

# Memo



**TO:** Mayor and Council  
**FROM:** Chief Administrative Officer  
**DATE:** December 16, 2022  
**SUBJECT:** Required Appointments to the Advisory Planning Commission

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## **Advisory Planning Commission Appointments**

The membership and terms of the Advisory Planning Commission (APC) have been established by the "Town of Lake Cowichan Advisory Planning Commission Bylaw 997-2017". Membership is to consist of 5 members appointed by Council. The requirement is that at least 4 members must be residents of the Town.

Appointments are to be made for 5 voting members for a term of two years beginning in 2023 and expiring December 2024.

Nine applications as listed in alphabetical order have been received from the following residents:

- Ryan Allen
- Gary Bergstrom
- Martin Breuhan
- Duncan Brown \*
- William D. Garrett
- Sandra Kaye
- Pat Lamont \*
- Bev Litster \*
- Robert Patterson \*

\* Incumbent members of the current APC.

## **Recommendation**

Council may make appoint five members from the above list as required for the Advisory Planning Commission for a two-year term beginning January 1<sup>st</sup>, 2023, and it would be useful to re-appoint the incumbent members which means leaving room for just one new member to be selected for the APC. It may be sensible to consider William Garrett as the fifth member.

A handwritten signature in black ink, appearing to read "Joseph A. Fernandez", written over a horizontal line.

Joseph A. Fernandez

Note: A Council member may be appointed in a resource capacity.