



TOWN OF LAKE COWICHAN

Advisory Planning Commission

Thursday, November 23rd, 2017 at 4.00 p.m. – Council Chambers

AGENDA

1. **CALL TO ORDER**

Page #

INTRODUCTION OF LATE ITEMS (if applicable)

2. **AGENDA**

3. **ADOPTION OF MINUTES**

(a) Minutes of meeting held on October 26th, 2017.

1

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

(a) Columbarium – final steps.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

None.

7. **REPORTS**

Contract Planner:

(i) Official Community Plan Update.

(ii) Update of existing schedule.

(iii) Review of existing studies.

3

8. **NEW BUSINESS**

None.

9. **NEXT MEETING DATE**

December 21st, 2017

10. **ADJOURNMENT**

TOWN OF LAKE COWICHAN
Minutes of Advisory Planning Commission held on
Thursday, October 26th, 2017



PRESENT: Les Bowd, Chair
Darlene Ector
Brian Locher
Janice New
Robert Patterson

ALSO PRESENT: Councillor Tim McGonigle, Ex-officio
Joseph A. Fernandez, CAO, Ex-officio
James van Hemert, Contract Planner
Councillor Carlyne Austin

1. CALL TO ORDER

The Chair called the meeting to order at 4.05 p.m.

2. APPROVAL OF AGENDA

No. APC.27/17 Moved: Darlene Ector
Seconded: Janice New
that the agenda be approved.

CARRIED.

3. ADOPTION OF MINUTES

No. APC.28/17 Moved: Janice New
Seconded: Darlene Ector
that the minutes of the meeting held on September 21st, 2017 be
approved.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

- (a) The CAO updated the members on the Commission on what are still outstanding issues on the implementation of a columbaria site in Lake Cowichan:
- Geotechnical assessment of potential site to occur soon;
 - Registration of the site with the Province; and
 - Purchase of columbaria for site.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

No. APC.29/17 (a) Moved: Darlene Ector
Seconded: Brian Locher
that the Town engage with Island Health during its Official
Community Plan update process.

CARRIED.

7. REPORTS

- (a) The Contract Planner reviewed for the members' benefit his report on the community engagement process. It was suggested that

the Cowichan River Stewardship, Communities In Bloom and the Forest Co-op be included in this process.
A letter of intent to commence with the update process is to be sent to selected agencies.

- (b) The Contract Planner touched briefly on his report on the correlation between households and population statistics.

8. NEW BUSINESS

- (a) The Chair invited members to consider adoption of a slogan for buy-in by residents and volunteers for input on the process.

9. NEXT MEETING DATES

November 23rd, 2017 at 4.00 p.m.

10. ADJOURNMENT

No. APC.26/17
Adjournment

Moved: Robert Patterson
Seconded: Brian Locher
that the meeting be adjourned (5.54 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2017.

Chair

OCP Update: Population and Household Projections 2017 to 2041



Date: October 27, 2017
 To: Chief Administrative Officer
 From: James van Hemert, Consulting Planner
 Re: Official Community Plan Update

The P.E.O.P.L.E. program of BC Stats prepares population and household projections based on census data.

These projections cover geographical areas larger than local municipalities such as Local Health Areas (LHA) and Regional Districts. In our case the Lake Cowichan LHA is roughly double our population size and has a very similar population profile. It is reasonable to look at the population characteristics and the rate of anticipated change of the Lake Cowichan LHA and consider these in our OCP update. In considering the percentage change for the Town of Lake Cowichan I have shown three scenarios: 1) similar pattern to that of the entire LHA, which includes the neighbouring Electoral Areas, Area F—Cowichan Lake South, and Area I—Youbou/ Meade Creek; 2) a rate of change that is roughly quadruple that of the Electoral Areas; and 3) a rate of change that is comparable to that of the CVRD. The table below provides some highlights of the data.

Year	2017	2041	Percentage change 2017 to 2041
LHA Population	3,005	3,109	2.3%
LHA Households	6,262	6,406	3.46 %
CVRD Population	84,855	103,016	21.4%
Lake Cowichan Population— Scenario 1	3,013 (2016 census)	3,082	2.3%
Lake Cowichan Population— Scenario 2	3,013 (2016 census)	,3313	10%
Lake Cowichan Population – Scenario 3	3,013 (2016 census)	3,658	21.4%

James van Hemert, MCIP, RPP
 Consulting Planner