



TOWN OF LAKE COWICHAN

Minutes of the Committee of the Whole meeting
Held and transmitted electronically via temporary Council Chambers
located at 38 King George Street, Lake Cowichan, BC
on Tuesday, November 8th, 2022

PRESENT: Councillor Carlyne Austin, Chair
Mayor Tim McGonigle
Councillor Aaron Frisby
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre

1. CALL TO ORDER

The Chair called the meeting to order at 5:00 pm.

2. AGENDA

No. CW.077/22
Agenda

Moved: Councillor Vomacka
Seconded: Councillor Sandhu
that the agenda be approved as amended with the following addition
under:

NEW BUSINESS

(b) Rotation of Chair for Committee of the Whole meetings.

CARRIED.

4. MINUTES

No. CW.078/22
Committee of the
Whole Minutes

Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the minutes of the Committee of the Whole meeting held October
11th, 2022, be approved as presented to Council.

CARRIED.

5. BUSINESS ARISING AND UNFINISHED BUSINESS
Ongoing Items Still Being Addressed:

6. DELEGATIONS AND REPRESENTATIONS

7. CORRESPONDENCE

(a) Action Items

- (i)** The correspondence item from the Cowichan Valley Regional District regarding a regional approach to fireworks regulations was treated as information.

At this time, the Town will maintain its Fireworks bylaw as current and work with the Regional District in its efforts to create a regional approach on this matter, similar to the water sprinkling regulations.

- (ii)** The correspondence item from Marlon Labach regarding a bylaw complaint on black bears was treated as information.

The Chief Administrative Officer reported that the Bylaw Enforcement Officer has been dealing with ongoing issues in that neighborhood.

The Committee directed staff to follow-up with the author of the letter.

The Committee further directed that staff contact the owner(s) of the lot adjacent to Lake Cowichan School to address the issue of overgrown blackberry bushes that are a bear attractant.

(b) Information or Consent Items

- (i)** The correspondence item from the Union of BC Municipalities regarding the 2021 CRI Fire Smart Economic Recovery Fund was treated as information.

The Chief Administrative Officer reported that another funding application has been submitted for \$200,000 to undertake further FireSmart work in the community.

8. REPORTS

(a) Finance, Administration and Strategic Planning

- (i)** The Financial Report for the period ending October 31st, 2022 was treated as information.
- (ii)** The Building Inspector’s report for September 2022 was treated as information.
- (iii)** The Building Inspector’s report for October 2022 was treated as information.

No. CW.079/22
 Unsightly Property
 Condition – 63
 Cowichan Lake
 Road

- (iv)** Moved: Councillor Frisby
 Seconded: Mayor McGonigle
 that the Committee recommend that staff be directed to address the safety concerns and unsightly condition of the old gas station located at 63 Cowichan Lake Road.

CARRIED

- (v)** The Committee members reviewed the staff report on the municipal hall progress update.

The Chief Administrative Officer reported that the completion date for the municipal hall is scheduled for March, 2023.

(b) Parks, Recreation and Culture

(c) Public Works and Engineering Services

- (i)** The Superintendent, Public Works and Engineering Services reported on the current capital projects, as follows:
 - Transit shelter and bus pull-out to be completed by December, 2022, weather permitting; and
 - Water main upgrades at Nitinat are nearing completion.

The Chief Administrative Officer advised that the Town had received grant funding from the Ministry of Transportation for \$100,000 for the transit shelter project and that there was minimal costs to the Town when asked about the financial costs for the project and possible impact to residents and/or budget.

9. NEW BUSINESS

No. CW.080/22
 Local Government
 Leadership
 Academy
 Conference

- (i)** Moved: Mayor McGonigle
 Seconded: Councillor Frisby
 that the Committee recommend that approval be given for those members of Council who wish to attend the Local Government Leadership Academy (LGLA) conference to be held February 15th to 17th, 2023 in Nanaimo, BC.

CARRIED

- (ii)** Mayor McGonigle shared the rotation schedule for the Chairperson of the Committee of the Whole Committee meetings as follows:
 - Councillor Austin,
 - Councillor Vomacka,
 - Councillor Sandhu, and
 - Councillor Frisby.

10. NOTICES OF MOTION

None.

11. QUESTION PERIOD

12. IN-CAMERA

None.

13. ADJOURNMENT

No. CW.081/22
Adjournment

Moved: Councillor Sandhu
Seconded: Councillor Frisby
that the meeting adjourn (6:42 pm)

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____ , 2022.

Chair