



## TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Held and transmitted electronically via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC on Tuesday, May 24<sup>th</sup>, 2022.

**PRESENT:** Councillor Carlyne Austin, Acting Chair  
Councillor Tim McGonigle  
Councillor Kristine Sandhu  
Councillor Lorna Vomacka

**REGRETS:** Mayor Bob K. Day  
(with prior notice)

**STAFF:** Ronnie Gill, Director of Finance  
Jas Sandhu, Superintendent, Public Works and Engineering Services  
Dalton Smith, Manager, Cowichan Lake Education Centre

**1. CALL TO ORDER**

Councillor Austin, Acting Chair called the meeting to order at 6:00 pm.

**2. AGENDA**

No. R.064/22  
Agenda

Moved: Councillor Vomacka  
Seconded: Councillor Sandhu  
that the agenda be approved as presented.

CARRIED.

**3. ADOPTION OF MINUTES**

No. R.065/22  
Regular Meeting

- (a)** Moved: Councillor Sandhu  
Seconded: Councillor McGonigle  
that the minutes of the Regular meeting of Council held on April 26<sup>th</sup>, 2022, be adopted.

CARRIED.

No. R.066/22  
Special Meeting

- (b)** Moved: Councillor Sandhu  
Seconded: Councillor Vomacka  
that the minutes of the Special meeting of Council held on May 10<sup>th</sup>, 2022, be adopted.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**6. CORRESPONDENCE**

**(a) Action Items:**

No. R.067/22  
Fire Siren

- (1)** Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that until a new timer system can be implemented, the current system of fire siren notification should remain in place;

and that serious consideration would be given to eliminating the use of the siren between the hours of 10 pm each night and ending at 7 am the next morning on completion of the municipal hall renovations.

CARRIED.

**5. DELEGATIONS AND REPRESENTATIONS**

- (a)** Melanie Livingstone-Hamilton, Council Member, Aaron Hamilton, Operations Manager of Ts'uubaa-asatx and Steve Underwood of TRUE Consultants were on hand to make a power point presentation on its findings on the Town's municipal sewer system capacity.

Members of Council were given an opportunity to ask questions of the delegates.

No. R.068/22  
Referral

Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that this be referred to staff for its input.

CARRIED.

**6. CORRESPONDENCE**

**(b) Information or Consent Items**

- (1)** The correspondence item from the Union of BC Municipalities regarding the 2022 Poverty Reduction Planning and Action approval for grant funds for an amount totaling \$50,000 for Social Planning Cowichan was treated as information.

**7. REPORTS**

**(a) Council and other Committee Reports**

No. R.069/22  
Committee of  
the Whole

- (i)** Moved: Councillor Vomacka  
Seconded: Councillor Sandhu  
that the minutes of the Committee of the Whole meeting held electronically on May 10<sup>th</sup>, 2022, be approved with the following:

**1-2022 Grant-in-Aid – WildsafeBC Cowichan Valley**

that the WildSafeBC Cowichan Valley be approved for \$1,000 through the Town’s 2022 Grant-in-Aid budget;

**2–Social Media Policy**

that the Social Media Policy be approved, as presented.

CARRIED.

Cowichan Lake  
Recreation  
Commission

- (ii)** No report.

Vancouver Island  
Regional Library

- (iii)** Councillor Vomacka reported that the Regional Library Board would be holding its meeting on June 11<sup>th</sup>, 2022 at 9:30 am with the Sooke library branch official opening at 2:00 pm that day.

Advisory Planning  
Commission

- (iv)** Councillor Austin reported that the Commission would be meeting on Thursday, May 26<sup>th</sup>, 2022 at the Fire Hall, 3 North Shore Road.

Community Forest  
Co-operative

- (v)** Councillor McGonigle reported on the recent announcement by the Forest Co-op on its provision of funding to the Elder Care Society for purchase of the land adjacent to the property donated by the Town with further funding provided by the Cowichan Housing and Providence Housing Society.

He further reported that the Forest Co-op has awarded \$129,333.12 to various Cowichan Valley and western community organizations in the current year.

**(b) Other Reports**

Cowichan Valley  
Regional District

- (i)** Councillor McGonigle reported on his attendance at the recent Committee of the Whole meeting held that dealt with the subject of the Regional Recreation funding model with a follow-up meeting to be held on Wednesday, May 25<sup>th</sup>, 2022.

He further reported on the short-term borrowing being undertaken for projects that would affect the Town’s regional requisition.

In closing, he reported that public input on the Regional Recreational Funding model would be presented as a referendum question at the civic elections to be held on October 15<sup>th</sup>, 2022.

Councillor Sandhu reported on her attendance at the Board meeting held on May 11<sup>th</sup>, 2022 which included the following:

- Regional recreation funding model for consideration of either a one-year term or three-year term; and
- Support request from the CVRD for the redevelopment of Duncan Manor and the donated lands.

- Community Outreach Team      **(ii)**      Councillor Austin reported on her attendance at the Outreach Team meeting held on May 19<sup>th</sup>, 2022.
- Our Cowichan      **(iii)**      Councillor Sandhu reported on the Our Cowichan meeting held on May 12<sup>th</sup>, 2022.
- Cowichan Watershed Board      **(iv)**      Councillor Sandhu reported that the next meeting of the Cowichan Watershed will be held on May 30<sup>th</sup>, 2022.

**(c)**      **Staff Reports**

None.

**8.      BYLAWS**

- No. R.070/22 Building Bylaw No. 1075-2022      **(a)**      Moved:      Councillor Sandhu  
Seconded: Councillor McGonigle  
that the "Town of Lake Cowichan Building Bylaw No. 1075-2022" be reconsidered and adopted.

CARRIED.

**9.      NEW BUSINESS**

- (a)**      The Public Meeting has been scheduled for Monday, June 6<sup>th</sup>, 2022 from 6:30 pm to 8:30 pm.

Councillor Austin advised that she had extended an invitation to Community Services, Elder Care Society members, and Kinsmen/Kinettes to setup information tables. She requested that information be made available on the Town's recycling and organics/refuse programmes.

Councillor Sandhu wanted to confirm the following:

- notification of the meeting has been made through advertising in the newspaper;
- placement on the board at the Centennial Hall building;
- posted to the Town's Facebook page so Council members can share.

Councillor Vomacka asked if information on Bear Aware could be obtained from WildSafeBC.

- (b)**      The 2022 Climate Leaders Institute June 8th to 10th, 2022 webinar information was treated as information.

**10.      MAYOR'S REPORT**

None.

**11.      NOTICES OF MOTION**

None.

**12. QUESTION PERIOD**

**13. IN CAMERA**

**14. ADJOURNMENT**

No. R.071/22  
Adjournment

Moved: Councillor Sandhu  
Seconded: Councillor Vomacka  
that the meeting be adjourned. (7:19 pm)

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Acting Mayor