



STAFF REPORT

TO: Chief Administrative Officer
FROM: Doug Knott, Fire Chief
SUBJECT: Fire Department Incident Report – November 2025
MEETING DATE: December 9th, 2025

PURPOSE

The purpose of this report is to provide Council with a detailed summary of fire department activities for the month of November 2025, including incident call logs requiring response and the associated costs per incident.

BACKGROUND

During the month of November 2025, there were a total of **18 calls** for service from the Fire Department which totalled approximately 23 hours in response time.

IMPLICATIONS

- a. Financial:**
The total cost for responding is \$11,006.39
- b. Policy/Legislation:**
N/A
- c. Strategic Priority:**
Fire safety and fire department operations is classified as a core service provided by the Town as outlined within the strategic plan and falls within the community safety category of the plan.
- d. Sustainability:**
N/A

e. **Communication:**

Training

2 FF- Critical Incident Stress Management,
2 FF- Emergency Scene Management,
1 FF- Fire Inspector,
4 FF Basic First Aid

Events

Christmas toy drive

See Attached fire underwriters report

f. **Staffing Implication:**

N/A

Options:

- 1) Receive this staff report and approve payment in the amount of \$11,006.39, OR
- 2) Receive this staff report and request additional information prior to reconsideration of approval of the expense.

RECOMMENDATION

Staff is recommending option1.

THAT the Committee of the Whole recommends to Council that this staff report be received and the amount of \$11,006.39 be approved as presented.

Signed:

Doug Knott

Doug Knott, Fire Chief

Concurrence:

John Thomas

John Thomas, Chief Administrative Officer



Lake Cowichan Fire Department
P.O. Box 31
Lake Cowichan, BC
V0R 2G0
(250)749-3522

November 2025 Monthly Incident Report

1 Business Meeting
3 Practices
1 Truck Check
1 Alarms Activated
1 Lift Assist
0 Medical Aid
1 Overdose
1 Cardiac Arrest
2 First Responder
3 Fire – Smoke, Chimney, Outhouse
0 Public Service – Assist Other Agency RCMP
2 MVI
1 Hydro Trouble
6 Officer/Member Duty Sheets
0 Structure Fire – Mutual Aid
1 River Rescue

1 Sec/Treasurer Monthly Stipend

Total

11,006.39



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Fire Stats November 2025

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Incident</u>	<u>Mem</u>	<u>Hrs</u>	<u>Cost</u>
Nov 3	19:00	Firehall	Business Meeting	25	2	1071.10
Nov 4	23:42		Overdose	7	1	168.40
Nov 6	15:26		Alarms Activated	14	1	340.61
Nov 6	17:14		Hydro Trouble	19	1	435.27
Nov 6	18:00	Firehall	Truck Check	15	2	574.92
Nov 7	16:43		River Rescue	15	1	344.02
Nov 9	8:49		Cardiac Arrest	11	1	269.08
Nov 10	19:00	Firehall	Practice	20	2	878.30
Nov 15	10:25		First Responder	12	1	294.35
Nov 15	18:07		MVI	21	1	465.29
Nov 17	9:05		MVI	10	1	244.21
Nov 17	11:41		First Responder	11	1	244.21
Nov 17	19:00	Firehall	Practice	26	2	1167.10
Nov 22	4:26		Lift Assist	13	1	290.94
Nov 23	14:00		Smoke	9	1	198.35
Nov 23	16:17		Chimney Fire	15	1	340.21
Nov 24	19:00	Firehall	Practice	23	2	1023.10
Nov 25	12:45		Fire – Outhouse	11	1	270.35

			Officer/Member Sheets	Duty 10	6	2036.58
			Sec/Treas Stipend			350.00
			Totals			11,006.39