

From: [trlm](#)
To: [CAO](#)
Subject: Fw: Request for Letter of Support - Reaching Home
Date: December 10, 2025 12:34:55 PM
Attachments: [Letter of Support \(CLCSS\) - Reaching Home TEMPLATE.docx](#)

Time sensitive, can we do a straw poll requesting support ?

Tim

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From: Jocelyn Lundberg <jocelyn@comserv.org>
Sent: Wednesday, December 10, 2025 11:01:49 AM
To: trlm <trlm@lakecowichan.ca>; Carolyne Austin <caustin@lakecowichan.ca>; Aaron Frisby <A.Frisby@lakecowichan.ca>; Kristine Sandhu <ksandhu@lakecowichan.ca>; Lorna Vomacka <lvomacka@lakecowichan.ca>
Subject: Request for Letter of Support - Reaching Home

Dear Mayor McGonigle & Members of Council,

I am writing on behalf of the Cowichan Lake Community Services Society (CLCSS) to respectfully request a letter of support from the Town of Lake Cowichan as we prepare our upcoming funding application to the United Way's *Reaching Home* program for the 2026-2028 granting cycle.

CLCSS has been delivering the Reaching Home program in our region since 2021, providing support to individuals and families who are experiencing or at risk of homelessness. During this time, we have seen firsthand both the growing need and the meaningful impact that dedicated homelessness-prevention services can provide in a small community such as ours. Rising rental costs, a shortage of available housing, limited transportation options, and the ongoing economic impacts faced by many local residents have created conditions in which increasing numbers of individuals are struggling to secure or maintain safe, stable housing.

Our *Reaching Home* program plays a vital role in responding to these challenges by offering support such as advocacy, connections to essential services, housing navigation, and practical assistance designed to help people stabilize their housing and reduce their risk of homelessness. Continued funding is essential to ensuring that these services remain available and responsive as community needs evolve. This is a crucial year for funding as we attempt to demonstrate that our community has its own unique needs that are best supported in our own community as opposed to residents being required to travel to Duncan to access services.

A letter of support from the Town of Lake Cowichan would significantly strengthen our application and demonstrate the shared commitment between community organizations and local government to address poverty, housing instability, and homelessness in our region.

We would be happy to provide any additional information you may require, and we appreciate your consideration of this request. I have also attached a template providing additional details about the

work we do that you are welcome to use or adapt. If you would be willing to write a letter for our application I would kindly request it be received no later than **Thursday, December 18th**.

Thank you for your ongoing support of our community!

Sincerely,

Jocelyn Lundberg, MOT, BHK
Executive Director (she/her)

Cowichan Lake Community Services Society
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Lake Cowichan, BC V0R 2G0
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Cowichan Lake Community Services Society is an organization that is located on the ancestral territory of the Ts'uubaa-asatx nation. We thank them for allowing us to work, live, and serve our community on these lands. We also recognize that we have the responsibility to be aware of, and take accountability for, the ongoing impacts of colonization by educating ourselves and working towards reconciliation.

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