



STAFF REPORT

TO: Chief Administrative Officer
FROM: Doug Knott, Fire Chief
SUBJECT: Fire Department Incident Report – September, 2025
MEETING DATE: October 14, 2025

PURPOSE

The purpose of this report is to provide Council with a detailed summary of fire department activities for the month of September 2025, including incident call logs requiring response and the associated costs per incident.

BACKGROUND

During the month of September 2025, there were a total of 19 calls for service from the Fire Department which totalled approximately 30 hours in response time.

IMPLICATIONS

- a. **Financial:**
The total cost for responding is \$12,107.44.
- b. **Policy/Legislation:**
N/A
- c. **Strategic Priority:**
Fire safety and fire department operations is classified as a core service provided by the Town as outlined within the strategic plan and falls within the community safety category of the plan.
- d. **Sustainability:**
N/A

e. Communication:

N/A

f. Staffing Implication:

N/A

Options:

- 1) Receive this staff report and approve payment in the amount of \$12,106.44; OR
- 2) Receive this staff report and request additional information prior to reconsideration of approval of the expense.

RECOMMENDATION

Staff is recommending option1.

THAT the Committee of the Whole recommends to Council that this staff report be received and the amount of \$12,106.44 be approved as presented.

Signed:

Doug Knott

Doug Knott, Fire Chief

Concurrence:

John Thomas

John Thomas, Chief Administrative Officer



Lake Cowichan Fire Department
P.O. Box 31
Lake Cowichan, BC
V0R 2G0
(250)749-3522

September 2025 Monthly Incident Report

1 Business Meeting
4 Practices
0 Truck Check
1 Alarms Activated
1 Lift Assist
1 Medical Aid
0 Overdose
0 Cardiac Arrest
1 First Responder
3 Fire – 2 Structure 1 MV
2 Public Service – Assist Other Agency RCMP
5 MVI
0 Hydro Trouble
6 Officer/Member Duty Sheets
0 Structure Fire – Mutual Aid

1 Sec/Treasurer Monthly Stipend

Total

12106.44



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Fire Stats September 2025

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Incident</u>	<u>Mem</u>	<u>Hrs</u>	<u>Cost</u>
Sept 1	19:19	Section 22 - Disclosure harmful to personal privacy	MVI	20	2	978.58
Sept 2	19:00	Firehall	Business Meeting	23	2	1026.58
Sept 2	20:09	[REDACTED]	MVI	21	1	610.56
Sept 8	19:00	Firehall	Practice	21	2	920.28
Sept 9	23:30	[REDACTED]	Public Service	4	1	101.08
Sept 11	2:49	[REDACTED]	Alarms – Commercial	8	1	170.94
Sept 12	3:30	[REDACTED]	Structure Fire	16	6	2346.90
Sept 14	:24	[REDACTED]	Road Rescue – MVI	7	1	122.94
Sept 15	19:00	Firehall	Practice	19	2	779.76
Sept 17	23:04	[REDACTED]	First Responder	11	1	269.48
Sept 18	14:39	[REDACTED]	Assist RCMP (standby)	10	1	241.27
Sept 18	19:05	[REDACTED]	MVI	12	1	292.21
Sept 19	15:38	[REDACTED]	Structure Fire – BBQ	12	1	270.75
Sept 22	19:00	Firehall	Practice	16	2	727.48
Sept 23	18:50	[REDACTED]	MVI	16	1	386.87
Sept 24	10:12	[REDACTED]	Medical Aid	9	1	217.67
Sept 27	11:04	[REDACTED]	Lift Assist	10	1	219.81
Sept 29	19:00	Firehall	Practice	18	2	775.48

Sept 30	:30		MV - Fire	10	1	245.48
			Officer/Member Sheets	Duty 6	8	1052.32
			Sec/Treas Stipend			350.00
			Totals			12106.44