



## TOWN OF LAKE COWICHAN

Minutes of the Committee of the Whole meeting  
Held and transmitted electronically via the Lake Cowichan Fire Hall  
located at 3 North Shore Road, Lake Cowichan, BC  
on Tuesday, July 12<sup>th</sup>, 2022

PRESENT: Councillor Carlyne Austin, Chair  
Mayor Bob K. Day  
Councillor Tim McGonigle  
Councillor Kristine Sandhu  
Councillor Lorna Vomacka

STAFF: Joseph Fernandez, Chief Administrative Officer  
Jas Sandhu, Superintendent, Public Works and Engineering Services  
Dalton Smith, Manager, Cowichan Lake Education Centre

**1. CALL TO ORDER**

The Chair called the meeting to order at 5:02 pm.

**2. AGENDA**

No. CW.047/22  
Agenda

Moved: Mayor Day  
Seconded: Councillor Vomacka  
that the agenda be approved as amended with the following addition  
under:

**NEW BUSINESS**

(b) Councillor Sandhu re: Cowichan Alert.

CARRIED.

**4. MINUTES**

The minutes of the Committee of the Whole meeting held June 14<sup>th</sup>,  
2022, had been previously approved by Council and were treated as  
information.

**5. BUSINESS ARISING AND UNFINISHED BUSINESS**  
**Ongoing Items Still Being Addressed:**

**6. DELEGATIONS AND REPRESENTATIONS**

- (a) Todd Carnahan, BC Wildlife Coordinator of Wildsafe BC was in  
attendance to discuss the current bear aware programme for the  
Cowichan Valley. He reviewed the elements of the programme which  
included public outreach and workshops to mitigate and prevent  
encounters between humans and wildlife.

He further reported that he would be going to Lakeview Park to train  
the staff and that he would be attending the local schools in  
September. He encouraged members of Council and the public to  
follow Wildsafe BC on social media to keep apprised of seasonal  
changes and priorities of the organization.

**7. CORRESPONDENCE**

(a) **Action Items**

(b) **Information or Consent Items**

The Union of BC Municipalities 2022 resolution regarding Tabular Rate  
Structure was treated as information.

**8. REPORTS**

(a) **Finance and Administration**

- (i) The Financial Report for the period ending June 30<sup>th</sup>, 2022, was treated  
as information.

The matter of sidewalks and paving projects was brought forward and  
has been referred to staff for an update at the September meeting.

- (ii) The Building Inspector's report for May 2022 was treated as  
information.

No. CW.048/22  
Fire Department  
Incident Report

(iii) The Building Inspector’s report for June 2022 was treated as information.

(iv) Moved: Councillor Vomacka  
Seconded: Councillor Sandhu  
that the Committee recommend approval of the Lake Cowichan Fire Department’s incident report in the amount of \$12,113.88 for May 2022.

CARRIED

No. CW.049/22  
Fire Department  
Incident Report

(v) Moved: Councillor Sandhu  
Seconded: Mayor Day  
that the Committee recommend approval of the Lake Cowichan Fire Department’s incident report in the amount of \$10,689.31 for June 2022.

CARRIED

(vi) The Union of BC Municipalities ministerial meeting requests were treated as information.

**(b) Public Works and Recreation**

None.

**(c) Strategic Planning**

Mayor Day reported that the strategic plan for 2022 and 2023 would be updated for the September meeting.

**(d) Ohtaki Twinning**

(i) The Committee members determined that they would hold a roundtable discussion to plan for the visit of student and adult delegates from Japan at the end of September.

Mayor Day shared some ideas:

- Attending a home game of the local Kraken hockey team on Friday night;
- Walkabout Town and trails and Lakeview Park; and
- Hiking with the RETREADS group.

**9. NEW BUSINESS**

(a) The members discussed the local tourism meeting held on June 23<sup>rd</sup>, 2022.

Councillor Sandhu shared her view that the press release that had been issued about the conditions on the river was well received and helped get the message out to the residents and visitors to the community.

The next local tourism roundtable meeting is scheduled for Thursday, July 14<sup>th</sup>, 2022, at 10:00 am.

(b) Councillor Sandhu spoke on the matter of Cowichan Alert and the recent event on July 8<sup>th</sup> with Rogers network outage. She requested that information such as this be publicized on social media and the Town’s website.

Councillor Sandhu requested that the Regional District’s Alertable App be promoted in the local community through the Town’s social media.

**10. NOTICES OF MOTION**

**11. QUESTION PERIOD**

**12. IN-CAMERA**

**13. ADJOURNMENT**

No. CW.050/22  
Adjournment

Moved: Councillor Vomacka  
Seconded: Councillor McGonigle  
that the meeting be adjourned. (6:11 pm)

CARRIED.

Certified correct \_\_\_\_\_ .

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_ , 2022.

\_\_\_\_\_  
Chair