



TOWN OF LAKE COWICHAN

Minutes of the Committee of the Whole meeting held and transmitted electronically via Council Chambers located at 39 South Shore Road, Lake Cowichan, BC on Tuesday, May 12th, 2026

PRESENT: Councillor Aaron Frisby, Chair
Mayor Tim McGonigle
Councillor Carolyne Austin
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: John Thomas, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Roni-Lee Roach, Executive Secretary
Brigid Reynolds, Contract Planner

PUBLIC: 4

1. **CALL TO ORDER**
The Chair called the meeting to order at 4:30 pm.
2. **INTRODUCTION OF LATE ITEMS**
None.
3. **AGENDA**
Moved: Councillor Vomacka
Seconded: Councillor Austin
That the agenda be approved as presented. CARRIED.
4. **PUBLIC INPUT**
Randy Robertson, local business and property owner, spoke on the matter of the food trucks and mobile vending that would be discussed later in the meeting and the effects on his bare land proposal on South Shore Road.
5. **MINUTES**
None.
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**
Ongoing Items Still Being Addressed:
None.
7. **DELEGATIONS AND REPRESENTATIONS**
 - (a) Neil Pukesh, General Manager, CVRD Community Services and Stephen Slawuta, RC Strategies were on hand to discuss the Regional Recreation Facility needs Assessment.

Mr. Slawuta made a powerpoint presentation to Council on the recreation needs assessment which included the needs assessment purpose and process overview with recommended infrastructure strategies.

The Chair afforded Council members an opportunity to direct questions to the delegates.
8. **CORRESPONDENCE**
None.
9. **REPORTS**
 - (a) Moved: Mayor McGonigle
Seconded: Councillor Austin
That the Committee recommend acceptance of the Building Permit Summary Report for the month of April, 2026. CARRIED.

No. CW.026/26
Agenda

No. CW.027/26
Building Permit
Summary



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No. CW.028/26
Finance Report

(b) Moved: Councillor Vomacka
Seconded: Mayor McGonigle
That the Committee recommend that the Finance report ending April 30th, 2026 be received as presented.

CARRIED.

No. CW.029/26
Appointment of
Election Officer and
Deputy Election
Officer

(c) Moved: Councillor Sandhu
(i) Seconded: Councillor Vomacka
That the Committee recommend that staff be directed to seek a candidate to serve as the Chief Election Officer for the 2026 General Local Election;

That the Committee recommend that Council appoint John Thomas, Chief Administrative Officer, as the Chief Election Officer for the 2026 General Local Election unless or until another candidate is engaged and appointed accordingly; and

That the Committee recommend that Council appoint Roni-Lee Roach, Executive Secretary, as the Deputy Chief Election Officer for the 2026 General Local Election.

CARRIED.

No. CW.030/26
Election and Assent
Voting Bylaw

(ii) Moved: Councillor Sandhu
Seconded: Councillor Austin
That the Committee recommend that the Town of Lake Cowichan Election and Assent Voting Bylaw No. 1133-2026 be forwarded to Council to give 1st, 2nd and 3rd readings to the proposed bylaw.

CARRIED.

No. CW.031/26
Food Trucks and
Mobile Vending

(d) Moved: Mayor McGonigle
Seconded: Councillor Sandhu
That the Committee recommend that the existing Street Vending Regulations Policy and the drafted Food Truck Operations Policy be referred to the Advisory Planning Commission for its input on May 21st, 2026; and

That the Committee recommend that the matter then be forwarded to Council for its consideration.

CARRIED.

No. CW.032/26
Storage Containers

10. NEW BUSINESS
Moved: Mayor McGonigle
Seconded: Councillor Vomacka
That the Committee recommend that staff investigate a policy, fee system, and timeline, for temporary use of storage units for those moving from or to Lake Cowichan, and for renovations purposes to remove the possibility of bylaw complaints regarding their use; and

That the Committee recommend that the Zoning bylaw be amended, as required.

CARRIED.

11. NOTICES OF MOTION

None.

12. QUESTION PERIOD

Randy Robertson, asked for clarification on the requirement of food trucks being removed each evening from sites.

