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## STAFF REPORT

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**TO:** CHIEF ADMINISTRATIVE OFFICER  
**FROM:** DOUG KNOTT, FIRE CHIEF  
**SUBJECT:** 2026 CRI FIRESMART COMMUNITY FUNDING AND SUPPORTS  
**MEETING DATE:** MARCH 10<sup>TH</sup>, 2026 – COMMITTEE OF THE WHOLE

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### PURPOSE

The purpose of this report is to provide Council with a summary of Fire Smart Initiatives for eligible funding for 2026 on a two-year term and to seek Council's support through resolution to apply for the 2026 grant.

### BACKGROUND

The Fire Smart Program began in Lake Cowichan in 2016 and has continued to receive strong support from Town residents. Since July 2024, the program has completed more than 30 Home Ignition Zone Assessments, 8 Wildfire Mitigation Assessments, and 8 Critical Infrastructure Assessments.

The community now has eight recognized Fire Smart Neighbourhoods through Fire Smart BC and Fire Smart Canada. Additional initiatives include the implementation of the Fire Smart Education Program and Fire Smart Library Program, the hiring of Fire Smart Summer Students to assist with fuel reduction in high-risk areas, and support provided to residents with mobility impairments to help mitigate wildfire risk around their properties.

The continued growth and support of the Fire Smart Program remains important in strengthening community wildfire resilience.

### IMPLICATIONS

**a. Financial:**

\$400,000.00 – The Fire Smart Program will be funded through a grant application to the Union of British Columbia Municipalities (UBCM) Community Resiliency Investment Program. The grant will support wildfire risk reduction activities, community education, property assessments, and program coordination.

If approved, the funding will support a full-time Fire Smart Coordinator position, seasonal staffing, and operational program costs associated with wildfire mitigation activities, public education initiatives, and assessments. The program is intended to be fully funded through the grant, minimizing financial impact on the Town's operating budget.

Should additional costs arise beyond grant funding, they will be brought forward to Council for consideration through the annual budget process.

**b. Policy/Legislation:**

The Fire Smart Program supports the Town's obligations and responsibilities under provincial emergency management and wildfire risk reduction frameworks.

**c. Strategic Priority:**

The Fire Smart Program supports Council's broader priorities related to public safety, environmental stewardship, and community resilience.

As a community located within a high wildfire risk area, proactive mitigation and education initiatives are essential to protecting residents, critical infrastructure, and municipal assets. The Fire Smart Program advances these objectives by:

- a. Increasing public awareness and education regarding wildfire risk;
- b. Supporting neighbourhood-level wildfire mitigation efforts;
- c. Conducting property and infrastructure risk assessments; and
- d. Strengthening partnerships with regional agencies, local First Nations, and emergency services.

**d. Sustainability:**

Implementing Fire Smart principles contributes to the long-term sustainability and resilience of the community. By promoting defensible space around homes, reducing hazardous fuels, and encouraging responsible vegetation management, the program helps reduce the likelihood and severity of wildfire impacts.

Property and Home Ignition Zone Assessments, neighbourhood engagement, and mitigation activities will support long-term wildfire preparedness while protecting environmental values and community safety.

**e. Communication:**

Administration has submitted Step 1 of the grant application to the Union of British Columbia Municipalities (UBCM).

Step 2 of the application, including the program budget and supporting documentation, has been prepared and is awaiting Council resolution prior to submission.

The grant **application deadline is April 30, 2026, and funding is allocated on a first-come, first-served basis.** Upon approval of Council, Administration will proceed with submission of the final application.

If the application is successful, further communication will occur through public engagement initiatives, Fire Smart education programs, and collaboration with local partners to promote wildfire preparedness.

**f. Staffing Implication:**

The Fire Smart Program includes a full-time Fire Smart Coordinator position, fully funded through the UBCM grant. The position will be responsible for coordinating wildfire mitigation activities, conducting community outreach and education, supporting Fire Smart neighbourhood recognition programs, and overseeing property and infrastructure assessments.

The position will be structured as follows:

- ✓ 80% Fire Smart program coordination and community wildfire mitigation activities; and
- ✓ 20% operational firefighting support

This role will strengthen the Town's capacity to deliver wildfire risk reduction initiatives while supporting broader emergency preparedness and response capabilities.

**Options:**

- 1.) Accept this staff report and approve application for funding.
- 2.) Accept this staff report and amend with changes and approve for funding.
- 3.) Do not approve this staff report.

## **RECOMMENDATION**

Staff is recommending option 1.

THAT the Committee of the Whole recommends that the staff report be accepted and  
THAT the Committee of the Whole recommend making application under the Union of BC  
Municipalities to continue Wildfire Resiliency within the Town of Lake Cowichan's fire Protection  
area.

Signed:

***Doug Knott***

Doug Knott, Fire Chief

Concurrence:

***John T***

John Thomas, Chief Administrative Officer

Attachments:

- CRI Grant Application
- Grant Program Guide

# Community Resiliency Investment Program

## 2024 FireSmart Community Funding and Supports

### Allocation-based Funding Worksheet

The 2024 FireSmart Community Funding and Supports program will have an open intake. Funding permitting, eligible recipients can submit one funding request between **October 1, 2023 and September 30, 2024**.

First Nations and local governments with a higher risk of wildfire, generally demonstrated by WUI Risk Class 1 to 3, that have a FireSmart Position, participate in a Community FireSmart and Resiliency Committee and have an acceptable Community Wildfire Resiliency Plan/ Community Wildfire Protection Plan are eligible to receive FireSmart Community Funding and Supports funding for FireSmart activities only through the allocation-based program.

Please complete and return the worksheet with all required attachments. **Eligible recipients are not required to submit a full Application-based funding package.**

If you have any questions, contact [cri@ubcm.ca](mailto:cri@ubcm.ca) or (604) 270-8226 ext. 220.

|  |                        |
|--|------------------------|
| <b>SECTION 1: Recipient Information</b>                              |                        |
| First Nation or Local Government full name:<br>Town of Lake Cowichan | File number*:<br>10588 |

\* Refer to the LGPS Online Application Form submission confirmation email.

|   |
|---|
| <b>SECTION 2: For <u>Regional District</u> Recipients Only</b>  |
| <p>1. <b>Electoral Areas.</b> Please identify which electoral areas you would like to receive allocation-based funding for:</p> <p><i>Note: In order to receive an additional \$50,000 per electoral area, electoral areas must meet the risk class and eligibility criteria identified in Questions 2 and 4.</i></p> |

|  |
|--|
| <b>SECTION 3: Wildfire Risk &amp; Additional Evidence</b>  |
| <p>2. <b>A. WUI Wildfire Risk Class.</b> Provide the WUI Risk Class (1 – 5) for the general area of interest of your community, including the WUI polygon name, from the risk class map. Refer to Appendix 2 of the <a href="#">Allocation-based Funding Program and Application Guide</a>.</p> <p>Risk Class: 2</p> <p>WUI Polygon name: WUI P</p> <p><i>Note: <u>for regional districts only</u>, please provide the risk class and WUI polygon name for each electoral area identified in Question 3.</i></p> |

**B. Additional Evidence.** If local assessments provide additional evidence of higher wildfire risk than the WUI Risk Class, provide specific evidence of wildfire risk (reference to specific page of a CWRP/CWPP).

**SECTION 4: FireSmart Components and Eligibility Criteria**

**3. Progress to Date.** If you were approved for funding under previous rounds of the FireSmart Community Funding & Supports program, please provide the status of the previous project(s).

2021 project: Completed

2022 project: Completed

2023 project: Completed

*Refer to the Allocation-based Funding Program and Application Guide for reporting requirements for previous projects.*

**4. Required FireSmart Components.** To be eligible for allocation-based funding, all recipients must have the following FireSmart components developed and active in their community.

CWRPs and CWPPs must be complete and acceptable to the BCWS, FNESS and/or, where applicable, BC Parks. To be considered acceptable, CWRPs must be developed in accordance with the template and guidance document and must include assessment and identification of FireSmart and fuel management priorities.

FireSmart Position: Positions have covered by various individuals seen in place, general duties)

Community Wildfire Resiliency Plan or CWPP (if not previously submitted to UBCM, submit plan): Type of plan and date

Community FireSmart & Resiliency Committee:

If you do not have one or more of the required FireSmart components in place, please provide a clear rationale:

*Note: for regional districts only, please provide information on required FireSmart components for each electoral area identified in Question 1.*

**SECTION 5: Allocation-based Funding Submission Requirements**

Only complete submissions will be considered for funding.

| Submissions                        | Related Attachments (as required)  |
|------------------------------------|--|
| Allocation-based Funding Worksheet | <input checked="" type="checkbox"/> If available, workplans, budgets or other documents with information on anticipated FireSmart activities<br><input checked="" type="checkbox"/> Completed CWPP or CWRP (if not previously submitted) |

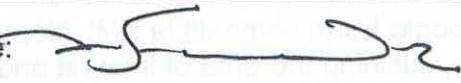
|  |   |
|--|---|
| <p>Prior to commencing FireSmart activities (as required)</p>  | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Approval from SPCO (if applying for Phase 2, 3 or 4) for FireSmart structure protection equipment</li> <li><input type="checkbox"/> Completed FireSmart Assessment(s) for eligible FireSmart Projects for Critical Infrastructure</li> <li><input type="checkbox"/> Completed FireSmart Assessment(s) for eligible FireSmart Projects for Community Assets</li> <li><input type="checkbox"/> Completed Prescription Checklist <u>and</u> FireSmart Assessment(s) for eligible FireSmart Projects for Culturally Significant Sites</li> <li><input type="checkbox"/> Completed Prescription Checklist <u>and</u> FireSmart Assessment(s) for eligible FireSmart Projects for Green Spaces</li> <li><input type="checkbox"/> In cases where critical infrastructure, community assets or culturally significant sites are located on <b>Provincial Crown Land</b> confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) at the time of application submission.</li> </ul> |
| <p>For CWRP updates only</p> <p><i>Recipients with an acceptable plan that would like to amend/develop a CWRP must contact UBCM before commencing the project.</i></p> | <ul style="list-style-type: none"> <li><input type="checkbox"/> PDF map <u>and</u> Google Earth compatible KML file, at appropriate scale, outlining the area of interest and eligible WUI</li> <li><input type="checkbox"/> In cases where the eligible WUI is outside of the AOI, confirmation that the proposed risk assessments activities are supported will be required <u>at the time of application submission</u> from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g., Indigenous Services Canada, local government) and/or First Nations (where overlap on reserves and/or traditional territories may exist).</li> <li><input type="checkbox"/> In cases where the eligible WUI includes Private Managed Forest Land (PMFL), confirmation that the proposed risk assessments activities are supported will be required <u>at the time of application submission</u> from the PMFL.</li> </ul>   |
| <p>For Fuel Management only</p>  | <ul style="list-style-type: none"> <li>• Refer to the Application-based program. Worksheet 2 can be submitted with the Allocation-based Funding Worksheet or at a later date.</li> </ul>  |
| <p>For Additional Funding for Recipients Impacted by 2023 Wildfires only</p>   | <ul style="list-style-type: none"> <li>• Refer to the Appendix 3. Worksheet 4 can be submitted with the Allocation-based Funding Worksheet or at a later date.</li> </ul>   |
| <p>Resolution</p>  | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Council, Board or Band Council resolution, indicating support for the current proposed activities and willingness to provide overall grant management</li> </ul>   |

**SECTION 6: Signature** – This worksheet is required to be signed by an authorized representative of the recipient (*i.e., staff member or elected official*). Please note all materials will be shared with the Province of BC, First Nations' Emergency Services Society and the BC FireSmart Committee.

I certify that to the best of my knowledge: (1) all information is accurate, (2) the area covered by the proposed project is within the recipient's jurisdiction (or appropriate approvals are in place) and (3) it is understood that this project may be subject to a compliance audit under the program.

Further, for all funded activities, I certify that, to the best of my knowledge: all funded activities will meet eligibility and funding requirements as defined in the [Allocation-based Funding Program and Application Guide](#).

Further, for FireSmart Positions, I certify that: (1) I have read and understand the recommended Job Description(s) and (2) the primary focus of the position is to support eligible FireSmart activities but that other activities related to emergency management (*i.e., EOC, ESS, evacuations*), structural fire and/or forestry (*i.e., Indigenous Guardians*) are eligible as no more than 20% of job duties.

|   |                                     |
|---|-------------------------------------|
| Name: Joseph A. Fernandez   | Title: Chief Administrative Officer |
| Signature: <br><i>A certified digital or original signature is required.</i> | Date: May 15, 2024                  |

**Documents should be submitted as Word, Excel, or PDF files.  
Total file size for email attachments cannot exceed 20 MB.**

**All documents should be submitted to Local Government Program Services,  
Union of BC Municipalities by e-mail: [cric@ubcm.ca](mailto:cric@ubcm.ca).**

**Please note "2024 CRI-Allocation-based" in the subject line**

# Community Resiliency Investment Program

## 2026 FireSmart™ Community Funding and Supports

### Allocation-based Funding for FireSmart Activities (Base Funding)

## Program and Application Guide – Updated January 2026

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## 1. Introduction

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*Updated January 2026* - The 2026 Allocation-based FireSmart Funding for FireSmart Activities funding stream will have an open intake. Funding permitting, eligible applicants can submit one application between October 1, 2025 and January 30, 2026 using the [LGPS Online Application Tool](#). Applicants are encouraged to engage with the BC Wildfire Service and/or First Nations' Emergency Services Society while at the initial planning stages of their application.

Eligible allocation requests initiated under the 2026 program (i.e. Step 1 has been submitted to UBCM) prior to January 30, 2026 will be considered provided the application is submitted in full by April 30, 2026.

As of February 2, 2026 the FireSmart Community Funding and Supports program will transition to the 2026 Winter/Spring Closed Intake. The program will no longer operate as an open intake and funding for fuel management activities will no longer be available under the FireSmart Community Funding & Supports program.

All applications for the 2026 Winter/Spring Closed Intake will be required to be submitted in full by April 30, 2026 and will be adjudicated based on merit and priority.

### Community Resiliency Investment program

The [Community Resiliency Investment](#) (CRI) program was announced by the provincial government in 2018 and is intended to reduce the risk of wildfires and mitigate their impacts on communities, First Nations and local governments.

As of September 2025, CRI includes two streams:

- Stream 1: FireSmart Community Funding and Supports, administered by the Union of BC Municipalities (UBCM):
  - FireSmart Activities (Base Funding): limited to FireSmart activities and Community Wildfire Resiliency Plans (CWRPs)
  - *New in 2026* - Additional Funding for Fuel Management
- Stream 2: [Crown Land Wildfire Risk Reduction](#), allocation-based program administered internally by the Ministry of Forests.

Please refer to [Appendix 1](#) for definitions of terms used in this guide. All defined terms are in **bold** in the program guide.

### FireSmart Community Funding and Supports

The FireSmart Community Funding and Supports program provides funding to First Nations and local governments in BC to increase community resiliency by undertaking community-based FireSmart™<sup>1</sup> planning and activities that reduce the community's risk from wildfire. To date, 280 eligible applicants have received funding, including 132 First Nations and 148 local governments.



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<sup>1</sup> FireSmart, Intelli-feu and other associated Marks are trademarks of the Canadian Interagency Forest Fire Centre.

The First Nations' Emergency Services Society (FNESS) and the Union of BC Municipalities (UBCM) work with the Ministry of Forests (Ministry) to deliver the FireSmart Community Funding and Supports program.

### **Allocation-based Funding for FireSmart Activities (Base Funding)**

First Nations and local governments with a higher risk of wildfire, generally demonstrated by [Wildland Urban Interface \(WUI\) Risk Class](#) 1 to 3, that have a FireSmart Position, participate in a [Community FireSmart and Resiliency Collaborative](#) (CFRC) and have an acceptable CWRP or Community Wildfire Protection Plan (CWPP) are eligible to receive FireSmart Community Funding and Supports funding for FireSmart activities only through the [Allocation-based Funding for FireSmart Activities](#).

Under the allocation-based model, recipients are required to submit an Allocation Funding Request Worksheet (and any required attachments) in order to confirm that the eligibility criteria have been met. If approved, recipients will receive an approval agreement which includes the terms and conditions of the grant.

### **Application-based Funding for FireSmart Activities (Base Funding)**

First Nations and local governments with lower risk of wildfire, generally demonstrated by WUI Risk Class 4 and 5, or with a higher risk of wildfire, generally demonstrated by WUI Risk Class 1 to 3, that do not have a FireSmart Position, participate in a Community FireSmart and Resiliency Committee and have an acceptable CWRP/CWPP can apply through [Application-based Funding for FireSmart Activities](#).

Note: CWRPs and CWPPs must be complete and acceptable to the BC Wildfire Service (BCWS), FNESS and/or BC Parks (where applicable). To be considered acceptable, plans must be developed in accordance with the CWRP template and guidance document and must include assessment and identification of FireSmart and fuel management priorities. Please refer to [Appendix 3](#) for more information on when CWRPs should be amended or replaced with a new plan.

## **2. Eligible Recipients for Allocation-based Funding**

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All First Nations (bands, modern Treaty First Nations with treaties that are in effect, and Indigenous National Governments with authority for lands and resources) and local governments (municipalities and regional districts) in BC that meet the following criteria are eligible to be recipients of Allocation-based Funding for FireSmart Activities:

- Higher risk of wildfire, generally demonstrated by [WUI Risk Class](#) 1 to 3.
- Have a FireSmart Position.
- Host or participate in a [Community FireSmart and Resiliency Collaborative](#).
- Have an acceptable CWRP/CWPP.

For the purpose of the FireSmart Community Funding and Supports program the following are also able to act as a **primary applicant**:

- An emergency management organization that is created by a regional district bylaw and approved by the Province of BC may act as the **primary applicant** on behalf of eligible applicants that participate in the established emergency management service. When acting as a **primary applicant** on behalf of eligible applicants, the regional emergency management organization may submit more than one application per funding stream intake provided that each eligible First Nation or local government that is included as a **sub-applicant** is only funded once per intake.
- An Indigenous governing body with authority for emergency management may act as the **primary applicant** on behalf of eligible First Nations. The Indigenous governing body may submit more than one application per funding stream intake provided that each eligible First Nation that is included as a **sub-applicant** is only funded once per intake.

Emergency management organizations created by a regional district and Indigenous governing bodies that are interested in submitting an application to act as the **primary applicant** must contact UBCM first and will be required to provide appropriate documentation related to membership, authority, and area of service.

### **3. Grant Maximum: Base Funding and Additional Funding**

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New in 2026 - For all eligible applicants, under Application-based Funding for FireSmart Activities or Allocation-based Funding for FireSmart Activities, base funding is limited to Worksheet 1: FireSmart activities and Worksheet 3: CWRPs.

New in 2026 - Funding for fuel management remains an eligible activity, however, the application process has changed to separate the funding, application process and required reporting for FireSmart activities and CWRPs from fuel management activities.

In order to ensure transparency and accountability in the expenditure of public funds, all other financial contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant. This includes any other grant funding and any revenue (e.g., sale of forest products) that is generated from activities that are funded by the FireSmart Community Funding and Supports program.

#### **Allocation Base Funding for First Nations and Municipalities**

Eligible recipients have the option to request one-year or two-year funding. First Nations and municipalities can request a maximum of \$200,000 per year (for up to two years).

#### **Allocation Base Funding for Regional Districts**

Eligible recipients have the option to request one-year or two-year funding. Regional districts can request a maximum of \$200,000 per year (for up to two years) plus up to \$50,000 per year (for up to two years) for each electoral area that is included in the application

New in 2026 – Regional districts will not be required to apply or report per electoral area. A separate Worksheet 3: CWRPs will be required for each CWRP that is proposed in a regional district application.

#### **Additional Funding for Impact from Wildfires**

Updated January 2026 - As of January 30, 2026, additional funding for impacts from wildfires is no longer available under the FireSmart Community Funding & Supports program.

Recipients that have approved funding for impacts from wildfires under the 2026 program prior to January 30, 2026 are not impacted by this change and eligible Worksheet 4 submissions initiated under the 2026 program (i.e. submitted to UBCM) prior to January 30, 2026 will be considered provided the application is submitted in full by April 30, 2026.

In addition, requests for additional funding (i.e. top-up funding) to support previously approved activities will no longer be considered.

Updated in 2026 - Eligible recipients with an existing FireSmart program that were directly impacted during the 2025 wildfire season or by wildfire(s) during the course of the **approved project** may apply to exceed the base funding maximum in order to support incremental FireSmart Activities due to increased local demand for wildfire risk reduction. This additional funding is limited to \$100,000 per year.

Refer to [Appendix 2](#) for more information. Worksheet 4: Impact from Wildfires is required to be submitted for consideration of additional funding. This worksheet will be reviewed by the BCWS and/or FNESS.

## Additional Funding for Fuel Management

Updated January 2026 - As of January 30, 2026, funding for fuel management is no longer available under the FireSmart Community Funding & Supports program.

Recipients that have fuel management projects approved under the 2026 program prior to January 30, 2026 are not impacted by this change and eligible fuel management applications initiated under the 2026 program (i.e. Step 1 has been submitted to UBCM) prior to January 30, 2026 will be considered provided the application is submitted in full by April 30, 2026.

In addition, requests for additional funding (i.e. top-up funding) to support previously approved fuel management activities will no longer be considered.

New in 2026 – Funding for fuel management remains an eligible activity under the 2026 FireSmart Community Funding and Supports program, however, the application process has changed to separate the funding and required application and reporting processes for FireSmart activities (including CWRPs) from fuel management activities.

Starting in 2026, fuel management activities will be applied for under a separate application from FireSmart activities as follows:

- Eligible applicants must have an approved 2026 application under the Application-based Funding for FireSmart Activities or Allocation-based Funding for FireSmart Activities, either as a **primary applicant** or **sub-applicant**.
- Eligible applicant must have the required FireSmart foundations (refer to [Section 5](#)).
- The application process identified in [Application-based Funding for Fuel Management Activities](#) must be followed.
- When approved, fuel management activities will be a separate **approved project** from FireSmart activities and will have a separate approval agreement, **approved project start date** and **approved project end date**.
- Updated September 2025 - Costs related to FireSmart positions are eligible under the Application-based Funding for Fuel Management program. However, applicants should carefully review all costs for FireSmart positions that are included in their approved FireSmart application to ensure that costs related to FireSmart positions are distinct between the two funding streams and, when combined, do not exceed the actual salary cost.

The Indigenous Engagement Requirements Funding Program provides funding for the implementation of the Indigenous Engagement Requirements within the *Emergency and Disaster Management Act*. For more information visit the Province of BC's [website](#) or contact: [EMCR.IERFunding@gov.bc.ca](mailto:EMCR.IERFunding@gov.bc.ca).

## 4. Eligible Projects and Regional Applications

To be eligible for funding under the FireSmart Community Funding and Supports program, applications must demonstrate that proposed activities will increase community resiliency by undertaking community-based FireSmart planning and activities that reduce the community's risk from wildfire.

New in 2026 - Eligible recipients must choose to apply either as a single applicant (i.e., no sub-applicants) or as either a **primary applicant** or **sub-applicant** in a regional project.

Funding requests from two or more eligible recipients for regional projects may be submitted as a single allocation request for eligible, collaborative projects. For regional projects under allocation-based funding, the **primary applicant** and **sub-applicant(s)** must meet all eligibility criteria in [Section 2](#).

In this case, the maximum base funding per year would be calculated by the number of eligible recipients included in the application and the associated risk class of each. Funding requests for regional projects for

multiple eligible applicants must include FireSmart activities Worksheet 1: FireSmart Activities and may include Worksheet 3: CWRPs and Worksheet 4: Impact from wildfire(s).

The **primary applicant** submitting the application for a regional project is required to submit a resolution as outlined in [Section 7](#) of this guide. Each **sub-applicant** is required to submit a resolution that clearly states their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.

It is expected that regional projects will demonstrate cost-efficiencies in the total grant request.

## 5. Requirements for Funding

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As part of both the development of the application package and the delivery of the **approved project**, local governments are encouraged to proactively engage with local First Nations and Indigenous organizations, such as Friendship Centres and Métis Chartered Communities. Engagement by local governments both locally and regionally can help build relationships with First Nations, benefit both communities and enhance reconciliation. More information on engagement best practices is available on the following Province of BC webpage: [Local government and First Nations engagement](#).

### Reporting for Prior Projects

In order to request funding under the 2026 Allocation-based Funding for FireSmart Activities funding stream:

- All activities funded under the 2021 and 2022 FireSmart Community Funding and Supports program must be complete and the final report must be submitted in full.
- All activities funded under the 2023 FireSmart Community Funding and Supports program must be complete and the final report must be submitted in full (unless a project extension has been approved).
- All activities funded under the 2024 and 2025 FireSmart Community Funding and Supports program must either be:
  - Complete and the final report is submitted, OR
  - Within 120 days of the **approved project end date** and the [Interim Report Form](#) has been submitted.

Upon receipt of the Interim Report Form, UBCM will confirm the updated **approved project end date** and the updated final report deadline. At this time, recipients may submit their allocation request for 2026 base funding. UBCM will undertake the normal review process, however the 2026 base funding allocation request will not be approved until the complete 2024 or 2025 final report is submitted.

If there is a possibility that your project will end sooner or later than the **approved project end date**, please contact UBCM as soon as possible to discuss options.

### Additional Funding Requirements

To qualify for funding, all eligible activities must:

- Generally speaking, be located within the applicant's administrative boundary and/or for assets or infrastructure that are owned by the **primary applicant** or **sub-applicant**.
- Include new activities or represent a new phase of an existing project (retroactive funding is not available unless specifically identified in this guide).
- Be capable of completion by the applicant by the **approved project end date**.
- Where applicable, be completed by a qualified professional that is accredited by their professional association.

- Ensure compliance with applicable federal and provincial legislation and regulations and local authority (e.g., burning bylaws or other bylaws or plans).
- Where applicable, be eligible for required approvals for authorizations and/or permits from the **Provincial Crown Land** Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada).

## 6. Eligible and Ineligible Costs and Activities

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Unless otherwise noted, eligible costs can only be incurred from the date of application submission until the final report is submitted.

[Table 1](#) identifies the activities that are eligible for funding and provides annual cost maximums for those activities. Refer to the Final Report Worksheet for required submissions for each proposed activity. For regional district applications that include electoral areas, the cost maximums are annual cost maximums for eligible activities per electoral area.

*Updated in 2026* - Recipients are required to expend allocation-based funding within the cost maximums. However, unless noted otherwise in Table 1, recipients with mitigating circumstances (e.g., remote community) can propose costs higher than the maximums if a rationale (e.g., increased shipping costs, additional travel costs) is provided and accepted. In all cases, eligible activities must be cost-effective.

Where applicable, applicants are encouraged to collaborate on proposed activities with **Provincial Crown Land** Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada).

| Table 1: FireSmart Activities Eligible for Funding   |   |
|--|---|
| <p><b>1. FIRESMART POSITIONS</b></p> <p><i>In order to increase local capacity, applicants are required to have a FireSmart position to oversee eligible activities applied for in Worksheet (WS) 1, 2, 3 and/or 4 and to establish a sustainable FireSmart program. Applicants are required to have a FireSmart position in their community.</i></p>  |   |
| Eligible Activities  | Cost Maximums and Guidance  |
| <p>A. Incremental FireSmart positions (e.g., creating a new position or adding new responsibilities to an existing position), based on the recommended <a href="#">job descriptions</a>:</p> <ul style="list-style-type: none"> <li>• FireSmart Coordinator</li> <li>• Local FireSmart Representative</li> <li>• Wildfire Mitigation Specialist</li> <li>• Wildfire Forest Professional</li> </ul> | <p><i>The primary focus of FireSmart positions is to support eligible FireSmart activities but other activities related to emergency management (i.e., EOC, ESS, evacuations), structural fire and/or forestry (i.e., Indigenous Guardians) are eligible as no more than 20% of job duties.</i></p> |
| <p>B. Seasonal FireSmart positions based on the recommended <a href="#">job descriptions</a>:</p> <ul style="list-style-type: none"> <li>• <u>New in 2026</u> - Junior FireSmart Coordinator (Summer Students/youth position)</li> <li>• FireSmart Crew Member</li> </ul>  | <p><i>Seasonal positions do not meet the required FireSmart foundation for having a FireSmart position.</i></p>   |

## 2. EDUCATION (Required in all applications)

Public education and outreach play a critical role in helping communities prepare for wildfire by promoting a sense of empowerment and shared responsibility. All applications are required to include an education component in this section. For costs associated with the purchase of FireSmart resources, please visit Resources on [FireSmartBC.ca](https://www.fire-smartbc.ca).

| Eligible Activities   | Cost Maximums and Guidance  |
|---|---|
| <p>A. Update signage, social media, applicant websites and/or newsletters, and community education materials or displays related to a proposed activity in categories 2 through 12 below.</p> <p><i>Note: Ember mascots will be available on a limited basis and regional allocation will be considered before approval.</i></p>        | <ul style="list-style-type: none"> <li>• Banners: up to \$1,800 (total order per year)</li> <li>• Posters: \$275 (total order per year)</li> <li>• Videos specific to community wildfire resiliency: up to \$11,775 each per year</li> <li>• Tents, including walls: up to \$2,450 each</li> <li>• Vehicle decals: up to \$830 (total order per year)</li> <li>• T-shirts: up to \$1,230 (total order per year)</li> <li>• Ember mascot: up to \$9,200</li> </ul> |
| <p>B. Promote/distribute FireSmart educational resources, such as <a href="#">FireSmart 101</a>, <a href="#">Wildfire Risk Reduction Basics</a>, <a href="#">FireSmart Canada Ambassador training</a>, <a href="#">Local FireSmart Representative training</a>, FireSmart Begins at Home app, social media, FireSmart BC materials.</p> |   |
| <p>C. Organize, host or support FireSmart events: Wildfire Community Preparedness Day, Farm and Ranch Wildfire Preparedness workshop, Neighbourhood Champion workshop (Collective Advocate Workshop), community FireSmart day, and/or wildfire season open houses.</p>  | Up to \$6,140 per event   |
| <p>D. Support the <a href="#">FireSmart BC Education Program</a> at local school districts. This includes promotional materials for contests, banners, and targeted education events at schools to promote the education program curriculum.</p>  | Up to \$615 per school per year   |
| <p>E. Support the <a href="#">FireSmart BC Library Program</a> at local/regional libraries. This program includes Wildfire Resiliency Literacy Kits, Ember Activity Packages, Colouring Contest materials, and access to Storytime Videos with Ember.</p>   | <p>Up to \$615 per branch or \$2,050 per independent library to support the whole Library Program, or,</p> <p>Up to \$310 per branch for the purchase of books from the Wildfire Resiliency Literacy Kit</p>  |
| <p>F. Support the <a href="#">FireSmart BC Plant Program</a> at local garden centres or nurseries. Includes plant tags, banners, staff buttons and in-store advertising.</p>  | Up to \$2,765 per location  |
| <p>G. Targeted public education to support implementation of fuel management activities, including <b>cultural burning, prescribed fire</b> and wildland live fire training.</p>  |   |

### 3. COMMUNITY PLANNING

Community planning is a very effective tool for reducing wildfire risk for lands and buildings within the administrative boundaries of First Nation communities and local governments.

Refer to the [Wildfire-Resilience Best Practice Checklist for Home Construction, Renovation and Landscaping](#) or [FireSmart BC Landscaping Hub](#).

| Eligible Activities   | Cost Maximums and Guidance   |
|---|--|
| <p>A. Amend existing CWRPs that are less than 5 years old.<br/>Refer to <a href="#">Appendix 3</a> for more information on amending a CWRP.</p>   | <p>Up to \$17,950 (depending on <b>Area of Interest (AOI)</b> and proposed activities in the <b>Eligible WUI</b>) and with required cost estimate in WS3.<br/><i>Recipients with an acceptable plan that would like to amend a CWRP must contact UBCM before commencing the project.</i></p>   |
| <p>B. <i>New in 2026</i> - Develop or amend bylaws related to open fires as defined in the <i>Wildfire Act</i>.</p>   | <p>Up to \$11,880<br/><i>Bylaws must address aspect(s) of open fire that a local government or a First Nation is responsible for regulating. Section 4 of the Wildfire Act divides responsibility for wildfire prevention between the provincial and local governments.</i></p>  |
| <p>C. Develop FireSmart policies and practices for the design and maintenance of <b>First Nations land</b> and <b>publicly owned land</b>, such as parks and open spaces.</p>   |  |
| <p>D. Develop FireSmart policies and practices for the design and maintenance of <b>First Nations owned buildings</b> and <b>publicly owned buildings</b>.</p>  |  |
| <p>E. Complete FireSmart assessments for community buildings, structures and/or land, limited to <b>First Nation owned buildings, publicly owned buildings, publicly and First Nations owned critical infrastructure, cultural sites</b> and/or <b>green spaces</b>.</p> <p><i>A list of buildings, assets and/or locations that are proposed to be assessed, and the ownership of each is required to be submitted to UBCM prior to commencing work.</i></p> | <p><i>Refer to Sec. 8 of Table 1 for assessment and mitigation of eligible critical infrastructure.</i><br/><i>Refer to Sec. 9 of Table 1 for assessment and mitigation of eligible community assets.</i><br/><i>Refer to Sec 10 of Table 1 for assessment and mitigation of eligible cultural sites.</i><br/><i>Refer to Sec 11 of Table 1 to apply for assessment and mitigation of eligible green spaces.</i><br/><i>Refer to Sec. 12 of Table 1 to apply for assessments for homes and properties.</i></p> |
| <ul style="list-style-type: none"> <li>• <a href="#">FireSmart Home Ignition Zone (HIZ) Assessment</a></li> </ul>   | <p>Up to \$275 per structure (generally 1 to 3 hours to complete)</p>  |
| <ul style="list-style-type: none"> <li>• <a href="#">FireSmart Critical Infrastructure Assessment</a></li> </ul>  | <p>Up to \$945 per structure (generally 4 to 8 hours to complete)</p>  |
| <ul style="list-style-type: none"> <li>• <a href="#">Wildfire Mitigation Program Assessment</a></li> </ul>  | <p>Initial assessment – Up to \$370 per structure (generally 2 to 4 hours to complete)</p>   |

| Eligible Activities (Community Planning – cont'd)   | Cost Maximums and Guidance  |
|---|---|
| <ul style="list-style-type: none"> <li>• <a href="#">Checklist for CRI Requirements for Fuel Management Prescription</a> (<i>Updated September 2025</i> - required to be completed by applicant and BCWS or FNESS before <b>Cultural Sites</b> and <b>Green Spaces</b> Assessment is started).</li> </ul>   | Up to \$275 per location/structure (generally 1 to 3 hours to complete) |
| <ul style="list-style-type: none"> <li>• <a href="#">FireSmart Cultural Sites and Green Spaces Assessment</a> (<i>Updated September 2025</i> - only eligible if the checklist confirms that the proposed area meets the requirements for funding for <b>Cultural Sites</b> or <b>Green Spaces</b>).</li> </ul>  | Up to \$945 per structure/location (generally 4 to 8 hours to complete) |
| <p><b>4. DEVELOPMENT CONSIDERATIONS</b></p> <p><i>Community land use and development in wildfire-prone areas affects the susceptibility of the community at different scales and in terms of where and how a community is, or will be, developed.</i></p> <p><i>Refer to the <a href="#">Wildfire-Resilience Best Practice Checklist for Home Construction, Renovation and Landscaping</a>, <a href="#">FireSmart BC Landscaping Hub</a> and <a href="#">Wildfire Development Permit Areas: non-technical guide for FireSmart Coordinators in British Columbia</a>.</i></p> |   |
| Eligible Activities   | Cost Maximums and Guidance  |
| A. Amend Official Community Plans, Comprehensive Community Plans and/or land use, engineering and public works bylaws to incorporate FireSmart principles.  | Up to \$11,880  |
| B. Revise landscaping requirements in zoning and development permit documents to incorporate FireSmart principles.  | Up to \$11,880  |
| C. Establish or revise Development Permit Areas for Wildfire Hazard to incorporate FireSmart principles.  | Up to \$11,880  |
| D. Amend referral processes for new developments to ensure multiple departments, including the fire department and/or emergency management personnel, are included.   | Up to \$11,880  |
| <p><b>5. INTERAGENCY CO-OPERATION</b></p> <p><i>Interagency cooperation may include local fire departments, First Nation and/or local government staff and elected officials, <b>Provincial Crown Land Manager</b> (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada), provincial ministries (e.g., EMCR and BCWS), industry representatives and other stakeholders.</i></p>  |   |
| Eligible Activities   | Cost Maximums and Guidance  |
| <p>A. Coordinate a <a href="#">Community FireSmart and Resiliency Collaborative</a> (CFRC) as the lead agency.</p> <p><i>Note: eligible costs include coordination, administration, and travel. Staff wages and costs related to back-filling positions are not eligible for funding.</i></p>   | Up to \$2,450 per meeting or up to \$12,090 per year                    |
| B. Participate in a <a href="#">CFRC</a> that is led by another agency.   | Up to \$1,230 per meeting or up to \$6,145 per year                     |
| C. Participate in an integrated fuel management, <b>cultural burning</b> and/or <b>prescribed fire</b> planning table (generally led by Ministry staff in collaboration with communities) to support the integration of fuel management planning across jurisdictional boundaries.  | Up to \$1,230 per meeting   |

| Eligible Activities (Interagency Cooperation – cont'd)   | Cost Maximums and Guidance  |
|--|---|
| D. Provide Indigenous cultural safety and humility training to emergency management personnel in order to more effectively partner with, and provide assistance to, Indigenous communities for both wildfire prevention and suppression.   |   |
| E. Attend the Wildfire Resiliency and Training Summit.<br><i>Note: eligible costs include conference fee and travel (including accommodations and per diems). Staff wages and costs related to back-filling positions are not eligible for funding.</i>  | Up to four staff per eligible applicant, up to \$2,250 per attendee per year                            |
| <p><b>6. EMERGENCY PLANNING</b></p> <p><i>Community preparations for a wildfire emergency require a multi-pronged approach in order for a community to respond effectively to the threat of wildfires as a whole.</i></p>  |   |
| Eligible Activities  | Cost Maximums and Guidance  |
| A. Develop and/or participate in cross-jurisdictional meetings and <u>tabletop exercises</u> specifically focused on wildfire preparedness and suppression, including seasonal wildfire readiness meetings.  | Up to \$2,455 per meeting   |
| <p>B. Assess community water delivery ability as required for suppression activities as follows:</p> <p>For areas serviced by a municipal/regional water system: Assess community water delivery ability as required for suppression activities, limited to current water system evaluation and available flow analysis.</p> <p>For areas not serviced municipal/regional water system: Assess community water delivery options as required for suppression activities.</p>  | Up to \$11,880  |
| <p>C. Assess, inventory and <u>purchase</u> FireSmart structure protection equipment.</p> <p><i>Refer to <a href="#">Appendix 4</a> for more information on the eligible FireSmart Structure Protection Unit expenditures.</i></p>   | <i>Updated in 2026</i> - Up to \$50,000 per year (note: higher funding requests will not be considered) |
| D. Use and/or promote <a href="#">EMCR Wildfire Preparedness Guide</a> and/or <a href="#">Wildfire Evacuation Checklist</a> for community emergency preparedness events focused on wildfire.   | Up to \$6,145 per event   |
| <p><b>7. FIRESMART TRAINING AND CROSS TRAINING</b></p> <p><i>Updated September 2025 - Cross-training fire department members, emergency management personnel and, where supported by the approved applicant, <b>cooperative community wildfire response organizations</b>, supports local FireSmart activities, including a safe and effective wildfire response.</i></p> <p><i>For all virtual courses, eligible costs include course fee, required course materials, and travel (including accommodations and per diems) only if required for internet connection or access to necessary technology. For all in-person courses, eligible costs include course fee, required course materials, and travel (including accommodations and per diems).</i></p> <p><i>Staff wages and costs related to back-filling positions are not eligible for funding.</i></p> |   |

| Eligible Activities  | Cost Maximums and Guidance   |
|--|--|
| <p>A. Training for FireSmart Positions.<br/> Refer to the recommended <a href="#">job descriptions</a> for the training required for each position. Only qualifications identified in the job descriptions are eligible for funding.</p>   |  |
| <p>B. <a href="#">Local FireSmart Representative training</a> (free, online).</p>  |  |
| <p>C. <a href="#">Wildfire Mitigation Program</a> – Wildfire Mitigation Specialist (WMS) training <u>for new applicants to the WMP program</u>.<br/> To become a WMS, the WMP workshop (max. 14 attendees) must be completed.<br/> If training is delivered by Provincial FireSmart BC Wildfire Mitigation Program Administrators, the workshop instructor cost and course fees are \$2,500 and the local cost (facility rentals, coordination, etc.) is up to \$2,000.<br/> If the training is delivered by a certified WMS trainer (see row D below) the local cost (facility rentals, coordination, etc.) is up to \$2,000.<br/> Note: eligible costs can include travel expenses to attend training outside of community (including accommodations and per diems).<br/> Refer to <a href="#">Appendix 5</a> for more information on the WMP program.</p> | <p>Up to \$4,500 per workshop, depending on workshop instructor</p> <p>Up to four staff per eligible applicant to travel to workshop outside of their community</p>        |
| <p>D. <u>New in 2026</u> - Wildfire Mitigation Specialist 'Train the Trainer'<br/> This course is available for active WMS to become a certified WMS trainer that can instruct WMS training (as in row C above) to staff <u>within their community or neighbouring communities</u>.<br/> Note: eligible costs can include travel expenses to attend a workshop outside of community (including accommodations and per diems). Refer to <a href="#">Appendix 5</a> for more information.</p>  | <p>Up to \$2,000 for local costs (facility rentals, coordination, etc.)</p> <p>Up to two staff per eligible applicant to travel to workshop outside of their community</p> |
| <p>E. <u>New in 2026</u> - <a href="#">FireSmart BC Farm and Ranch training</a> (free, online course for FireSmart positions) that is required in order to conduct Farm and Ranch Assessments.</p>   |  |
| <p>F. <u>New in 2026</u> - <a href="#">FireSmart BC Landscaping Course</a> (free, online course for public works, lands, and/or parks staff).</p>  |  |
| <p>G. Crosstrain <u>fire department members</u> in wildland urban interface (WUI) training. The following are the <u>only</u> courses eligible for funding:</p>  |  |
| <ul style="list-style-type: none"> <li>• <a href="#">Wildfire Risk Reduction Basics Course</a> (free, online course for non-forest professionals that provides an introduction to the key concepts to minimize the negative impacts of wildfires in BC.)</li> </ul>  |  |
| <ul style="list-style-type: none"> <li>• <a href="#">Fire Life &amp; Safety Educator</a> (public education course for fire safety education).</li> </ul>   |  |
| <ul style="list-style-type: none"> <li>• <a href="#">ICS-100</a> (Incident Command System - introduction to an effective system for command, control, and coordination of response at an emergency site; available online).</li> </ul>   |  |
| <ul style="list-style-type: none"> <li>• <a href="#">SPP-WFF1</a> Wildland Firefighter Level 1 (includes S-100, S-185).</li> </ul>   |  |
| <ul style="list-style-type: none"> <li>• <a href="#">S-100</a> Basic fire suppression and safety (basic fire suppression training) and S-100A (annual refresher).</li> </ul>   |  |

| Eligible Activities (Training & Cross-Training – cont'd)  | Cost Maximums and Guidance    |
|---|-------------------------------|
| <ul style="list-style-type: none"> <li>• <a href="#">S-185</a> Fire entrapment avoidance and safety (general knowledge course on wildfire safety and entrapment avoidance for local governments, contract crews, and First Nations).</li> </ul>   |                               |
| <ul style="list-style-type: none"> <li>• <a href="#">S-231</a> Engine Boss (training for structure defense program in a WUI event).</li> </ul>  |                               |
| <ul style="list-style-type: none"> <li>• <a href="#">SPP-115</a> Structure Protection Program (training for structure protection within the WUI).</li> </ul>  |                               |
| <ul style="list-style-type: none"> <li>• <a href="#">WSPP-WFF1</a> Trainer (train the trainer for WFF1).</li> </ul>   |                               |
| <ul style="list-style-type: none"> <li>• <a href="#">Task Force Leader</a> (TFL) (for structure defense only; course for structural fire personnel to monitor and assess specialty resources that work together to accomplish a common task).</li> </ul>  |                               |
| <ul style="list-style-type: none"> <li>• Division/Group Supervisor (DIVS) (for structure defense only; course for structural fire personnel to implement assigned portion of the Incident Action Plan and be responsible for all operations conducted in the division/group).</li> </ul>  |                               |
| <p>H. <u>Updated September 2025</u> - Cross-train <b>cooperative community wildfire response organizations</b>. The following are the <u>only</u> courses eligible for funding:</p>   |                               |
| <ul style="list-style-type: none"> <li>• <a href="#">S-100</a> Basic fire suppression and safety (basic fire suppression training) and S-100A (annual refresher).</li> </ul>  | Required cost estimate in WS1 |
| <ul style="list-style-type: none"> <li>• <a href="#">S-185</a> Fire entrapment avoidance and safety (general knowledge course on wildfire safety and entrapment avoidance for local governments, contract crews, and First Nations).</li> </ul>   | Required cost estimate in WS1 |
| <ul style="list-style-type: none"> <li>• <a href="#">ICS-100</a> (Incident Command System - introduction to an effective system for command, control, and coordination of response at an emergency site; available online).</li> </ul>  | Required cost estimate in WS1 |
| <ul style="list-style-type: none"> <li>• <a href="#">SPP-115</a> Structure Protection Program (training for structure protection within the WUI).</li> </ul>  | Required cost estimate in WS1 |
| <ul style="list-style-type: none"> <li>• <a href="#">Wildfire Risk Reduction Basics Course</a> (free, online course for non-forest professionals that provides an introduction to the key concepts to minimize the negative impacts of wildfires in BC.)</li> </ul>   | Required cost estimate in WS1 |
| <p>I. Cross-train emergency management personnel:</p> <ul style="list-style-type: none"> <li>• Introduction to Emergency Management in Canada (basic concepts and structure of emergency management).</li> <li>• <a href="#">ICS-100</a> (introduction to an effective system for incident command, control, and coordination of response at an emergency site; available online).</li> </ul> |                               |

| Eligible Activities (Training & Cross-Training – cont'd)  | Cost Maximums and Guidance  |
|---|---|
| <p>J. <u>New in 2026</u> - Training to develop cultural and prescribed fire practitioners:</p> <ul style="list-style-type: none"> <li>• BCTREX - Prescribed Fire Training Exchange (collaborative, hands-on training event designed to bring together firefighters, land managers, researchers, and other stakeholders to conduct prescribed burns while gaining experience and exchanging knowledge).</li> <li>• RX310 Introduction to Fire Effects - An introduction to fire effects that offers an overview of the fundamental principles and ecological impacts of fire across diverse ecosystems.</li> <li>• S-211 The Fire Environment for Firefighters and Dispatchers - An introduction to the influences of weather, topography, and fuels on wildland fire behavior to support safe and effective fire management decisions.</li> <li>• S-290 Principals of Fire Behaviour – An intermediate-level instruction on the factors that influence wildland fire behavior, including fuels, weather, and topography, to support predictive decision-making in fire operations.</li> <li>• S-291 Understanding the Fire Weather Index Systems - Introduces the components and application of the Canadian Fire Weather Index (FWI) System for evaluating and predicting fire danger conditions.</li> </ul> | <p><i>BCTREX is limited to one staff person per year.</i></p> <p><i>Note: The above S-series courses will become available for eligible applicants to access starting in Fall 2025.</i></p> |
| <p>K. <u>New in 2026</u> - Wildland Live Fire Training. Eligible applicants must work with BCWS zone staff to:</p> <ul style="list-style-type: none"> <li>• Identify suitable location, for live fire training burns</li> <li>• Obtain necessary authorizations</li> <li>• Develop burn plans</li> <li>• Implement the live fire training burn</li> <li>• Debrief to inform future training and project planning</li> </ul> <p><i>Proposed projects must be discussed with a BCWS Wildfire Prevention Officer or Prevention Specialist and/or FNESS Wildfire Resiliency Advisor.</i></p> <p><i>Refer to <a href="#">Appendix 6</a> for more information on Wildland Live Fire Training.</i></p>   | <p><i>Project description and budget is required to be submitted and confirmation of approval in principle from BCWS Zone staff is required prior to commencing work.</i></p>               |
| <p><b>8. FIRESMART PROJECTS FOR CRITICAL INFRASTRUCTURE</b></p> <p><i>Implementing recommended FireSmart improvements to local critical infrastructure demonstrates wildfire prevention principles and best practices to community members and other stakeholders.</i></p> <p><u>Updated September 2025</u> - <i>To be eligible for funding, recipients must provide a completed FireSmart assessment, confirmation of ownership and description of role in emergency response to a wildfire event for all proposed critical infrastructure projects prior to commencing work. Refer to <a href="#">Appendix 7</a> for funding requirements for critical infrastructure.</i></p> <p><i>If mitigation work is not being proposed, assessment(s) should be applied for under Section <a href="#">3E of Table 1</a>.</i></p>   |   |

| Eligible Activities   | Cost Maximums and Guidance  |
|---|---|
| <p>A. Complete an initial <a href="#">FireSmart Critical Infrastructure Assessment</a> before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the allocation-based funding request).</p>  | <p>Up to \$945 per structure (generally 4 to 8 hours)<br/> <i>Refer to Section 3 of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land.</i></p> |
| <p>B. Complete recommended mitigation activities identified in the assessment, limited to labour and material costs required to complete activities outlined in <a href="#">Table 8 (Appendix 7)</a>.<br/> <i>The completed FireSmart assessment must be submitted to UBCM prior to commencing work.</i></p>  | <p><i>Updated in 2026</i> - Up to \$50,000 per eligible structure, including building materials and labour (note: higher funding requests will not be considered)</p>                   |
| <p>C. Complete second <a href="#">FireSmart Critical Infrastructure Assessment</a> after mitigation work is complete (required).</p>  | <p>Up to \$945 per structure (generally 4 to 8 hours)</p>   |
| <p><b>9. FIRESMART PROJECTS FOR COMMUNITY ASSETS</b></p> <p><i>Implementing recommended FireSmart improvements to local community assets demonstrating wildfire prevention principles and best practices to community members and other stakeholders.</i></p> <p><i>Updated September 2025 - To be eligible for funding, recipients must provide a completed FireSmart assessment, confirmation of ownership and description of role in emergency response to a wildfire event for all proposed community asset projects prior to commencing work. Refer to <a href="#">Appendix 7</a> for funding requirements for critical infrastructure.</i></p> <p><i>If mitigation work is not being proposed, assessment(s) should be applied for under Section <a href="#">3E of Table 1</a>.</i></p>                 |   |
| Eligible Activities   | Cost Maximums and Guidance  |
| <p>A. Complete an initial <a href="#">FireSmart Critical Infrastructure Assessment</a> for the proposed community asset before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of allocation-based funding request).</p>   | <p>Up to \$945 per structure (generally 4 to 8 hours)<br/> <i>Refer to Section 3 of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land.</i></p> |
| <p>B. Complete recommended mitigation activities identified in the assessment, limited to labour and material costs required to complete activities outlined in <a href="#">Table 8 (Appendix 7)</a>.<br/> <i>The completed FireSmart assessment must be submitted to UBCM prior to commencing work.</i></p>  | <p><i>Updated in 2026</i> - Up to \$50,000 per eligible structure, including building materials and labour (note: higher funding requests will not be considered)</p>                   |
| <p>C. Complete second <a href="#">FireSmart Critical Infrastructure Assessment</a> after mitigation work is complete (required).</p>  | <p>Up to \$945 per structure (generally 4 to 8 hours)</p>   |
| <p><b>10. FIRESMART PROJECTS FOR CULTURAL SITES</b></p> <p><i><b>Cultural Sites</b> are locations of historical and cultural importance to Indigenous communities, preserving their heritage, traditions, and connection to the land. These include, but are not limited, to culturally modified trees, traditional dwellings, burial sites, and ceremonial sites.</i></p> <p><i>Updated September 2025 - To be eligible for funding, all projects must have a completed Checklist for CRI Requirements for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and, if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces (CSGS) Assessment must be submitted to UBCM prior to commencing work.</i></p> |   |

In cases where **cultural sites** are located on **Provincial Crown Land**, confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and must be submitted to UBCM prior to commencing work.

If mitigation work is not being proposed, assessment(s) should be applied for under Section [3E of Table 1](#). Refer to [Appendix 8](#) for complete funding requirements for **cultural sites**.

| Eligible Activities  | Cost Maximums and Guidance  |
|--|---|
| <p>A. Complete <a href="#">Checklist for CRI Requirements for Fuel Management Prescription</a> before CSGS Assessment is started (completed checklist must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission).</p> <p><i>Updated September 2025</i> – the checklist is required to be completed by the applicant and BCWS or FNESS before the <b>Cultural Sites</b> Assessment is started.</p>  | <p>Up to \$275 per location/structure (generally 1 to 3 hours to complete)</p>                                |
| <p>B. Complete initial <a href="#">FireSmart CSGS Assessment</a> for the proposed cultural site before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission).</p> <p><i>Updated September 2025</i> – the completion of the FireSmart CSGS Assessment is only eligible if the checklist confirms that the proposed area meets the requirements for funding for <b>Cultural Sites</b>.</p> | <p>Up to \$945 per location/structure (generally 4 to 8 hours to complete)</p>                                |
| <p>C. Complete recommended mitigation activities identified in the <a href="#">FireSmart CSGS Assessment</a>, limited to labour and material costs required to complete activities outlined in <a href="#">Table 9 (Appendix 8)</a>.</p>   | <p><i>Updated in 2026</i> - Up to \$25,000 per eligible location, including building materials and labour</p> |
| <p>D. Complete second <a href="#">FireSmart CSGS Assessment</a> after mitigation work is complete (required).</p>  | <p>Up to \$945 per location/structure (generally 4 to 8 hours to complete)</p>                                |

## 11. FIRESMART PROJECTS FOR GREEN SPACES

**Green spaces** include parks, gardens, cemeteries, naturalized spaces, trails and pathways, linear parks and greenways, rights-of-way and boulevards. Green spaces are limited to **First Nations owned land** or **publicly owned land**.

*Updated September 2025* - To be eligible for funding, all projects must have a completed Checklist for CRI Requirements for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces (CSGS) Assessment must be submitted to UBCM prior to commencing work.

If mitigation work is not being proposed, assessment(s) should be applied for under Section [3E of Table 1](#). Refer to [Appendix 8](#) for funding requirements for green spaces.

| Eligible Activities   | Cost Maximums and Guidance   |
|---|--|
| <p>A. Complete <a href="#">Checklist for CRI Requirements for Fuel Management Prescription</a> before CSGS Assessment is started (completed checklist must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission).</p> | <p>Up to \$275 per location/structure (generally 1 to 3 hours to complete)</p> |

| Eligible Activities (Green Spaces – cont'd)   | Cost Maximums and Guidance  |
|---|---|
| <p><u>Updated September 2025</u> – the checklist is required to be completed by the applicant and BCWS or FNESS before the <b>Green Spaces</b> Assessment is started.</p>   |   |
| <p>B. Complete initial <a href="#">FireSmart CSGS Assessment</a> for the proposed green space before work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission).</p> <p><u>Updated September 2025</u> – the completion of the FireSmart CSGS Assessment is only eligible if the checklist confirms that the proposed area meets the requirements for funding for <b>green spaces</b>.</p> | <p>Up to \$945 per location/structure (generally 4 to 8 hours to complete)</p>  |
| <p>C. Complete recommended mitigation activities identified in the <a href="#">FireSmart CSGS Assessment</a>, limited to labour and material costs required to complete activities outlined in <a href="#">Table 9 (Appendix 8)</a>.</p>  | <p><u>Updated in 2026</u> - Up to \$25,000 per eligible location, including building materials and labour (note: higher funding requests will not be considered)</p>  |
| <p>D. Complete second <a href="#">FireSmart CSGS Assessment</a> after mitigation work is complete (required).</p>   | <p>Up to \$945 per location (generally 4 to 8 hours to complete)</p>  |
| <p><b>12. FIRESMART ACTIVITIES FOR HOMES AND PROPERTIES</b></p> <p><i>First Nations and local governments have a key role to play in supporting residents, homeowners and property owners, including farms and ranches, to undertake FireSmart activities that demonstrate wildfire prevention principles and best practices.</i></p> <p><i>To be eligible for funding, all FireSmart activities must be located in the <a href="#">FireSmart Home Ignition Zone</a> (with home and/or property owner’s written consent).</i></p>                       |   |
| Eligible Activities   | Cost Maximums and Guidance  |
| <p>A. FireSmart Activities for Homes and Properties.</p>  | <p><i>Refer to Section <a href="#">3E of Table 1</a> to apply for FireSmart assessments for community buildings, structures and/or land.</i></p>  |
| <ul style="list-style-type: none"> <li>• Conduct FireSmart HIZ Assessments for homes and properties, limited to: <ul style="list-style-type: none"> <li>○ Data collection activities using HIZ assessment.</li> <li>○ Digitizing HIZ assessment information.</li> <li>○ Simple reporting (for community members, Council, etc.).</li> <li>○ Basic mapping for PDF product.</li> </ul> </li> </ul>   | <p>Up to \$275 per structure (generally 1 to 3 hours to complete)</p>   |
| <ul style="list-style-type: none"> <li>• Offer local rebate programs to home and property owners that complete eligible FireSmart activities.<br/><i>Refer to <a href="#">Appendix 9</a> for more information.</i></li> </ul>   | <p><u>Updated in 2026</u> - Rebates are limited to 50% of the total cost of the eligible activities identified in <a href="#">Table 10 (Appendix 9)</a> and up to \$5,000 per property (note: higher funding requests will not be considered)</p> |
| <ul style="list-style-type: none"> <li>• Completion of recommended mitigation activities identified in a completed FireSmart Assessment, limited to labour costs required to complete activities outlined in <a href="#">Table 10</a> (see <a href="#">Appendix 9</a>) for:</li> </ul>  |   |

| Eligible Activities (Homes & Properties – cont'd)   | Cost Maximums and Guidance  |
|---|---|
| <ul style="list-style-type: none"> <li>○ Homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility or vulnerable populations who cannot undertake mitigation activities themselves.</li> <li>○ Band owned housing occupied by elders, people with limited mobility or vulnerable populations and who cannot undertake mitigation activities themselves.</li> </ul>   |   |
| <p>B. <u>New in 2026</u> - FireSmart Activities for Farms and Ranches</p>   | <p><i>Refer to Section 3 of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land.</i></p>   |
| <ul style="list-style-type: none"> <li>● Conduct Farm and Ranch Assessments for farms and ranches, limited to: <ul style="list-style-type: none"> <li>○ Data collection activities using Farm and Ranch Assessment.</li> <li>○ Digitizing Farm and Ranch Assessment information.</li> <li>○ Simple reporting (for community members, Council, etc.).</li> <li>○ Basic mapping for PDF product.</li> <li>○ Facilitating Farm and Ranch Wildfire Plan preparation utilizing the Farm and Ranch Guide.</li> </ul> </li> </ul>                  | <p>Up to \$275 per structure (generally 1 to 3 hours per structure to complete)</p>   |
| <ul style="list-style-type: none"> <li>● Offer local rebate programs to farm and ranch property owners that complete eligible FireSmart activities.<br/><i>Refer to <a href="#">Appendix 9</a> for more information.</i></li> </ul>   | <p><i>Updated in 2026</i> - Rebates are limited to 50% of the total cost of the eligible activities identified in <a href="#">Table 10 (Appendix 9)</a> and up to \$5,000 per property (note: higher funding requests will not be considered)</p>   |
| <p>C. <a href="#">FireSmart Neighbourhood Recognition Programs</a> (FireSmart Canada <b>Neighbourhood</b> Recognition Program or FireSmart BC Local FireSmart Collective Program).<br/><i>Refer to <a href="#">Appendix 5</a> for requirements for funding this activity and note that the assessment and plan are required to be completed in the same intake.</i></p>   | <p><a href="#">Neighbourhood Wildfire Hazard Assessments</a> (Local FireSmart Collective Assessment) – Up to \$515 per <b>neighbourhood (collective)</b> (generally 3 – 4 hours to complete)<br/><a href="#">FireSmart Neighbourhood Plans</a> (Collective Action Plan) - Up to \$1,230 per <b>neighbourhood (collective)</b></p> |
| <p>D. Conduct <a href="#">Wildfire Mitigation Program Assessments</a> for individual homes or properties, <u>limited to</u>:</p> <ul style="list-style-type: none"> <li>● Upon completion of certification, receipt of a Wildfire Mitigation Program driveway sign.</li> <li>● Data collection and management using WMP data base.</li> <li>● Simple reporting (for community members, Council, etc.).</li> <li>● Basic mapping for PDF product.</li> </ul> <p><i>Refer to <a href="#">Appendix 5</a> for requirements for funding.</i></p> | <p>Initial assessment – Up to \$370 per structure (generally 2 to 4 hours to complete)<br/>Follow-up inspection – Up to \$185 per structure (generally 1 to 2 hours to complete)</p>  |

| Eligible Activities (Homes & Properties – cont'd)   | Cost Maximums and Guidance |
|---|----------------------------|
| <p>E. Provide off-site vegetative debris disposal for home and properties where <b>FireSmart vegetation management</b> has been undertaken, including:</p> <ul style="list-style-type: none"> <li>• Provide sharpening services for gardening hand tools.</li> <li>• Provide a dumpster, chipper or other collection method.</li> <li>• Waive tipping fees.</li> <li>• Provide curbside debris pick-up.</li> </ul> <p><a href="#"><u>Refer to Additional Information on the Use and Disposal of Wood Chips Generated by FCFS-Funded Projects.</u></a></p> |                            |

### Additional Eligible Costs and Activities

In addition to the activities identified in [Table 1](#), the following expenditures are also eligible provided they relate directly to eligible activities:

- Incremental applicant staff costs (e.g., creating a new position or adding new responsibilities to an existing position). Eligible expenses include wages/salary, mandatory employment related costs as required by federal or provincial law, and other employment related costs as required by the approved applicant.
- New in 2026 - Incremental administrative and/or operating costs that are directly related to eligible activities (cell phone plans and/or software licenses for FireSmart positions, lease and insurance costs for storage of FireSmart materials, insurance for vehicles for FireSmart positions, etc.).
- Consultant/contractor costs. Please note: if you intend to hire a professional (planner, forester) to support proposed activities, professional consultant rates will only be considered for activities that represent respective professions. For other activities (e.g., social media, event planning, or administering rebate programs) consultant rates are expected to be commensurate with the type of activity being undertaken.
- Honoraria for cultural leaders, Elders, Indigenous knowledge keepers, and/or cultural keepers when they are scheduled to speak, present, or teach. Note: these honoraria should reflect the role of Indigenous Peoples as subject matter experts and be equitable to consultant rates.
- Expenses related to local cultural protocols (e.g., gifts, cultural ceremonies).
- Translation costs and the development of culturally appropriate education, awareness, or engagement materials.
- Identification of community and cultural values through engagement. This includes seeking advice from Indigenous Knowledge Holders and other experts (e.g., health authorities, First Nations Health Authority, biologists, etc.) and engaging the community (e.g., equity-denied populations, Indigenous organizations, such as Friendship Centres and Métis Chartered Communities), Indigenous Nations, local governments, agricultural sector, critical infrastructure owners, etc.
- Updated in 2026 - Purchase of tools (e.g., hand saws, loppers), power tools (e.g., chainsaws, brush saws, walk-behind lawnmowers, string trimmers), and/or drones that do not require pilot certificate or registration (i.e., microdrones that are less than 250 grams) required for eligible activities (up to \$5,000 per eligible applicant per year).
- Purchase of IT equipment (limited to tablet computers, compatible Satellite Emergency Notification Devices, Global Positioning System trackers and required accessories) required for eligible activities (up to \$5,000 per eligible applicant per year).
- New in 2026 - Expenses related to first aid training and kits that are incremental to the [Occupational Health and Safety Regulation](#) requirements for a workplace/employer and that are required specifically for eligible activities.
- Lease of equipment and/or vehicles (with the exception of trailers or equipment for FireSmart structure protection).

- Presentation to Band Council, or modern Treaty First Nation government, local government Council, Board, community organizations, etc.
- Public information costs (e.g., workshops, printed materials) that align with the intent of the funding stream and provide benefit to the community at large.

### Ineligible Costs and Activities

Any activity that is not outlined in [Table 1](#) or is not directly connected to activities approved in the application is not eligible for grant funding. This includes:

- Routine or ongoing operating and/or planning costs or activities that are not incremental to the project or not directly related to eligible activities.
- Development or amendment of plans or maps primarily intended for emergency response.
- Development of databases.
- Purchase of software, software licences, service subscriptions, or membership fees.
- Development of FireSmart plans (with the exception of CWRPs, amendments to existing CWRPs and [FireSmart Neighbourhood Plans \(Collective Action Plans\)](#)).
- Development or update of feasibility studies (including water tank location analysis).
- Purchase, construction, siting or maintenance of Fire Danger rating signs.
- Purchase of vehicles/trailers (with the exception of trailers for FireSmart structure protection).
- Purchase of non-[FireSmart BC](#) branded items for community events and/or recruitment/retention of volunteers.
- Purchase of emergency supplies (e.g., first aid kits, evacuation supplies) for community members or households.
- *New in 2026* - First aid training and kits that are required to meet [Occupational Health and Safety Regulation](#) requirements for a workplace/employer.
- Wildfire threat assessments and fuel treatment unit identification on **private land**. Private Managed Forest Land (PMFL) wildfire threat assessments may be eligible if located within the **Eligible WUI** and the PMFL owner has consented in writing.
- Generally speaking, wildfire threat assessments and fuel treatment unit identification outside of the **Eligible WUI**.
- For FireSmart crew activities only:
  - Purchase of machinery and/or livestock for grazing.
  - Work undertaken by the Ministry of Forests, including Provincial **prescribed fire** staff support.
  - Any third-party requirements to address hazard abatement under the *Wildfire Act*.
  - Hazard abatement activities related to existing or decommissioned saw mills (e.g., removal of slabs and/or sawdust).

## 7. Allocation Request Requirements and Process

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The [LGPS Online Application Tool](#) is required to be used. Refer to [Appendix 10](#) for full information.

### Allocation Request Deadline

*Updated January 2026* - The 2026 Allocation-based Funding for FireSmart Activities funding stream will have an open intake. Funding permitting, eligible recipients can submit one allocation request between October 1, 2025 and January 30, 2026.

Recipients will be advised of the status of their application within 60 days of submitting a complete, eligible request.

Updated January 2026 - Eligible applications initiated under the 2026 program (i.e. Step 1 has been submitted to UBCM) prior to January 30, 2026 will be considered provided the application is submitted in full by April 30, 2026.

### Required Allocation Request Contents

All recipients are required to complete the LGPS Online Application Form and submit the Allocation-based Funding Worksheet as outlined in Table 2:

| Table 2: Required Allocation Request Contents and Related Attachments  |   |
|--|---|
| Required Submissions   | Related Attachments (as required)   |
| Allocation-based Funding Worksheet   | <ul style="list-style-type: none"> <li>• If available, workplans, budgets or other documents with information on anticipated FireSmart activities, such as completed FireSmart Assessments.</li> <li>• Completed CWPP or CWRP (if not previously submitted).</li> </ul>   |
| <p>For Amended CWRPs only</p> <p><i>Recipients with an acceptable plan that would like to amend a CWRP must contact UBCM before commencing the project.</i></p>  | <ul style="list-style-type: none"> <li>• Worksheet 3 can be submitted with the application or at a later date.</li> <li>• <u>Updated September 2025</u> - PDF map <u>and</u> Google Earth compatible KML file, at appropriate scale, outlining the <b>AOI</b> and <b>Eligible WUI</b>. All maps must meet the general requirements for all maps outlined in Section B of <a href="#">Appendix 11</a>.</li> <li>• In cases where the applicant proposes risk assessments in <b>Eligible WUI</b> outside of the <b>AOI</b>, confirmation that the proposed risk assessments activities are supported will be required <u>at the time of submission of Worksheet 3</u> from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g., Indigenous Services Canada, local governments) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only.</li> </ul> |
|  | <ul style="list-style-type: none"> <li>• In cases where the applicant proposes threat assessment in the <b>Eligible WUI</b> in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required <u>at the time of submission of Worksheet 3</u> from the PMFL.</li> </ul>  |
| Band Council, Treaty First Nation, or local government Council or Board resolution, ( <u>or</u> letter of support from Band Manager, CAO, or CFO when the request is under \$50,000 only), indicating support for the current proposed activities and willingness to provide overall grant management. |   |
| <u>For regional projects only</u> : Council, Board, or Band Council resolution, from each <b>sub-applicant</b> that clearly states approval for the <b>primary applicant</b> to apply for, receive, and manage the grant funding on their behalf.  |   |

### Additional Funding for Fuel Management or Recipients Impacted by Wildfires

In order to apply for fuel management or additional funds for recipients impacted by wildfires, refer to Table 3.

| <b>Table 3: Additional Contents and Related Attachments</b>          |  |
|--|--|
| <b>Required Submissions</b>  | <b>Related Attachments (as required)</b>   |
| Worksheet 2: Fuel Management   | <ul style="list-style-type: none"> <li>• <u>Updated January 2026</u> - As of January 30, 2026, funding for fuel management is no longer available under the FireSmart Community Funding &amp; Supports program. Recipients that have fuel management projects approved under the 2026 program prior to January 30, 2026 are not impacted by this change and eligible fuel management applications initiated under the 2026 program (i.e. Step 1 has been submitted to UBCM) prior to January 30, 2026 will be considered provided the application is submitted in full by April 30, 2026.</li> <li>• <u>Updated January 2026</u> - Requests for additional funding (i.e. top-up funding) to support previously approved fuel management activities will no longer be considered.</li> <li>• Refer to <a href="#">Application-based Funding for Fuel Management Activities</a> program guide.</li> </ul>                    |
| Worksheet 4: Additional Funding for Applicants Impacted by Wildfires | <ul style="list-style-type: none"> <li>• <u>Updated January 2026</u> - As of January 30, 2026, additional funding for impact from wildfires is no longer available under the FireSmart Community Funding &amp; Supports program. Recipients that have approved funding for impacts from wildfires under the 2026 program prior to January 30, 2026 are not impacted by this change and eligible Worksheet 4 submissions initiated under the 2026 program (i.e. submitted to UBCM) prior to January 30, 2026 will be considered provided the application is submitted in full by April 30, 2026.</li> <li>• <u>Updated January 2026</u> - Requests for additional funding (i.e. top-up funding) to support previously approved activities will no longer be considered.</li> <li>• Community Planning – A list of buildings, assets and/or locations that are proposed to be assessed and the ownership of each.</li> </ul> |

### Submissions Required to Support FireSmart Activities

The submissions identified in Table 4 are not required to be submitted with the Allocation-based Funding Worksheet, but are required to be submitted to UBCM prior to commencing work.

Please refer to the Allocation Interim/Final Report Form for more information on the submissions that will be required for claims and/or final reporting.

| <b>Table 4: Related Attachments for FireSmart Activities</b>  |   |
|---|---|
| <b>Required Submissions</b>   | <b>Related Attachments (as required)</b>  |
| Prior to commencing FireSmart Activities (as required)<br><br><i>Recipients are advised to contact UBCM to discuss when related attachments should be submitted for allocation-based funding.</i> | <ul style="list-style-type: none"> <li>• Community Planning – List of buildings, assets and/or locations that are proposed to be assessed and the ownership of each.</li> <li>• Cross Training – Training breakdown for each FireSmart position with cost calculation; project description and budget for wildland live fire training; <u>and</u> confirmation of approval in principle from BCWS Zone staff is required to be submitted before commencing training.</li> </ul> |

| Required Submissions | Related Attachments (as required)  |
|----------------------|--|
|                      | <ul style="list-style-type: none"> <li>• <u>Updated September 2025</u> - FireSmart Projects for Critical Infrastructure - Confirmation of ownership, description of role in emergency response to a wildfire event and completed initial FireSmart Critical infrastructure Assessment(s).</li> <li>• <u>Updated September 2025</u> - FireSmart Projects for Community Assets - Confirmation of ownership, description of role in emergency response to a wildfire event and completed initial FireSmart Critical Infrastructure Assessment(s).</li> <li>• <u>Updated September 2025</u> - FireSmart Projects for <b>Cultural Sites</b> – Completed checklist(s) with Section B completed BCWS or FNESS; completed initial FireSmart Cultural Sites and Green Spaces Assessment(s)</li> <li>• <u>Updated September 2025</u> - FireSmart Projects for <b>Green Spaces</b> - Completed checklist(s) with Section B completed BCWS or FNESS; completed initial FireSmart Cultural Sites and Green Spaces Assessment(s)</li> <li>• In cases where critical infrastructure, community assets or <b>cultural sites</b> are located on <b>Provincial Crown Land</b>, confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager.</li> </ul> |

### Submission of Allocation Request

Allocation requests are required to be submitted in two steps prior to the application deadline:

1. [LGPS Online Application Form](#): This online form must be completed for all applications to LGPS funding programs and includes questions that are common to all grant applications. When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Allocation-based Funding Worksheet that must be completed as part of Step 2.
2. Allocation-based Funding Worksheet: This worksheet contains questions that are specific to the funding stream and must be submitted by email to UBCM with all other required attachments.

Refer to [Appendix 10](#) for more information on the process and the information that will be required to be submitted during each step, including all application questions.

All application materials may be shared with the Province of BC, First Nations' Emergency Services Society and FireSmart BC.

## 8. Grant Management and Applicant Responsibilities

Grants are awarded to eligible applicants only and, as such, the recipient is responsible for completion of the project and for meeting reporting requirements. Recipients are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

### Notice of Funding Decision and Payments

All recipients will receive written notice of funding decisions. Recipients will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to UBCM.

Grants are awarded in two payments: 25% when the signed Approval Agreement has been returned to UBCM, and the eligible remainder when the project is complete and UBCM has received and approved the required final reporting.

### **Payment by Direct Deposit**

Updated October 2025 - Approved applicants may request to have all grant payments made by direct deposit. Please note that all payments to local governments are already made by direct deposit.

In order to receive payments by direct deposit, approved applicants are required to submit:

- UBCM Direct Deposit Authorization Form for a bank account registered in the name of the approved applicant. Direct deposit payments will not be made to accounts registered to an individual or to an entity that is not the same as the approved applicant.
- Resolution or motion from the approved applicant (e.g., Band Council, Treaty First Nation, local government Council or Board, society Board of Directors) authorizing UBCM to make all future grant payments by direct deposit.

### **Post-Grant Approval Meetings**

As a requirement of grant funding, all approved recipients are required to meet with the BCWS Wildfire Prevention Officer/Prevention Specialist or FNESS Wildfire Resiliency Advisor, or designate, to discuss the **approved project** prior to commencing work.

In addition, where applicable, approved applicants are encouraged to meet with the Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada) to discuss the project prior to commencing work.

### **Progress Payments (Claims)**

Updated September 2025 - To request a progress payment, recipients are required to submit the [Allocation-based Funding Interim and Final Report Worksheet](#) (and all required attachments as outlined in [Table 5](#) for activities completed to date).

This will require completion of the Interim Report Worksheet and the completion/update of the relevant Worksheet 1 (Year 1/Year 2), Worksheet 3, and/or Worksheet 4.

### **Changes to Approved Projects (Amendment Requests)**

Updated January 2026 - Requests for additional funding (i.e. top-up funding) to support previously approved FireSmart or fuel management activities will no longer be considered.

### **Extensions to Project End Date**

All activities are required to be completed within the time frame identified in the Approval Agreement and all extensions beyond this date must be requested in writing and be approved by UBCM.

The [Interim Report Form](#) must be submitted for all extensions request over six months. Extensions will not exceed one year from the date of the original final report deadline.

### **Recognition of Funding and Funders**

When recognizing funding, please state that the FireSmart Community Funding and Supports funding stream is administered by the Union of BC Municipalities and funded by the Province of BC. UBCM is active on X, Bluesky, LinkedIn and Facebook. When possible, please mention or tag UBCM on social media posts that are related to projects that are funded by programs that UBCM administers.

Guidelines on using the BC logo, including downloadable files, are available [here](#).

## 9. Interim Reporting and Final Report Requirements and Process

Reporting requirements do not apply to any product, data or information which may include Indigenous knowledge. The Ministry of Forests respects the First Nations principles of OCAP®.

Recipients will be eligible to apply for future funding after the **approved project end date** of the 2026 project or, if approved by UBCM, after the complete 2026 final report is submitted.

### Interim Reports for Two Year Projects

An interim report is required at 12 months for all two-year projects.

*Updated September 2025* - To meet this requirement, recipients are required to submit the [Allocation-based Funding Interim and Final Report Worksheet](#) (and all required attachments as outlined in [Table 5](#) for activities completed to date). This will require completion of the Interim Report Worksheet and the completion of the Worksheet 1 (Year 1 only), Worksheet 3, and/or Worksheet 4.

When interim report requirements are met, a payment for the eligible claim amount will be issued.

### Final Reports

An electronic copy of the complete final report package is required for all projects.

*Updated September 2025* - To meet this requirement, recipients are required to submit the [Allocation-based Funding Interim and Final Report Worksheet](#) (and all required attachments as outlined in [Table 5](#)). This will require completion of the Final Report Worksheet and the completion/update of the relevant Worksheet 1 (Year 1/Year 2), Worksheet 3, and/or Worksheet 4.

When final report requirements are met, a payment for the eligible remaining grant amount will be issued.

**Table 5: Summary of Required Interim and Final Report Contents and Related Attachments**

Refer to the Final Report Worksheets for required submissions for each proposed activity.

| Required Submissions   | Related Attachments (as required)   |
|--|---|
| Interim/Final Report Form                                      |   |
| Final Report Worksheet 1 (Year 1/Year 2): FireSmart Activities | <ul style="list-style-type: none"> <li>• Education – Electronic samples of educational materials.</li> <li>• Community Planning – All updated/completed bylaws, policies, practices and plans; all completed checklists and assessments.</li> <li>• Development Considerations – All updated/completed bylaws, policies, practices and plans.</li> <li>• Emergency Planning – All updated/completed water delivery assessments; list of purchased FireSmart structure protection equipment.</li> <li>• Cross-Training – List of completed training for each FireSmart position with cost calculation; a project report and financial summary for wildland live fire training.</li> <li>• FireSmart Projects for Critical Infrastructure - Completed post-mitigation FireSmart Critical Infrastructure Assessment(s).</li> <li>• FireSmart Projects for Community Assets - Completed post-mitigation FireSmart Critical Infrastructure Assessment(s).</li> <li>• FireSmart Projects for <b>Cultural Sites</b> - Completed post-mitigation FireSmart Cultural Sites and Green Spaces Assessment(s).</li> <li>• FireSmart Projects for <b>Green Spaces</b> - Completed post-mitigation FireSmart Cultural Sites and Green Spaces Assessment(s).</li> </ul> |

| Required Submissions   | Related Attachments (as required)   |
|--|---|
| Final Report Worksheet 1 (Year 1/Year 2): FireSmart Activities – cont'd  | <ul style="list-style-type: none"> <li>• FireSmart Activities for Homes and Properties – Summary report and sample of completed FireSmart HIZ Assessments and/or FireSmart Farm and Ranch Assessments; list of addresses that received a rebate and rebate amounts; list of addresses where eligible mitigation work was completed <u>and</u> general description of the work at each address; completed neighbourhood assessments and/or plans; summary report of completed WMP Assessments.</li> </ul>  |
| Final Report Worksheet 2: Fuel Management Activities   | <ul style="list-style-type: none"> <li>• Refer to the <a href="#">Application-based Funding for Fuel Management Activities</a> program guide.</li> </ul>  |
| Final Report Worksheet 3: CWRP Updates   | <ul style="list-style-type: none"> <li>• Copy of the amended CWRP.</li> <li>• Completed Wildfire Threat Assessment Worksheet(s) and photos.</li> <li>• Maps and spatial data as outlined in <a href="#">Appendix 11</a>.</li> </ul>   |
| Final Report Worksheet 4: Additional Funding for Applicants Directly Impacted by Wildfires                       | <ul style="list-style-type: none"> <li>• Education – Electronic samples of educational materials.</li> <li>• Community Planning – All updated/completed bylaws, policies, practices and plans; all completed checklists and assessments.</li> </ul>   |
| Final Report Worksheet 4: Additional Funding for Applicants Directly Impacted by Wildfires (Cont'd)              | <ul style="list-style-type: none"> <li>• Development Considerations – All updated/completed bylaws, policies, practices and plans.</li> <li>• FireSmart activities for homes and properties – Summary report and sample of completed FireSmart HIZ Assessments and/or FireSmart Farm and Ranch Assessments; list of addresses that received a rebate and rebate amounts; list of addresses where eligible mitigation work was completed <u>and</u> general description of the work at each address; completed neighbourhood assessments and/or plans; summary report of completed WMP Assessments.</li> </ul> |
| Copies, excerpts and/or links to all materials produced with grant funding.                                      |   |
| Photos of funded activities and/or completed projects and links to media directly related to the funded project. |   |

### Submission of Interim Reporting and Final Reports

Interim and final reports should be submitted as Excel, Word, or PDF files. Total file size for email attachments cannot exceed 20 MB.

All interim and final reports should be submitted to Local Government Program Services, Union of BC Municipalities by email: [cri@ubcm.ca](mailto:cri@ubcm.ca).

### Review of Interim Reporting and Final Reports

UBCM will perform a preliminary review of all reports to ensure the required report elements have been submitted. Following this, all complete final reports and deliverables may be reviewed by BCWS, FNESS and/or, where applicable, BC Parks before grant payment is released.

All final report materials may be shared with the Province of BC, First Nations' Emergency Services Society, and BC FireSmart Committee. The Province is moving towards a public dashboard that will highlight all plans and proposed/completed **fuel management treatments**. This would include spatial components and attributes and include changes to spatial requirements for CWRPs.

## 10. Additional Information

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Union of BC Municipalities

Email: [cri@ubcm.ca](mailto:cri@ubcm.ca)

Phone: 604-270-8226 ext. 220

## **Appendix 1: Definitions for FireSmart Community Funding and Supports Program**

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**Approved project:** Activities and costs included in the approved application that are to be completed from the **approved project start date** to the **approved project end date**.

**Approved project start date:** The date of the approval agreement for the approved project. However, eligible costs can be incurred from the date of application submission until the final report is submitted.

**Approved project end date:** The date identified in the approval agreement as the approved project end date. Generally speaking, this will be 12 months or 24 months from the date of the Approval Agreement depending on whether an applicant has applied for funding for one or two years.

**Area of Interest (AOI):** The AOI is the geographic scope of the CWRP. For the purpose of the FireSmart Community Funding and Supports program, the AOI is the area within the municipal boundary, regional district boundary, or boundary of **First Nations land**. Refer to [Appendix 3](#) and the CWRP instruction guide and template for more information.

**Updated September 2025 - Cooperative Community Wildfire Response (CCWR) organization:** For the purpose of the FireSmart Community Funding and Supports program, a CCWR organization is an incorporated business entity, such as a non-profit society or fire brigade, that has an accountable leadership structure, operates outside of structural fire protection jurisdiction and is willing to follow the command and direction of BC Wildfire Service.

**Cultural Burning:** A practice that has existed since time immemorial, with traditional knowledge passed down from generation to generation. It holds different meanings for different Indigenous communities but is often defined as the controlled application of fire on the landscape to achieve specific cultural objectives. These burns are typically implemented at low intensity, with guidance from an Elder or Fire Knowledge Keeper. Common objectives include, but are not limited to cultural and language preservation, fuel mitigation, food and medicinal plant revitalization, and habitat enhancement.

**Cultural Sites:** Locations of historical and cultural importance to Indigenous Nations preserving their heritage, traditions, and connection to the land. These include, but are not limited, to culturally modified trees, traditional dwellings, burial sites, and ceremonial sites.

**Eligible Wildland Urban Interface (WUI):** for the purpose of the FireSmart Community Funding and Supports program, the Eligible WUI is generally defined as a maximum of one kilometer from structures within the AOI with a structure density class greater than 6.

**First Nations land:** First Nation reserve land, land owned by a modern Treaty First Nation, land under the authority of an Indigenous National Government, or other land owned or governed by a First Nation or modern Treaty First Nation.

**First Nations owned buildings:** buildings owned by a modern Treaty First Nation or buildings owned by a First Nation band.

**Green Spaces:** for the purpose of FireSmart Community Funding and Supports program, green spaces are limited to **First Nations owned land** or **publicly owned land** and only include:

- Parks: open areas with lawns, trees, and amenities for recreation, including playgrounds, sports fields, and picnic areas.
- Gardens: spaces featuring a variety of plants and flowers, often with educational purposes.
- Cemeteries.
- Naturalized spaces: undeveloped areas within urban settings.
- Trails and Pathways: walking and biking routes connecting different parts of a city or town.
- Linear Parks and Greenways, including former railway lines.

- Right-of-Ways and Boulevards: landscaped roadside areas with trees and vegetation.

**Neighbourhood/Collective:** a neighbourhood or collective is considered to be an area of continuous land and structures that make logical sense to work together as community members. It may include homes, green spaces, farms/ranches, and/or other buildings and infrastructure.

**Prescribed fire:** The planned and deliberate application of fire to a specific land area to achieve a variety of land management objectives such as wildfire risk reduction, preserving Indigenous cultural values, improving wildlife habitat, and forest health.

**Primary applicant:** Eligible applicant that is the primary contact for the application and that is responsible for project oversight, grant management and all reporting requirements.

**Private land:** fee-simple land that is not owned by a level of government.

**Provincial Crown Land:** land (or land covered by water like rivers or lakes) that is owned by the Province of BC.

**Publicly owned buildings:** buildings owned by a local government or public institution (such as health authority or school district).

*Updated September 2025* - **Publicly owned land:** Land owned by a local government or land owned by a public institution (such as a health authority or school district). For the purpose of the FireSmart Community Funding and Supports program, lands owned by colleges and universities are generally not considered publicly owned land. However, with rationale and support from FNESS and/or BCWS, land owned by a university identified in the *Universities Act*, *Thompson Rivers University Act* or *Royal Roads University Act* and/or land owned by a college identified in the *College and Institute Act* may be considered for funding for eligible fuel management activities.

**Publicly and First Nations owned critical infrastructure:** assets owned by a local government, public institution (such as health authority or school district), First Nation or modern Treaty First Nation that are either:

- Identified in a Local Authority Emergency Plan [Hazard, Risk & Vulnerability Analysis](#) and/or [Critical Infrastructure assessment](#) and/or
- Essential to the health, safety, security or economic wellbeing of the community and the effective functioning of government (such as fire halls, emergency operations centres, radio repeaters, etc.).

**Sub-applicant(s):** In the case of regional projects, the sub-applicants are eligible applicants that are included in an approved application.

**Vegetation management:** The general goal of **vegetation management** is to reduce the potential wildfire intensity and ember exposure to people, infrastructure, structures and other values through manipulation of both the natural and cultivated vegetation that is within or adjacent to a community.

**Vegetation management** can be accomplished at various scales:

1. **FireSmart vegetation management:** removal, reduction, or conversion of flammable vegetation in order to create more fire-resistant areas
2. **Fuel management treatments:** the manipulation or reduction of living or dead forest and grassland fuels to reduce the rate of spread and head fire intensity and enhance the likelihood of successful suppression.

## Appendix 2: Additional Funding for Applicants Directly Impacted by Wildfires

Updated January 2026 - As of January 30, 2026, additional funding for impact from wildfires is no longer available under the FireSmart Community Funding & Supports program.

Recipients that have approved funding for impacts from wildfires under the 2026 program prior to January 30, 2026 are not impacted by this change and eligible Worksheet 4 submissions initiated under the 2026 program (i.e. submitted to UBCM) prior to January 30, 2026 will be considered provided the application is submitted in full by April 30, 2026.

In addition, requests for additional funding (i.e. top-up funding) to support previously approved activities will no longer be considered.

Updated in 2026 - Eligible recipients with an existing FireSmart program that were directly impacted by the 2025 wildfire season or by wildfire(s) during the **approved project** may apply to exceed the base funding maximum in order to support incremental FireSmart activities due to increased local demand for wildfire risk reduction.

Additional funding for recipients directly impacted by wildfire is limited to:

- Communities that experienced, as a direct result of the 2025 wildfire season or wildfires during the **approved project**:
  - Structural impacts to homes;
  - Structural impacts to critical infrastructure; and/or
  - Evacuation alerts and/or orders on the recommendation of the BC Wildfire Service.
- Recipients that have an existing FireSmart program and can demonstrate an increase in demand for FireSmart activities since wildfire season.
- Activities identified in Table 6 that are incremental to any activities that have been approved under the FireSmart Community Funding and Supports program.
- No more than \$100,000 in additional funding per year.
- Single applicants (i.e., not as part of regional applications).

Updated September 2025 - In addition, in order to qualify for additional funds, the applicant must have an approved 2026 application under Application-based Funding for FireSmart Activities or Allocation-based Funding for FireSmart Activities, either as a primary applicant or sub-applicant or include the request for additional funds in their 2026 application. Worksheet 4: Impact from Wildfires is required to be submitted for consideration of additional funding. This worksheet will be reviewed by the BCWS and/or FNESS.

**Table 6: Activities Eligible for Funding for Applicants Directly Impacted by Wildfires**

### 1. FIRESMART POSITIONS

| Eligible Activities  | Cost Maximums and Guidance  |
|--|---|
| A. Incremental FireSmart positions (e.g., creating a new position or adding new responsibilities to an existing position), based on the recommended <a href="#">job descriptions</a> : <ul style="list-style-type: none"> <li>• FireSmart Coordinator</li> <li>• Local FireSmart Representative</li> <li>• Wildfire Mitigation Specialist</li> <li>• Wildfire Forest Professional</li> </ul> | Required cost estimate in WS4.<br><i>The primary focus of FireSmart positions is to support eligible FireSmart activities but other activities related to emergency management (i.e. EOC, ESS, evacuations), structural fire and/or forestry (i.e., Indigenous Guardians) are eligible as no more than 20% of job duties.</i> |

| Eligible Activities (FireSmart Positions – cont'd)  | Cost Maximums and Guidance  |
|---|---|
| <p>B. Seasonal FireSmart positions based on the recommended <a href="#">job descriptions</a>:</p> <ul style="list-style-type: none"> <li>• <a href="#">New in 2026</a> - Junior FireSmart Coordinator (Summer Students/youth position)</li> <li>• FireSmart Crew Member</li> </ul>  | <p><i>Seasonal positions do not meet the required FireSmart foundation for having a FireSmart position.</i></p>   |
| <b>2. EDUCATION</b>   |   |
| Eligible Activities   | Cost Maximums and Guidance  |
| <p>A. Update signage, social media, applicant websites and/or newsletters, and community education materials or displays related to a proposed activity in categories 2 through 5 below.<br/><i>Note: Ember mascots will be available on a limited basis and regional allocation will be considered before approval.</i></p>            | <ul style="list-style-type: none"> <li>• Banners: up to \$1,800 (total order per year)</li> <li>• Posters: \$275 (total order per year)</li> <li>• Videos specific to community wildfire resiliency: up to \$11,775 each per year</li> <li>• Tents, including walls: up to \$2,450 each</li> <li>• Vehicle decals: up to \$830 (total order per year)</li> <li>• T-shirts: up to \$1,230 (total order per year)</li> <li>• Ember mascot: up to \$9,200</li> </ul> |
| <p>B. Promote/distribute FireSmart educational resources, such as <a href="#">FireSmart 101</a>, <a href="#">Wildfire Risk Reduction Basics</a>, <a href="#">FireSmart Canada Ambassador training</a>, <a href="#">Local FireSmart Representative training</a>, FireSmart Begins at Home app, social media, FireSmart BC materials.</p> | <p>Required cost estimate in WS4</p>  |
| <p>C. Organize, host or support FireSmart events: Wildfire Community Preparedness Day, Farm and Ranch Wildfire Preparedness workshop, Neighbourhood Champion workshop (Collective Advocate Workshop), community FireSmart day, and/or wildfire season open houses.</p>  | <p>Up to \$6,140 per event</p>  |
| <p>D. Support the <a href="#">FireSmart BC Education Program</a> at local school districts. This includes promotional materials for contests, banners, and targeted education events at schools to promote the education program curriculum.</p>  | <p>Up to \$615 per school per year</p>  |
| <p>E. Support the <a href="#">FireSmart BC Library Program</a> at local/regional libraries. This program includes Wildfire Resiliency Literacy Kits, Ember Activity Packages, Colouring Contest materials, and access to Storytime Videos with Ember.</p>   | <p>Up to \$615 per branch or \$2,050 per independent library to support the whole Library Program, or,<br/>Up to \$310 per branch for the purchase of books from the Wildfire Resiliency Literacy Kit</p>   |
| <p>F. Support the <a href="#">FireSmart BC Plant Program</a> at local garden centres or nurseries. Includes plant tags, banners, staff buttons and in-store advertising.</p>  | <p>Up to \$2,765 per location</p>   |

| Eligible Activities (Education – cont'd)   | Cost Maximums and Guidance   |
|--|--|
| G. Targeted public education to support implementation of fuel management activities, including <b>cultural burning, prescribed fire</b> and wildland live fire training.  | Required cost estimate in WS4  |
| <p><b>3. COMMUNITY PLANNING</b></p> <p><i>Community planning is a very effective tool for reducing wildfire risk for lands and buildings within the administrative boundaries of First Nation communities and local governments.</i></p> <p><i>Refer to the <a href="#">Wildfire-Resilience Best Practice Checklist for Home Construction, Renovation and Landscaping</a> or <a href="#">FireSmart BC Landscaping Hub</a>.</i></p> |  |
| Eligible Activities  | Cost Maximums and Guidance   |
| <p>A. Amend existing CWRPs that are less than 5 years old.</p> <p><i>Refer to <a href="#">Appendix 3</a> for more information on amending a CWRP.</i></p>  | <p>Up to \$17,950 (depending on <b>AOI</b> and proposed activities in the <b>Eligible WUI</b>) and with required cost estimate in WS3.</p> <p><i>Recipients with an acceptable plan that would like to amend a CWRP must contact UBCM before commencing the project.</i></p>       |
| <p>B. <i>New in 2026</i> - Develop or amend bylaws related to open fires as defined in the <i>Wildfire Act</i>.</p>  | <p>Up to \$11,880</p> <p><i>Bylaws must address aspect(s) of open fire that a local government or a First Nation is responsible for regulating. Section 4 of the Wildfire Act divides responsibility for wildfire prevention between the Provincial and local governments.</i></p> |
| <p>C. Develop FireSmart policies and practices for the design and maintenance of <b>First Nations land</b> and <b>publicly owned land</b>, such as parks and open spaces.</p>  | Required cost estimate in WS4  |
| <p>D. Develop FireSmart policies and practices for the design and maintenance of <b>First Nations owned buildings</b> and <b>publicly owned buildings</b>.</p>   | Required cost estimate in WS4  |
| <p>E. Complete FireSmart assessments for community buildings, structures and/or land, limited to <b>First Nation owned buildings, publicly owned buildings, publicly and First Nations owned critical infrastructure, cultural sites</b> and/or <b>green spaces</b>, including:</p>  | <i>Refer to <a href="#">Section 5 of Table 6</a> to apply for assessments for homes and properties</i>   |
| <ul style="list-style-type: none"> <li>• <a href="#">FireSmart Home Ignition Zone (HIZ) Assessment</a></li> </ul>  | Up to \$275 per structure (generally 1 to 3 hours to complete)   |
| <ul style="list-style-type: none"> <li>• <a href="#">FireSmart Critical Infrastructure Assessment</a></li> </ul>   | Up to \$945 per structure (generally 4 to 8 hours to complete) with required identification of buildings and ownership in WS4  |
| <ul style="list-style-type: none"> <li>• <a href="#">Wildfire Mitigation Program Assessment</a></li> </ul>   | Initial assessment – Up to \$370 per structure (generally 2 to 4 hours to complete)  |

| Eligible Activities (Community Planning – Cont’d)   | Cost Maximums and Guidance   |
|---|--|
| <ul style="list-style-type: none"> <li>• <a href="#">Checklist for CRI Requirements for Fuel Management Prescription</a> (<i>Updated September 2025</i> - required to be completed by applicant and BCWS or FNESS before <b>Cultural Sites</b> and <b>Green Spaces</b> Assessment is started.)</li> </ul>   | Up to \$275 per location/structure (generally 1 to 3 hours to complete)  |
| <ul style="list-style-type: none"> <li>• <a href="#">FireSmart Cultural Sites and Green Spaces Assessment</a> (<i>Updated September 2025</i> - only eligible if the checklist confirms that the proposed area meets the requirements for funding for <b>Cultural Sites</b> or <b>Green Spaces</b>.)</li> </ul>  | Up to \$945 per structure/location (generally 4 to 8 hours to complete) with ownership of land in WS4  |
| <p><b>4. DEVELOPMENT CONSIDERATIONS</b></p> <p><i>Community land use and development in wildfire-prone areas affects the susceptibility of the community at different scales and in terms of where and how a community is, or will be, developed.</i></p> <p><i>Refer to the <a href="#">Wildfire-Resilience Best Practice Checklist for Home Construction, Renovation and Landscaping</a>, <a href="#">FireSmart BC Landscaping Hub</a> and <a href="#">Wildfire Development Permit Areas: non-technical guide for FireSmart Coordinators in British Columbia</a>.</i></p> |  |
| Eligible Activities   | Cost Maximums and Guidance   |
| A. Amend Official Community Plans, Comprehensive Community Plans and/or land use, engineering and public works bylaws to incorporate FireSmart principles.  | Up to \$11,880   |
| B. Revise landscaping requirements in zoning and development permit documents to incorporate FireSmart principles.  | Up to \$11,880   |
| C. Establish or revise Development Permit Areas for Wildfire Hazard to incorporate FireSmart principles.  | Up to \$11,880   |
| D. Amend referral processes for new developments to ensure multiple departments, including the fire department and/or emergency management personnel, are included.   | Up to \$11,880   |
| <p><b>5. FIRESMART ACTIVITIES FOR HOMES AND PROPERTIES</b></p> <p><i>First Nations and local governments have a key role to play in supporting residents, homeowners and property owners, including farms and ranches, to undertake FireSmart activities that demonstrate wildfire prevention principles and best practices.</i></p> <p><i>To be eligible for funding, all FireSmart activities must be located in the <a href="#">FireSmart Home Ignition Zone</a> (with home and/or property owner’s written consent).</i></p>  |  |
| Eligible Activities   | Cost Maximums and Guidance   |
| A. FireSmart Activities for Homes and Properties.   | <i>Refer to <a href="#">Section 3 of Table 1</a> to apply for FireSmart assessments for community buildings, structures and/or land.</i>   |
| <ul style="list-style-type: none"> <li>• Conduct FireSmart HIZ Assessments for homes and properties, limited to: <ul style="list-style-type: none"> <li>○ Data collection activities using HIZ assessment.</li> <li>○ Digitizing HIZ assessment information.</li> <li>○ Simple reporting (for community members, Council, etc.).</li> <li>○ Basic mapping for PDF product.</li> </ul> </li> </ul>   | Up to \$275 per structure (generally 1 to 3 hours to complete)<br><i>Updated in 2026</i> - Rebates are limited to 50% of the total cost of the eligible activities identified in <a href="#">Table 10 (Appendix 9)</a> and up to \$5,000 per property (note: higher funding requests will not be considered) |

| Eligible Activities (Homes and Properties – Cont'd)  | Cost Maximums and Guidance   |
|--|--|
| <ul style="list-style-type: none"> <li>Offer local rebate programs to home and property owners that complete eligible FireSmart activities.</li> </ul> <p>Refer to <a href="#">Appendix 9</a> for more information</p>   |  |
| <ul style="list-style-type: none"> <li>Completion of recommended mitigation activities identified in a completed FireSmart Assessment, limited to labour costs required to complete activities outlined in <a href="#">Table 10</a> (see <a href="#">Appendix 9</a>) for:</li> </ul>   | Required cost estimate in WS4  |
| <ul style="list-style-type: none"> <li>Homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility or vulnerable populations who cannot undertake mitigation activities themselves.</li> <li>Band owned housing occupied by elders, people with limited mobility or vulnerable populations and who cannot undertake mitigation activities themselves.</li> </ul>  |  |
| <p>B. <u>New in 2026</u> - FireSmart Activities for Farms and Ranches</p> <ul style="list-style-type: none"> <li>Conduct Farm and Ranch Assessments for farms and ranches, limited to: <ul style="list-style-type: none"> <li>Data collection activities using Farm and Ranch Assessment.</li> <li>Digitizing Farm and Ranch Assessment information.</li> <li>Simple reporting (for community members, Council, etc.).</li> <li>Basic mapping for PDF product.</li> <li>Facilitating Farm and Ranch Wildfire Plan preparation utilizing the <a href="#">Farm and Ranch Guide</a>.</li> </ul> </li> </ul> | <p>Up to \$275 per structure (generally 1 to 3 hours per structure to complete)</p> <p>Refer to Section 3 of Table 6 to apply for FireSmart assessments for community buildings, structures and/or land.</p>   |
| <ul style="list-style-type: none"> <li>Offer local rebate programs to farm and ranch property owners that complete eligible FireSmart activities.</li> </ul> <p>Refer to <a href="#">Appendix 9</a> for more information.</p>  | <p><u>Updated in 2026</u> - Rebates are limited to 50% of the total cost of the eligible activities identified in <a href="#">Table 10</a> (<a href="#">Appendix 9</a>) and up to \$5,000 per property (note: higher funding requests will not be considered)</p>  |
| <p>C. FireSmart Neighbourhood Recognition Programs (FireSmart Canada <b>Neighbourhood</b> Recognition Program or FireSmart BC Local FireSmart Collective Program).</p> <p>Refer to <a href="#">Appendix 5</a> for requirements for funding this activity and note that the assessment and plan are required to be completed in the same intake.</p>  | <p><a href="#">Neighbourhood Wildfire Hazard Assessments</a> (Local FireSmart Collective Assessment) – Up to \$515 per <b>neighbourhood (collective)</b> (generally 3 – 4 hours to complete)</p> <p><a href="#">FireSmart Neighbourhood Plans</a> (Collective Action Plan) - Up to \$1,230 per <b>neighbourhood (collective)</b></p> |
| <p>D. Conduct Wildfire Mitigation Program Assessments for individual homes or properties, <u>limited to</u>:</p> <ul style="list-style-type: none"> <li>Upon completion of certification, receipt of a Wildfire Mitigation Program driveway sign.</li> <li>Data collection and management using WMP database.</li> <li>Simple reporting (for community members, Council, etc.).</li> <li>Basic mapping for PDF product.</li> </ul> <p>Refer to <a href="#">Appendix 5</a> for requirements for funding.</p>  | <p>Initial assessment – Up to \$370 per structure (generally 2 to 4 hours to complete)</p> <p>Follow-up inspection – Up to \$185 per structure (generally 1 to 2 hours to complete)</p>  |

| Eligible Activities (Homes and Properties – Cont'd)  | Cost Maximums and Guidance  |
|--|---|
| <p>E. Provide off-site vegetative debris disposal for home and properties where <b>FireSmart vegetation management</b> has been undertaken, including:</p> <ul style="list-style-type: none"> <li>• Provide sharpening services for gardening hand tools.</li> <li>• Provide a dumpster, chipper or other collection method.</li> <li>• Waive tipping fees.</li> <li>• Provide curbside debris pick-up.</li> </ul> | <p>Required cost estimate in WS4</p> <p><a href="#"><u>Refer to Additional Information on the Use and Disposal of Wood Chips Generated by FCFS-Funded Projects.</u></a></p> |

## Appendix 3: Funding Requirements for Community Wildfire Resiliency Plans

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For the purpose of the FireSmart Community Funding and Supports program, applicants are required to have a current and acceptable CWRP/CWPP for their community.

Note: CWRPs and CWPPs must be complete and acceptable to the BCWS, FNESS and/or BC Parks (where applicable). To be considered acceptable, plans must be developed in accordance with the CWRP template and guidance document and must include assessment and identification of FireSmart and fuel management priorities.

Eligible applicants are strongly encouraged to engage with BCWS or FNESS as early as possible when considering a new or amended CWRP.

NOTE: The province is moving towards a public dashboard that will highlight all plans and proposed/completed **fuel management treatments**. This would include spatial components and attributes and include changes to spatial requirements for CWRPs.

### Community Wildfire Resiliency Plans

CWRPs are local and/or regional plans that are intended to increase communities' capacity and understanding of wildfire threat and risk by identifying achievable and accountable FireSmart action items that support wildfire risk reduction. The life span of a CWRP may vary in different communities. For the purpose of FireSmart Community Funding and Supports funding, there is not a set time that a CWRP is considered to be valid for.

To be considered acceptable, CWRPs must be developed in accordance with the [CWRP instruction guide and template](#). The CWRP instruction guide and template are intended to help communities develop a comprehensive and science-based approach to wildfire risk reduction that reflects local priorities and provincial goals for prevention and mitigation.

The CWRP instruction guide and template ensure that all FireSmart disciplines are well represented in the resiliency planning process are designed to empower communities to develop a CWRP in a collaborative, cost-effective, and time-efficient manner.

The FireSmart Coordinator is generally the project lead for CWRP development (or amendment), with support from external consultants and/or contractors when needed. The goal is to build capacity within the community for both the development and implementation of the CWRP.

Regional and local Community FireSmart and Resiliency Collaboratives (CFRC) also play a key role in the development, maintenance and implementation of the CWRP. CFRCs bring partners together under a common vision that reflect a comprehensive approach toward risk reduction and resiliency measures as outlined with CWRPs.

First Nations and local governments are encouraged to review their CWRPs annually and to amend the plan when there are local changes in community composition, forest health, wildfire risk, etc. If a CWRP does not exist, or BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, eligible applicants can develop a new CWRP or, if the current plan is less than 5 years old, amend an existing plan to address the change in local conditions.

### Developing a New CWRP

If an eligible applicant has identified the need to amend their current CWRP, or if BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, existing CWRPs that are more than 5 years old must be replaced with a new CWRP.

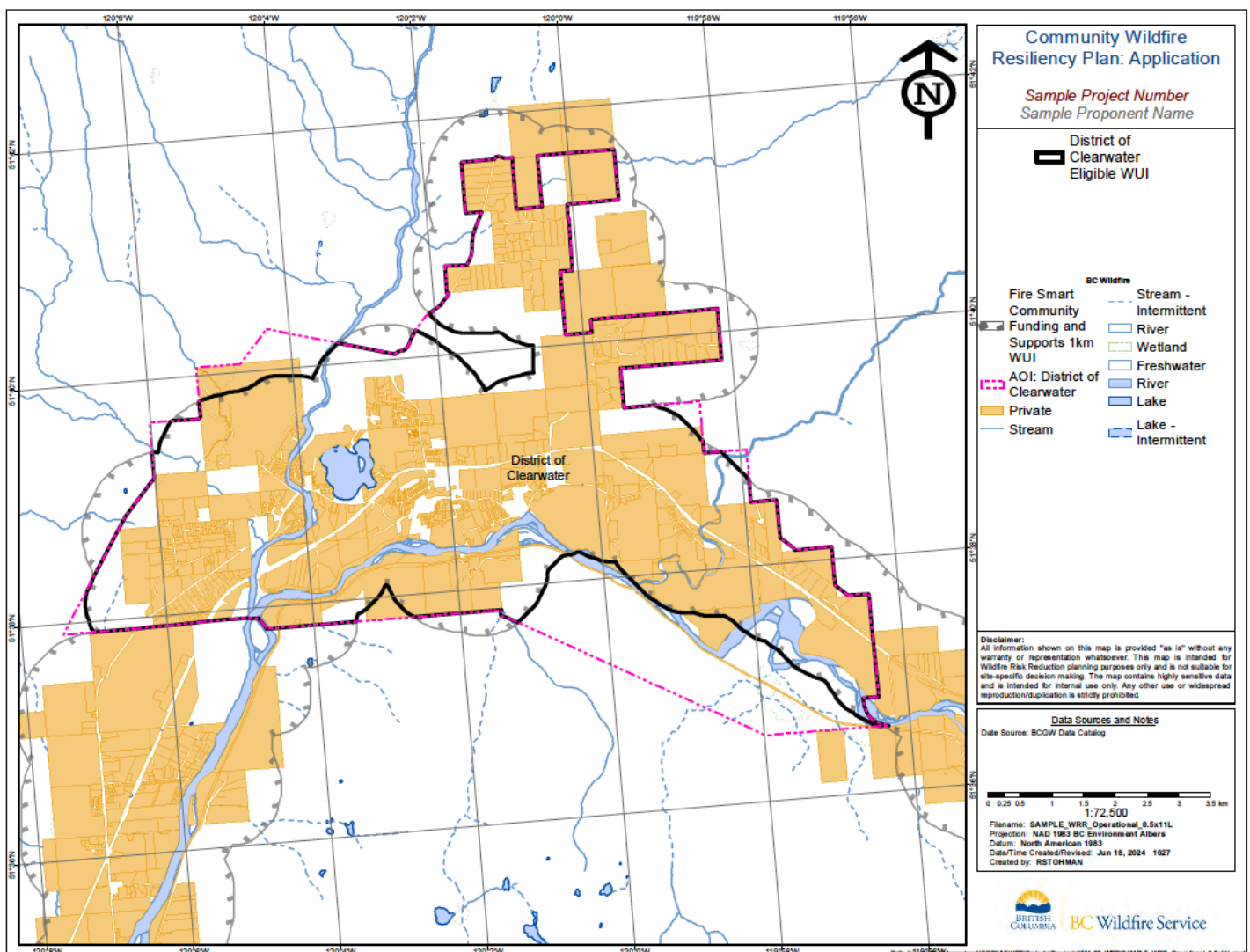
The **Area of Interest (AOI)** is the geographic scope of the CWRP. For the purpose of the FireSmart Community Funding and Supports program, the **AOI** is the area within the municipal boundary, regional district boundary, or boundary of **First Nations land**. For regional districts this could be the boundary of one or more electoral areas. The **AOI** could also include more than one neighbouring area. For example, a municipality and neighbouring electoral area could create a shared **AOI**.

Refer to the [CWRP instruction guide and template](#) for more information.

Risk and threat assessments are a critical component of CWRPs. When developing or amending a CWRP, risk and threat assessments are limited to the **Eligible WUI**, which for the purpose of the FireSmart Community Funding and Supports program, is generally defined as a maximum of one kilometer from structures within the AOI with a structure density class greater than 6. Structural data updates may be collected and/or assembled as part of a CWRP, although it is not required if existing data is available.

Map 1 provides an example of the **AOI** and **Eligible WUI**. A full-size version of this map is available [here](#).

Applicants are advised to use the [Province of BC Data Catalogue](#) for PSTA and WUI spatial data layers.



**Map 1: Sample AOI and Eligible WUI**

To be eligible for funding:

- Local government land and **First Nations land** within the **Eligible WUI** must be assessed, but risk assessments on **Provincial Crown Land** within the **Eligible WUI** is voluntary (but eligible for funding).
- In cases where the applicant proposes risk assessments in **Eligible WUI** outside of the **AOI**, confirmation that the proposed risk assessments activities are supported will be required at the time of application submission from **Provincial Crown Land** Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g., Indigenous Services Canada, local government) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only.
- In cases where the applicant proposes threat assessment in the **Eligible WUI** in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required at the time of application submission from the PMFL.

### Amending an Existing CWRP

If an eligible applicant has identified the need to amend their current CWRP, or if BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, existing CWRPs that are less than 5 years old can be amended to include/update:

- FireSmart Road Map.
- Recently acquired land or areas of new development, etc.
- Ground-truthing for new treatment units.
- Significant changes to forest stand composition and/or forest health changes or impacts.
- Integrating other plans or information.

### Application Requirements

In addition to the required application materials for the FireSmart Community Funding and Supports program (refer to [Table 2](#)), applicants are required to submit:

- Worksheet 3: Proposed New or Amended CWRP.
- *Updated September 2025* - PDF map and Google Earth compatible KML file, at appropriate scale, outlining the **area of interest** and **Eligible WUI**. All maps must meet the general requirements for all maps outlined in Section B of [Appendix 11](#).
- In cases where the applicant proposes risk assessments in **Eligible WUI** outside of the **AOI**, confirmation that the proposed risk assessments activities are supported will be required at the time of application submission from **Provincial Crown Land** Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g., Indigenous Services Canada, local government) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only.
- In cases where the applicant proposes threat assessment in the **Eligible WUI** in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required at the time of application submission from the PMFL.

### Final Report Requirements

In addition to the required final report materials for the FireSmart Community Funding and Supports program (refer to [Table 5](#)), applicants are required to submit:

- Copy of the completed CWRP.
- Completed Wildfire Threat Assessment Worksheet(s) and photos.
- *Updated September 2025* - Maps and spatial data as outlined in [Appendix 11](#). All maps must meet the general requirements for all maps outlined in Section B of [Appendix 11](#).

## Appendix 4: Funding Requirements for FireSmart Structure Protection Units

Updated in 2026 - Applicants are eligible to purchase up to \$50,000 (per year) of eligible equipment for FireSmart Structure Protection Units (SPUs) limited to items listed in Table 7. For regional district applications that include electoral areas, the eligible purchase is up to \$50,000 (per year) per electoral area.

Table 7 provides specifications for eligible equipment and recommended quantities. Approved applicants can determine the amount and type of equipment to be purchased annually based on what is needed locally or regionally to enhance capacity.

In order to develop a local FireSmart SPU program, it is recommended that eligible applicants commit to completion of a FireSmart SPU and purchase initial equipment, start the process of [requesting a Structure Protection Community Assessment](#) (or have one incorporated within their CWRP), and train staff to support a structure protection program (refer to [Table 1](#) for training that is eligible for funding).

For more information on the SPU requirements and Structure Protection Community Assessments please contact the BCWS Fire Services at [SPCO@gov.bc.ca](mailto:SPCO@gov.bc.ca)

### Requirements for Funding

- Only equipment purchases are eligible for funding. Renovation and/or repair of SPUs and leasing of SPUs or equipment is not eligible for funding.
- All equipment MUST be labeled with applicant name and contact information to prevent loss during local deployment at wildland-urban interface fires.
- The FireSmart SPU will remain a local resource and not be considered for provincial deployments under the BCWS/FCABC Interagency Agreement.

| Table 7: Activities Eligible for Funding for FireSmart Structure Protection Units |   |   |   |
|---|---|---|---|
| Category  | Item  | Description   | Recommended Quantity                                  |
| Trailer   | 20 feet (not including tongue) with a minimum of 9800 lbs GVW, containing one spare tire complete with rims, jack, tire wrench and roadside emergency markers (reflective triangles). |   | 1 (max)   |
| Pump Tool Kit boxes   | Each box contains all the items in the SPU Pump Toolbox Content list below.   |   | 6   |
| Pumps   | High Pressure Mark 3 / Watson and Wick 375  | Either:<br>6 Mark 3's / Watson or Wicks <b>or</b><br>5 Mark 3's / Watsons or Wicks and 1 BB 4 | 6   |
| Suction Hoses   | 2"/ 51mm Suction hose x 10' / 3.2m  | With aluminum foot valve and strainer   | 7   |
| Fuel Cans   | Fuel Cans   | 25 Litre Jerry Cans   | 12  |
| Fuel Lines  | Fuel Lines  | Single Can  | 8 single lines total; 1 in each pump box and 2 spares |
| Fuel Lines, extra   | Extra Fuel lines  | Dual fuel line for pumps  | 7   |
| Berms   | Portable Berms  | 4' x 4' for pump site containment   | 2   |

| Category   | Item   | Description   | Recommended Quantity  |
|--|--|---|---|
| Hose, BCT = BC Thread<br>(see hose specifications below)             | 2.5" / 64mm diameter<br>Non-percolating  | 50' / 15.2m BCT couplings<br>300 psi, 2100 kPa to<br>BCWS specifications  | 20  |
| Hose, QC = Quick Couple<br>(see hose specifications below)           | 1.5" / 38mm<br>diameter percolating  | 100' / 30.5m QC 300 psi to<br>BCWS specifications 2100<br>kPa   | 25  |
|  | 1.5" / 38mm<br>diameter percolating  | 50' / 15.2m QC 300 psi to<br>BCWS specifications 2100<br>kPa  | 50  |
| Hose, GHT = Garden<br>Hose Thread<br>(see hose specifications below) | Econo 5/8" / 16mm or<br>3/4" / 19mm diameter<br>hose   | 50' / 15.2m with 3/4" / 19mm<br>GHT couplings 300 psi<br>2100 kPa   | 150   |
|  | Econo 5/8" / 16mm or<br>3/4" diameter hose   | 25' / 7.62m or 30' / 9.1m<br>with 3/4" 19mm GHT<br>couplings 300 psi 2100 kPa   | 100   |
| Nozzles  | 3/4" / 19mm GHT thread   | Brass   | 5   |
| Valves   | 1.5" / 38mm  | 3 way QC with shutoff   | 30  |
| Sprinklers   | Roof butterfly<br>1/2" / 13mm head   | 39.5" / 1m overall length<br>aluminum pole with 3/4" /<br>19mm M x FGHT threads<br>(4.3 USGPM / 19.5 LPM @<br>50 psi / 345 kPa = 26' / 7.9m<br>wetted radius)   | 30  |
|  | Washing Machine Hoses  | 5' or 6'  | 15  |
|  | End Caps   | 3/4" FGHT   | 15  |
|  | Impact Sprinkler   | Large 1" / 25mm or 3/4" /<br>19mm, 1/2" / 13mm steel dual<br>step spike, brass head, full<br>circle impact<br>7/32" / 5.6mm nozzle, 7.8<br>USGPM / 35.5 LPM @ 50<br>psi / 345 kPa = 55' / 16.8m<br>wetted radius), or<br>3/16" / 4.8mm nozzle, 5.8<br>USGPM / 26.4 LPM @ 50<br>psi / 345 kPa = 51' / 15.5m<br>wetted radius | 50<br>(up to 25 can be offset<br>sprinklers if have 50%<br>as step spike, also can<br>substitute medium for<br>large) |
| Impact Sprinkler   | Small 1/2" / 13mm, steel dual<br>step spike,<br>brass head, full circle impact<br>5/32" / 4mm nozzle, 4.3<br>USGPM / 9.5 LPM<br>50 psi / 345 kPa = 41' / 12.5<br>m wetted radius) or | 50<br>up to 25 can be offset<br>sprinklers if have 50%<br>as step spike;<br>can substitute medium<br>sprinklers for small but<br>smaller nozzles are<br>required  |   |

| Category                   | Item   | Description  | Recommended Quantity |
|----------------------------|--|--|----------------------|
| Sprinklers (Cont'd)        | Impact Sprinkler (Cont'd)                          | 764" / 2.8mm nozzle, 2.0 USGPM / 9.1 LPM @ 50 psi / 345 kPa = 36' / 11 m wetted radius |                      |
|                            | WASP Gutter Mount Sprinkler                        | Large, 5.0 USGPM @ 50 PSI Gutter Mount   | 25                   |
|                            | WASP Gutter Mount Bracket                          | Fascia/Fence Brackets  | 25                   |
|                            | Painter's Pole                                     | Adjustable 12'   | 1                    |
| Water thieves              | 2.5" / 64mm M x F BAT thread x 1.5" / 38mm QC      | Pyrolite   | 15                   |
|                            | 1.5" / 38mm QC x 3/4" / 19mm male GHT with shutoff | Pyrolite or plastic  | 100                  |
| Adapters                   | Valves, couplers, wyes                             | 2.5" / 64mm hydrant gate valve F x M BCT   | 2                    |
|                            |  | 2.5" / 64mm BCT double female coupling   | 1                    |
|                            |  | 2.5" / 64mm BCT double male coupling   | 1                    |
|                            |  | 2.5" / 64mm BCT gated wye  | 1                    |
|                            |  | 2.5" / 64mm BCT to 1.5" 38 mm QC   | 5                    |
|                            |  | Hydrant wrench   | 2                    |
|                            | Miscellaneous 3/4" / 19mm GHT (Econo)              | 3-way 3/4" / 19mm GHT individually gated   | 20                   |
|                            |  | 3/4" / 19mm GHT double female adaptor  | 25                   |
|                            |  | 1.5" / 38mm QC x 3/4" / 19mm GHT male reducers   | 5                    |
|                            |  | 1.5" / 38mm QC x 3/4" / 19mm GHT female increasers                                     | 5                    |
|                            |  | 3/4" / 19mm GHT Ball valve shutoffs  | 10                   |
| Portable Tank (Relay Tank) | Portable tank                                      | 2500 imperial gallon / 11,365 Litre  | 2                    |
|                            | Drain valve kit                                    | 3" / 76mm M to 2" / 64mm M drain valve assembly with shutoff                           | 2                    |
| Ladders                    | Extension  | 24' / 7.3m Grade A   | 1                    |

| Category  | Item                            | Description   | Recommended Quantity |
|---|---------------------------------|---|----------------------|
| Lighting Kit  | Generator                       | 2,500 watts minimum   | 1                    |
|   | Halogen or LED yard light       | Double head with stand or similar   | 2                    |
|   | Extension cord                  | 50' / 15.2m 12 gauge  | 2                    |
|   | Power bar                       | Exterior Rated  | 1                    |
| Fire Fighting tools   | Shovel                          | Spade   | 1                    |
|   | Pulaski                         |   | 1                    |
|   | McLeod Tool                     |   | 1                    |
|   | Axe                             | 2.5 lb / 1.1kg 28" / 71cm handle  | 1                    |
|   | Backpack pump                   | 5 gal / 22L collapsible   | 1                    |
| Impact Tool Kit   | Impact driver only              | With case, charger, 2 batteries, bit set  | 2                    |
| Two Carpenters Tool Kits boxes:<br><br>Each Tool Kit must contain these items in each box | Tool belt                       | 4 pockets   | 1                    |
|   | Claw hammer                     |   | 1                    |
|   | Pry bar                         | 18" / 46cm  | 1                    |
|   | Staple gun                      | (or hammer) with staples  | 1                    |
|   | Pliers                          | Channel lock 10" / 25cm   | 1                    |
|   | Screwdriver                     | Multi   | 1                    |
|   | Wrench                          | Crescent 6" / 15cm  | 1                    |
|   | Wrench                          | Crescent 10" / 25cm   | 1                    |
|   | Wrench                          | Pipe 14" / 36cm   | 1                    |
|   | Conduit clamps                  | 50 – 3/8" / 9.5mm in bag 2 hole   | 4                    |
|   | Pipe strapping                  | 100 feet  | 1                    |
|   | Tin snips                       | + - 10" / 25cm  | 1                    |
|   | Screws                          | 100 – 1 3/4" / 44mm   | 4                    |
|   | Screws                          | 100 – 2 1/2" / 64mm   | 4                    |
| Nails   | 50 – 2 1/2" / 64mm duplex       | 4   |                      |
| Poly  | Rolls                           | 2000 square foot 61m x 6 ml Heavy (roll is 20' x 100')  | 2                    |
| Sign boards   | Chloroplast / Felt marking pens | 2' / 61cm x 2' / 61cm blank   | 20                   |
| Tape  | Flagging Tape Rolls             | Red, orange, yellow, blue, green (2" including corresponding identification wording clearly legible "SPU" in black) | 5 of each colour     |
|   | Teflon                          |   | 2 rolls              |

| Category            | Item                  | Description  | Recommended Quantity |
|---------------------|-----------------------|--|----------------------|
| Tape (Cont'd)       | Duct                  |  | 2 rolls              |
|                     | Electrical            |  | 2 rolls              |
| Rags                | Rags                  | Box (1 kg)   | 2 boxes              |
| Miscellaneous Tools | Rake                  | Leaf   | 1                    |
|                     | Broom                 | 24" Push   | 1                    |
|                     | Cutters               | Bolt 24"/ 61cm or 36" / 91cm                                 | 1                    |
|                     | Saw                   | Carpenter hand   | 1                    |
|                     | Circular saw, wood    | Electric - cordless  | 1                    |
| Trailer Misc.       | Tie down straps       | 15" / 38cm bungee cords                                      | 5                    |
|                     |                       | 20" / 51cm bungee cords                                      | 5                    |
|                     |                       | 30" / 76cm bungee cords                                      | 5                    |
|                     |                       | Cargo shelf strap 6' / 1.8m                                  | 5                    |
|                     |                       | Ratchet (Pair)   | 1                    |
| Rope                | Poly rope -3/8"/9.5mm | 500' Roll  | 1                    |
| Safety items        | Fire extinguisher     | 5 lb / 2.2 kg ABC  | 1                    |
|                     | First Aid Kit         | Advanced First Aid Kit                                       | 1                    |
|                     | Cones                 | Safety marker 18" / 46cm                                     | 2                    |
|                     | PFDs                  | Personal Floatation Devices                                  | 2                    |
| Chainsaw Kit        | Chainsaw              | Min. 57 cc with 20" / 51cm bar                               | 1                    |
|                     | Chainsaw gas can      | 5 L  | 1                    |
|                     | PPE                   | Chaps, regular with minimum 3600tcs                          | 1                    |
|                     | Tool kit              | Bar wrench, grease gun, spare spark plug, chain filing gauge | 1                    |
|                     | Files                 | Chain & Raker  | 2                    |
|                     |                       | Aluminum ball back check valve for discharge side of pump QC |                      |
| SPU Tool Box        |                       | Spark plug, spare for pump                                   | 1                    |
|                     |                       | Rewind rope, spare for pump                                  | 1                    |
|                     |                       | Mesh wire screen to wrap foot valve                          | 1                    |

| Category                 | Item                | Description  | Recommended Quantity |
|--------------------------|---------------------|--|----------------------|
| SPU Tool Box<br>(Cont'd) |                     | Water thief 1.5" / 38mm QC to ¾" / 19mm GHT with shutoff   | 1                    |
|                          |                     | ¾" / 19 brass nozzle.  | 1                    |
|                          |                     | 1.5" / 38mm QC 10' 3.2m high pressure (450 psi 3150 kPa) "pony" hose for tandem hookup or first length before back check valve | 1                    |
|                          |                     | 1.5"/38mm QC nozzle, 4 in 1 multi-orifice (i.e., Hansen)   | 1                    |
|                          |                     | Priming bucket, collapsible  | 1                    |
|                          |                     | 3-way valve with shutoff 1.5" / 38mm QC  | 1                    |
|                          |                     | Mini grease gun for pump   | 1                    |
|                          |                     | Tool kit appropriate for pump  | 1                    |
|                          |                     | Hose wrench for suction hose   | 1                    |
|                          |                     | Tandem adaptor 2" / 51mm F NPSH x 1.5" QC to run 2 pumps in series   | 1                    |
|                          |                     | 1.5" / 38mm male adaptor NPSH x QC   | 1                    |
|                          |                     | 1.5" / 38mm female adaptor NPSH x QC   | 1                    |
|                          |                     | Single fuel line for pump  | 1                    |
|                          |                     | Gasket kit (spares for GHT fittings, pump, suction hose, discharge hoses)  | 1                    |
| Miscellaneous            | Machete             | 24" / 60cm   | 1                    |
|                          | Wheelbarrow or Cart | Contractor Grade   | 1                    |

As of March 2023, the following hose specification requirements must be met:

- 15 ft econo hose will no longer be accepted and hose length must be 25 foot or 30 foot.

#### **Hose description specifications – 1 ½"**

Hose must meet the following specifications:

- FIREBREAK II, percolating hose, manufactured by Mercedes Textiles Limited, is the current BCWS hose standard.
- Hose must be 38mm in diameter, 100% synthetic, percolating forestry hose and must meet ULC – S519.1-14 "Standard for Synthetic Percolating Forestry Hose".

- Hose must be in 30.5m lengths or 15.25m and coupled with two (2) forged, external-lug quarter turn couplings, complete with face washers and must meet ULC-S551-13 “Standard for Forged External-Lug, Quick Connect Couplings and Adapters for Forestry Fire Hose”. Couplings must have ULC Stamp.
- Hose must have a 27mm long expansion ring with back up and face washers for the couplings.
- Hose will have ULC stamp, hose type identification, the year of manufacture and batch number. The identifiers are to be placed immediately after the specification marking, approximately one meter from each end of the hose in addition to being placed at the center of the hose.

### **Hose description specifications – 2 ½”**

Hose must meet the following specifications and other manufactured hose will not be considered.

- Each hose end must have: aluminum coupling 2 ½” X 2 ¾” BAT, (Right/Left set) one end is the Female threaded coupling and the other end is Male Threaded.
- FORESTGUARD II hose, manufactured by Mercedes Textiles Limited: is the current BCWS hose standard.

### **Specifications of this hose are:**

- Hose must be 64mm in diameter, 100% synthetic, non-percolating forestry hose and must meet ULC – S518.1.
- Coupled with Two (2) extruded aluminum and hard coat anodized male & Female threaded couplings - 2½” X 2¾” BAT, (Right/Left set).

### **Structure Protection Community Assessment**

The purpose of a Structure Protection Community Assessment is to create a pre-plan management template for use by BCWS Structure Protection Specialist (SPS) and the community that enhances response assessment to **WUI** events affecting small communities (> 1000 population), including First Nations, by:

1. Soliciting local information through a timely and simple process in a widely accessible medium.
2. Explicitly including the priorities of local communities.
3. Providing a means to pre-plan and share situational awareness in response planning with first responders who arrive at **WUI** events with limited understanding of local geographic, economic, environmental, and social/cultural issues.
4. Leveraging available technologies to achieve objectives 1-3 above.

Communities with a population greater than 1000 should incorporate pre-incident planning into their Community Wildfire Resiliency Plan to achieve the same goals as the Structure Protection Community Assessment.

The goal of this plan is to provide response agencies with a strategic framework to use for the protection of improved properties or other values at risk in the event of a significant wildfire. This plan is separated into two parts; the first includes general information intended for use prior to an incident. Information intended for review and implementation during non-emergency periods by local communities. The second is more specific information about each of the identified critical infrastructures, intended to provide an incoming Incident Management Team or SPS with accurate predetermined structural and cultural priorities requiring protection as well as to identify tactical and operational information, as necessary. This plan recognizes the capability of the local fire department and the contributions that can be made by local, regional and provincial fire service resources.

## **DISCLAIMER**

The recommendations made in the Structure Protection Community Assessment are based on fire probabilities for the conditions observed at the time of the survey. It must be understood that all fire scenarios cannot be addressed and that the plan is not an absolute. The plan should be used as a guide and implemented in part or in whole as circumstances dictate. The key to continued credibility of a Structure Protection Community Assessment is the time and accuracy employed to maintain the information provided. The document should be reviewed by community officials or their designate and updated on an annual basis prior to wildfire season.

Communities looking for Community Structure Protection Assessments can contact BCWS Fire Services at [SPCO@gov.bc.ca](mailto:SPCO@gov.bc.ca) for further information.

## Appendix 5: FireSmart Neighbourhood Recognition Programs (FireSmart Canada Neighbourhood Recognition Program or FireSmart BC Local FireSmart Collective Program) and Wildfire Mitigation Program

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[The FireSmart Neighbourhood Recognition Programs](#) (FireSmart Canada Neighborhood Recognition Program or FireSmart BC Local FireSmart Collective Program) and the [Wildfire Mitigation Program](#) (WMP) are both excellent resources for communities and individual residents. However, it is important to understand the intent of each in order to apply for funding through the FireSmart Community Funding and Supports program.

Both the FireSmart Neighbourhood Recognition Programs and the Wildfire Mitigation Program can and should exist within a community. One focuses on **neighbourhood/collective** involvement, engagement and education and the WMP provides mitigation recommendations for the action of individual homeowners. Together the two programs can assist communities in becoming wildfire resilient.

### FireSmart Neighbourhood Recognition Programs

Neighbourhood programs focus on engaging **neighbourhoods** and community organizations to encourage them to create a FireSmart action plan to protect their **neighbourhood** and/or shared spaces.

Additional information about the FireSmart BC Local FireSmart Collective Program is available at [firesmartbc.ca](https://firesmartbc.ca).

### Wildfire Mitigation Program

The Wildfire Mitigation Program is a collaboration between fire departments, local governments, Indigenous communities, the private sector and homeowners in B.C.

A Wildfire Mitigation Specialist (WMS) completes an assessment that provides residents with:

- An in-depth, on-site assessment conducted by experienced fire professionals.
- An opportunity for property owners to identify mitigation actions unique to their property.
- A detailed follow up report with customized mitigation actions designed to measurably reduce the wildfire risk to their property.
- An opportunity to earn FireSmart certification acknowledging mitigation achievements. The certificate is given upon successful completion of required mitigation actions and an on-site follow up inspection.
- This type of recognition can be used to enhance real estate transactions by reassuring prospective buyers that the appropriate level of wildfire risk reduction has been achieved on the property.
- The mitigation certificate can also be shared with local insurance providers to showcase mitigation activities and potentially increase a homeowner's ability to maintain insurance coverage.

### Wildfire Mitigation Specialist "Train the Trainer"

New in 2026 - Introduced in 2025, the WMS "Train the Trainer" workshop is available to active WMS to be trained to instruct WMS workshops to staff within their community and neighbouring communities.

- Once a WMS has completed the WMS train the trainer workshop, they are certified as a WMS trainer.
- Certified trainers offer the training "in house" to staff from their community or neighbouring communities.
  - Up to \$2,000 can be applied for in order to cover local costs (facility rentals, coordination, etc.).
  - Up to four staff to travel to the workshop from outside the community (including accommodations and per diems).

- An approved applicant can only host two courses a year with a minimum of five participants per course.
- FNESS led training for First Nations
  - FNESS staff can deliver Wildfire Mitigation Specialist workshops during community visits at no cost to the community.
  - Up to \$2,000 can be applied for in order to cover local costs (facility rentals, coordination, etc.).
  - Participant's travel to attend a FNESS Wildfire Mitigation Specialist workshop from outside the community (including accommodations and per diems) is also eligible (up to four staff per eligible applicant).
- Under all circumstances, staff wages and costs related to back-filling positions are not eligible for funding.

## **Appendix 6: Funding Requirements for Wildland Live Fire Training**

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New in 2026 – Wildland Live Fire Training is an initiative designed to enhance cross-training and inter-agency collaboration between local fire services and BCWS. These projects are required to be developed in partnership with BCWS zone staff, who will assist in identifying suitable sites, securing necessary authorizations, developing burn plans, implementing live fire operations and completing a debrief to inform future training and project planning.

Approved applicants are responsible for ensuring compliance with all applicable legislative and regulatory requirements, including securing land use authorizations and burn approvals in accordance with the *Wildfire Act* and its regulations. All BCWS Prescribed fire processes and templates can be found on the [Planning a Burn](#) page.

The primary objectives of Wildland Live Fire Training are to:

- Strengthen cross-training and inter-agency collaboration between local fire services and BCWS.
- Build local capacity, operational knowledge, and response integration across jurisdictions.
- Support the coordination and delivery of prescribed burns while prioritizing the development and readiness of fire service personnel.
- Strengthen the development of localized cultural and prescribed fire burn programs.

Approved applicants are required to work in collaboration with BCWS zone staff to complete the following:

- Identify suitable site locations for training burns. Training sites do not need to overlap with areas designated for treatment in the CWRP. While sites must fall within the community's **AOI**, selection should prioritize safe, practical locations that support cross-training and hands-on learning.
- Obtain necessary authorizations to conduct burns from the designated land manager(s).
- Develop burn plans and secure all required approvals. Burn plans must be reviewed and endorsed by a CRx Wildfire Prevention Officer or BCWS certified Technical Specialist.
- Implement the burn project in coordination with BCWS and possibly other local fire departments. Local fire services may also partner through existing mutual aid agreements and utilize current systems to mobilize resources and support across communities.
- Complete a debrief or after-action review to evaluate training outcomes, identify lessons learned, and inform future training opportunities, project planning, and the development of regular maintenance or prescribed fire programs.

Site complexity will depend on the crew's experience, availability, capacity, and level of preparation. These small, prescribed burn projects typically target light, flashy fuels such as grass or needle cast. However, if a project involves more complex fuel structures and falls outside the scope of Wildland Live Fire Training objectives, it should be considered as a Fuel Management project under the Fuel Management Program Guide and would require submission and approval of Worksheet 2: Fuel Management Activities.

All proposed Wildland Live Fire Training projects must be discussed with a BCWS Wildfire Prevention Officer or Prevention Specialist and/or FNESS Wildfire Resiliency Advisor prior to submitting a request for allocation-based funding.

### **Application Requirements**

Updated September 2025 - In addition to the required application materials for the FireSmart Community Funding and Supports program (refer to [Table 2](#)), applicants are required to submit:

- Project description for proposed wildland live fire activities, including location, rationale for selection of location (e.g., high-risk areas identified in CWRP) and readiness to implement (e.g., status of required authorizations and burn plan development).
- Learning objectives: describe the skills or competencies that participants will gain from the wildland live fire training as well as any other proposed learning objectives.

- Partnerships: provide information on local or regional fire departments that will participate.
- Budget for proposed wildland live fire activities.

Wildland Live Fire Training projects require preliminary approval in principle from BCWS Zone staff to confirm alignment with authorizations, resource capacity, connectivity to existing initiatives, and overall feasibility. Confirmation of approval in principle from BCWS Zone staff is required to be submitted before commencing work.

## Final Report Requirements

Updated September 2025 - In addition to the required final report materials for the FireSmart Community Funding and Supports program (refer to [Table 5](#)), applicants are required to submit:

- Project summary of completed wildland live fire activities, including:
  - Overview: completed activities, lessons learned and summary of challenges and successes.
  - Fuel management: if the project included fuel management treatment prior to the training burn, provide a description of the fuel management that was undertaken and the total hectares treated.
  - Area burned: provide the total land area burned as part of wildland live fire training.
  - Training outcomes: describe the skills or competencies that participants gained from the wildland live fire training and the extent to which learning objectives were met.
  - Partnerships: provide information on local or regional fire departments that participated in the completed activities, including information on any mutual-aid agreements that may be in place.
  - Community impact: describe how the wildland live fire training provided broader benefits (e.g., increased community confidence, awareness or readiness) and how the completed project will contribute to long-term fire response capacity and readiness.
- Google Earth compatible KML file of boundary of total land area burned.
- Financial summary, based on approved budget, for completed wildland live fire activities.

## Appendix 7: Funding Requirements for FireSmart Projects for Critical Infrastructure and Community Assets

For the purpose of funding, the following are not eligible as FireSmart Projects for Critical Infrastructure: roads and bridges, gas stations, hotels and transfer stations.

For critical infrastructure, eligible projects must be **First Nations owned buildings, publicly owned buildings or publicly or First Nations owned critical infrastructure** that are currently designated as critical to support effective emergency response to a wildfire event. This includes structures designated as Emergency Operations Centres or Emergency Support Services facilities (e.g., reception centres, group lodging locations for evacuees), water pump stations, communications towers, and electrical generating stations, but does not include all critical infrastructure identified through the Local Authority Emergency Plan.

For community assets, eligible projects must be buildings or properties owned by local non-profit groups or community associations that are currently designated as critical to support effective emergency response to a wildfire event. This includes structures designated as Emergency Operations Centres or Emergency Support Services facilities (i.e., reception centres, group lodging locations for evacuees).

In cases where critical infrastructure or community assets are located on **Provincial Crown Land** confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) to UBCM prior to commencing work.

FireSmart Projects for Critical Infrastructure and Community Assets can include:

- Completion of required initial [FireSmart Critical Infrastructure Assessment](#) before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of submission of allocation-based funding request).
- Retrofitting existing structures/properties.
- New construction, provided that:
  - Construction was completed within past 12 months from date of application.
  - Construction follows the [Wildfire-Resilience best-practice checklist for home construction, renovation and landscaping](#).
  - Only incremental FireSmart expenditures, limited to activities identified in Table 8, are eligible.
  - An eligible assessment is completed when construction is complete.
- Completion of a second required [FireSmart Critical Infrastructure Assessment](#) after mitigation work is complete.

Please note that all assessments must be conducted by a qualified Local FireSmart Representative (LFR) or a qualified Wildfire Mitigation Specialist (WMS).

| Table 8: Eligible Activities FireSmart Projects for Critical Infrastructure and Community Assets |                                |   |
|--|--------------------------------|---|
| Buildings  |                                |   |
| 1  | Roof material and construction | <ul style="list-style-type: none"> <li>• Install class A UL/ASTM fire rated roof covering (e.g., Metal, rated hot lay, clay tile or asphalt shingles)</li> <li>• Remove unrated roof covering (including wood shakes and wood shingle roofs)</li> </ul> |

| <b>Buildings (Cont'd)</b>  |   |  |
|--|---|--|
| <b>2</b>   | Roof covering   | <ul style="list-style-type: none"> <li>Ensure there are no gaps, openings that expose combustible building components, or enclosed spaces where embers could accumulate, lodge, or penetrate.</li> </ul>   |
| <b>3</b>   | Gutters (combustible or non-combustible)  | <ul style="list-style-type: none"> <li>Ensure there are non-combustible gutters (metal or aluminum, no exposed combustible fascia/roof covering above gutters, or no gutters).</li> <li>Remove combustible gutters (plastic, vinyl, wood) and/or exposed combustible fascia/roof covering above gutter.</li> <li>Install metal angle flashing or drip edge where gutters are installed to protect the roof and any exposed fascia from ignition.</li> </ul>                      |
| <b>4</b>   | Cleanliness of roof and gutters   | <ul style="list-style-type: none"> <li>Remove all needles, leaves, or other combustible materials.</li> </ul>  |
| <b>5</b>   | Eaves   | <ul style="list-style-type: none"> <li>Ensure all eaves are closed or no eaves/no gaps or holes/no unprotected areas to attic/interior of building, vents with 3 mm (1/8") non-combustible screening, operational louvres and flaps/ASTM ember resistant rated vents.</li> </ul>   |
| <b>6</b>   | HVAC/active ventilation systems   | <ul style="list-style-type: none"> <li>Ensure all HVAC/active ventilation systems have 24-hour onsite operator, or remote shut-down capability.</li> </ul>   |
| <b>7</b>   | Exterior siding   | <ul style="list-style-type: none"> <li>Install ignition resistant (cement fibre board, log) or non-combustible siding (stucco, metals, concrete, brick/stone).</li> </ul>  |
|  |   | <ul style="list-style-type: none"> <li>Ensure there are no gaps or cracks, missing siding, or holes.</li> </ul>  |
| <b>8</b>   | Walls   | <ul style="list-style-type: none"> <li>Ensure there is no less than 15 centimetres non-combustible vertical ground-to-siding surface consistently around the building.</li> </ul>  |
| <b>9</b>   | Fire resistant windows or doors (including large doors/garage doors)                | <ul style="list-style-type: none"> <li>Install tempered glass in all doors and windows and have no gaps in ANY doors, OR no windows.</li> </ul>  |
| <b>10</b>  | Underside of the balcony, deck, porch, other building extensions or open foundation | <ul style="list-style-type: none"> <li>Ensure balcony, deck, porch, or other building extensions/open foundations are sheathed in with fire resistant/non-combustible materials, or non-combustible siding, no gaps or cracks, OR open heavy timber, non-combustible or fire-rated construction OR non-combustible surface and no combustible debris under deck/extension AND treated Immediate, Intermediate, and Extended Zones and slope set-back (if applicable).</li> </ul> |
| <b>11</b>  | Building set back from the edge of a slope  | <ul style="list-style-type: none"> <li>Ensure the building is located on flat ground that extends to the full distance of the Extended Zone.</li> </ul>  |
| <b>Critical Structures – Utility Poles, Communications Towers, Pipeline Valve Stations</b> |   |  |
| <b>12</b>  | Valve station/substation/propane tanks  | <ul style="list-style-type: none"> <li>Ensure a non-combustible surface is continuous under all combustible infrastructure.</li> </ul>   |
| <b>13</b>  | Utility line poles  | <ul style="list-style-type: none"> <li>Ensure poles/support structures are constructed of non-combustible material (metal or concrete).</li> </ul>   |
|  |   | <ul style="list-style-type: none"> <li>Ensure non-combustible or combustible poles or support structures are free of petroleum/accelerant-based coatings, cracks, and gaps where embers may accumulate, lodge, or penetrate and a non-combustible surface is continuous under all combustible infrastructure.</li> </ul>   |

| <b>Critical Structures – Utility Poles, Communications Towers, Pipeline Valve Stations (Cont'd)</b> |  |   |
|---|--|---|
| <b>14</b>   | Critical component (weather stations, antennae masts)  | <ul style="list-style-type: none"> <li>Ensure critical components are not constructed of materials that are susceptible to damage from significant radiant or convective heat fluxes or critical components are constructed of materials that are susceptible to damage from significant radiant or convective heat fluxes and Immediate Zone, Intermediate Zone and/or Extended Zones are treated.</li> </ul>        |
|   |  | <ul style="list-style-type: none"> <li>Ensure critical components are not constructed of materials that are susceptible to damage from embers or critical components are constructed of materials that are susceptible to damage from embers but are free of any gaps, holes or areas where embers could accumulate, lodge, or penetrate.</li> </ul>  |
| <b>FireSmart Immediate Zone (0 to 1.5 metres)</b>   |  |   |
| <b>15</b>   | 1.5 metres from furthest extent of critical building or structure (includes overhangs, extensions and decks)                                     | <ul style="list-style-type: none"> <li>Replace combustible surfaces with non-combustible surfaces (mineral soil, gravel, paving stones etc.).</li> <li>Remove or mitigate combustible debris, materials, fences, or vegetation.</li> </ul>  |
| <b>FireSmart Intermediate Zone (1.5 to 10 metres)</b>   |  |   |
| <b>16</b>   | Non-critical buildings and flammable substances or other combustible materials (vehicles, flammable liquids, debris, construction material etc.) | <ul style="list-style-type: none"> <li>Ensure flammable substances are moved outside of the Intermediate Zone, or placed in an approved fire-resistant storage container.</li> <li>Ensure outbuildings and other combustible materials are mitigated to meet FireSmart guidelines or if left unmitigated, moved outside of the Intermediate Zone to a minimum of 15 m (50 feet).</li> </ul>                           |
| <b>17</b>   | Trees  | <ul style="list-style-type: none"> <li>Remove coniferous trees from this zone or mitigate mature conifers (limb to 2 metres or 1/3 of canopy, whichever is less, and ensure 3 metres crown spacing where ecologically appropriate).</li> <li>Promote deciduous trees that are resistant to wildfires.</li> </ul>  |
| <b>18</b>   | Surface vegetation and combustible materials   | <ul style="list-style-type: none"> <li>Cut and maintain grass to less than 10 centimetres.</li> <li>Plant low-growing, well-spaced, fire-resistant plants and shrubs, avoid having any woody debris, including mulch.</li> <li>Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass.</li> </ul>                                      |
| <b>FireSmart Extended Zone (10 to 30 metres)</b>  |  |   |
| <b>19</b>   | Surface Vegetation   | <ul style="list-style-type: none"> <li>Reduce surface vegetation - long grass and flammable shrubs.</li> <li>Reduce accumulations of branches, logs and debris.</li> <li>Promote the growth of deciduous trees in this zone, or ensure that conifers are separated to 3 meters of crown spacing (where ecologically appropriate), and limbed to a minimum of 2 meters or 1/3 of canopy, whichever is less.</li> </ul> |

## Appendix 8: Funding Requirements for FireSmart Projects for Cultural Sites and Green Spaces

Eligible applicants are strongly encouraged to engage with BCWS or FNESS as early as possible when considering FireSmart projects for **green spaces** or for **cultural sites**. Depending on the location, proposed activities, and size of treatment area, fuel management may need to be considered instead of **FireSmart vegetation management**.

**Cultural Sites** are locations of historical and cultural importance to Indigenous communities, preserving their heritage, traditions, and connection to the land. These include, but are not limited to, culturally modified trees, traditional dwellings, burial sites, and ceremonial sites.

In cases where **Cultural Sites** are located on **Provincial Crown Land** confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and must be submitted to UBCM prior to commencing work.

**Green spaces** include parks, gardens, cemeteries, naturalized spaces, trails and pathways, linear parks and greenways, rights-of-way and boulevards. **Green spaces** are limited to **First Nations owned land** or **publicly owned land**.

Updated in 2026 - For both cultural sites and green spaces, project locations are not required to be within the **Eligible WUI**.

Updated September 2025 - To be eligible for funding, all FireSmart Projects for Cultural Sites and Green Spaces projects must have a completed Checklist for CRI Requirements for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and, if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces (CSGS) Assessment.

FireSmart Projects for **Cultural Sites** and **Green Spaces** include:

- [Checklist for CRI Requirements for Fuel Management Prescription](#) is required to be completed before CSGS Assessment is started (completed checklist must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of allocation-based funding request).
- Completion of [FireSmart CSGS Assessment](#) before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of allocation-based funding request).
- **FireSmart vegetation management** practices to decrease CSGS wildfire risk.
- Only incremental FireSmart expenditures, limited to activities identified in [Table 9](#), are eligible.

All assessments for CSGS are required to follow the [CSGS Guide](#) and be completed on the [CSGS Assessment](#) form before mitigation work begins. A secondary assessment is required to be completed after mitigation activities are undertaken.

Please note that all CSGS Assessments must be conducted by a qualified Wildfire Mitigation Specialist (WMS) that has current training qualifications from FireSmart BC or by a Forest Professional with LFR training, that is working within their scope of practice.

**Table 9: Eligible Activities FireSmart Projects for Cultural Sites and Green Spaces**

| <b>Cultural Site or Green Space</b>                   |  |   |
|---|--|---|
| <b>1</b>  | Brushing of trees and shrubs                                     | <ul style="list-style-type: none"> <li>Remove conifers that are no greater than 2 metres in height.</li> <li>Ensure shrubs are spaced either individually or as clusters to break up fuel continuity.</li> <li>Ensure surface fuels are mitigated by removing heavy accumulation of dead branches, logs, leaves or needles, and wood chips.</li> </ul>  |
| <b>2</b>  | Pruning of trees and shrubs                                      | <ul style="list-style-type: none"> <li>Ensure conifer trees are pruned to 2 metres above ground or 1/3 of canopy, whichever is less.</li> <li>Ensure flammable shrubs and excessive build up is removed from tree drip line.</li> </ul>   |
| <b>3</b>  | Plant selection  | <ul style="list-style-type: none"> <li>Ensure there is a mix of deciduous and coniferous trees present if possible.</li> <li>Ensure flammable shrub species are replaced with FireSmart plant guide species (if culturally and/or ecologically appropriate). Prioritize native species to reduce maintenance and water use if replacing existing plants.</li> </ul>   |
| <b>4</b>  | Hardscaping  | <ul style="list-style-type: none"> <li>Ensure landscaping timbers are properly mitigated, i.e., replace wooden ties with non-combustible material.</li> <li>Ensure bark mulch is replaced with non-combustible material.</li> </ul>   |
| <b>5</b>  | Slope  | <ul style="list-style-type: none"> <li>Ensure extra measures are taken when CSGS has slope as a contributing risk factor (slope of 10% or greater could require a slope adjustment, whereby the zone distances with their corresponding mitigation requirements are doubled).</li> <li>Ensure horizontal and vertical vegetation fuels are broken up with appropriate spacing 3 meters of crown spacing (where ecologically appropriate), and limbed to a minimum of 2 metres or 1/3 of canopy, whichever is less. On steep slopes, the height of limbing requirements may increase.</li> </ul> |
| <b>Cultural Site (with a precise focal point)</b>     |  |   |
| <b>FireSmart Immediate Zone (0 to 1.5 meters)</b>     |  |   |
| <b>6</b>  | 1.5 meters from furthest extent of focal point or specific value | <ul style="list-style-type: none"> <li>Replace combustible surfaces with non-combustible surfaces.</li> <li>Remove combustible debris, materials, fences, or vegetation.</li> </ul>   |
| <b>FireSmart Intermediate Zone (1.5 to 10 meters)</b> |  |   |
| <b>7</b>  | Trees  | <ul style="list-style-type: none"> <li>Remove coniferous trees from this zone or mitigate mature conifers (limb to 2 metres and ensure 3 metres crown spacing where ecologically appropriate).</li> <li>Promote deciduous trees that are resistant to wildfires.</li> </ul>   |

**FireSmart Intermediate Zone (1.5 to 10 meters) – cont'd**

|          |  |  |
|----------|--|--|
| <b>8</b> | Surface vegetation and combustible materials | <ul style="list-style-type: none"><li>• Cut and maintain grass to less than 10 centimetres.</li><li>• Plant low-growing, well-spaced, fire-resistant plants and shrubs. Avoid having any woody debris, including mulch.</li><li>• Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass.</li></ul> |
|----------|--|--|

**FireSmart Extended Zone (10 to 30 meters)**

|           |  |  |
|-----------|--|--|
| <b>9</b>  | Trees  | <ul style="list-style-type: none"><li>• Mitigate or remove coniferous trees or replace with deciduous tree species.</li><li>• Limb conifer tree branches within 2 metres of the ground or <math>\frac{1}{3}</math> of canopy, whichever is less.</li></ul> |
| <b>10</b> | Surface vegetation and combustible materials | <ul style="list-style-type: none"><li>• Reduce surface vegetation - long grass and flammable shrubs.</li><li>• Reduce accumulations of branches, logs and debris.</li></ul>  |

## **Appendix 9: Funding Requirements for FireSmart Rebate Program and Mitigation Work for Seniors, Elders, People with Limited Mobility or Vulnerable Populations**

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Updated in 2026 - Approved applicants can use grant funding to offer local rebate programs and/or undertake eligible mitigation work for home and property owners, including farms and ranches, that complete eligible FireSmart activities on their properties in the FireSmart Home Ignition Zone (within 30 m of homes and structures).

Rebates and eligible mitigation work can include:

- Retrofitting existing homes, structures and properties.
- New construction, limited to items 1-4 in [Table 8](#), provided that:
  - Construction was completed within past 12 months from date of allocation-based funding request.
  - Construction follows the [Wildfire-Resilience best-practice checklist for home construction, renovation and landscaping](#).
  - Only incremental FireSmart expenditures, limited to activities identified in [Table 10](#), are eligible.
  - An eligible assessment is completed when construction is complete.

### **Rebate Program Requirements and Eligible Mitigation Work for Homes and Properties**

Approved applicants are required to adhere to the following requirements:

- Updated September 2025 - Rebates are limited to 50% of the total cost of the eligible activities identified in [Table 10](#) and up to \$5,000 per property (note: higher funding requests will not be considered)<sup>2</sup>.
- Updated September 2025 - Eligible mitigation work for homes and properties is limited to labour costs required to complete eligible activities outlined in [Table 10](#) and only available for:
  - Homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility or vulnerable populations who cannot undertake mitigation activities themselves.
  - Band owned housing occupied by elders, people with limited mobility or vulnerable populations and who cannot undertake mitigation activities themselves.
- Areas of higher wildfire risk, such as **neighbourhoods** adjacent to the forested edge and/or areas that fall in an overall high to extreme category, should be prioritized for rebates and eligible mitigation work for homes and properties. Current plans should be used to decide where to prioritize FireSmart activities.
- The approved applicant must assess the FireSmart activities that are conducted by home or property owner and review costs (e.g., receipts and/or proof of labour) before approving rebates.
- The home or property owner must have one of the following:
  - [FireSmart Home Ignition Zone Assessment](#) of their property conducted by a qualified Local FireSmart Representative (LFR).
  - Assessment of the property through the [Wildfire Mitigation Program](#) by a qualified Wildfire Mitigation Specialist (WMS).
  - FireSmart Farm and Ranch Assessment of their property conducted by a qualified FireSmart Farm and Ranch Assessor.
- The qualified LFR, WMS, or Farm and Ranch Assessor must use the [FireSmart Assessment Work Hours Estimate Form](#) to outline mitigation recommendations to the home or property owner.
- For rebates, home or property owners can complete the recommended mitigation activities themselves, or hire others to complete the work.

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<sup>2</sup> For strata properties, rebates are available for the common property and properties owned by individual owners.

- Only activities that are recommended in the completed assessment, and that are identified in [Table 10](#), are eligible for the rebate or eligible mitigation work for homes and properties.

| <b>Table 10: Eligible Activities for FireSmart Rebate Programs and Eligible Homes and Properties Mitigation Work</b> |  |  |
|--|--|--|
| <b>Home or Structure</b>   |  |  |
| <b>1</b>   | Roof Materials<br>Gutters Vents<br>and Openings        | <ul style="list-style-type: none"> <li>• Install UL/ASTM fire-rated roofing (metal, clay, asphalt shingles).</li> <li>• Install non-combustible gutters and/or gutter covers.</li> <li>• Remove roof surface tree needles, debris or overhanging branches.</li> <li>• Install closed eaves and/or non-combustible fire-rated vents or vents with 3 mm screening, excluding dryer vents.</li> </ul>                       |
| <b>2</b>   | Building<br>Exterior or<br>Siding                      | <ul style="list-style-type: none"> <li>• Install ignition resistant (fibre cement board or log) or non-combustible (stucco, metal, brick/stone) exterior siding material.</li> <li>• Repair gaps, cracks or holes where embers could lodge or penetrate.</li> <li>• Provide 15 cm non-combustible vertical ground-to-siding clearance.</li> </ul>  |
| <b>3</b>   | Windows and<br>Doors                                   | <ul style="list-style-type: none"> <li>• Install tempered glass in all doors and windows.</li> <li>• Replace single pane window glass with multi pane/thermal window glass.</li> <li>• Repair gaps in doors/garage doors where embers could accumulate or penetrate.</li> </ul>  |
| <b>4</b>   | Balcony, deck,<br>porch                                | <ul style="list-style-type: none"> <li>• Install non-combustible or fire-rated, solid (no gaps or cracks) deck surface and support construction.</li> <li>• Close up open deck structures or remove all combustibles below deck.</li> </ul>  |
| <b>FireSmart Immediate Zone (0 to 1.5 metres from Home)</b>  |  |  |
| <b>5</b>   | 1.5 metres from<br>furthest extent<br>of home          | <ul style="list-style-type: none"> <li>• Replace combustible surfaces with non-combustible surfaces.</li> <li>• Remove combustible debris, materials, fences or plants.</li> </ul>   |
| <b>FireSmart Intermediate Zone (1.5 to 10 metres from Home)</b>  |  |  |
| <b>6</b>   | Adjacent<br>Combustibles                               | <ul style="list-style-type: none"> <li>• Move woodpiles, building materials and all other combustibles into the Extended Zone or enclose in an approved outbuilding that meets FireSmart guidelines.</li> </ul>  |
| <b>7</b>   | Outbuildings not<br>meeting<br>FireSmart<br>guidelines | <ul style="list-style-type: none"> <li>• Upgrade outbuildings to meet FireSmart guidelines or relocate outbuildings more than 10 metres from home.</li> <li>• Ensure any structures retained in this area are treated to the same standards as decks, and hardened against ember transfer.</li> <li>• Examples of outbuildings include woodsheds, external heat sources, smoke houses, outdoor kitchens, etc.</li> </ul> |
| <b>8</b>   | Trees  | <ul style="list-style-type: none"> <li>• Remove coniferous trees from this zone or mitigate mature conifers (limb to 2 metres or 1/3 of canopy, whichever is less and ensure 3 metre crown spacing where ecologically appropriate).</li> <li>• Promote deciduous trees that are resistant to wildfires.</li> </ul>   |
| <b>9</b>   | Surface<br>vegetation and<br>combustible<br>materials  | <ul style="list-style-type: none"> <li>• Cut and maintain grass to less than 10 centimetres or shorter.</li> <li>• Plant low-growing, well-spaced, fire-resistant plants and shrubs, avoid having any woody debris, including mulch.</li> <li>• Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass.</li> </ul>                        |

**FireSmart Extended Zone (10 to 30 metres from Home)**

|           |                    |   |
|-----------|--------------------|---|
| <b>10</b> | Trees              | <ul style="list-style-type: none"><li>• Thin coniferous trees or replace with deciduous tree species.</li><li>• Remove conifer tree branches within 2 metres of the ground or <math>\frac{1}{3}</math> of canopy, whichever is less and ensure 3 metre crown spacing where ecologically appropriate).</li></ul> |
| <b>11</b> | Surface Vegetation | <ul style="list-style-type: none"><li>• Reduce surface vegetation – long grass and flammable shrubs.</li><li>• Reduce accumulations of branches, logs and debris.</li></ul>   |

## Appendix 10: LGPS Online Application Tool

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As outlined in [Section 7](#), applications are required to be submitted in two steps **prior to the application deadline**:

1. [LGPS Online Application Form](#): This online form must be completed for all applications to LGPS funding programs and includes questions that are common to all grant applications. When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Allocation-based Funding Worksheet that must be completed as part of Step 2.
2. Allocation-based Funding Worksheet: This worksheet contains questions that are specific to the funding stream and must be submitted by email to UBCM with all other required attachments.

### STEP ONE: LGPS Online Application Form

The following questions are required to be answered on the LGPS Online Application Form:

1. Name of the intake of the funding program that you want to apply for (select from menu).
2. Name of the Primary Applicant (select from menu). Please note: if the name of your organization is not included in the menu, contact UBCM in order to determine eligibility and next steps.
3. Primary and secondary contact information: name, position, phone, email.
4. Primary Applicant mailing address.
5. Project title. Project titles should be brief but include key project activities, the area where the work will be undertaken, and the intended outcome/deliverable.
6. Proposed start and end date.
7. Estimated total project budget.
8. Estimated total grant request.
9. Other funding amount and source.
10. Project summary (provide a brief summary, no more than 500 characters).
11. Progress to date. Provide an update on the status of previously approved projects if previously funded under same funding program/funding stream.
12. Certification that the information is complete and accurate.
13. Name and email of person submitting application.

When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Allocation-based Funding Worksheet that must be completed as part of Step 2.

### STEP TWO: Allocation-based Funding Worksheet and Required Attachments

#### Allocation-based Funding Worksheet

The following questions will be required to be answered on the Allocation-based Funding Worksheet:

1. Recipient information
  - Recipient full name (First Nation or local government)
  - File number (this can be found on the confirmation email you will receive after the LGPS Online Application Form is submitted.)

2. Funding request
  - Year 1 and Year 2 funding amount request
3. Regional District recipients only
  - Identify which electoral areas you are requesting funding for
4. Wildfire risk and additional evidence:
  - WUI Wildfire Risk Class and Polygon Name
  - Additional Evidence
5. FireSmart Components and Eligibility Criteria:
  - Progress to date on past FCFS projects
  - Confirmation of FireSmart Components
    - FireSmart position (title of position(s), length position has been in place, general duties)
    - CWRP or CWPP (type of plan and date)
    - Community FireSmart and Resiliency Collaborative (host or participant, participating agencies)

#### Required Attachments

As outlined in [Tables 2-4](#)

## Appendix 11: Requirements for Maps and Spatial Data for CWRP Reporting

Spatial data submissions and large format georeferenced PDF maps that clearly represent (at a suitable scale) the mandatory content are required as part of the final report requirements for CWRPs.

### A. Summary of Map and Spatial Data Requirements

| Table 11: Maps and Spatial Data |  |   |
|---------------------------------|--|---|
|                                 | Mapping requirement  | Spatial Data Layers and KMZ   |
| <b>ALL projects</b>             | Mandatory requirements for all maps: refer to Part B   | KMZ required for all project types  |
| <b>CWRPs</b>                    | <ul style="list-style-type: none"> <li>• <b>Area of Interest (AOI)</b> and VAR</li> <li>• Local Fire Risk</li> <li>• Proposed Fuel Treatment Units</li> <li>• Refer to Part C</li> </ul> | <ul style="list-style-type: none"> <li>• <b>AOI</b></li> <li>• PROPOSED_TREATMENT</li> <li>• FCFS_WUI</li> <li>• Refer to Part D</li> </ul> |

### B. Mandatory Requirements for All Maps

- Descriptive title
- Scale (as text or scale bar)
- North arrow
- Legend
- CRI/LGPS Project number and proponent name, consultant and GIS company name
- Date
- Reference data such as roads, railways, transmission lines, pipelines, water bodies and rivers/creeks
- Compress map files to reduce unnecessary large file sizes

### C. Required Maps for CWRPs

#### MAP 1: Area of Interest (AOI) and VAR

- CWRP **Area of Interest (AOI)**. Refer to [Appendix 3](#) for more information on the eligible **AOI**.
- Land ownership and administrative boundaries (Municipal, Federal, **Private land**, Parks, **Provincial Crown Land**, etc.)
- Relevant tenures such as range, woodlots, community forest areas
- Fire Department Boundaries
- Proposed and completed fuel treatments
- FireSmart areas, Wildfire Hazard Development Permit Areas
- Values at risk (critical infrastructure)
- High environmental and cultural values
- Hazardous values at risk

## MAP 2: Local Fire Risk

- CWRP **Area of Interest (AOI)**. Refer to [Appendix 3](#) for more information on the eligible **AOI**.
- PSTA Threat or Modified Local Level Polygons
- Hectares of each PSTA Threat Class or Modified Local Level Threat Class must be stated on the map in a table

## MAP 3: Proposed Fuel Treatment Units

- CWRP **Area of Interest (AOI)**. Refer to [Appendix 3](#) for more information on the eligible **AOI**.
- CWRP FCFS **Eligible Wildland Urban Interface (WUI)** one-kilometre buffer. Refer to [Appendix 3](#) for more information on the **Eligible WUI**.
- Land Status and tenure overlaps e.g. range, woodlots, etc.
- Proposed fuel treatment units, labelled by PROPOSED\_TREATMENT\_ID
- Previously completed treatments, labelled by year
- Hectares of Proposed Fuel Treatments in a table on map (PROPOSED\_TREATMENT\_ID, AREAHA)
- WTA Plots (When Modified Local Level Polygons used)

## D. Required Spatial Data for CWRPs:

**Formats, conventions and standards:** Spatial data must conform to the following general formats, naming conventions and standards.

### 1. Data Format and Naming Conventions:

Data for CWRPs must be submitted in a File Geodatabase (FGDB) and KMZ format and must conform to the conventions for feature dataset names, feature class names, attribute names, and attribute values as identified in the Specific Submission Requirements by Project Type section below. It is strongly recommended that you use the template FGDB in order to facilitate meeting this requirement.

FGDB and KMZ names must adhere to the following naming standard:

< Local Government/First Nation Band Number>\_<ProjectTypeAndDescription>

For example: PrinceGeorge\_CWRPNorthPG.gdb

PrinceGeorge\_CWRPNorthPG.KMZ

FN699\_CWRPNorthPG.gdb

FN699\_CWRPNorthPG.KMZ

2. **FGDB Projection:** The projection standard is NAD\_1983\_BC\_Environment\_Albers (EPSG:3005), with parameters of:

Central meridian: -126.0° (126°00'00" West longitude)

Latitude of projection origin: 45.0 (45°00'00 North latitude)

First standard parallel: 50.0° (50°00'00" North latitude)

Second standard parallel: 58.5° (58°30'00" North latitude)

False easting: 1000000.0 (one million metres)

False northing: 0.0

Datum: NAD83, based on the GRS80 ellipsoid.

3. **Updated September 2025 - Compatibility:** The Province of BC uses ArcGIS PRO and all CWRP spatial data submissions must be compatible with ArcGIS PRO. In addition, some feature layers as identified below, are also required in a KMZ format.
4. **Data Quality:** Submitted data must meet general data quality guidelines to ensure corporate data quality standards are met. Data with slivers, gaps between adjacent polygons, and geometry or topology errors shown as overlaps will not be accepted.
5. **Metadata for CWRPs:** Metadata must be provided for all spatial layers. The metadata standard is FGDC and is required to be submitted in .xml format. Metadata must document the following:
  - a. A description of what each dataset represents for all datasets provided in addition to what is outlined in the individual project sections.
  - b. A description of each attribute and the codes/values used to populate it for all attributes provided in addition to what is outlined in the individual project sections.
  - c. Data Source information including where the data came from, the currency of the information and source contact details for potential follow-up.
  - d. For resultant datasets, metadata must also include the methodology and source data used in the creation of the resultant, the date of creation, and contact details for the person who created it.
6. **CWRP Submission:**
  - File geodatabase (FGDB) compressed into a zip file.
  - KMZ files saved with symbology (i.e. similar to what is displayed on the required maps).

| <b>Feature Layer Name</b>                   | <b>KMZ</b> | <b>Feature Layer Description</b>                          | <b>Mandatory Attributes</b> | <b>Attribute Description</b>  | <b>Attribute Details (Data type, length)</b> |
|---|------------|---|-----------------------------|---|--|
| AOI   | YES        | CWRP area of interest                                     | DATA_COLLECTION_DATE        | Date spatial data was collected   | Date (DD/MM/YYYY)                            |
|   |            |   | DATA_COLLECTION_METHOD      | Method of spatial data collection (ex. GPS, digitized, etc.). See <a href="#">Table 13</a>                                | Text, 45                                     |
|   |            |   | AREAHA                      | Area in hectares  | Double                                       |
| FCFS_WUI<br><i>Updated September 2025 -</i> | YES        | Fire Smart Community Funding and Supports program 1km WUI | DATA_SOURCE                 | Origin of FCFS_WUI source. e.g., "WUI 2020" or for updated buffers suffixed with applicant's name e.g., CWRP - Cariboo RD | Text, 75                                     |
|   |            |   | DATA_COLLECTION_DATE        | Date the spatial data was collected   | Date (DD/MM/YYYY)                            |
|   |            |   | DATA_COLLECTION_METHOD      | Method of spatial data collection (ex. GPS, digitized, etc.). See <a href="#">Table 13</a>                                | Text, 45                                     |
|   |            |   | AREAHA                      | Area in hectares  | Double                                       |

| Feature Layer Name | KMZ | Feature Layer Description     | Mandatory Attributes   | Attribute Description  | Attribute Details (Data type, length) |
|--------------------|-----|-------------------------------|------------------------|--|---------------------------------------|
| PROPOSED_TREATMENT | YES | Proposed gross treatment area | PROPOSED_TREATMENT_ID  | Unique proposed treatment identifier   | Text, 7                               |
|                    |     |                               | DATA_COLLECTION_DATE   | Date spatial data was collected  | Date (DD/MM/YYYY)                     |
|                    |     |                               | DATA_COLLECTION_METHOD | Method of spatial data collection (ex. GPS, digitized, etc.). See <a href="#">Table 13</a> | Text, 45                              |
|                    |     |                               | AREAHA                 | Area in hectares   | Double                                |

#### Additional notes about CWRP submissions:

- All spatial layers in addition to those identified in this guide, that are a key component of the CWRP maps or plan, must be included as part of the spatial submission and must include metadata.
- If more than one data collection method was used, please choose the value that best represents how the information was captured.
- CWRP hectares on maps and documents must match those submitted spatially.
- The FCFS CWRP **AOI** and CWRP **WUI** must align with the definitions provided in [Appendix 1](#).

Please note: Spatial data submissions will be evaluated against these criteria. The final report and payment of grant funding will not be approved until all these criteria are met.

#### E. Attribute Value Reference Tables

| DATA_COLLECTION_METHOD | DESCRIPTION  |
|------------------------|--|
| differentialGPS        | The data was captured with a differential GPS unit, or was post-processed with information received from known reference stations, to improve data accuracy. |
| Digitizing             | The data was converted from an analog map into a digital format using a digitizing tablet connected to a computer.   |
| GISAnalysis            | The data was created as a result of a GIS Analysis.  |
| nondifferentialGPS     | The data was captured with a GPS unit but was not post-processed or was captured with a GPS unit incapable of doing differential GPS.                        |
| orthoPhotography       | The data was delineated from an orthophoto (aerial photography).   |
| Photogrammetric        | The data was delineated using photographs or images in stereo pairs.   |
| satelliteImagery       | The data was delineated from a satellite image.  |
| sketchMap              | The data was hand sketched, either on an analog map or on-screen.  |
| tightChainTraverse     | The data was surveyed with a hand compass and chain to create a closed traverse.   |