



TOWN OF LAKE COWICHAN

Minutes of the Committee of the Whole meeting
Held and transmitted electronically via Council Chambers located at 39 South
Shore Road, Lake Cowichan, BC
on Tuesday, May 14th, 2024

PRESENT: Councillor Carolyne Austin, Chair
Mayor Tim McGonigle
Councillor Aaron Frisby
Councillor Kristine Sandhu
Councillor Lorna Vomacka

REGRETS: Councillor Kristine Sandhu
(with prior approval)

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works, and Engineering Services
Roni-Lee Roach, Executive Secretary

PUBLIC: 4

1. **CALL TO ORDER**
The Chair called the meeting to order at 5:15 pm.

No. CW.018/24
Agenda

3. **AGENDA**
Moved: Councillor Frisby
Seconded: Councillor Vomacka
that the agenda be approved with the additions of the following:
CORRESPONDENCE – ACTION ITEM
(iii) Cowichan Lake River Stewardship Society re: the “Weir All Connected”
event;

NEW BUSINESS
(c) 63 Cowichan Lake Road Property; and
(d) Sunscreen.

CARRIED.

4. **PUBLIC INPUT**

5. **MINUTES**

The minutes of the Committee of the Whole meeting held on Tuesday, April
9th, 2024 were treated as information.

6. **BUSINESS ARISING AND UNFINISHED BUSINESS**
Ongoing Items Still Being Addressed:

7. **DELEGATIONS AND REPRESENTATIONS**

None.

8. **CORRESPONDENCE**

(a) **Action Items**

(i) The correspondence item received from Donna Roughley regarding concerns
with the speed along North Shore Road and request for traffic calming with
installation of speed humps was treated as information.

The matter was referred to staff to work with the Ministry of Transportation
and Infrastructure on traffic calming options.

No. CW.019/24
Lake Cowichan School
Financial Support for
Production

(ii) Moved: Mayor McGonigle
Seconded: Councillor Frisby
that the Committee recommend approval of a donation of \$150 be made to
the Lake Cowichan School for its “Big Fish” production on June 17th and 18th,
2024.

CARRIED.

(iii) The correspondence item from the Cowichan Lake River Stewardship Society
on its invitation to the Town to place an exhibit at its “Weir All Connected”

festival to be held in Saywell Park on July 20th, 2024 from 10:00 am to 2:00 pm was treated as information.

Mayor McGonigle asked that the festival be diarized for Council member’s attendance.

(b) Information or Consent Items

None.

9. REPORTS

(a) Finance, Administration and Strategic Planning

Doug Knott, Fire Chief, Lake Cowichan Volunteer Fire Department was on hand to share updates on the Fire Department which included the following:

- Fire Smart programme participation since 2016 with \$1,013,000 received to date;
- Additional funding over the next two (2) years which will see employment of a part-time staff member;
- The training trailer is nearing completion;
- The feasibility of the aerial truck purchase for the Town;
- Need for an additional covered storage area for departmental equipment at an estimated \$350,000;
- New announcement from Fire Underwriters for neighboring areas to get discounts with respect to mutual aid engine and/or ladder equipment;
- Replacement of Engine #28 and payment of chassis in 2026; and
- Creation of a Society for Fire Departmental activities at 3 North Shore Road.

Mayor McGonigle requested that the Fire Department be available for the upcoming public meeting to be held on June 17th, 2024.

(ii) The Financial Report for the period ending April 30th, 2024, was treated as information.

No. CW.020/24
Grant-in-Aid 2024

Moved: Councillor Frisby
 Seconded: Councillor Vomacka
 that the Committee recommend that the 2024 Grant-in-Aids in the amount of \$2,350.00 be approved, as follows:

BC Conservation Foundation	\$ 750.00
Cowichan Lake River Stewardship	\$ 350.00
Lake Cowichan Bear Aware	\$ 250.00
Take a Hike Foundation	\$1,000.00
	CARRIED.

(iii) The Building Inspector’s report for March, 2024 was treated as information.

(iv) The Building Inspector’s report for April, 2024 was treated as information.

No. CW.021/24
Fire Department –
Incident Report

(v) Moved: Councillor Frisby
 Seconded: Councillor Vomacka
 that the Committee recommend approval of the Lake Cowichan Fire Department’s incident report in the amount of \$9,588.18 for March, 2024.
CARRIED.

(vi) The Chief Administrative Officer’s report on municipal audio and video infrastructure to stream municipal meetings was treated as information.

Mayor McGonigle felt it was prudent to wait until the Town is in receipt of an updated quote for the audio visual equipment and for the matter to be brought forward to a future meeting for consideration.

(b) Parks, Recreation and Culture

None.

(c) Public Works and Engineering Services

No. CW.022/24
Feline Feeding
Station(s)

- (i)** Moved: Mayor McGonigle
Seconded: Councillor Frisby
that the Committee recommend that the request to the Town on the matter of feline feeding station(s) be denied.

CARRIED.

10. NEW BUSINESS

- (a)** The Chief Administrative Officer suggested the end of May for the departmental tour of the Education Centre, Lakeview Park and the Information Centre.

Mayor McGonigle reminded that the first week in June were Lake Days and the Federation of Canadian Municipality conference.

- (b)** Councillor Austin spoke on the Canada Day celebrations to be held on July 1st at Central Park and the collaboration with the Arts of Cowichan Lake and Country Grocer for the event.

Councillor Vomacka asked if the information on the event can be posted to the Town’s social media.

- (c)** Councillor Frisby requested an update on the matter of the property at 63 Cowichan Lake Road.

The Chief Administrative Officer advised that the Fire Chief and Building Inspector have been in contact with the owner and that a report would be forthcoming from the Contract Planner on the matter of the derelict and unsightliness of the property.

No. CW.023/24
Appointment

- (d)** Moved: Mayor McGonigle
Seconded: Councillor Vomacka
that the Committee recommend that Councillor Frisby be delegated as the Town’s representative to coordinate a meeting with stakeholders and local retail establishments on the matter of sunscreen and its use in the Cowichan Lake and Cowichan River.

CARRIED.

11. NOTICES OF MOTION

12. QUESTION PERIOD

13. IN-CAMERA

14. ADJOURNMENT

No. CW.024/24
Adjournment

- Moved: Councillor Vomacka
Seconded: Mayor McGonigle
that the meeting adjourn. (6:12 pm).

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____, 2024.

Chair