

TOWN OF LAKE COWICHAN

Minutes of Advisory Planning Commission
held on April 23rd, 2026, at the Council Chambers, located at 39
South Shore Road, Lake Cowichan, BC.



PRESENT: Bill Garrett, Chair
Karmen Cozens
Vicki Pauze

REGRETS: Stephanie Harper

ALSO PRESENT: Councillor Kristine Sandhu
Brigid Reynolds, Contract Planner

1. CALL TO ORDER

The meeting was called to order by the Chair at 2:56 pm.

2. APPROVAL OF AGENDA

No. APC.07/26
Agenda

- (a) Moved: Vicki Pauze
Seconded: Karmen Cozens
that the agenda be approved as presented.

CARRIED.

3. ADOPTION OF MINUTES

No. APC.08/26
Minutes

- (a) Moved: Vicki Pauze
Seconded: Karmen Cozens
that the minutes of the meeting held on March 26th, 2026, be approved as presented.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

- (a) The Commission members reviewed and discussed the Development Approval Procedure bylaw and staff report that will be presented to Council at its Regular meeting on Tuesday, April 28th, 2026.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. REPORTS

- (a) Commission members reviewed and discussed the staff report on the matter of proposed Official Community Plan amendments to ensure compliance with the Local Government Act, to address commitments made as part of the CMHC Housing Accelerator Fund, to rectify some shortcomings and to address additional amendments to the Zoning bylaw.

8. NEW BUSINESS

- (a) The Contract Planner advised that she would be taking a leave from office for the month of June and into mid-July.

9. NEXT MEETING DATE

May 28th, 2026 at 3:00 pm.

10. ADJOURNMENT

No. APC.09/26
Adjournment

- Moved: Karmen Cozens
Seconded: Vicki Pauze
that the meeting be adjourned (3:44 pm).

CARRIED.

Certified by: _____

Confirmed on the _____ day of _____, 2026.

Chair