



TOWN OF LAKE COWICHAN

Minutes of the Committee of the Whole meeting held and transmitted electronically via Council Chambers located at 39 South Shore Road, Lake Cowichan, BC on Tuesday, June 10th, 2025

PRESENT: Councillor Aaron Frisby, Chair
Mayor Tim McGonigle
Councillor Carolyne Austin
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Roni-Lee Roach, Executive Secretary

PUBLIC: None.

1. CALL TO ORDER

The Chair called the meeting to order at 5:01 pm.

2. INTRODUCTION OF LATE ITEMS

3. AGENDA

No. CW.035/25
Agenda

Moved: Councillor Sandhu
Seconded: Mayor McGonigle
that the agenda be approved with the addition of the following:

BUSINESS ARISING AND UNFINISHED BUSINESS

(a) 63 Cowichan Lake Road.

CARRIED.

4. PUBLIC INPUT

None.

5. MINUTES

The minutes of the Committee of the Whole meeting held on Tuesday, May 13th, 2025, were treated as information.

6. BUSINESS ARISING AND UNFINISHED BUSINESS

Ongoing Items Still Being Addressed:

(a) Remediation of the nuisance property at 63 Cowichan Lake Road and an update on the building permit process on the property was requested.

The Director of Finance advised that the property owner had picked up a request form to make a presentation to Council on the matter.

7. DELEGATIONS AND REPRESENTATIONS

None.

8. CORRESPONDENCE

No. CW.036/25
Support for Town
Cleanup Event

(a) **Action Items**

(i) Moved: Councillor Austin
Seconded: Councillor Sandhu
that the Committee recommend that the Town of Lake Cowichan support the Cowichan Lake and River Stewardship Society on its Town Clean-up day to be held on Sunday, September 14th, 2025 from 11:00 am to 3:00 pm.

CARRIED.

No. CW.037/25
Town Participation
in Cleanup Event

Moved: Mayor McGonigle
Seconded: Councillor Sandhu
that the Committee recommend that the matter of the Town's participation in the September 14th, 2025 Town Cleanup event be referred to the upcoming meeting of Council to be held on June 24th, 2025.

CARRIED.

(b) Information or Consent Items



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No. CW.038/25
Fire Department –
Incident Report

9. REPORTS

(a) Finance, Administration and Strategic Planning

- (i) The Financial Report for the period ending May 31st, 2025 was treated as information.

The Director of Finance reported that the new Lakeview Park campground reservation platform has been upgraded and is active.

- (ii) The Building Inspector's report for May, 2025 was treated as information.

- (iii) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report in the amount of \$9,195.47 for May, 2025.

CARRIED.

Mayor McGonigle requested further details on the alarms activated call outs.

Councillor Vomacka asked that as the hot weather begins that the Town post on social media about FireSmart and residents and visitors being diligent to prevent fires.

(b) Parks, Recreation and Culture

None.

(c) Public Works and Engineering Services

- (i) The Superintendent, Public Works and Engineering Services, Jas Sandhu, gave a progress update on the sanitary sewer upgrade.

The environmental impact study which the Province requires is currently being undertaken for submission.

Mayor McGonigle requested an update on the paving on the adjacent lot and if the work required for preparation has been completed.

He further requested details on the flagpole installation at the municipal office with the placement fronting the office.

Councillor Austin requested that the area of the Mildred Child Annex building be recognized in the parking area.

10. NEW BUSINESS

- (i) Councillor Vomacka shared a sock rocket project that she saw at a recent tradeshow during the Federation of Canadian Municipalities conference she recently attended. She felt it would be a great project that could be done with some community partners to raise funds in the community.

11. NOTICES OF MOTION

None.

12. QUESTION PERIOD

None.

13. IN-CAMERA

None.

14. ADJOURNMENT



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No. CW.039/25
Adjournment

Moved: Mayor McGonigle
Seconded: Councillor Austin
that the meeting be adjourned (5:22 pm).

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____ , 2025.

Chair