

TOWN OF LAKE COWICHAN

Minutes of Advisory Planning Commission
held on October 24th, 2024, at the Council Chambers,
located at 39 South Shore Road, Lake Cowichan, BC.



PRESENT: Robert Patterson, Chair
Duncan Brown
Bill Garrett
Bev Litster

REGRETS: Pat Lamont

ALSO PRESENT: CouncillorCarolyn Austin
Joseph a. Fernandez, CAO
James van Hemert, Contract Planner

1. CALL TO ORDER

The meeting was called to order by the Chair at 4:00 p.m.

2. APPROVAL OF AGENDA

Agenda (a) The agenda was approved with no additions.

3. ADOPTION OF MINUTES

No. APC.26/24 (a) Moved: Bev Litster
Minutes Seconded: Pat Lamont
that the minutes of the meeting held on September 26th, 2024, be approved as amended.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. REPORTS

(a) The consulting planner reviewed his interim housing needs report with reference to the requirements under Bill 44 and under the CMHC Housing Accelerator Fund. In his analysis he indicated a need for 940 housing units over the next 20 years based on provincial guidelines.

The planner also reported that the population growth rate of 1% and the affordable housing deficit of 75 dwelling units in 2021.

No. APC.27/24 Moved: Bev Litster
Minutes Seconded: Duncan Brown
that the revised model of 777 housing units for the next 20 years for the locations identified in the Official Community Plan be recommended for use for the purposes of the Town.

CARRIED.

8. **NEW BUSINESS**

- (a) The contract planner will provide a recommendation on the appropriate location of bicycle racks.
- (b) The matter of the accessibility tour was deferred to a future discussion.

No. APC.28/24

- (c) Moved: Bev Litster
Seconded: Duncan Brown
that a copy of the Public Sector Surveillance Guidelines be forwarded to the Council.

CARRIED.

- (d) The proposal for placement of a mural at the public washroom at the Senior Centre was referred to the council.

9. **NEXT MEETING DATE**

November 21st, 2024, 4.00 pm.

10 **ADJOURNMENT**

No. APC.23/24
Adjourned

- Moved: Bev Litster
Seconded: Bill Garrett
that the meeting be adjourned at 5.30 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2024.

Chair