>
Urban Systems		<b>49,623</b>
Bunt		44,984
MJL Engin.		45,964
EXP		45,563

**RECOMMENDATION**

Based on a review by staff, it is hereby recommended:

that the bid by Urban Systems in the amount of \$49,623 plus taxes be accepted for the development of an Active Transportation Plan.

Note: The recommended proponent has local knowledge, involves team from the Island and has had previous experience in similar projects.



Joseph A. Fernandez