

TOWN OF LAKE COWICHAN

Minutes of Advisory Planning Commission held
Held electronically at Lake Cowichan, BC as per Ministerial
Order M-192 on Thursday, May 27th, 2021



PRESENT: Darlene Ector, Chair
Pat Lamont
Janice New
Robert Patterson

ALSO PRESENT: Councillor Carolyne Austin
Joseph A. Fernandez, CAO
James van Hemert, Contract Planner

1. **CALL TO ORDER**

The Chair called the meeting to order at 4:02 p.m.

2. **APPROVAL OF AGENDA**

The agenda was accepted with no changes.

3. **ADOPTION OF MINUTES**

No. APC.07/21
Minutes

Moved: Robert Patterson
Seconded: Janice New
that the minutes of the meeting held on April 22nd, 2021, be approved.
CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

None.

7. **REPORTS**

- (a)(i) The Contract Planner spoke on the amendments to the sign bylaw and highlighted the following:
- The sign bylaw will apply to all areas of the Town;
 - No more than 2 temporary signs to be allowed on a commercial frontage;
 - Political signage clarified; and
 - Correction of an error.

Question was raised as to what constitutes "temporary signage" and what is a political sign. Book libraries and farm stands at private properties were matters raised. Sizes of portable signs and their location were raised and difference between "portable" and "temporary" were raised. Three new definitions would be added. Review of the revised bylaw in its entirety is to be returned to the next meeting.

- (ii) Just a minor amendment is up for consideration for the subdivision bylaw. The Commission was updated on the application being submitted on Development Approvals process. Sidewalks, safety

improvements and off-site improvements could be included as requirements.

(iii) On the question raised on the appropriate widths of sidewalks, the Contract Planner referred the issue to the Active Transportation Plan which was next shared virtually.

The Contract Planner made a power point presentation of the Plan prepared by Urban Systems which covered 110 pages, and which is now on the Town's website for public review.

8. NEW BUSINESS

None.

9. NEXT MEETING DATE

June 24th, 2021, at 4:00 p.m.

10. ADJOURNMENT

No. APC.08/21
Adjournment

Moved: Pat Lamont
Seconded: Janice New
that the meeting be adjourned at 5:17 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2021.

Chair