



TOWN OF LAKE COWICHAN

Minutes of a Parcel Tax Roll Review Panel Hearing
held and transmitted electronically via Council Chambers located at 39 South Shore
Road, Lake Cowichan, BC
on Tuesday, March 24th, 2026

PRESENT: Tim McGonigle, Mayor
Councillor Carolyne Austin
Councillor Aaron Frisby
Councillor Kristine Sandhu

REGRETS: Councillor Lorna Vomacka (with notice)

STAFF: John Thomas, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Brigid Reynolds, Contract Planner
Roni-Lee Roach, Executive Secretary

PUBLIC: 1

1. CALL TO ORDER

The Mayor called the meeting to order at 4:45 pm.

No. PTRRP.01/26
Leave of Absence

Moved: Councillor Frisby
Seconded: Councillor Austin
That Council approves a leave of absence for Councillor Vomacka from the
meeting held this day.

CARRIED.

2. AGENDA APPROVAL

No. PTRRP.02/26
Agenda

Moved: Councillor Sandhu
Seconded: Councillor Austin
That the agenda be approved as presented.

CARRIED.

4. PARCEL TAX APPEALS

(a) The Director of Finance advised that the parcel tax rolls for water and sewer
were prepared and available for public inspection.

As required by the *Community Charter* all owners of new properties and lots
within the Town boundaries were advised by mail and two (2)
advertisements were placed in the local newspaper. To date, there were no
public enquiries, phone calls or emails and the municipal office has not
received any written submissions.

There were no appeals that were required to be heard by the Panel.

5. EXAMINATION OF PARCEL TAX ROLLS

No. PTRRP.03/26
2026 Parcel Tax Roll

Moved: Councillor Sandhu
Seconded: Councillor Frisby
That the water and sewer parcel tax rolls as presented to the Panel be
confirmed as the 2026 Parcel Tax Rolls for the Water Parcel Tax and Sanitary
Sewer Parcel Tax.

CARRIED.

6. ADJOURNMENT

No. PTRRP.04/26
Adjournment

Moved: Councillor Austin
Seconded: Councillor Frisby
That Council adjourns the meeting (4:48 pm).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2026.

Mayor