



## TOWN OF LAKE COWICHAN

Minutes of Public Works and Environmental Services Committee held and transmitted electronically via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC on Tuesday, November 16<sup>th</sup>, 2021

PRESENT: Councillor Lorna Vomacka, Chair  
Mayor Bob K. Day  
Councillor Kristine Sandhu  
Councillor Tim McGonigle  
Councillor Carolyne Austin

STAFF: Joseph Fernandez, Chief Administrative Officer  
Jas Sandhu, Superintendent, Public Works, and Engineering Services  
Dalton Smith, Manager, Cowichan Lake Education Centre

No. PW.025/21  
Agenda

**1. CALL TO ORDER**

The Chair called the meeting to order at 5:00 pm.

**2. AGENDA**

Moved: Councillor Austin

Seconded: Mayor Day

that the agenda be approved as amended.

**NEW BUSINESS**

7(a) LGLA

7(b) Flood Preparedness

CARRIED.

**3. BUSINESS ARISING AND UNFINISHED BUSINESS**

(a) None.

**(b) Ongoing Items Still Being Addressed:**

(i) The Superintendent, Public Works and Engineering Services provided an update on the transit shelters as follows:

- The updated design of the bus pullout on South Shore Road has been sent to the Ministry of Transportation and Highways for approval; and
- Railings will need to be installed at the new Fields bus shelter following the removal of the old shelter. A grant application has been made to cover the cost. The CAO stated that funds are available if the grant application is unsuccessful.

**4. DELEGATIONS AND REPRESENTATIONS**

None.

**5. CORRESPONDENCE**

None.

**6. REPORTS**

(a) The Committee treated the written report on Public Works operations for October 2021 as information.

The Superintendent of Public Works and Engineering Services reminded residents of the following:

- Garbage needs to be kept indoors or locked in bear proof bins;
- Residents need to be careful about what is being flushed down the toilets and sinks;
- Organics pick up is now every 2 weeks along with garbage. This will continue into the New Year; and
- It is the responsibility of the homeowner to keep the sidewalks and boulevards in front of their homes clear and safe.

Staff are to post weekly reminders on the Town's website and Facebook page with reminders of the previous items along with others such as snow removal etc.

- (b) The Superintendent of Public Works and Engineering Services report on the Water Treatment Plant for October 2021 was treated as information.

The Superintendent of Public Works and Engineering Services stated that the high aluminum levels recorded in September have since returned to acceptable levels.

No. PW.026/21  
Greendale Road  
Sewer Main  
Extension

- (c) Moved: Mayor Day  
Seconded: Councillor Sandhu  
that it be recommended that the Engineering Services contract for the sewer main extension to Greendale Road be awarded to Herold Engineering for the tender price of \$88,707 which is inclusive of taxes, with the additional requirement that a sewer modelling and impact analysis for beyond the proposed extension area be provided.

CARRIED.

**7. NEW BUSINESS**

No. PW.027/21  
LGLA Conference

- (a) Moved: Councillor McGonigle  
Seconded: Mayor Day  
that the attendance of Council to the LGLA conference held in Richmond B.C. February 9-11, 2022 be approved.

CARRIED.

- (b) A discussion was had on flood preparation and emergency preparedness following the forest fires this summer and the recent flooding events.

The Superintendent, Public Works and Engineering reminded residents from the Town of Lake Cowichan and the surrounding areas that sand and sandbags are available at the Public Works yard. Residents are to contact Public Works and let them know how many bags they are using so they can replenish stock.

**8. NOTICES OF MOTION**

None.

**9. PUBLIC RELATIONS ITEMS**

- (a) Residents wishing to register for a Christmas Hamper can do so in person at Community Services.
- (b) Fresh Food from Green Communities is available on Wednesdays at 11:00a.m. at Community Services.
- (c) Council thanked Public Works, Staff and Management for their hard work during the recent flooding.

**10. QUESTION PERIOD**

**11. ADJOURNMENT**

No. PW.028/21  
Adjournment

Moved: Councillor Austin  
Seconded: Mayor Day  
that the meeting be adjourned at 5:50 pm.

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Chair