



TOWN OF LAKE COWICHAN

Minutes of the Committee of the Whole meeting
Held and transmitted electronically via Council Chambers, located at 39
South Shore Road, Lake Cowichan, BC on Tuesday, April 12th, 2022

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Bob K. Day
Councillor Carlyne Austin
Councillor Tim McGonigle
Councillor Kristine Sandhu

STAFF: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre

1. CALL TO ORDER

The Chair called the meeting to order at 5:15 pm.

2. AGENDA

No. CW.034/22
Agenda

Moved: Councillor Sandhu
Seconded: Mayor Day
that the agenda be approved as presented.

CARRIED.

4. MINUTES

The minutes of the Committee of the Whole meeting held March 8th, 2022, had been previously approved by Council and were treated as information.

5. BUSINESS ARISING AND UNFINISHED BUSINESS
Ongoing Items Still Being Addressed:

6. DELEGATIONS AND REPRESENTATIONS

- (a)** Lorne Scheffer and Steve Lorimer were on hand to discuss Cowichan Lake Forest Cooperative's request for Council's support on a resolution that would ensure that the Province maintain the tabular rate structure.

No. CW.035/22
Request for Council
Support

Moved: Councillor McGonigle
Seconded: Mayor Day
that the Committee recommend that the request from the Cowichan Lake Forest Cooperative be forwarded to Council for its consideration.

CARRIED.

7. CORRESPONDENCE

(a) Action Items

No. CW.036/22
2022 Orientation
Workshop for
Council

- (i)** Moved: Mayor Day
Seconded: Councillor Austin
that the Committee recommend that the 2022 Orientation Workshop proposed by Allison Habkirk be approved.

CARRIED.

- (ii)** The correspondence received from the Cowichan Climate Hub regarding its request to remove fossil fuels and implement low carbon compliance for all new construction was treated as information.

(b) Information or Consent Items

No. CW.037/22
Nature Canada

- (i)** Moved: Councillor Sandhu
Seconded: Councillor McGonigle
that the Committee recommend that the correspondence item from Paul Gregory, Senior Ocean Campaigner of Nature Canada requesting a letter of support from the Town be received and filed.

CARRIED.

8. REPORTS

(a) Finance and Administration

(i) The Financial Report for the period ending March 31st, 2022, was treated as information. The Director answered queries arising from the report.

(ii) The Building Inspector’s report for March 2022 was treated as information.

No. CW.038/22
Fire Department
Incident Report

(iii) Moved: Councillor Austin
Seconded: Councillor Sandhu
that the Committee recommend approval of the Lake Cowichan Fire Department’s incident report in the amount of \$9,821.11 for January 2022.

CARRIED.

No. CW.039/22
Fire Department
Incident Report

(iv) Moved: Councillor Sandhu
Seconded: Mayor Day
that the Committee recommend approval of the Lake Cowichan Fire Department’s incident report in the amount of \$7,923.62 for February 2022.

CARRIED.

No. CW.040/22
Fire Department
Incident Report

(v) Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the Committee recommend approval of the Lake Cowichan Fire Department’s incident report in the amount of \$6,441.63 for March 2022.

CARRIED.

(vi) Mayor Day spoke on his attendance at the recent meeting for emergency management planning and the staffing and training of EOC to be undertaken.

No. CW.041/22
Grant-in-Aids -2022

(vii) Moved: Mayor Day
Seconded: Councillor McGonigle
that the Committee recommend that the Lake Cowichan Scholarship be approved for \$1,000 through the Town’s 2022 Grant-in-Aid budget; and
that the Committee recommend that the request for \$1,000 for WildSafe be forwarded to the next meeting for further consideration.

(b) Public Works
None.

(c) Strategic Planning

(i) The Committee members discussed the matter of Tourism roundtable.

A Tourism Roundtable is to be scheduled for May 9th, 2022 at 4:00 pm.

Staff was directed to contact those stakeholders who attended the 2021 tourism roundtable.

(c) Ohtaki Twinning

(i) The Committee members discussed the proposed Ohtaki delegation and its arrival to Lake Cowichan in early October, 2022.

(ii) The Chief Administrative Officer reported that three applications for the English teaching position were received by Date City, Japan and no decisions have been made yet on the successful applicant.

9. NEW BUSINESS

(a) The Committee members were updated that the band width at the Fire Hall has been improved and in-person meetings can resume in May, 2022.

- (b) Each member of the Committee took a turn on verbally reporting on their recent attendance at the Association of Vancouver Island Coastal Communities (AVICC) that was held in Victoria, BC.
- (c) Each member of the Committee who attended the Local Government Leadership Association (LGLA) reported on their attendance and the learning opportunities garnered.

Councillor Sandhu shared input from the City of Nelson and its policy of snow clearing and snow removal and felt the Town would benefit from a similar policy.

10. NOTICES OF MOTION

- (a) Mayor Day - request for report on infrastructure priorities is to be on the next Committee of the Whole agenda.

11. QUESTION PERIOD

12. IN-CAMERA

None.

13. ADJOURNMENT

No. CW.042/22
Adjournment

Moved: Councillor Sandhu
Seconded: Councillor Austin
that the meeting be adjourned. (6:49 pm)

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____ , 2022.

Chair