TOWN OF LAKE COWICHAN
Minutes of Advisory Planning Commission
held on February 29th, 2024, at the Council Chambers,
located at 39 South Shore Road, Lake Cowichan, BC.

PRESENT: Robert Patterson, Chair
Duncan Brown
Bill Garett
Bev Litster
Pat Lamont

ALSO PRESENT: Councillor Carolyne Austin
Joseph A. Fernandez, CAO
James van Hemert, Contract Planner

1. CALL TO ORDER

The meeting was called to order by the Chair at 4:00 p.m.

2. APPROVAL OF AGENDA

Agenda (a) The agenda was amended with the addition of the airshed roundtable event which the consulting planner had attended.

3. ADOPTION OF MINUTES

No. APC.04/24 Minutes **(a)** Moved: Bev Litster
Seconded: Bill Garett
that the minutes of the meeting held on January 25th, 2024, be approved.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS
None.

6. CORRESPONDENCE
None.

7. REPORT

(a) The consulting planner raised aspects of the housing strategy session that he had attended which could be applied to meet housing needs in Lake Cowichan. One issue is the use of Temporary Use Permits to expand the housing supply. Another is to participate in a programme that is meant for larger municipalities whereby short-term rentals can be regulated by the Province by limiting their use to the Province's principal use requirement.

No. APC.05/24 Short-term rentals Moved: Bev Litster
Seconded: Bill Garett
that it be recommended that the council make application to the Province to limit short-term rentals just to where the principal residence requirement is satisfied.

CARRIED.

(b) The consulting planner provided a copy of the last regional climate adaptation advisory group for the Commission's benefit. A number of climate issues were raised which included the Town's plan to

update the Official Community Plan with climate adaptation goals in mind.

(c) The consulting planner spoke on the successful CMHC grant application and the terms that have to met to secure the full approved funding.

(d) The consulting planner spoke on the implementation of proactive tools the Province is introducing to support increased housing supply and growth.

(e) The introduction of small scale, multi-unit housing legislation is seen as a means to make housing more affordable.

(f) The new secondary suite incentive program being introduced by the Province to be effective April 17thm 2024 was treated as information.

(g) The consulting planner reported on the Cowichan Regional Airshed roundtable he had attended earlier in the day. The focus is still on the wood stove exchange program.

8. NEW BUSINESS

None.

9. NEXT MEETING DATE

March 28th, 2024, 4.00 pm.

10 ADJOURNMENT

No. APC.06/24 Moved: Bev Litster
Adjourned Seconded: Pat Lamont
that the meeting be adjourned at 5.21 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2024.

_____.
Chair