



TOWN OF LAKE COWICHAN

Minutes of the Special Committee of the Whole meeting
Held and transmitted electronically via Council Chambers, located at 39
South Shore Road, Lake Cowichan, BC on Tuesday, February 1st, 2022

PRESENT: Mayor Bob K. Day, Chair
Councillor Carlyne Austin
Councillor Tim McGonigle
Councillor Kristine Sandhu
Councillor Lorna Vomacka (4:11 pm)

STAFF: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre

1. CALL TO ORDER

The Chair called the meeting to order at 4:04 pm.

2. AGENDA

No. CW.014/22
Agenda

Moved: Councillor Sandhu
Seconded: Councillor Austin
that the agenda be approved as amended.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

Ongoing Items Still Being Addressed:

None.

4. ADOPTION OF MINUTES

None.

5. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

6. DELEGATIONS AND REPRESENTATIONS

None.

7. CORRESPONDENCE

(a) Action Items

(b) Information or Consent Items

8. REPORTS

(a) Finance and Administration

(b) Public Works

(c) Strategic Planning

9. NEW BUSINESS

Mayor Day asked if there were any questions after the review of the documents for the 2022 budget and 5-year plans.

Councillor Vomacka entered the virtual meeting at 4:11 pm.

No. CW.015/22
Sewer – Five-Year
Fund

(a) Moved: Councillor Sandhu
Seconded: Councillor Austin
that the Committee recommend approval of the Sewer Utility Fund
Financial Plan for 2022-2026, as presented in Option 2.

CARRIED.
AGAINST
Councillor McGonigle
Councillor Vomacka

No. CW.016/22
Water – Five-Year
Fund

Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the Committee recommend approval of the Water Utility Fund
Financial Plan for 2022-2026, as presented.

CARRIED.

General Fund –
Five Year
Financial
Estimates

- (b)** The Chief Administrative Officer advised that the general revenue was reflecting a 4.5% increase for 2022 and further increases of 3% each year thereafter.

The Committee members also reviewed the request by the Lake Cowichan Fire Department seeking funding for the restoration of Engine#1 for an amount up to \$10,000.

No. CW.017/22
Funding Request

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the Committee table the matter of providing financial support to the Lake Cowichan Fire Department for its restoration of Engine #1 to June, 2022.

CARRIED.

General Fund –
Budget Estimates
for 2022

- (c)** The Committee reviewed the general fund budget estimates for 2022 and the proposed 4.5% increase to taxation.

No. CW.018/22
General Fund -
2022

Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the Committee recommend approval of the General Fund Financial
Plan for 2022 as presented, reflecting a 4.5% municipal tax increase.

CARRIED.

No. CW.019/22
General – Five-Year
Fund

- (b)** Moved: Councillor McGonigle
Seconded: Councillor Austin
that the Committee recommend approval of the General Fund Financial
Plan for 2022-2026, as presented.

CARRIED.

- (d)** The matter of appropriate revised parcel taxes for water and sewer funds were addressed earlier in the meeting with the appropriate approvals on the sewer and water utilities financial plans.

- (e)** Councillor McGonigle spoke on the proposed Cowichan Valley Regional District budget and a virtual meeting for public input to be held on February 17th, 2022 from 6:30 to 8:00 pm. He requested that Schedule "E" be provided on the Town's social media page and website.

10. NOTICES OF MOTION

11. QUESTION PERIOD

12. IN-CAMERA

No. CW.020/22
In-Camera

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the Committee close the meeting to the public to deal with issues which fall under s. 90 (1) of the *Community Charter* as follows:
s.90 (1) (b) personal information about an identifiable individual who is being considered for a municipal award or honour; and
s.90 (1) c) labour relations or other employee relations
at (5:05 pm).

CARRIED.

13. ADJOURNMENT

No. CW.021/22
Adjournment

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the meeting arise without report and be adjourned. (6:30 pm)

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____ , 2022.

Chair