



TOWN OF LAKE COWICHAN

Minutes of Finance & Administration Committee

Held and transmitted electronically via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC on Tuesday, October 12th, 2021 on Tuesday, October 12th, 2021

PRESENT: Councillor Tim McGonigle, Chair
Mayor Bob K. Day
Councillor Carolyne Austin
Councillor Lorna Vomacka

REGRETS: Councillor Sandhu
(with prior notice)

STAFF: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance

1. CALL TO ORDER

The Chair called the meeting to order at 5:17 pm.

2. AGENDA

No. FA.0045/21
Agenda

Moved: Mayor Day
Seconded: Councillor Austin
that the agenda be approved as presented.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

Ongoing Items Still Being Addressed:

- (a) The Chief Administrative Officer reported on the municipal hall upgrades which included the following:
- Demolition of the Bays has been completed;
 - Inclement weather has caused delays in shoring the property under the planned municipal hall extension; and
 - There have been delays in the tender process caused by the architect.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

None.

6. REPORTS

No. FA.0046/21
Fire Department
Incident Report

- (a) The Financial Report for the period ending September 30th, 2021, was treated as information.
- (b) The Building Inspector's report for September 2021 was treated as information.
- (c) Moved: Councillor Austin
Seconded: Mayor Day
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report in the amount of \$12,513.75 for August 2021.

CARRIED.

No. FA.0047/21
Command Truck
Purchase

- (d) The Bylaw Enforcement Officer's reports for August and September 2021 were treated as information.

- (f) Moved: Councillor Vomacka
Seconded: Mayor Day
that Council recommend approval of the purchase of a pickup to replace the Lake Cowichan Fire Department #4 command truck using revenues earned from combating wildfires on the mainland.

CARRIED.

7. NEW BUSINESS

None.

8. NOTICES OF MOTION

- (a) Mandatory vaccination for the Town of Lake Cowichan employees.

9. PUBLIC RELATIONS ITEMS

- (a) Councillor Austin shared the following days of recognition in October:
 - October 1st, 2021 is National Seniors Day;
 - October 10th, 2021 is World Mental Health Day;
 - October 12th, 2021 is Arthritis Day; and
 - October 24th, 2021 is Brain Cancer Awareness and World Stroke Day.
- (b) Councillor McGonigle extended his congratulations to the Lake Cowichan Kraken on its first victory this past weekend.

10. QUESTION PERIOD

None.

11. ADJOURNMENT

No. FA.0048/21
Adjournment

Moved: Mayor Day
Seconded: Councillor Vomacka
that the meeting be adjourned (5:36 pm).

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____ , 2021.

Chair