

TOWN OF LAKE COWICHAN

Minutes of Parcel Tax Roll Review Panel Hearing
Held and transmitted electronically via Council Chambers located at 39 South Shore Road, Lake Cowichan, BC
on Tuesday, April 9th, 2024



PRESENT: Mayor Tim McGonigle
Councillor Carlyne Austin
Councillor Aaron Frisby
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Roni-Lee Roach, Executive Secretary

PUBLIC: 5

1. **CALL TO ORDER**
The Mayor called the meeting to order at 5:00 pm.

No. PTRRP.01/24 2. **AGENDA APPROVAL**
Moved: Councillor Vomacka
Seconded: Councillor Sandhu
that the agenda be approved as presented. CARRIED.

No. PTRRP.02/24 3. **ADOPTION OF MINUTES**
Moved: Councillor Austin
Seconded: Councillor Sandhu
that the minutes of the Parcel Tax Review Panel Hearing held on Tuesday, April 11th, 2023 be approved. CARRIED.

4. **PARCEL TAX APPEALS**
None.

5. **EXAMINATION OF PARCEL TAX ROLLS**

(a) The Director of Finance advised that the parcel tax rolls for water and sewer were prepared and available for public inspection.

As required by the *Community Charter* two advertisements were placed in the local newspaper and all owners of the 32 new properties and lots within the Town boundaries were advised by mail. To date, no written submissions nor inquiries of any kind have been received.

There were no appeals that were required to be heard by the Panel.

No. PTRRP.03/24 Sewer Parcel Tax and Water Parcel Tax Rolls Moved: Councillor Sandhu
Seconded: Councillor Frisby
that the water and sewer parcel tax rolls as presented to the Panel be confirmed as the 2024 Parcel Tax Rolls for the Water Parcel Tax and Sanitary Sewer Parcel Tax. CARRIED.

6. **ADJOURNMENT**

No. PTRRP.04/24 Moved: Councillor Frisby
Seconded: Councillor Vomacka
that the meeting be adjourned (5:03 pm). CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2025.

Chair