

**TOWN OF LAKE COWICHAN**

Minutes of Parcel Tax Roll Review Panel Hearing  
Held and transmitted electronically via Council Chambers located at 39 South Shore Road, Lake Cowichan, BC  
on Tuesday, April 8<sup>th</sup>, 2025



PRESENT: Mayor Tim McGonigle  
Councillor Carlyne Austin  
Councillor Aaron Frisby  
Councillor Kristine Sandhu  
Councillor Lorna Vomacka

STAFF: Mark Brown, Chief Administrative Officer (remotely)  
Ronnie Gill, Director of Finance  
Jas Sandhu, Superintendent, Public Works and Engineering Services  
Roni-Lee Roach, Executive Secretary

PUBLIC: 1

1. **CALL TO ORDER**  
The Mayor called the meeting to order at 5:00 pm.
2. **AGENDA APPROVAL**  
Moved: Councillor Frisby  
Seconded: Councillor Sandhu  
that the agenda be approved as presented. CARRIED.
3. **ADOPTION OF MINUTES**  
Moved: Councillor Sandhu  
Seconded: Councillor Frisby  
that the minutes of the Parcel Tax Review Panel Hearing held on Tuesday, April 9<sup>th</sup>, 2024 be approved. CARRIED.
4. **PARCEL TAX APPEALS**  
None.
5. **EXAMINATION OF PARCEL TAX ROLLS**  
(a) The Director of Finance advised that the parcel tax rolls for water and sewer were prepared and available for public inspection.  
  
As required by the *Community Charter* all owners of the new properties and lots within the Town boundaries were advised by mail. To date, two (2) telephone inquiries and one (1) at the front counter were received with no written submissions having been received.  
  
There were no appeals that were required to be heard by the Panel.
- No. PTRRP.03/25  
Sewer Parcel Tax and  
Water Parcel Tax Rolls  
Moved: Councillor Austin  
Seconded: Councillor Frisby  
that the water and sewer parcel tax rolls as presented to the Panel be confirmed as the 2025 Parcel Tax Rolls for the Water Parcel Tax and Sanitary Sewer Parcel Tax. CARRIED.
6. **ADJOURNMENT**  
Mayor McGonigle declared the meeting adjourned (5:03 pm). CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Chair