

TOWN OF LAKE COWICHAN

Minutes of Advisory Planning Commission
held on November 10th, 2022, at the Council Chambers,
temporarily located at 38 King George Street N., Lake
Cowichan, BC.



PRESENT: Robert Patterson, Acting Chair
Duncan Brown
Pat Lamont
Bev Litster

REGRETS: Darlene Ector, Chair

ALSO PRESENT: Councillor Carolyne Austin
Joseph A. Fernandez, CAO
James van Hemert, Contract Planner

1. **CALL TO ORDER**

The meeting was called to order by the Acting Chair, Robert Patterson, at 4:30 p.m.

2. **APPROVAL OF AGENDA**

No. APC.19/22 (a) Moved: Duncan Brown
Minutes Seconded: Bev Litster
that the agenda be approved, as amended.

CARRIED.

3. **ADOPTION OF MINUTES**

No. APC.203/22 (a) Moved: Bev Litster
Minutes Seconded: Pat Lamont
that the minutes of the meeting held on September 22nd, 2022, be approved.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

- (a) The Contract Planner reported that a partner was required for the Connectivity proposal and that that partner could not be an existing service provider, which then complicates matters.
- (b) The contract planner reported on his attendance at the Cowichan Climate adaption strategy workshop. He was generally pleased with tone of workshop. The consultant is to return with recommendations on what constitutes the "new normal". Podcasts may now be a powerful method of communicating information.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

None.

7. **REPORT**

None.

8. **NEW BUSINESS**

- (a) The CAO updated the members on the upcoming vacancies on the Commission.

- (b) A report on "Conflict of Interest" was provided to members.
- (c) The MOTI bypass study was provided to the members for their information.
- (d) Access to the Community Information Tool website was again raised.
- (e) The process for the next Official Community update was briefly discussed. The use of working groups worked well with the 2019 update. However, the current OCP has been kept well up to date. Items to be focused on in the next update included:
 - Development permits;
 - FireSmart programme;
 - Wildlife;
 - The Cowichan River;
 - Climate change; and
 - Recreation.
- (f) Members were of the opinion that pay day loan establishments should not be allowed as a use in Lake Cowichan.

9. NEXT MEETING DATE

To be scheduled for the New Year.

10 ADJOURNMENT

Moved: Bev Litster
Seconded: Pat Lamont
that the meeting be adjourned at 5.50 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2023.

Chair