

**TOWN OF LAKE COWICHAN**

Minutes of Advisory Planning Commission  
held on January 22<sup>nd</sup>, 2026, at the Council Chambers, located  
at 39 South Shore Road, Lake Cowichan, BC.



PRESENT: Bill Garrett, Chair  
Vicki Pauze  
Karmen Cozens

REGRETS: Stephanie Harper

ALSO PRESENT: Councillor Carolyne Austin  
Brigid Reynolds, Contract Planner

**1. CALL TO ORDER**

The meeting was called to order by the Chair at 3:04 pm.

**2. APPROVAL OF AGENDA**

No. APC.01/26  
Agenda

- (a) Moved: Vicki Pauze  
Seconded: Karmen Cozens  
that the agenda be approved as presented.

CARRIED.

**3. ADOPTION OF MINUTES**

No. APC.02/26  
Minutes

- (a) Moved: Vicki Pauze  
Seconded: Karmen Cozens  
that the minutes of the meeting held on December 18<sup>th</sup>, 2025, be approved  
as presented.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

- (a) The advertisement seeking Commission members was ongoing, with a  
closing date of January 30<sup>th</sup>, 2025.

- (b) The Contract Planner reported on the Development Approval Procedure  
bylaw amendments and advised the following:

- Awaiting Council direction on moving the bylaw forward for approval;
- Presenting to the Committee of the Whole at its next meeting; and
- Survey through the Town's website and social media to seek input on the proposed amendments.

**5. DELEGATIONS AND REPRESENTATIONS**

None.

**6. CORRESPONDENCE**

None.

**7. REPORTS**

- (a) The Commission members discussed the matter of storage containers in Lake Cowichan.

The Contract Planner gave an update on the matter from a recent Committee of the Whole meeting and discussion included:

- Some folks may feel that it's not a concern nor an eyesore and that the contents are safe;
- A number of containers are eyesores and unsightly;
- If allowed, a need for inspections to ensure that all material is safely stored;
- That other restrictions be in place; including but not limited to, not in front yards, having a time limit for placement and requirement of painting for permanent; and
- Need for enforcement throughout the community for compliance.

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**8. NEW BUSINESS**

- (a) The information provided on the matter of density for Multi-family zone R-7 and Multi-Family Use in commercial zone districts was provided as information.
- (b) The Contract Planner discussed the matter of C-3 Lakefront and Riverfront Commercial Zone uses and the recent Temporary Use Permit application that was being considered by Council for retail use at a site-specific location on South Shore Road.

She advised that there may be a need to amend the current zoning bylaw to include retail and restaurants as permitted uses in the C-3 zone.

**9. NEXT MEETING DATE**

February 26<sup>th</sup>, 2026 at 3:00 pm.

**10 ADJOURNMENT**

No. APC.03/26  
Adjournment

Moved: Karmen Cozens  
Seconded: Vicki Pauze  
that the meeting be adjourned (3:40 pm).

CARRIED.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Chair