



TOWN OF LAKE COWICHAN

Minutes of a Special meeting of Council held and transmitted electronically via Council Chambers located at 39 South Shore Road, Lake Cowichan, BC on Tuesday, December 23rd, 2025

PRESENT: Tim McGonigle, Mayor
Councillor Carolyne Austin
Councillor Aaron Frisby (remotely)
Councillor Kristine Sandhu (remotely)
Councillor Lorna Vomacka

STAFF: John Thomas, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Roni-Lee Roach, Executive Secretary

PUBLIC: 2

1. CALL TO ORDER

The Mayor called the special meeting to order at 5:00 pm.

2. INTRODUCTION OF LATE ITEMS

1: Appointment of License Inspector (13a)

3. AGENDA

Moved: Councillor Vomacka
Seconded: Councillor Austin
That the agenda be approved as amended.

CARRIED.

No. R.0176/25
Agenda

4. PUBLIC INPUT

None.

5. ADOPTION OF MINUTES

6. BUSINESS ARISING AND UNFINISHED BUSINESS

7. DELEGATIONS AND REPRESENTATIONS

None.

8. CORRESPONDENCE

9. COUNCIL AND OTHER COMMITTEE REPORTS

10. OTHER REPORTS

None.

11. STAFF REPORTS

None.

12. BYLAWS

(a) Moved: Councillor Sandhu
Seconded: Councillor Frisby
That the "Town of Lake Cowichan Council Remuneration, Expenses, and Training and Development Bylaw No. 1126-2025" may be adopted.

CARRIED.

No. R.0177/25
Council
Remuneration,
Expenses and
Training and
Development Bylaw
No. 1126-2025



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No. R.0178/25
Fees and Charges for
Services Bylaw
No. 1126-2025

(b) Moved: Councillor Sandhu
Seconded: Councillor Austin
That the "Town of Lake Cowichan Fees and Charges for Services Bylaw No. 1127-2025" may be read a third time.

Councillor Frisby **OPPOSED**
CARRIED.

13. NEW BUSINESS

No. R.0179/25
Appointment of
Business License
Inspector

(a) Moved: Councillor Austin
Seconded: Councillor Frisby
That Council appoint John Thomas as the Business License Inspector for the Town of Lake Cowichan in accordance with the Town of Lake Cowichan Business License Bylaw No. 777-2003.

CARRIED.

14. MAYOR'S REPORT

15. NOTICES OF MOTION

16. QUESTION PERIOD

17. IN CAMERA

18. ADJOURNMENT

No. R.0180/25
Adjournment

Moved: Councillor Sandhu
Seconded: Councillor Frisby
That Council adjourn the meeting (5:07 pm).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2026.

Mayor