



TOWN OF LAKE COWICHAN

Minutes of Finance & Administration Committee

Held electronically at Lake Cowichan, BC as per Ministerial Order M-192
on Tuesday, September 7th, 2021

PRESENT: Councillor Tim McGonigle, Chair
Mayor Bob K. Day
Councillor Carlyne Austin
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works, and Engineering Services

1. CALL TO ORDER

The Chair called the meeting to order at 5:00 pm.

2. AGENDA

No. FA.0040/21
Agenda

Moved: Mayor Day
Seconded: Councillor Sandhu
that the agenda be approved as presented.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

Ongoing Items Still Being Addressed:

(a) The Chief Administrative Officer reported on the municipal hall upgrades which included the following:

- All the firehall bays being demolished by August 27th, 2021;
- The excavation work was begun on August 31st, 2021;
- An existing tree that impacted the excavation was removed on September 2nd, 2021;
- Aquaparian Environmental has been retained by the Town to ensure compliance with riparian areas regulations;
- Installation of the retaining wall and geogrid reinforcement will be undertaken once removal of all unsuitable soils has been completed.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

None.

6. REPORTS

(a) The Financial Report for the period ending August 31st, 2021, was treated as information.

(b) The Building Inspector's report for August 2021 was treated as information.

No. FA.0041/21
Fire Department
Incident Report

(c) Moved: Councillor Austin
Seconded: Mayor Day
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report in the amount of \$14,620.21 for July 2021.

CARRIED.

No. FA.0042/21
Permissive Tax
Exemption – 20 South
Shore Road

Moved: Councillor Austin
Seconded: Councillor Sandhu
that the Committee recommend that Council not consider provision of a permissive tax exemption for the property located at 20 South Shore Road.

Councillor McGonigle AGAINST
CARRIED.

No. FA.0043/21
Appointment –
Advisory Planning
Commission

- (e) Moved: Mayor Day
Seconded: Councillor Vomacka
that the Committee recommend that Ms. Bev Litster be appointed to the Advisory Planning Commission for the balance of the term ending on December 31st, 2022.

CARRIED.

7. NEW BUSINESS

- (a) The Committee discussed that matter of it operating under Ministerial Order M192, which allows all meetings and public hearings to be conducted electronically during the COVID-19 pandemic would expire on September 28th, 2021 and that the new electronic meetings framework that may be implemented by way of amending the Town’s procedural bylaw.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

- (a) Councillor Vomacka reported that an Open House would be held at Laketown Ranch on Thursday, September 9th, 2021.

Councillor Austin advised that the community cleanup event and Cowichan Lake River cleanup events would be held on Sunday, September 12th, 2021. As well, a crusher bike race would also be held that same day.

Mayor Day reminded everyone that the Lake Cowichan Kraken Junior “B” hockey team would be hosting a hockey game on Friday, September 10th, with the puck being dropped at 7:30 pm.

Councillor McGonigle spoke on the recent medical diagnosis of a local lady and the fundraising efforts that are being undertaken for her family.

10. QUESTION PERIOD

None.

11. ADJOURNMENT

No. FA.0044/21
Adjournment

- Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the meeting be adjourned (5:40 pm).

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____ , 2021.

Chair